

Tender Notice for Purchase of Desktop Computers

S. No.	Name of Department	Starting and Closing date	Estimated Amount (including GST)	Website	Nodal Officer/ contact details/email
1	BPSMV, Khanpur Kalan	28.02.2023 & 15.03.2023 up to 5.00 pm	Rs. 18000000	www.bpsmv.ac.in etenders.hry.nic.in	Dr.Sonal Beniwal, Chairperson, Department of CSE/IT

NOTE: -For further details regarding the tender, please contact

1. <https://etenders.hry.nic.in/nicgep/app/>
2. www.bpsmv.ac.in

Registrar,
BPSMV, Khanpur Kalan, Sonipat (HR)

**BHAGAT PHOOL SINGH MAHILA VISHWAVIDYALYA,
KHANPUR KALAN, SONIPAT**

Phone: +1263-283038

Email: registrar@bpswomenuniversity.ac.in

**Standard Bidding Document for Purchase of Desktops PC, for BPSMV, Khanpur Kalan,
Sonipat, Haryana**

PART 1: COMPLETE BIDDING DOCUMENT

Name of Work: Tender for Purchase of Desktops, BPSMV, KHANPUR KALAN, SONIPAT,
HARYANA

PRESS NOTICE

BHAGAT PHOOL SINGH MAHILA VISWAVIDYALAYA, KHANPUR KALAN, SONIPAT Notice for Inviting E-tender	
Name of Work	Purchase of Desktops PC, Bpsmv, Khanpur Kalan, Sonipat, Haryana
Tender Docs Fee + E Service Fees (non-refundable)	Rs. 5000 + Rs. 1180 = Rs. 6180/-
Earnest Money (Exempted for Haryana Government Intuition only and applied for MSME also)	2% of the cost of the Equipment.
Time Limit	15 days
i) The tenders will be received only through E-tendering for further details visit website www.etenders.hry.nic.in . (ii) Willing Contractors shall have to pay Tender Docs Fee Rs. 5000/- and E service fee Rs. 1180 through online/Net Banking. (iii) EMD fee (2% of the quoted rate of the Equipment) also to be deposited through online/Net banking/RTGS.	

Registrar
BPSMV, Khanpur Kalan, Sonipat (HR)

DETAIL NOTICE INVITING TENDER

e-Tender is invited for purchase of below mentioned items in single stage two cover system i.e. Request for Pre- Qualification/Technical Bid (online Bid under PQQ/ Technical Envelope) and Request for Financial Bid (comprising of price bid Proposal under online available Commercial Envelope):-

S. No.	Item/Specification	Company	Qty	Estimated / cost including GST (Rs.)
1	i5-12400 , 12 th Generation, 6 cores Windows 10 Professional (pre loaded) 8 GB RAM DDR4, expandable upto 64 GB with 2 DIMM slots 1000GB @ 7200 rpm, 256 GB SSD Integrated Wireless , wi-fi 802.11 ac Integrated Intel Gigabit 10/100/1000 Ethernet Controller Bluetooth connectivity 4 USB version 2,4 USB version 3 point 0/3 point 1, gen 1, HDMI-1, Display Port- 1 1 PCI(PCIe X 1), 1 (PCIe X 16), M dot 2 (2) 19.5” with minimum resolution 1600 X 900, with VGA, TCO certification 8.0 180 Watt, 85 % or better USB Wired Keyboard USB Wired optical mouse ROHS Compliance, BEE/ Energy Star On site OEM Warranty 3 years	HP/Dell	322	18,000,000 (One crore eighty lakhs only)
				18,000,000

1. Detailed notice inviting tender/estimate drawing can be seen in the office of the undersigned during office hours.
2. Bidding documents available on website <http://www.etenders.hry.nic.in>
3. Newly enlisted contractors/societies/suppliers/manufactures should bring with them proof of their enlistment in appropriate class.
4. The bidders would submit bid through e-tendering only on the website i.e. <http://www.etenders.hry.nic.in>

Under this process, the Pre-qualification/ Technical online bid Application as well as online Price Bid shall be invited at single stage under two covers i.e. PQQ/Technical & Commercial Envelope. Eligibility and qualification of the Applicant will be first examined based on the details submitted online under first cover (PQQ or Technical) with respect to eligibility and qualification criteria prescribed in this Tender document. The Price Bid under the second cover shall be opened for only those Applicants whose PQQ/ Technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

1. **The payment for Tender Document Fee shall be made by eligible bidders through Demand Drafts in favor of Finance Officer, e-Service/Processing Fees in form of Demand Draft in favor of ‘Society for IT initiative fund for e-Governance’ payable at Chandigarh and EMD will be made through Demand Draft in favor of Finance Officer,**

2. Intending bidders will be mandatorily required to online sign-up (create user account) on the website <http://www.etenders.hry.nic.in> to be eligible to participate in the e-Tender. **He/She will be required to make offline payment of EMD fee in due course of time. The intended bidder fails to pay EMD fee under the stipulated time frame shall not be allow to submit his / her bids for the respective event / Tenders.**

3. The interested bidders must remit the funds at least T+1 working day (Transaction day + One working Day) in advance **and make payment via NET BANKING/RTGS /NEFT or OTC to the beneficiary account numberspecified under the online generated challan. The intended bidder / Agency thereafter will be able to successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/Tenders at <http://www.etenders.hry.nic.in>.**

The Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates:-

Key Dates

Sr. No.	Department Stage	Bidder's Stage	Start date and time	Expiry date and time
1		Tender Document Download and Bid Preparation/Submission	28.02.2023 (02.00 PM)	15.03.2023 (05:00 P.M.)
2	Technical Bid Opening		16.03.2023 11:00 A.M onwards	
3	Financial Bid Opening		17.03.2023 11.00 A.M.	

Important Note:

- 1) The Applicants/bidders have to complete 'Application / Bid Preparation & Submission' stage on scheduled time as mentioned above. If any Applicant / bidder failed to complete his / her aforesaid stage in the stipulated online time schedule for this stage, his / her Application/bid status will be considered as 'Applications / bids not submitted'.
- 2) Applicant/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e- bidding.
- 3) Applicant/Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.
- 4) In the first instance, the online payment details of tender document fee + e-Service and EMD & PQQ/Technical Envelope shall be opened. Henceforth financial bid

quoted against each of the item by the shortlisted bidder/ Agency wherever required shall be opened online in the presence of such bidders/ Agency who either themselves or through their representatives choose to be present. The bidder can submit online their bids as per the dates mentioned in the schedule/Key Dates above.

The bids shall be submitted online in two separate envelopes:

Envelope 1: Technical Bid

The bidders shall upload the required eligibility & technical documents online in the Technical Bid.

Envelope 2: Commercial Bid

The bidders shall quote the prices in price bid format under Commercial Bid.

CONDITIONS: -

1. DNIT & prequalification criteria can be seen on any working day during office hours in office of the undersigned.
2. Conditional tenders will not be entertained & are liable to be rejected.
3. In case the day of opening of tenders happens to be holiday, the tenders will be opened on the next working day. The time and place of receipt of tenders and other conditions will remain unchanged.
4. The undersigned reserve the right to reject any tender or all the tenders without assigning any reasons.
5. The societies shall produce an attested copy of the resolution of the Co-operative department for the issuance of tenders.
6. **The tender without earnest money/bid security will not be opened.**
7. The Competent court at Sonipat shall have exclusive jurisdiction in case of any legal dispute
8. Quoted Rate should be inclusive of all taxes.
9. The tender of the bidder who does not satisfy the qualification criteria in the bid documents are liable to be rejected summarily without assigning any reason and no claim whatsoever on this account will be considered.
10. The bid for the work shall remain open for acceptance during the bid validity period to be reckoned from the last date of 'Manual submission of BS. If any bidder/tenders withdraws his bid/tender before the said period or makes any modifications in the terms and conditions of the bid, the earnest money shall stand

forfeited. Bids shall be valid for 120 days from the date of bid closing i.e. from last date of manual submission of EMD. In case the last day to accept the tender happens to be holiday, validity to accept tender will be the next working day.

Registrar
BPSMV, Khanpur Kalan, Sonipat (HR)

TERMS AND CONDITIONS GOVERNING THE TENDERS FOR THE SUPPLY

1. Every e-tender shall be accompanied by the earnest money equal to 2% of the involved value and Rs.5000/- as Tender fee and Rs.1180/- as E-Service fee should be deposited through online/net banking. The earnest money should be deposited through online/net banking/RTGS.
2. The e-tender received without earnest money or after the due date shall not be entertained except with the special approval of the competent authorities.
3. The successful Contractor would have to make following payment as shown under:
 1. **Performance Security shall @ 5% of the estimated cost** for the tender in the form of Bank Draft/ Bank Guarantee in favour of Registrar, BPSMV, at Khanpur Kalan. Performance security will be returned after three month of successful completion subject to inspection report submitted by the Committee.
 2. Bid Security shall be forfeited if the successful bidder refuses or neglect to execute the contract or fails to furnish the required Performance Security within the time frame specified by Converner of the committee.
4. The supplies shall be executed within the time specified in the supply order which may be extended by the Registrar on other application of the supplier explaining reasons/circumstances due to which time limit could not be adhered to. In the event of the supplier failing to supply the material within time, she shall be liable to pay as compensation an amount equal to one percent or such small amount as the Registrar may decided on the said amount of the contract, for every day that the quantity remains incomplete, provided that the entire amount of compensation shall not exceed 10 percent of the total amount of the contract. An appeal against these orders shall however lie with the Vice Chancellor whose decision shall be final.
5. In case the contractor backs out of his contract, the earnest money deposited by him/her shall be forfeited besides any other action as may be considered necessary by the Vice-Chancellor.
6. All the charges including packing, forwarding and installation, taxes and other levies should be specified in the tender. The charges etc. not specified in the tender shall not be paid.
7. The quantity of material/supplies shall be subject to increase or decrease on the tendered rates. This increase or decrease shall be communicated by the University within 30 days of acceptance of the tender.
8. Supplies shall be made as per the schedule and within such time as is indicated in the

- supply order.
9. 100% payment will be made on receipt and inspection of goods to ensure the specifications and their good condition.
 10. The rates accepted by the University shall be applicable up to 30.06.2023 and the supplier shall have to make supply during the period as and when required.
 11. The e-tenders shall be opened in the office of Registrar, BPSMV, KHANPUR KALAN, SONIPAT on 16.03.2023 at 11.00 a.m. by the Purchase Committee in the presence of contractor/supplier and the Committee reserves the right for negotiation thereafter if considered necessary.
 12. The Registrar reserves the right to reject or accept any offer without assigning any reasons.
 13. All disputes subject to jurisdiction of the competent court at Sonipat.
 14. Guarantee/ warrantee of items must be mentioned.
 15. The University stands exempted from the payment of Central Excise Duty/Custom Duty. The rates to be quoted keeping that fact in view, Necessary certificate will be provided by the University.
 16. No tender documents will be issued and rates are to be offered on company's letter pad.
 17. Quoted Rates/bid will be inclusive of VAT/GST
 18. The bidder shall provide balance sheet duly certified by a qualified Chartered Accountant / Government Auditor for last three years with OEM. Bid specific MAF should be provided.
 19. Seller rating should be above 4.0
 20. Specific Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Product serial no's and warranty information should be available in public domain
 21. All Item should be of same OEM make and color
 22. OEM should have same made of Monitor, CPU, Mouse and Keyboard. OEM LOGO Trademark should be embossed on them (No sticker will be accepted)
 23. The contractor/ OEMs having annual turnover of Rs. 100 Crore and having profit in last three years.
 24. Specific Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents.
 25. OEM must have a Functional Office in the State of Consignee's Location, OEM should have their business operation in India at least 7 years (Continuance Proofs are Required)
 26. Certification - ISO 9001, 14001, ISO 20001, ISO 27001 for OEM, TCO 8.0 certification for Monitor, Energy star 7.1, EPEAT Certified, ROHS and UL certificate. OEM should be present in the TOP 3 No's as per latest IDC report.
 27. If a holiday occurs on the opening day, the tenders will be opened on the next working day.
 28. The technical documents must be uploaded up to **15.03.2023, 5 pm.**

ELIGIBILITY CRITERIA

The following criteria must strictly be fulfilled by the bidder. The bidder must submit the documentary evidence in support of their claim for fulfilling the criteria and they should also submit an undertaking on their letterheads to the fairness of these documents while submitting the bid. The bids received without the documentary evidence will be rejected outright.

1. BPSMV invites bid from the authentic manufacturers / authorized dealers / authorized representatives. The bidder must fill & submit Annexure “A”, “B” and “C”. Incomplete annexure as specified may result in rejection of the bid.
2. The bidder should be a company / firm / organization, registered in India. In case of foreign manufacturers, the bid must include name & address of its authorized Indian entity, as per Annexure “A”, “B”, and “C”.

The bidder shall also append the following declaration with the tender:

DECLARATION

I / We (Name & address of the firm / organization, etc)_____do hereby solemnly affirm and declare that the facts stated in the technical bid and annexures A, B,

C is correct and true to the best of my / our knowledge and belief and nothing has been concealed therein. In case of any concealment or misrepresentation detected at any stage, I / We shall be liable for legal action under Section 182 and Section 415, read with Section 417 and 420 of the Indian Penal Code, as the case may be.

(Signature of the Vender)

**With full Name,
Address, Seal &
Stamp.**

ANNEXURE "A"

Manufacturer's Authorization Certificate Dated: _____ No.____
Ref. _____

_____ To _____

_____ (Name of the supplier / authorized dealer) Whereas

_____ (Name & address of the manufacturer) who are official

Manufacturer of _____ (Name of the instrument) having factory at

_____ (Address of the factory) do hereby authorize _____ (name

of the supplier / authorized dealer) indicated above, the purpose of which is to
provide the following instrument , viz., _____ manufactured by us

_____ and to subsequently negotiate and sign the contract.

Name: _____

In the capacity of: _____

Signed & stamped: _____

Duly authorized to sign the authorization for and on behalf of: _____

Date: _____

ANNEXURE “B”

Undertaking (on official letter head)

This is to certify that M/s_____address____ _ has not

ever been blacklisted from / any / by University / Organization / Government Agency, etc., for any reason, at any point of time and no legal case / proceedings against the bidder / agency / supplier / manufacturer, etc., is pending, as on date.

(Dated, signed and stamped by the authorized person)

ANNEXURE “C”

Tehcnical details for providing the instruments:

1. Name and Address of the agency / bidder/ Manufacturer/ Supplier, etc.
2. Contact Person, with phone number, mobile number and email id.
3. Year and Month of establishment
4. Type of firm / organization (Proprietary / Private Public / Govt .)
5. Copy of registration if applicable
6. Total annual financial turnover in the last three financial years
(attach audited copy)
7. GST / sales tax registration number
8. Income tax number (PAN / TIN)
9. Quality certification number / license , if any
10. Since when engaged in providing / manufacturing items
11. Experience in domain expertise
12. Name and address of the Universities organizations etc.
where the said items have been supplied and installed
(Satisfactory User Report needs to be supply)

Certified that all the terms and conditions of this TENDER are acceptable by us .

(Authorized signatory)
With full name , designation
and Branch stamp , contact
numbers , email id , etc.

ANNEXURE “D”

Sr. No.	Specification asked	Specification of the instrument quoted	Comply/Better

List of Technical Documents:-

Sr. No.	Description	Bidders Response (Yes/No)	Remarks
1.	Authorization certificate from the manufacturer of systems.		
2.	Copy of PAN Card		
3.	Copy of last three year of Income Tax Return		
4.	List of institutions where systems has been installed		
5.	Satisfactory report regarding the systems from institution		
6.	GST number		
7.	Experience Certificate		
8.	Turn Over of Last three years		
9.	Undertaking regarding blacklist		

**Specifications of the Desktops computers to be purchased FOR BPSMV, KHANPUR
KALAN.**

S. No.	Item/Specification	Company	Qty	Estimated / cost including GST (Rs.)
1	i5-12400 , 12 th Generation, 6 cores Windows 10 Professional (pre loaded) 8 GB RAM DDR4, expandable upto 64 GB with 2 DIMM slots 1000GB @ 7200 rpm, 256 GB SSD Integrated Wireless , wi-fi 802.11 ac Integrated Intel Gigabit 10/100/1000 Ethernet Controller Bluetooth connectivity 4 USB version 2,4 USB version 3 point 0/3 point 1, gen 1, HDMI-1, Display Port- 1 1 PCI(PCIe X 1), 1 (PCIe X 16), M dot 2 (2) 19.5” with minimum resolution 1600 X 900, with VGA, TCO certification 8.0 180 Watt, 85 % or better USB Wired Keyboard USB Wired optical mouse ROHS Compliance, BEE/ Energy Star On site OEM Warranty 3 years	HP/Dell	322	18,000,000
	Total			18,000,000

Registrar
BPSMV, Khanpur Kalan, Sonipat (HR)