COURSE CURRICULUM & SCHEME OF EXAMINATION

Pre-Ph.D (Social Work)

w.e.f. session 2017-18

PhD Program Outcomes

1. To acquire deep knowledge of Literature and comprehensive understanding of techniques and methods adapted to their own research

2. Discover interpret and communicate new knowledge through original research of publishable quality which satisfies a review.

3. Apply significant ranges of advanced and specialised skills and enable to act autonomously in the planning and implementation of research.

4. Practice a proactive self critical and self reflective approach based on research and develop professional relationships with others where appropriate

5. Present original research outcome which extends the forefront of a discipline or relevant area of professional practice.

6. Critically and creatively evaluate current issues Research and advanced scholarships in the discipline.

7. Manage complex ethical and professional issues and make informed judgement on ethical code and practices.

8. Work collaboratively with all stakeholders to create and develop and exchange research knowledge to influence the benefit of society and the economy.

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PhD- Program Specific Outcomes

PSO1 (Knowledge Outcomes): The graduates of the Ph.D. in Social Work programme should be able to demonstrate acquisition of knowledge in the following areas which are review the theories of science, knowledge and social research and their linkage with social work research; develop highly specialized knowledge, linking social work ideologies, theory, research, policy and practice on the chosen social work topic. Master the established research methods and techniques applicable to social work.

PSO2 (Attitudes and Ethical Outcomes): The graduates of Ph.D. in Social Work programme should be able to demonstrate the ethical practices which are to consider research as an integral part of practice. Study social policies and practice so that they positively improve the social realities of the socially excluded groups; make a comparative analysis of different practice approaches; use participatory research approach and plurality of methods for understanding social issues; follow ethical practices in all aspects of research and development, including avoiding practices such as fabrication, falsification or misrepresentation of data or committing plagiarism, and not adhering to intellectual property rights.

PSO3 (Skill Outcomes) The graduates of the Ph.D. in social work programme should be able to demonstrate the acquisition of highly specialized cognitive and technical skills required for performing and accomplishing complex tasks related to research and development that make original contribution to knowledge, professional practice, and innovations. Further cognitive and technical skills required for conceptualizing, designing, and implementing fundamental and/or applied research at the forefront of social work to generate original knowledge. Skills of situational assessment, monitoring, and evaluation of policies, programmes, and interventions, according to the stage of practice.

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Pre- PhD Course Work

Syllabus and Scheme of Examination

Paper Code	Nomenclature	Marks		Credit (Per Week)		Total Credit
		External	Internal	Lecture	Tutorial	
MSW-4101	Research Methodology	80	20	4	1	5
MSW-4102	Contemporary Concerns in Social Work	80	20	4	1	5
MSW-4103	Fundamental of Dissertation Writing	80	20	4	1	5
MSW-4104	Research and Publication Ethics	40	10	1	1	2
	Total Marks	**280**	**70**	**350**		17

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Course Code MSW-4101
Research Methodology

Max marks : 100
External : 80
Internal : 20
Credits:-5

Objectives:

- Understand the nature, scope and significance of research in social work practice.
- Understand the nature and application of alternative research paradigm in social work program.
- Develop competence in conceptualizing, designing and implementing Research using Quantitative and Qualitative Research.
- Develop understanding the conceptual foundations and methodology tools of quantitative and qualitative social research and their applications to social work.

Course Outcome: The learner will develop an understanding of the nature, scope and significance of research in social work practice and application of alternative research paradigm in social work program.

COURSE CONTENTS:

Unit I

- Research: Meaning, Nature and its Significance
- Steps in Research Process
- Ethics in Research
- Types of Research: Quantitative and Qualitative, Action Research.

Unit II

- Research Design: Types of Research Designs (Exploratory, Descriptive, Experimental, and Quasi Experimental Designs).
- Sampling Design: Universe and Sample, rationale, importance, characteristics and types of Sampling, General considerations in the determination of Sample Size, Sampling error and Non-Sampling error, limitations of sampling.
- Hypothesis: Meaning and Formulation of Hypothesis, Sources, Types, attributes of a good Hypothesis. Sources, Methods and Tools of Data Collection
- Data Processing, Data Analysis
- Writing Research Report: Important Considerations.

Unit III

- Basic tenets of Qualitative Research
- Introduction to theoretical perspectives of qualitative research.
- Similarities and differences between Qualitative and Quantitative Research Paradigms
- Principles and Designing Data Collection Strategies, Issue of Combining Data Collection Methods- Mixed Method and Triangulation

Unit IV

- Case study, Focus Group Discussion, Observation and PRA Technique

- Computer application in research(Basics of computer, MS Word, MS Excel, Power point, Internet and other web research.
- Writing up Research Report

Suggested Readings:

1. Ackoff, Russell L., *The Design of Social Research,* Chicago: University of Chicago Press, 1961.

2. Alston, M. Bocoles, W. (Indian Edition 2003). *Research for Social Worker: An Introduction to Methods.* Jaipur: Rawat Publications

3. An excellent introduction to mixed methodology Research is Tashakkori, A. & Teddlie, C.(2000), *Mixed Methodology* (Sage).

4. Barzun, Jacques, and Graff, Henery, F., *The Modern Researcher,* rev. ed., New York: Harcourt, Brace & World, Inc., 1970.

5. Berdie, Douglas R., and Anderson, John F., *Questionnaires: Design and Use,* Metuchen N.J.: The Scarecrow Press, Inc., 1974.

6. Black, James A & Champion, Dean J. (1976) *Methods and Issues in Social Research.* Bombay Delhi: Sage.

7. Denzin NK, Lincoln YS (eds.). *Handbook of Qualitative Research.* London: Sage Publications, 2000.

8. Denzin, N. K., Lincoln, Y.S. (Ed). (1994). *Handbook of Qualitative Research.* Sage Publications, New Delhi.

9. Gaum, Carl G., Graves, Harod F., and Hoffman, Lyne, S.S., *Report Writing,* 3rd ed., New York: Prentice-Hall,1950.

10. Ghosh, B.N., *Scientific Methods and Social Research,* New Delhi: Sterling Publishers Pvt. Ltd., 1982.

11. Gillham, Bill. (2001). *Case Study Research Methods.* London, New York: Continuum

12. Goode, W.J., Hatt, P.K (1981). *Methods in Social Research,* Singapore: Mc Graw Hill

13. Gopal, M.H., *Research Reporting in Social Sciences,* Dharwar: Karnatak University, 1965.

14. Kish, Leslie., *Survey Sampling,* New York: John Wiley & Sons, Inc., 1965.

15. Kothari, C. R. (2004 2nd Edition reprint) *Research Methodology: Methods & Techniques*

16. Kothari, C.R., *Quantitative Techniques,* 2nd ed., New Delhi: Vikas Publishing House Pvt. Ltd., 1984.

17. Kumar, Ranjit. (2005). *Research Methodology,* New Delhi: Pearson Education

18. Lastrucci, Carles L., *The Scientific Approach: Basic Principles of the Scientific Method,* Cambridge, Mass.: Schenkman Publishing Co., Inc., 1967.

19. London, New Delhi: Sage.

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20. Nkwi P, Nyamongo I, Ryan G. Field Research into Social Issues: Methodological Guidelines.

Evaluation:

- **Internal Assessment**   **20 marks**
  - Attendance   05 marks
  - Test   05 marks
  - Assignment//Project   10 marks
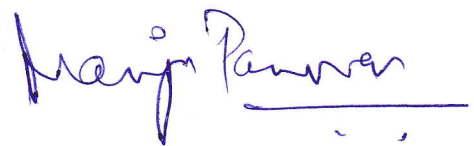- **External Assessment**   **80 marks**

Instruction for the Paper Setter:

Note: **1. The paper must be strictly according to the prescribed syllabus.**

      2. The paper shall be of 80 makes.

I. The question Paper shall have Four Units corresponding to the four units of the syllabus.

II. Three questions shall be on each unit. The students shall have to attempt two questions from each unit.

III. The paper setter may set short-note type questions as well, Subject to each question be set of 20 marks.

20×4= 80 marks

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Course Code MSW-4102
Contemporary Concerns in Social Work

Time : 3 hours

Max marks : 100
External : 80
Internal : 20
Credits:-5

OBJECTIVES:

- To understand the concept of Social Work Profession and its growth
- Develop understanding the theories of Social Work and role of social worker in different models
- To understand domains in social work education in India
- Develop knowledge the concept, Definition, Objectives, Functions and Methods of Social Work

Course Outcome: The learner will develop complete understanding the theories of Social Work and role of social worker in different models

Unit –I SOCIAL WORK PROFESSION

- Evolution of social work Profession
- Concept, Philosophy assumptions and Principles of Social Work and their application.
- Definition, relevance and scope of Integrated Approach to Social work Practice, skills and Techniques.
- Social Work as a Profession-Philosophy, values, principles and code of ethics of professional social work-Knowledge and Skills base of social work-Tenets of the social work profession.
- Social Work Education-Concept, Training, Supervision, Problems and Challenges.

Unit-2 THEORIES
- Theories of Social Work-Ecological Systems Theory, Psychodynamic Theory
- Social Learning Theory, Behaviour Modification, Anti-oppressive social work, Strengths perspective
- Radical social work, Task centred approach and Gandhian Theory.
- System Approach to Social Work Practice: Role of social work in the Remedial, Preventive and Development Models.

Unit-3 SOCIAL WORK PRACTICE: DOMAINS
- Introduction to methods of social work and levels of practice-Micro, mezzo and macro levels-Fields of Social Work:
- Community Development, Medical and Psychiatric Social Work, Social Work in the Workplace, Social Work with Family and Children, School Social Work, Correctional Social Work, Youth Development, Disaster Management, Corporate Social Responsibility, Conflict and Peace, Working with Marginalizes Groups.

Unit-4 PRACTICAL EXERCISE
- Preparing Research Proposal
- Preparation of Annotated Bibliography in the area of your research.
- Documentation Skills
- Do's & Don'ts of Research
- Seminar Presentation

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Suggested Readings:

1. Adams, R. (2003). *Social Work and Empowerment,* New York: Plagrave Macmillan,
2. Alston, M. and Mckinnon, J. (2003). *Social Work- Fields of Practice,* Australia: Oxford U P,
3. Alston, M. Bocoles, W. (Indian Edition 2003). *Research for social Worker: An Introduction to Methods.* Jaipur: Rawat Publications
4. Anand, C. L (1982). *Equality, Justice and Reserve Discrimination,* Popular Book Service, New Delhi.
5. Balgopal, P. R. and Vassil, T. V. (1983). *Group in Social Work- An ecological perspective,* New York: Macmillan Publishing Co. Inc.
6. Black, James A & Champion, Dean J. (1976) *Methods and Issues in Social Research.* Bombay
7. Bose, Ashish *India's Urbanization 1901-2001 (II Ed.)* New Delhi, Tata Mc Graw.
8. Dak, Tm. (1989). *Rural Industrialization: Challenges and Perspectives,* New Delhi, Northern Book Centre.
9. Dasgupta, Sugata. (1980). Social Movements, *Encyclopedia of Social Work in India,* New Delih: Press Division, G02
10. Datta, Abhijit. (2000). Municipal and Urban India, New Delhi, IIPA
11. Dayal, Rekha (1987). *Resource Book on Women's Development,* New Delhi: SIDA.
12. Denzin, N. K., Lincoln, Y.S. (Ed). (1994). *Handbook of Qualitative Research.* Sage Publications, New Delhi.
13. Dominelli, L. D. (2004). *Social Work: Theory and Practice for a Changing Profession,* Cambridge, Policy Press,
14. Encyclopedia of Social Work, Vol. 1,2,3. National Association of Social Workers, Washington D.C: NASW, 1996
15. Gangrade, K. D. (1997). *Community organization in India,* New Delhi: Popular Prakashan.
16. Giriappa, S. (2000). *Rural Energy Crisis,* New Delhi, Himalaya Publishing House,
17. Goode, W.J., Hatt, P.K (1981). *Methods In Social Research,* Singapore: Mc Graw Hill
18. H. Kumar and J. Verghese (2005). *Women's Empowerment: Issues, Challenges and Strategies.* New Delhi: Regency Publication.
19. J. Hanmer and D. Statham (1999). *Women and Social Work,* London: Macmillan Press Ltd.
20. Joshi, S. C. (2004). *Hand Book of Social Work.* New Delhi: Akansha

Evaluation:

- **Internal Assessment**   **20 marks**
  Attendance   05 marks
  Test   05 marks
  Assignment//Project   10 marks
- **External Assessment**   **80 marks**

Instruction for the Paper Setter:

Note: 1. The paper must be strictly according to the prescribed syllabus.
      2. The paper shall be of 80 makes.

I. The question Paper shall have Four Units corresponding to the four units of the syllabus.

II. Three questions shall be on each unit. The students shall have to attempt two questions from each unit.

III.   The paper setter may set short-note type questions as well, Subject to each question be set of 20 marks.

20×4= 80 marks

Time : 3 hours

Max marks : 100
External : 80
Internal : 20
Credits:-5

OBJECTIVES:

- To understand the application of theory in understanding research problems
- Develop knowledge the review of the relevant literature and create appropriate conceptual frame work
- Develop understanding the definition of Plagiarism and the use of Plagiarism checker in the research
- To understand the statistics package of social sciences in research

Course Outcome :The learner will develop knowledge related to the review of the relevant literature and create appropriate conceptual frameworks and will have good knowledge on Plagiarism checker in the research, ethics and software packages for the analysis on qualitative and quantitative data.

Unit-I   Understanding Research Problems

- Basic Concepts: Theory Building/Synthesis, Knowledge
- Application of Theory in understanding the Research Problems
- Developing Chapterization Plan

Unit: II   Review of Literature

- Purpose and Role of Review in Research
- Comparing and Contrasting Research findings
- Building Arguments and Organizing Research
- Managing information and Keeping records
- Inculcating Skills in doing Literature review
- Do's and don'ts of Reviewing Literature and Citing References

Unit: III Plagiarism and Research

- Plagiarism: Definition, Consequences, forms.
- The mechanics of writing and taking effective notes
- Citing sources and citing styles
- Paraphrasing
- Writing bibliography and use of foot notes

- Use of plagiarism checker for your Research

Unit: IV Practical Exercise

- Preparing a Research Proposal, Use of References, Styles, Preparation and Presentation of a Dissertation, Managing Information and Keeping records. Do's & Don'ts for Report writing, Indicators of good Research.

- SPSS : Statistical package of social sciences (latest version)

Suggested Readings:

1. Argyrous, G. (2000) Statistics for Social and Health Research: with a guide to SPSS (London: Sage)
2. Becker, H. S. (2007). *Writing for Social Scientists* Chicago: University Chicago Press
3. Bell, J. (2010). *Doing your Research project* Buckingham, UK: Oxford University Press.
4. Berry, R. 2004: *The Research Project: How to Write It.* London and New York: Routledge.
5. Burton, S. & Steane, P. (2004). *Surviving your thesis* London: Routledge.
6. Clare. J., & Hamilton, H. (2003). *Writing Research: Transforming data into text* Edinburgh, Scotland: Churchill Livingstone.
7. Coakes, S.J., and Steed, L.G. (2001) *SPSS: Analysis without anguish: version 10.0 for Windows* (Brisbane: Wiley)
8. Craswell, G. (2012). *Writing for academic success* London: Sage Publications.
9. Gash, S. 1999: *Effective Literature Searching for Students (second edition).* Aldershot: Gower.
10. Gibaldi, J. 2004: *MLA Handbook for Writers of Research Papers (sixth edition).* New York: The Modern Language Association of America.
11. Hart, C. (1998). *Doing a literature review: Releasing the Social Science imagination* London: Sage.
12. Manalo, E., & Trafford, J. (2004). *Thinking to thesis: a guide to graduate success at all levels* Auckland, New Zealand: Pearson Longman.
13. Pagano, R. R. (1998) Understanding Statistics in the Behavioral Sciences (5th ed). Stamford, CT: Wadsworth
14. Pallant, J. (2001) SPSS Survival Manual: A Step by Step Guide to Data Analysis using SPSS for Windows (Version 10) (Allen and Unwin)
15. Rawlings, J. O., Pantula, S. G., and Dickey, A. D. (1998) Applied Regression Analysis. New York: Springer.
16. SPSS Inc. (2001d) SPSS Base 11.0 for Windows User's Guide: Englewood Cliffs, NJ:Prentice Hall.
17. Swales, J. M., & Feak, C. (2000). *English in today's Rsesearch world: A writing guide.* Ann Arbor: University of Michigan Press.
18. Swales, J. M., & Feak, C. (2004). *Academic writing for graduate students: Essential tasks and skills(2nd ed.).* Ann Arbor: University of Michigan Press.

Research Ethics and Publication

Course Code: 4104

Time: 1.30 Hrs.   **Max. Marks: 50**

Theory: 25   **(External: 20 marks; Internal 5 marks)**

Practical: 25   **(External: 20 marks; Internal 5 marks)**

Course Objective: The aim of this course is to acquaint the students about the importance of ethics in research and publications besides aware them about plagiarism, predatory journals and impact factor metrics.

Course Outcome: Students will be able to identify the misconduct in research, plagiarism and predatory journals which will ultimately help them in improving the research quality. In addition, they will learn how to create research database, impact factor and almetrics in research reports.

Part-I (Theory)

Unit I PHILOSOPHY AND ETHICS

Introduction to Philosophy; Definition, nature and scope, concept, branches; Ethics; Definition, moral philosophy, nature of moral judgments and reactions.

Unit II SCIENTIFIC CONDUCT:

Ethics with respect to science and research, Intellectual honesty and research integrity, Scientific misconducts: Falsification, fabrication and plagiarism (FFP); Redundant publications: duplicate and overlapping publications, salami slicing; Selective reporting and misrepresentation of data.
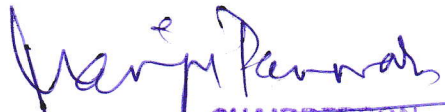
Unit III PUBLICATION ETHICS:

Definition, introduction and importance; Best practices/ standards setting initiatives and guidelines: COPE, WAME, etc.; Conflict of interest; Publication misconduct: definition, concept, problems that lead to unethical behavior and vice versa ,types ; Violation of publication ethics, authorship and contributor ship; Identification of publication misconduct, complaints and appeals; Predatory publishers and journals.

Part – II (Practical)

Note for Practical Examination (Part-II): The practical part (**Unit IV to Unit VI**) will be evaluated jointly by an external and internal examiner. The evaluation will be based on viva- voce/practical before the commencement of the final examination every academic year.

Unit IV OPENS ACCESS PUBLISHING:

Open access publications and initiatives; SHERPA/RoMEO online resource to check publisher copyright & self- archiving policies; Software tool to identify predatory publications developed by SPPU; Journal finder / journal suggestion tools viz. JANE, Elsevier Journal Finder, Springer Journal Suggester, etc.

Unit V PUBLICATION MISCONDUCT:

Group Discussions; Subject specific ethical issues, FFP, authorship; Conflict of interest; Complaints and appeals: examples and fraud from India and Abroad; Software tools; use of plagiarism software like Turnitin, Urkund and other open source software tools.

Unit VI DATABASE AND RESEARCH METRICS

Database; Indexing database; Citation databases: Web of Science, Scopus etc.; Impact Factor of Journal Citation Report, SNIP, SJR, IPP, Cite Score; Metrics: h-index, i10 index, altmetrics.

References:

1. Brooks, R., Kitty te Riele & Maguire, M. 2014. Ethics and Education Research, Sage Publications.

2. Carroll, J. 2015. A handbook for Deterring Plagiarism in Higher Education. Oxford Centre for Staff and LearningDevelopment.

3. DuBois, J. M. (2008). Ethics in mental health research: Principles, guidance, cases. New York, NY: Oxford https://www.researchgate.net/deref/https%3A%2F%2Fwww.gla.ac.uk%2Fmedia%2Fmedia_326706_en.pdf

4. ESRC. (2005). Framework for research ethics.

5. Francisco M. Salzano, A. & Magdalena Hurtado. 2004. Lost Paradises and the Ethics of Research andPublication. Oxford University Press. New York.

6. Hammersley, M. & Traianou, A. 2012. Ethics in Qualitative Research Controversies and Contexts. SAGEPublications Ltd.

7. Loue, S. 2000. Textbook of Research Ethics: Theory and Practice, 2000th Edition. Springer.

8. Miller, T., Birch, M., Mauthner, M. & Jessop, J. 2012. Ethics in Qualitative Research, ford BrookesUniversity, UK.

9. Todorovich, M., Paul K. & Hook, S.. 1977. The Ethics of Teaching and Scientific Research. Prometheus Books.Buffalo, NY.

10. Oliver, P. 2003. The student's guide to research ethics. Open University Press, Maidenhead, Philadelphia.

11. Sales, Bruce, D. & Folkman, S. 2002. Ethics in Research with Human participants. American Psychological Association, Washington D.C.

12. Shamoo, Adil E. & Resnik, David B. 2003. Responsible conduct of research. Oxford university press.

13. Panter, A. T., & Sterba, S. K. (Eds.). (2011). Handbook of ethics in quantitative methodology. New York, NY: Taylor Francis.

14. Stewart, Neal C.2011. Research Ethics for Scientists: A Companion for Students. Wiley.

Note for Theory Examination (Part-I): There will be 7 questions in all. The first question is compulsory consisting of 4 short answer type questions (30-35 words) of 2 marks each, set from the theory part of the syllabus. The remaining 6 questions shall be from the set from the theory part (**Unit I to III**) of 04 marks each. The examinees have to attempt 3 questions selecting at least one from each of the three units (**I to III**) questions attempting besides the first compulsory question.

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