

**BHAGAT PHOOL SINGH MAHILA VISHWAVIDYALAYA, KHANPUR KALAN**

**AGENDA FOR THE 75<sup>th</sup> MEETING OF THE EXECUTIVE COUNCIL TO BE HELD ON 16/06/2023 AT 11.00 A.M. THROUGH BLENDED (PHYSICAL AND ONLINE) MODE IN THE CONFERENCE HALL, ADMINISTRATIVE BLOCK, BHAGAT PHOOL SINGH MAHILA VISHWAVIDYALAYA, KHANPUR KALAN.**

**1 Confirmation of the Minutes of 74<sup>th</sup> meeting of Executive Council held on 05/04/2023.**

To confirm the Minutes of 74<sup>th</sup> meeting of the Executive Council held on 05/04/2023, circulated vide email dated 07/04/2023. (Annexure-1, pages-1-9).

**2 Follow up Action Report.**

To note the follow up action on the decisions taken by the Executive Council in its 74<sup>th</sup> meeting held on 05/04/2023. (Annexure-2, pages-10-15).

**3. To note the action taken by the Hon'ble Vice Chancellor regarding granting extension in contractual engagement of Sh. Kali Ram, Assistant Security Officer for one more year w.e.f. 06.05.2023 to 05.05.2024.**

**Statement of the case:-**

Sh. Kali Ram was appointed as Assistant Security Officer on contract basis for the period of one year on a consolidated salary of Rs. 35400/- per month plus rent free accommodation. He has joined to the post of ASO on 06.05.2022. His contractual period has been expired on 05.05.2023.

Sh. Kali Ram, Assistant Security Officer has shown his willingness to serve further one more year on the same post in this University vide request dated 12.04.2023. His request for extension in contractual period has been recommended by the Chief Security Officer.

The Executive Council in its 68<sup>th</sup> meeting held on dated 21.05.2021 has approved the amendment in the clause 1 & 2 of Chapter XVIII of University Calendar Volume III regarding maximum age limit from 65 to 70 years on the analogy of MDU, Rohtak and other sister universities, for engagement of non-teaching employees on contract basis after superannuation.

The date of birth of Sh. Kali Ram is 05.04.1961 & as such he is below 70 years of age as on date.

The services of Sh. Kali Ram, ASO are of essential nature and no substitute is available with the University who can supervise and execute the Security work in the University. For the safety and security of the girl students, the University is in dire need of such a highly qualified & vast experienced person for smooth functioning of the University.

Keeping in view the dire need of a person like Sh. Kali Ram and for smooth functioning of Security work, the case was put up to the Vice-Chancellor, who after consideration has approved the extension in contractual engagement of Sh. Kali Ram, ASO for another one year w.e.f 06.05.2023 to 05.05.2024 in

anticipation of approval of the Executive Council and further ordered to refer the same to the Executive Council for information and approval.

4. **To note the action taken by the Hon'ble Vice-Chancellor regarding appointment of Sh. Satya Narain as Assistant Registrar on deputation basis for a period of one year.**

**Statement of the case:-**

At present, the University is facing acute shortage of staff. The post of Assistant Registrar was lying vacant for long time. For the smooth functioning of the branches, it was felt that the vacant posts may be filled up on deputation/contract basis.

Accordingly, an Advertisement no. 22/09/04 dated 16.09.2022 various posts on deputation / contractual basis for a period of one year including the post of Assistant Registrar was uploaded on the University website.

In response to the above advertisement, three applications were received for the post of Assistant Registrar. Interview for the post of Assistant Registrar on deputation basis was held on 16.09.2022. Sh. Satya Narain appeared for the interview. After interviewing the above mentioned candidate as per eligibility conditions published in the advertisement, the selection committee recommended that Sh. Satya Narain S/o Sh. Jai Narain may be appointed as Assistant Registrar on deputation basis for one year in first instance, subject to issuance of certificate from his parent department that there is no vigilance/ disciplinary proceeding pending or contemplated against him. The salary shall be paid as per University rules. **(Annexure-3, Page-16)**

The recommendations of the committee were placed before the Vice-Chancellor who after due consideration has approved the same in anticipation of approval of the Executive Council and further desired that the case be placed to the Executive Council for information and approval. Thereafter, a letter was issued to Sh. Satya Narain regarding his appointment on deputation basis in anticipation of the approval of the Executive Council. However, he was relieved from his parent Department i.e Indira Gandhi University, Meerpur Rewari for a period of six months. He joined this University as Assistant Registrar on deputation basis w.e.f 23.01.2023. **(Annexure-4, Page-17)**

Hence, the action taken by the Vice-Chancellor is required to be placed before the Executive Council for approval.

5. **To note the action taken by the Vice- Chancellor to appoint Sh. Rajbir Singh after superannuation as Daftri on re-employment basis for a period of six months on consolidated salary of Rs. 16900/- per month(initial pay of the post of Daftri) in anticipation of approval of Executive Council.**

**Statement of the case:-**

The University is facing acute shortage of experienced non-teaching staff for smooth functioning of various offices.

Sh. Rajbir Singh retired from University services on 28.02.2022. Therefore, he made a request to the higher authorities showing willingness to work after superannuation.

The request for re-employment of Sh. Rajbir Singh was submitted to the Vice-Chancellor who after due consideration has approved the case of his re-employment on the post of daftri for a period of six months on a consolidated salary of Rs. 16900/- in anticipation of approval of Executive Council and further desired to place the matter before the Executive Council in its ensuing for approval.

6. **To note the action taken by the Vice-Chancellor regarding extension in contractual engagement from 01.04.2023 to 31.03.2024 or rejoining of regular incumbent on the post or till further order whichever is earlier in respect of Dr. Neelu Sood, Principal University Campus School on the existing terms and conditions.**

**Statement of the Case:-**

Dr. Neelu Sood was engaged on the post of Principal, University Campus School on contractual basis upto 31.03.2023 or re-joining of the regular incumbent of the post or till further orders whichever is earlier after adopting all due procedure. Accordingly, she joined the duty as Principal, Campus School on 05.06.2022 (A.N.). The contractual period of engagement has been completed on 31.03.2023.

Further, it is submitted that the University authority had granted Extra Ordinary Leave (without pay) to Mrs. Saroj Singh, Principal, Campus School from 01.04.2021 to 31.03.2022 vide letter No. BPSMV/ET-1/21/1355 dated 05.08.2021 to join as Director –Principal, Gyandeeep Academy, Varansi. Further, the lien /EOL (Without pay) was further extended up to 31.03.2024.

The matter regarding extension in contractual engagement in respect of Dr. Neelu Sood, University Campus School was placed before the Vice-Chancellor and she has ordered to extend her contractual engagement up to 30.03.2024 or re-joining of the regular incumbent of the post or till further order whichever is earlier on the existing terms and conditions in anticipation of approval of the Executive Council. The same is placed before the Executive Council for information.

7. **To note the action taken by the Vice-Chancellor to engage Sh. Mahavir Singh after superannuation as Chowkidar on contract basis for a period of six months on consolidated salary of Rs. 16900/- per month (initial pay level-DL in 7<sup>th</sup> CPC) in anticipation of approval of Executive Council.**

**Statement of the case**

Sh. Mahavir Singh retired from the post of Chowkidar on 31.01.2019 after superannuation. He has made a request showing his willingness to work with BPSMV, Khanpur Kalan after retirement. His request was also recommended by the Security Officer of BPSMV, Khanpur Kalan.

The request was submitted to the Vice-Chancellor who after due consideration has approved the case of Sh. Mahavir Singh for engagement on the post of Chowkidar for a period of six months on a consolidated salary of Rs.16900/- i.e. initial pay level-DL in 7<sup>th</sup> CPC in anticipation of approval of Executive Council and further desired to place the matter before the Executive Council in its ensuing meeting for approval.

8. **To note the action taken by the Hon'ble Vice Chancellor regarding granting extension in contractual engagement of Sh. Bhim Sen, SDO (Electrical) for three months w.e.f. 06.06.2023 to 05.09.2023.**

**Statement of the case:-**

Sh. Bhim Sen was appointed as SDO (Electrical) on contract basis for the period of six months on a consolidated salary of Rs. 70000/- per month. He has joined to the post of SDO (Electrical) on 06.12.2022. His contractual period will be expired on 05.06.2023.

Sh. Bhim Sen, SDO (Electrical) has shown his willingness to extend contractual period on the same post in this University vide request dated 02.05.2023. His request for extension in contractual period has been recommended by the XEN.

The request of Sh. Bhim Sen, SDO (Electrical) was put up to the Vice-Chancellor, who after consideration has approved the extension in contractual engagement for three months w.e.f 06.06.2023 to 05.09.2023 in anticipation of approval of the Executive Council and further ordered to refer the same to the Executive Council for information and approval.

9. **To note the action taken by the Vice-Chancellor in anticipation of approval of the Executive Council regarding retaining the lien of Dr. Ankit Garg, Computer Assistant/ DEO (for 15 days) to enable to join him on the post of Assistant at Association of Indian Universities (AIU), New Delhi.**

**Statement of the case**

Dr. Ankit Garg, Computer Assistant/ DEO joined this university on 10.05.2010. He was granted four years Extra Ordinary Leave (EOL) for pursuing Ph.D degree. Further, the EOL of 01 Year and 08 Months was also granted to him for working on the post of Assistant at AIU, New Delhi. He again applied for the post of Assistant at Association of Indian Universities (AIU), New Delhi and his application was forwarded through proper channel. He was selected as Assistant at AIU, New Delhi. Dr. Ankit Garg submitted a request to allow him to join as Assistant at AIU, New Delhi by retaining one year lien at BPSMV.

As per Chapter-XVI under clause 4 of university calendar prescribes as under:-

*"In the event of a confirmed employee whose application has been forwarded through proper channel by the University, being selected he shall be granted such leave as may be decided by the University. But in the case of a person having been selected for an outside job, only extra-ordinary leave (without pay)*

*shall be granted with permission to retain his lien for the period of such leave or he will be asked to resign as per rules. The Vice-Chancellor shall decide each case on merit”.*

The request of Dr. Ankit Garg was submitted to the Vice-Chancellor and she has accepted his technical resignation by retaining lien of one year in anticipation of approval of the Executive Council & ordered to place the matter to Executive Council for information and approval. Thereafter, he joined in AIU on 03.05.2023(F.N.) but due to his unavoidable family circumstances reason, he joined back in BPSMV after 15 days i.e. 18.05.2023.

The case was submitted to the Vice-Chancellor wherein she has desired to place the matter before Executive Council to approve the action taken by Vice-Chancellor in anticipation of approval of Executive Council to allow to retain the lien for 15 days to Dr. Ankit Garg.

- 10. To consider the Legal Opinion sought from the University Counsel in the matter of Joint Seniority in light of resolution no. 23 of 74<sup>th</sup> meeting of the Executive Council.**

**Statement of the case:-**

The University had rationalized staff (including non teaching staff) of erstwhile Private Education Society after the budgeted posts were sanctioned by the State Govt. w.e.f. 27.02.2009 onwards and these employees were not included in the joint seniority of non teaching staff. In the interest of the employees it was felt that a joint seniority be framed so that the promotion avenues may be opened. Therefore, the Vice Chancellor had constituted a committee to frame the joint seniority of all Non-Teaching employees of the University including all its educational institutions i.e. MSM Institute of Ayurveda, BPS Mahila Polytechnic, Dept. of Laws, KGSSS, BPSITTR & BPSIHL. The minutes of the meeting of the committee to frame the joint seniority of all Non-Teaching employees of the University including all its educational institutions i.e. MSM Institute of Ayurveda, BPS Mahila Polytechnic, Dept. of Laws, KGSSS, BPSITTR & BPSIHL, were placed before the 74<sup>th</sup> EC meeting dated 05.04.2023. The Executive Council vide resolution no. 23 resolved as under:

“After detailed deliberations, it was resolved that before considering the recommendations of the committee as above, the legal opinion from the University Counsel be sought and the recommendations of the committee along with opinion of the University Counsel be placed before Executive Council in its ensuing meeting”.

In compliance with the decision of the Executive Council, legal opinion was sought from Advocate Amarjeet Virk which is reproduced as under:

“In view of the above, I am of the considered opinion that since at the time of coming into existence of the University, the employees working in the erstwhile institutions, which were merged in the University became the employees of the University / BPSMV. The Executive Council of the University in its meeting dated

23.06.2008 resolved that the employees who were working against the aided posts were absorbed in the University from the date of its incorporation i.e. 18.08.2006 and regarding the remaining staff also the Executive Council had resolved to absorb such employees in respect of which due procedure had been followed and were fully qualified as well as for those who were though duly qualified but due procedure had not been followed and also for absorption of such employees who were not qualified, to be absorbed on acquiring the essential qualification. Even after its establishment, the University has also been appointing non-teaching employees in different cadres, in its main campus as well as in the constituent institutes at its Regional Centres under the administration of the BPSMV. The joint seniority list of all such employees forming one cadre is to be framed in accordance with the rule regarding determination of seniority, reproduced above is mentioned in MDU Calendar Vol.-III since it is applicable to the non-teaching employees of the University, by applying the recommendations of the committee constituted by the Vice -Chancellor. It is, however, necessary that while framing joint seniority list, before finalizing the same, the draft joint list needs to be circulated and bring to the notice of concerned employees by providing them opportunity to submit their objections to the same”.

The recommendations of the committee shall be placed under sealed envelope. The case was put up to Vice-Chancellor who after considering the same has ordered to refer the case to the Executive Council for consideration.

11. To consider and approve the extension of E.O.L. (without pay) alongwith lien w.e.f. 01.04.2023 to 31.03.2024 in respect of Dr. Geeta Singh, Director, UGC-HRDC, BPSMV, Khanpur Kalan.

**Statement of the Case:-**

Dr. Geeta Singh joined the University on 06.12.2012 (F.N) as Director, UGC-HRDC (under UGC Scheme). She is a confirmed employee of the University. Consequent upon her selection as Director in Centre for Professional Development in Higher Education (CPDHE), Delhi University, Delhi, Extra Ordinary Leave (EOL) for one year w.e.f. 31.07.2015 to 30.07.2016 were granted to her. She has already availed the EOL for the following period):-

Sr. No.	Leave	Period of leave
1.	Extra Ordinary Leave (EOL)	31.07.2015 to 30.07.2016
2.	Extra Ordinary Leave (EOL)	31.07.2016 to 30.07.2017
3.	Extra Ordinary Leave (EOL)	31.07.2017 to 30.07.2018
4.	Extra Ordinary Leave (EOL)	31.07.2018 to 30.07.2019
5.	Extra Ordinary Leave (EOL)	31.07.2019 to 30.07.2020
6.	Extra Ordinary Leave (EOL)	31.07.2020 to 30.07.2021
7.	Extra Ordinary Leave (EOL)	31.07.2021 to 30.07.2022
8.	Extra Ordinary Leave (EOL)	31.07.2022 to 31.03.2023
	<b>Total</b>	<b>7 years &amp; 8 months</b>

As per BPSMV Calendar Vol. III Clause –11 (C) Extra Ordinary Leave:- Extra Ordinary Leave (without pay) is granted to accept an invitation to a teaching post or fellowship or research-cum-teaching post or an assignment for

administrative or technical or academic work of importance. Provided that the maximum total period for which such leave is granted shall not ordinarily exceed three years and in exceptional cases such leave may be extended so that the total period of leave, during the whole tenure of service of an employee does not exceed five years. Provided further that the benefit of increment for a period upto three years of extra ordinary leave may be allowed for accepting such assignments and for the purpose of higher studies and research anywhere in India or abroad (**Annexure-5, page-18-19**).

It is also stated that the case of grant of extension after seven years of EOL was referred to the Executive Council and the Executive Council vide resolution No. 70 in its meeting held on 07.10.2022 approved the extension of Dr. Geeta Singh from 31.07.2022 to 31.03.2023 (without pay) as a special case with the condition that it will not be treated as precedent (**Annexure-6, page-20**). The resolution of the Executive Council was conveyed to Dr. Geeta Singh vide letter No. BPSMV/ET-III/22/6824 dated 10.11.2022 (**Annexure-7, page-21**).

Now, Dr. Geeta Singh has again requested for grant of extension of EOL with lien for one more year w.e.f. 01.04.2023 to 31.03.2024 on the plea that she would be confirmed on the post in due course. The Vice Chancellor after considering the matter has ordered to place the same before the Executive Council, for consideration and further orders.

12. To consider the recommendations of the committee constituted by the Vice-Chancellor for allocation of posts in MSM Institute of Ayurveda department-wise as per CCIM norms held on 15.12.2022 at 02:30 PM in the Conference Hall, Administrative Block, BPSMV, Khanpur Kalan. (**Annexure-8, pages-22-26**).

**Statement of the Case:-**

A request /representation was made by the teachers of MSM Institute of Ayurveda with regard to promotion on the post of Associate Professor and Professor. In this regard, a committee of the following was constituted by the Vice-Chancellor for allocation of post in MSM Institute of Ayurveda as per CCIM norms and to decide the seniority of the teaching staff of Ayurveda:-

- |    |  |          |
|----|--|----------|
| 1. | Dean Academic Affairs                    | Convener |
| 2. | Dr. Anju Ahuja, Chancellor nominee of EC | Member   |
| 3. | Principal, MSMIOA                        | Member   |
| 4. | Nodal Officer (LGR)                      | Member   |

The final meeting of the committee for the said purpose was held on 15.12.2022 in the Conference Hall, Administrative Block, BPSMV, Khanpur Kalan. The recommendations submitted by the committee are as under:

**RECOMMENDATIONS OF THE COMMITTEE**

The committee recommends that the Executive Council may be appraised of all the relevant facts especially that two posts of Professors have been filled up through direct recruitment in MSMIA till date and rest of the three posts of

Professors were occupied by Professors who were promoted by erstwhile management before establishment of the University duly sanctioned by the Government under rationalization policy vide memo dated 27.02.2009 along with adoption of NCISM norms for promotion on pattern of CCIM norms for promotion to the post of Professor and Associate Professors in MSMIA especially in view of the fact that the Government has allowed the University to fill up the posts of Assistant Professor on contract basis under direct recruitment as per qualifications laid down by CCIM as the NCISM is the apex regulatory body for all Ayush Colleges/Institutions in India.

The recommendation of the committee are placed at Annexure-A for kind perusal of the House.

The report/ recommendation of the committee was placed before the Vice-Chancellor and it has been ordered to refer the matter to the Executive Council for consideration.

**13. To consider and approve the following:-**

**1. Legal opinion taken in the case of Dr. Reena Rani, Assistant Professor, ITTR, on the complaint made by Dr. Varuna, Assistant Professor ITTR that she has concealed material facts at the time of appointment for the post of Lecturer in the year 2007-08 and promotion for the grant of AGP of Rs. 8000/- in 2017 (Annexure-9, page-27-29).**

**2. The recommendations of the Screening –cum-Evaluation Committee (placed under cover) held on 19.07.2017 for grant of promotion as Assistant Professor (Stage-II to Stage-III) AGP 8000/- in respect of Dr. Reena, Assistant Professor, BPS ITTR under CAS, on successful completion of five years of service as Assistant Professor in AGP of Rs. 7000/- w.e.f 29/03/2017 in light of UGC guidelines received from State Govt. vide Memo No. KW-7/18-2009 C-IV (3) dated 21/07/2011.**

**Statement of the case:-**

Dr. Varuna, Assistant Professor ITTR has made a complaint against Dr. Reena Rani, Assistant Professor, ITTR on the above subject on dated 21/02/2018, i.e. at the time when her case for grant of AGP 8000/- was to be considered by the EC.

On the said complaint, the Vice-Chancellor has constituted a fact finding enquiry committee under the convenership of Dean Academic Affairs on dated 17/05/2018 (**Annexure-10, page-30**). On the recommendations of the then Dean Academic Affairs, an external committee was constituted under the Convenership of Prof. Preet Singh Ex-Registrar MDU Rohtak on dated 13/02/2019 (**Annexure-11-, page-31**). The said committee has submitted its report on dated 24/11/2022 which is placed at (**Annexure-12, page-32-35**), with following recommendations:-  
“in the absence of many documents, the committee fails to arrive at any conclusion whether the concealment of facts regarding Ph.D. in job application was deliberate with some motive on the part of Dr. Reena Rani or not. If the committee goes by the statement of Dr. Reena Rani in



the second meeting (though in the first meeting, she had told the committee that she has attached the copies of all the certificates including her M.Ed, M.Phil, and Ph.D with her application form) said that she did not have the provisional certificate by the time of her application. Only the office of the ET branch can verify the situation so as to the status of the submission of her documents and the time of submission. Another point of contention in the complaint was that Dr. Reena Rani earned three degrees in higher Education- M.Ed, M.Phil, and Ph.D during a two-year period time from 2005 to 2007. The NOC from Gurukul Kangri obtained is regarding M.Ed pursuing simultaneously with Ph.D. but NOC for M.Phil was either not obtained from Gurukul Kangri Vishwavidyalaya by her or not considered worth mention. She also did not give any information to the University in this regard.

**In light of the above observations and findings, the committee is of the view that an appropriate decision and action may be taken by the competent authority of the BPSMV, Khanpur Kalan, accordingly as per the University rules and norms in this regard.**

From the report of the committee, it is gathered that the said committee has not given any crystal clear recommendations in the matter. Accordingly, the Vice-Chancellor has ordered that legal opinion be sought from University Counsel, Advocate Anita Balyan. Smt. Anita Balyan, Senior Panel Counsel, Union Of India, Punjab & Haryana High Court, Chandigarh has sent the legal opinion on dated 05/06/2023 placed at **(Annexure-13, Page—36-38)**, with following recommendations:-

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She has stated that Dr. Reena Rani had taken NOC from Gurukul Kangri University for pursuing her M.Ed. Degree from Punjab University through Distance Education Mode. The said M.Ed. Degree got over in April 2006. After which she enrolled herself for Pursuing her M.Phil from CDLU Sirsa through Distance Mode in October 2006 and it is provided in the Prospectus of the said University that a candidate can pursue another course simultaneously. Significantly, what is noticed is; it is one regular degree and one degree through distance education mode, which was being pursued by Dr. Reena Rani at a given time.

It assumes significance to note that Dr. Reena Rani after being appointed to the post of Lecturer, was due for grant of AGP benefit in light of fher Ph.D. degree after completion of four years of service, she was given that benefit of AGP 7000/-, finally when her case for grant of benefit of 2<sup>nd</sup> AGP was to be considered, a complaint was received raising objections on the same on the ground of concealment of these facts at the time of taking appointment by her. It is important to note that a committee on the instruction of then VC was constituted, but there could be no clear cut decision as is evident from the perusal of record. The finding was arrived at by leaving the controversy to the respective authority to take the decision.

From the perusal of the enquiry file and in the absence of required documents, it is difficult to arrive at any clear conclusion based on rule position. As neither there are any clear guidelines by the UGC, pertaining to the said year nor do the respective Universities/councils granting degrees through distance mode debar pursuing of one degree through regular mode simultaneously with another degree through distance mode.

In the given background and to balance the equity, it is opined that the benefit of AGP on fulfillment of required conditions may be given to Dr. Reena Rani."

The recommendations of Screening-cum-Evaluation Committee will be placed before the House.

The Vice-Chancellor after considering the same has ordered to refer the case to the Executive Council for consideration.

14. To Consider and approve the recommendations of Departmental Promotion Committee (DPC) meeting held on 02.06.2023 for grant of Promotion/PB-IV to the teachers of BPS Mahila Polytechnic, Khanpur Kalan Sonapat.

**Statement of Case:-**

The following committee was constituted by the Vice-chancellor to consider the ACP/Promotion cases of the teachers of, BPS Mahila Polytechnic, Khanpur Kalan, Sonapat vide office order No. BPSMV/ET-III/22/2276-2281 dated 02.06.2023 (Annexure-14, Page-39).

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|----|--|------------------|
| 1. | Dean Academic Affairs                                | Convener         |
| 2. | Chairperson, Deptt. Electronics & Communication Engg | Member           |
| 3. | Registrar  | Member           |
| 4. | Deputy Registrar (ET)                                | Member Secretary |

The meeting of the said committee was vide held on 02.06.2023. The recommendations of the committee will be placed in a sealed envelope on table. The case was put up to the Hon'ble Vice-Chancellor who has ordered to refer the recommendations of DPC the Executive Council for consideration & approval.

15. To consider & approve the recommendations of Departmental Promotion Committee constituted by the Vice-Chancellor to consider the ACP cases of the teachers mentioned in the DPC minutes at Sr. No. 1 and 10 to 17 (except sr. no. 2 to 9) of MSM Institute of Ayurveda held on 23.01.2023 at 02:00 p.m. in the Conference Hall, Administrative Block.

**Statement of the Case:-**

A committee of the following was constituted by the Vice-Chancellor for grant of ACP to the teachers working in MSM Institute of Ayurveda, who are not getting the UGC pay scale:-

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|----|---|----------|
| 1. | Dean Academic Affairs                       | Convener |
| 2. | Principal, MSM Institute of Ayurveda, BPSMV | Member   |
| 3. | Dr. S.P. Gautam, Associate Professor, MSMIA | Member   |

4. Deputy Registrar (ET), BPSMV Member

A meeting of the committee was held on 23.01.2023 at 2.00 p.m. in the Conference Hall, Administrative Block, BPSMV, Khanpur Kalan to consider the ACP cases. The committee recommended all the cases for grant of 1<sup>st</sup> ACP to the 17 teachers of MSM Institute of Ayurveda. The recommendations of the committee are placed at **(Annexure-15, Page-40-42)** for reference.

However, keeping in view requisition no. 22 dated 09/01/2023 issued by the Audit, the authority has ordered to get the case vetted from Account and Audit Section. Accordingly, the recommendations of the Departmental Promotion Committee were sent to the DD Audit for admitting the same.

The Audit Branch vetted the case with the following remarks:

1. The approval of EC may be obtained in the light of recommendation of DPC.
2. Moreover, cases of ACP in respect of employees mentioned at Sr. No. 2 to 9, may be put in audit after clarification received from DGHE Haryana sought by ENT Branch, in light of judgement passed by Hon'ble High Court in CWP No. 11686.

Clarification which was sought from DGHE on the issue, is still awaited. Copy of letter is enclosed at **(Annexure-16, Page43-44)**.

Further, regarding Point No. 2 above, it is clarified that the teachers mentioned at Sr. No. 2 to 9 in the proceedings of DPC were appointed by the then management under SFS before the establishment of the University.

Keeping in view all the circumstances and facts of the case, the Vice-Chancellor has ordered to refer the recommendations of DPC for grant of ACP to the teachers of MSM Institute of Ayurveda from Sr. No. 1 & 10 to 17 only to the Executive Council for consideration and approval.

16. **To consider and approve the proposal submitted by the Chairperson, Department of Basic and Applied Sciences for transfer of faculty to newly established Departments of Mathematics, Physics and Chemistry.**

**Statement of Case:-**

The University has created Deptt. of Basic & Applied Sciences vide Academic Council resolution no. 15(3) dated 13.12.2013 under faculty of science and transferred three teachers of Mathematics, Physics and Environment Sciences of School of Engineering & Sciences to the said Departments with the condition that the teachers of Basic & Applied Science Department will teach the students of Faculty of Engineering & Technology. The said Department of Basic and applied Sciences has started M.Sc. Mathematics, M.Sc. Physics and M.Sc. Chemistry and Ph.D. in Mathematics as on date. After that, the University has trifurcated the department of Basic and Applied Sciences in three departments which are Department of Mathematics, Physics and Chemistry vide EC resolution no. 6 dated 20.03.2021 by approving the recommendations made by Academic Council in its meeting held on 21.07.2020.

All the three faculty members of Basis and Applied Sciences have requested time and again to transfer their posts to the newly created departments as under:-

Sr. No	Name of faculty	Subject	Name of Department to which post is to be transferred
1	Dr. Sunil Kumar, Associate Professor (under CAS)	Mathematics	Department of Mathematics
2	Dr. Bhupinder Singh Associate Professor (under CAS)	Environment Studies	Department of Chemistry
3	Dr. Asha, Assistant Professor	Physics	Department of Physics

The Hon'ble Vice-Chancellor after considering the matter has ordered to refer the case to the Executive Council for consideration and approval.

17. To Consider and approve the recommendations of the Inquiry Officer appointed by the Vice-Chancellor, to fix the responsibility of erring officials/responsible officers in deployment of excess persons under the Scheme of Community Development through Polytechnics, without following proper procedure.

**Statement of Case:-**

Various complaints have been received by the University regarding corruption in CDTP Scheme under BPS Mahila Polytechnic on 22.11.21, 04.04.2022, 01.07.2022, 06.06.2022 26.08.2022 and 12.09.2022 with serious allegations of embezzlement of grant by the Principal Polytechnic. (Copy placed at **(Annexure-17, Page-45-50)**).

The Vice-Chancellor considered the complaints referred above and after considering the totality of case ordered to appoint Prof. Bhagwan Singh, Deptt. Of Geophysics, KUK as Inquiry Officer, to enquire the matter & to fix the responsibility of erring officials/responsible officers vide letter No. 2054 dated. 23.11.2022. **(Annexure-18, page-51)**.

The report of the enquiry officer has been received on 05.06.2023 which will be placed in sealed envelope for consideration of the House.

The Vice-Chancellor after considering the matter has ordered to place the same before Executive Council for consideration & approval of the recommendations of the Inquiry Officer.

18. To consider the recommendations of the Committee constituted by the Vice-Chancellor to make its recommendations with regard to existing promotion policy of non-teaching staff from the post of Assistant onwards.

**Statement of the case:-**

A representation made by the non-teaching employees with regard to revise existing ratio of promotion of non-teaching staff from 75:25 (75% by promotion and 25% by direct recruitment) to 80:20 (80% by promotion and 20% by direct recruitment) from the post of Assistant onwards. The matter was placed before the Vice-Chancellor for consideration and constituted a Committee of the

following to make its recommendations with regard to existing promotion policy of non-teaching staff from the post of Assistant onwards:-

1. Prof. Shweta Singh, Dean of Colleges - Convener
2. Prof. Suman Dalal, Dean Faculty of Education - Member
3. Dr. Pawan, Nodal Officer (Legal) - Member
4. Sh. Sanjeev Joshi, Dy. Registrar (ET) -Member Secretary

The meeting of the Committee was held on 07.06.2023 and submitted its recommendations as under (**Annexure-19, Page-52**):

The committee is of considered opinion that the existing ratio of promotion may be enhanced from 75:25 (75% by promotion and 25% by direct recruitment) to 80:20 (80% by promotion and 20% by direct recruitment) from the post of Assistant up to the level of Assistant Registrar which will afford better avenues of promotion to in-house candidates without hampering the growth of the University. Further, the existing ratio for promotion the post of Assistant Registrar to Deputy Registrar and class IV to Class III employee may remain unchanged as already decided by the Executive Council earlier. The proposed ratio for promotion may be made applicable on joint seniority after inclusion of the posts of Regional Centre at Kharal in District Jind and Regional Centre, Lula Ahir in District Rewari alongwith posts of the constituent Institutions/Colleges”.

The recommendations of the committee was placed before the Vice-Chancellor who after due consideration has approved the same and desired that the case be placed to the Executive Council for consideration and approval.

19. **To Consider and approve the recommendations of DPC meeting held on 16.05.2023 to grant first ACP in r/o Mrs. Saroj Singh, Principal, Campus School, Khanpur Kalan Sonipat.**

**Statement of Case:-**

The Departmental Promotion Committee of the following was constituted by the University Authority for grant of ACP/Promotion of the non- teaching employees:-

1. The Registrar, BPSMV, Khanpur Kalan -Convener
2. Prof. (Dr.) Ashok Verma, Deptt. of English -Member
3. Dr. Bhavna Sharma, Associate Prof. in Commerce -Member

The meeting of the said committee was convened on 16.05.2023. The minutes of the meeting of the DPC are placed in a sealed envelope. The Vice Chancellor after considering the same has ordered to place the same before the Executive Council, for consideration and approval.

20. **To consider the case regarding creation of non-teaching posts and conversion of some existing non-teaching posts of the University in light of Memo No. 18/73-2021 UNP (1), E-office No. 1003391) dated 26.05.2023 received from the Additional Chief Secretary to Govt., Haryana, Higher Education Department, Chandigarh.**

**Statement of the case:-**

The University is facing acute shortage of non-teaching staff for smooth functioning of various offices. A Memo No. 18/73-2021 UNP (1), E-office No. 1003391) dated 26.05.2023 has been received from the Additional Chief

Secretary to Govt., Haryana, Higher Education Department, Chandigarh to supply the information in the prescribed format regarding creation of new posts of non-teaching and conversion of existing non-teaching posts, if any. The matter was discussed with the higher authorities, thereafter, it was felt that the following non-teaching posts may be created for the smooth functioning of various offices:-

S.No.	Name of the posts	No. of posts
1	Manager Hospitality	01
2	Estate Officer	01
3	PRO (Public Relation Officer)	01
4	Chief Security Officer	01
5	Deputy Registrar	02
6	Assistant Registrar	04
7	Superintendent	08
8	Assistant	67
9	Training and Placement Officer	01
10	Student Counselor	01
11	Superintending Engineer	01
12	Care Taker	01
13	Director, Sports	01
14	Dy. Director, Sports	01
15	Assistant Director, Sports	01
16	Sports Choaches	05
17	Director Youth Welfare	01
18	Driver	06

Further, a committee was constituted by the Hon'ble Vice-Chancellor to finalize the requirements of Non-Teaching posts for different departments of the faculty of Engineering and Technology. The meeting of committee was held on 06.06.2023 and recommended that following non-teaching posts may be required to be created for the smooth functioning of different departments of the Faculty of Engineering and Technology:-

S.No.	Name of the posts	No. of posts
1.	System Analyst/ System Manager (L-11)	01
2.	Computer Programmer (L-9)	02
3.	Junior Programmer (L-7)	04
4.	Computer Assistant/ DEO (L-6)	04
5.	Computer Operator (L-2)	04
6.	Senior Technical Officer (L-12)	03
7.	Technical Officer/ Workshop Supdt. (L-10)	03
8.	Assistant Technical Officer/ Foreman Instructor (L-7)	03
9.	Technician/ Lab Technician/ Technical Assistant (Grade-I) (L-6)	09
10.	Lab Attendant/ Lab Assistant (L-2)	09

Besides, to streamline the system on the analogy of the other Universities, the some existing non-teaching posts of the University are also required to be converted which is as under:-

Sr. No.	Name of Post	No. of posts if earlier sanctioned / approved	Pay scale/ Pay level of surrendered post	Post proposed to be converted	Pay scale/ Pay level of newly created post
1	Senior Scale Stenographer	08	L-6	Assistant (06 posts)	L-6
2	Jr. Librarian	01	L-6	Sr. Library Assistant	L-6
3	Assistant Librarian (MSM Ayurveda)	01	L-6	Sr. Library Assistant	L-6
4	Assistant Librarian (Institute of Higher Learning)	01	L-4	Library Assistant	L-4
5	Section Officer	01	L-7	Superintendent	L-7
6	Sr. Assistant	01	L-6	Assistant	L-6
7	Jr. Assistant	01	L-2	Clerk	L-2
8	Principal Orderly	01	DL	Peon	DL
9	Accounts Clerk	01	L-2	Clerk	L-2
10	Steno Typist-cum-Clerk	14	L-2	Clerk	L-2
11	Clerk-cum-Accountant/ Assistant	01	L-6	Assistant	L-6
12	Gate Keeper	5	DL	Security Guard	DL
13	Chowkidar Day/ Night	19	DL	Security Guard	DL
14	RMO	1	L-9	AMO	L-9
15	Ferro Printer & other Supporting staff	6	DL	2 Peon 2 Mali 2 Beldar	DL
16	Head Clerk	2	L-6	Assistant	L-6
17	Head Clerk-cum-Accountant	1	L-6	Assistant	L-6
18	Librarian, Dept. of Education	1	UGC L-10	Assistant Librarian	L-10
19	Waterman/ water carrier	7	DL	Peon	DL
20	Clerk/ Accountant	1	L-6	Assistant	L-6

The total Financial liability for creation of the above mentioned posts shall be Rs. 8,22,34000/- + 32357486/-= 114591486/- (approx.). Details and recommendations of the Committee is enclosed at (Annexure-20, 21 & 22, Page-53-66). Further, there shall be no financial liability on the conversion of the some non-teaching posts.

The case with regard to creation of non-teaching posts and conversion of existing non-teaching post was put-up to the Vice-Chancellor and who after due consideration has desired to refer the same to the Executive Council for consideration.

21. Item:- To consider and approve the creation of new posts for the following teaching Departments to be started by the University in near future:-

1. Deptt. of Mass Communication and Journalism
2. Deptt. of Fine Arts

**Statement of the Case:-**

The University has been accredited by NAAC and secured B++ Grade in 1<sup>st</sup> Cycle. The NAAC peer team has given some suggestions for the development and expansion of the University. Further suggested to establish the following departments as short term goals and shall offer related programmes to augment the employability of female students and to cater the needs of the industry, society and also to enhance the contribution of University in nearby villages:-

1. Deptt. of Mass Communication and Journalism
2. Deptt. of Fine Arts

To Establish the above said Departments the University requires following teaching posts as per UGC norms:-

Sr. No.	Name of the Department	Number of Teaching Posts required	Pay Scale of the Post	Post wise Financial Liability per year
1.	Deptt. of Mass Communication and Journalism	Professor- 1	144200-218200/- Level-14	27,01,032/-
		Associate Professor- 2	131400-217100/-Level 13A	49,24,680/-
		Assistant Professor- 4	57700-182400/-Level-10	43,51,920/-
2.	Deptt. of Fine Arts	Professor- 1	144200-218200/- Level-14	27,01,032/-
		Associate Professor- 2	131400-217100/-Level 13A	49,24,680/-
		Assistant Professor- 4	57700-182400/-Level-10	43,51,920/-
			<b>Gross total</b>	<b>2,39,55,264/-</b>

The Vice-Chancellor after considering the matter has ordered to refer the case to the Executive Council for consideration and approval.

22. Any other item with the permission of the Chair.

  
 8.6.2023  
 Registrar