



BPS MAHILA VISHWA VIDYALAYA

DEAN STUDENT'S WELFARE OFFICE

(A State University established by an act of state legislative assembly of Haryana and recognized by UGC under section 2(f) and 12B of UGC act).
Po. Khanpur Kalan, Dist. Sonapat (Haryana) Pin 131305,

Committee for the Celebration of Independence Day on 15th August, 2023

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| Patron | : Prof. Sudesh, Vice-Chancellor |
| Co- Patron | : Dr. Neelam Malik, Registrar |
| Programme Director | : Prof. Shweta Singh, Dean Students' Welfare |
| Coordinator | : Dr. Sushma Joshi, NSS Coordinator |

Duties List for the Celebration of Independence Day 15th August 2023.

1. Reception Committee

All Deans/Heads/Principals/Directors

2. Tulsi Plant/ Medicine Plant

1) Ms. Aruna Phor, Incharge Horticulture and Sanitation and her team

3. March Past

1) Mrs. Sushma Joshi, NSS Coordinator (Convener)

2) Dr. Bhawna Sharma, Chief Security Officer and her team

3) All D.P.E.s & N.S.S. P.O.s of the concerned Colleges/Departments will be the In-charge of their March Past Team.

4. Stage conduct (At the venue of March Past & Flag Hoisting)

1) Mrs. Shri lekha, Associate Professor, BPS IHL (Cultural Programme)

2) Mr. R.S. Rathi, Lecturer, BPS Mahila Polytechnic. (March Past)

5. Cultural Programme

1) Prof. Shweta Singh, Dean Students' Welfare (Convener)

2) Dr. Sushma Joshi, Director Youth & Cultural Affairs

3) Dr. Monika, Associate Professor, Department of Education

4) Dr. Archana Malik, Incharge, Deptt. of History and Archeology

6. Yoga by students of Campus School

1) Mr. Nagender Singh, Teacher, Campus School (Convener)

2) Dr. Deepak Dhaka, Teacher, Campus School

7. Decoration of Campus by Flags erection

1) Sh. Sumer Singh, SDE (Civil) and his team (Convener)

8. Preparation of flag hoisting

1) Sh. Kali Ram, Security Officer and his team (Convener)

9. Flower decoration and arrangement

1) Dr. Reena Rani, Department of Education and her team (Convener)

- 10. Press Reporters & Press Notice & Arrangement of Photography/Videography of the programme.**
- 1) Dr. Ravi Bhusan and his team (Convener)
- 11. Purchase & distribution of sweets and refreshment items.**
- 1) Dr. Suman Dalal, Chief Warden and her Team. (Convener)
 - 2) Dr. Geeta Mor, Superintendent, Accounts Branch
- 12. Honouring of Persons/Students for special achievement**
- 1) Dr. Ishani Patharia, Assistant Dean Students' Welfare
 - 2) Dr. Kritika, Assistant Dean Students' Welfare
- 13. Arrangement of Tent, Sofa-sets & Chairs at the venue of Flag Hoisting**
- 1) Sh. Kritika, Assistant Dean Students' Welfare (Convener)
 - 2) Finance Officer or his nominee
 - 3) Ms. Mukesh, Superintendent, General Branch
 - 4) Ms. Jyoti, Assistant , General Branch
- 14. Seating arrangements at the venue of Flag Hoisting**
- 1) Dr. Ishani Patharia, Assistant Dean Students' Welfare
 - 2) Dr. Archana Malik, Incharge, Deptt. of History and Archeology
 - 3) Mrs. Sumita Singh, Principal, KGSSS
 - 4) Dr. Mahesh Sharma, Asstt. Prof. MSM Institute of Ayurveda
- 15. Water Arrangement for the staff and Students and arrangement of Felicitation items.**
- 1) Dr. Rampal, Incharge Political Science & his Team
 - 2) Dr. Nutan, Incharge, Day Care & her Team
- 16. Sound Arrangement & PA system at the venue of Flag Hoisting or in the Sanskaram Sabhagar in the Teaching Block-1 in case of rain.**
- 1) Dr. Priyanka, Associate Professor, Deptt. of CSE & IT (Convener)
 - 2) Sh. Bhim Sen, SDE (Electrical) and his team
- 17. Cleanliness & Landscaping**
- 1) Mrs. Aruna Phor, Incharge Horticulture and Sanitation and her team
- 18. Discipline & Proctorial duties**
- 1) Prof. Ipshita Bansal, Proctor (Convener)
 - 2) Dr. Bhawna Sharma, Chief Security Officer and her team
 - 3) Mrs. Sumita, Principal KGSSS & her team.
 - 4) Ms. Gayatri and her team, Campus School
- 19. Banner for the programme.**
- 1) Ms. Mukesh, Superintendent, General Branch (Convener)
 - 2) Finance Officer, Nominee, Account Branch
 - 3) Mr. Ram Rattan, Superintendent (P&S)

20. Tea and refreshment at the venue.

Dr. Pankaj Misra, Incharge Guest House and his team

**NOTE:- If raining then arrangement of Seating will be done in Sanskaram Sabhagar.
So all the Committee members will prepare accordingly.**



Dean, Students Welfare

Endst. No. BPSMV/DSW/23/ 1205-1212

Dated: 4/8/23

Copy of the above is forwarded to following for information and necessary action please:

1. All HODs /Principals/Directors/Chairpersons/Incharges of BPSMV, Khanpur Kalan.
2. Members concerned.
3. Finance Officer, BPSMV, Khanpur Kalan.
4. A.R. (General) for all the necessary arrangement in Sanskaram Sabhagar.
5. Incharge IT Cell, for upload the same on the University website.
6. P.R.O. BPSMV, Khanpur Kalan.
7. PS to VC (For kind information of the Vice-Chancellor), BPSMV, Khanpur Kalan.
8. PA to Registrar (For kind information of the Registrar), BPSMV, Khanpur Kalan.



Dean, Students Welfare

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4/8/2023