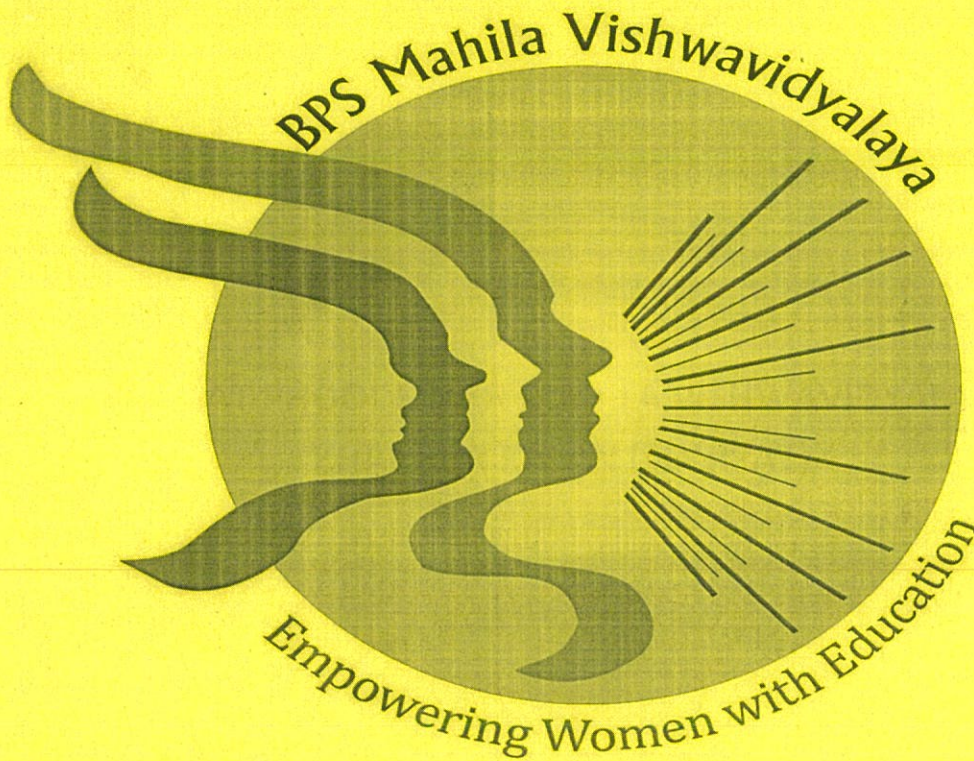


**BHAGAT PHOOL SINGH MAHILA VISHWAVIDYALAYA
KHANPUR KALAN (SONIPAT)**



Agenda for 71st Meeting of Executive Council

Date:- 27/04/2022

Time:- 11.00 a.m.

Venue:- Conference Hall, Administrative Block, BPSMV

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**BHAGAT PHOOL SINGH MAHILA VISHWAVIDYALAYA, KHANPUR KALAN, SONEPAT
AGENDA FOR THE 71st MEETING OF THE EXECUTIVE COUNCIL TO BE HELD ON
27/04/2022 AT 11.00 A.M. THROUGH VIDEO CONFERENCING.**

- 1 Confirmation of the Minutes of 67th emergent meeting of Executive Council held on 19/04/2021.**

To confirm the Minutes of 67th meeting of the Executive Council held on 19/04/2021, circulated vide email dated 01/07/2021. (Annexure-1, pages-1-23).

- 2 Follow up Action Report.**

To note the follow up action on the decisions taken by the Executive Council in its 67th emergent meeting held on 19/04/2021. (Annexure-2, pages-24).

- 3 Confirmation of the Minutes of 68th meeting of Executive Council held on 21/05/2021.**

To confirm the Minutes of 68th meeting of the Executive Council held on 21/05/2021, circulated vide email dated 28/05/2021. (Annexure-3, pages-25-30).

- 4 Follow up Action Report.**

To note the follow up action on the decisions taken by the Executive Council in its 68th meeting held on 21/05/2021. (Annexure-4, pages-31-35).

- 5 Confirmation of the Minutes of 69th emergent meeting of Executive Council held on 15/11/2021.**

To confirm the Minutes of 69th emergent meeting of the Executive Council held on 15/11/2021, circulated through email dated 02/12/2021. (Annexure-5, pages-36-40).

- 6 Follow up Action Report.**

To note the follow up action on the decisions taken by the Executive Council in its 69th emergent meeting held on 15/11/2021. (Annexure-6, pages-41).

- 7 Confirmation of the Minutes of 70th emergent meeting of Executive Council held on 29/12/2021.**

To confirm the Minutes of 70th emergent meeting of the Executive Council held on 29/12/2021, circulated vide email dated 30/12/2021. (Annexure-7, pages-42-43).

- 8 Follow up Action Report.**

To note the follow up action on the decisions taken by the Executive Council in its 70th emergent held on 29/12/2021. (Annexure-8, pages-44).

- 9 To note the appointment in r/o Prof. Rajendra kumar Anayath, Vice-Chancellor, Deen Bandhu Chotu Ram University of Science and Technology, Murthal, Sonapat as Vice-Chancellor, BPS Mahila Vishwavidyalaya, Khanpur kalan (Sonipat) (Additional Charge).

Statement of the Case:-

The Hon'ble Governor of Haryana and Chancellor of Bhagat Phool Singh Mahila Vishwavidyalaya Khanpur Kalan (Sonipat) in exercise of powers conferred upon him by sub section- (4) of section 11 of Bhagat Phool Singh Mahila Vishwavidyalaya Act-2006 and vide Haryana Raj Bhawan order No. HRB-UA-28 (1)-2017/3245 dated 10.06.2021 (Annexure-9, page-45) has ordered that Prof. Rajendrakumar Anayath, Vice-Chancellor, Deenbandhu Chhotu Ram University of Science & Technology, Murthal (Sonapat) will perform the duties of Vice-Chancellor, Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan (Sonipat), with immediate effect in addition to his present duties till the appointment of new incumbent.

Accordingly, Prof. Rajendrakumar Anayath has assumed the additional charge of Vice-Chancellor, Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan w.e.f. 11.06.2021(Forenoon) in addition to his duties of Vice-Chancellor at Deenbandhu Chhotu Ram University of Science & Technology, Murthal (Sonapat).

The Executive Council may note, please.

- 10 To note the appointment & Terms and Conditions of Appointment in respect of Dr. Neelam Malik, Registrar, BPSMV Khanpur Kalan conveyed by the Principal Secretary to Government of Haryana, Higher Education Department, Chandigarh.

Statement of the Case:-

The Hon'ble Governor of Haryana and Chancellor of Bhagat Phool Singh Mahila Vishwavidyalaya Khanpur Kalan (Sonapat) in exercise of powers conferred upon him by sub section-(1) of section 12 of Bhagat Phool Singh Mahila Vishwavidyalaya Act-2006 and vide Haryana Raj Bhawan Chandigarh Endst no. no. HRB-UA-37(1) 2015/3264-3269 dated 10/06/2021 has appointed Dr. Neelam Malik as Registrar, Bhagat Phool Singh Mahila Vishwavidyalaya Khanpur Kalan (Sonapat). She assumed the charge w.e.f 11.06.2021(F/N) (Annexure-10, Page-46-49).

The State Govt. has supplied the terms and conditions of appointment in r/o Dr. Neelam Malik, Registrar vide Endst. No. 222852 DHE-190009//92021-UNP(4) dated 05.08.2021, content of the same is as under:

(a)	Period of Deputation	The tenure of appointment of the Registrar will be for a period of three years from the
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		date of assuming charge.
(b)	Pay	Her pay will be fixed in the pay scale of Rs 37400-67000+PB4+GP Rs. 10000/- but not less than the pay drawn by her in the parent department. "Provided that the revised pay of Rs. 144200/- (Pay Matrix of UGC) will be given to those who fulfils the eligibility conditions prescribed by the MHRD/UGC)".
(c)	TA/DA & Joining Time	As per rules and regulations of the University.
(d)	Facility of conveyance	Use of staff car for official purpose and for private purpose up to 400 K.M. on payment of Rs. 400/- P.M. is allowed. It is further stated that amount of Rs. 400/- shall be deducted from the salary of such officer at source unless the concerned officer submits in writing that she has not been provided any such vehicle that she does not use any such vehicle for private use including journeys between residence office and back. For private journey in 'excess of permissible limit of 400 K.M.', the payment would be made by the officer concerned in cash on the close of the calendar month at the rates of Rs. 4/- per K.M.
(e)	Residential Accommodation	i) The officer will be allowed rent free residential accommodation in the University Campus by the foreign employer. ii) The Registrar will be entitled for the free electricity charges and water charges up to 50% of the billed amount of electricity charges and water charges, respectively. iii) The entitlement will not be more than Rs. 2.50 Lakh for furnishing the Registrar's residence, if required, during the entire tenure of the Registrar, which shall be incurred by the University.
(f)	Leave/Compensatory leave in lieu of vacations	As per admissible under rules & regulations of the University.
(g)	Leave Travel Concession (LTC)	As per rules and regulations of the University.
(h)	Contributory Provident fund	As per rules and regulations of the University.
(i)	Leave Salary, Gratuity & Pension Contribution	The foreign employee shall pay leave salary, gratuity and Provident Fund contributions monthly within seven days

		from the end of each month. The employer shall effect recovery of the contribution and regularly deposit the same every month to parent department of the employee.
(j)	Career advancement scheme	During the period of deputation as Registrar, she will not be entitled for Career Advancement Scheme as the post of Registrar in an Administrative Post in the University. She will not be allowed to perform the additional duties of a teacher in the University.
(k)	Special Allowance	As per Finance Department instructions, if any.
(l)	Medical concession or other allowances	As admissible under the Rules & Regulations of the University

Note: - She will be whole time Registrar of the university and she will not indulge in any business or profession, whatsoever may be, without the prior approval of the Chancellor of the University. Any other issue, which is not covered in the above terms and conditions, will be decided by the Chancellor of the University and his decision whatsoever shall be final

The Vice-Chancellor has ordered to place the terms and conditions before the Executive Council.

- 11 To note the Action Taken by the Hon'ble Vice-Chancellor in granting study leave in respect of Dr. Meenakshi Katyal, Assistant Professor, Department of Management Studies to attend the Faculty Development Programme (FDP) at IIM Ahmedabad w.e.f. 15.05.2019 to 31.08.2019 (with pay) instead of duty leave.

Statement of the Case:-

It is submitted that Dr. Meenakshi Katyal, Assistant Professor, Department of Management Studies was applied for duty leave to attend the Faculty Development Programme (FDP) at IIM Ahmedabad from 15.05.2019 to 31.08.2019 for Career Advancement & Growth along with TA/DA and other misc. expenses.

As per University Calendar Volume-III under clause-12 "Duty leave of the maximum of 30 days in an academic year may be granted". According to the rule, it was not covered under duty leave rule.

Further, the case was submitted to the Hon'ble Vice-Chancellor for approval and the Vice-Chancellor approved the study leave instead of duty leave with pay in anticipation of approval of the Executive Council, and ordered to enquire about other required facilities from sister Universities and accordingly the case be put up before the next Executive Council.

With the due approval of the authorities, letters were sent to the sister Universities with a request to provide the rules regarding the facilities i.e. Registration fees, TA/DA etc. given to teachers for attending the Faculty

Development Programme. In response to this, the reply from MDU, Rohtak & Kurukshetra University, Kurukshetra has been received, which is reproduced as under:-

MDU, Rohtak:- There is no such provision in the University with regard to provide the facilities i.e. registration fees, TA/DA etc. given to teachers for attending the Faculty Development Programme. However, the teachers of this University have attended the Faculty Development Programme for promotion under CAS and for this purpose they are being granted only duty leave by the University. **(Annexure-11, page-50)**

Kurukshetra University, Kurukshetra:- It has been informed that guidelines for academic administrative and financial approval for attending the Faculty Development Programme during 12th Plan Period is available at UGC website ugc.ac.in **(Annexure-12, page-51).**

Further, the Finance Officer had given his comments that "no provision for budget under Faculty Development Programme is existing in the budget of XII plan under UGC."

Keeping in view of the above position, the study leave w.e.f. 15.05.2019 to 31.08.2019 with pay may be approved to Dr. Meenakshi Katyal, Assistant Professor, Department of Management Studies instead of duty leave.

The case was submitted to the Hon'ble Vice-Chancellor who has ordered to place the matter before the Executive Council for consideration and approval.

- 12 **To note the action taken by the Vice-Chancellor to appoint Dr. Murti Malik, Associate Professor, Institute of Higher Learning as Chief Warden (officiating) in anticipation of approval of the Executive Council.**

Statement of the Case:-

Dr. Renuka Sharma Associate Professor, ITTR, was appointed as Chief Warden by the Vice-Chancellor w.e.f. 20/08/2018. She has retired from the University service on 30/04/2021.

The provisions for appointing the teachers are as per Statute-03 of BPSMV, Act-2006 which is as under:-

(3) The following persons in the service of the University are also declared to be the officers of the University, namely:-

- (a) xxx
- (b) Chief Warden
- (c) xxx
- (d) xxx
- (e) xxx
- (f) xxx
- (g) xxx
- (h) xxx

Provided that preference will be given to women in appointment of above officers.

(4) The Proctor, the Chief Warden, the Dean of Students' welfare, Dean Academic Affairs shall be appointed by the Executive Council, on the

recommendations of the Vice-Chancellor , from amongst the teachers of the University, who shall not be below the rank of Professor on such terms and conditions as the Vice-Chancellor may recommend to the Executive Council:

Accordingly the case was put up to the Vice-Chancellor to appoint other Faculty member as Chief Warden. Keeping in mind the ongoing COVID situation, the Vice-Chancellor assigned the duty of Chief Warden (officiating) to Dr. Murti Malik, Associate Professor, Institute of Higher Learning w.e.f. 13/05/2021 till further orders in addition to her own duties without any financial benefit in anticipation of approval of Executive Council.

- 13 To note the action taken by the Vice Chancellor to execute Power Purchase Agreement with M/S Sukhbir Agro Ltd. New Delhi.

Statement of the Case:-

In persuasion to the instructions received from Director New & Renewable Energy Department & HREDA Haryana Panchkula (**Annexure-13, page-52**) regarding installation of Solar Power Plant of 1.0 MW (1000KW) in Bhagat Phool Singh Mahila Vishwavidyalya Khanpur Kalan. The State Govt. Haryana vide notification dated 21st March 2016 has mandated installation of Solar Power Plant of 5% of connected load for institutional buildings (**Annexure-14, page-53-56**). The university is having total electric connected load of 2107KW and annually an amount approximately 2.0 crore @ Rs. 6.87/- per unit was paid as electricity including D.G fuel consumption.

In order to check the feasibility and to study the scope of work, a committee was constituted by the Vice Chancellor to sign the PPA under RESCO mode, as per govt. scheme of SECI & HREDA @ 3.33 per unit for 25 year. On the recommendations of the committee, power purchase Agreement under RESCO mode was executed on 11.12.2020 with M/s Sukhbir Agro, Ltd, New Delhi, keeping in mind the economical aspect of the solar energy plant as per HAREDA / SECI guidelines i.e approved source / agency by SECI. The solar power plant is successfully in operation since 26.03.2021. As reported by the Engineering Cell (Electric wing) the university has saved an amount of Rs. 2,41,755/- during March / April 2021, Whereas in the month of April, 1,34,717 units were generated through solar power plant including export to UHBVN and an amount of Rs. 4,63,426/- (Four lac Sixty three thousand four hundred twenty six only) was saved by the university.

The case was submitted to the Hon'ble Vice Chancellor who has ordered to place the matter before the Executive council to note the same.

- 14 To note the action taken by the Vice-Chancellor in anticipation of approval of the Executive Council regarding regularization of services of Dr. Ankit Garg, Computer Assistant/DEO for the period from 17.01.2020 to 22.09.2020 (i.e. 8 Months 6 days) spent on deputation at Association of Indian Universities Delhi (AIU, Delhi) after expiry of lien period.

Statement of the case:-

Dr. Ankit Garg, Computer Assistant/DEO had applied for the post of Assistant at Association of Indian Universities Delhi. His application was forwarded through proper channel by BPSMV. Thereafter, he was selected as an Assistant at Association of Indian Universities Delhi and he joined in AIU on 17.01.2019.

On the request of Dr. Ankit Garg, he was granted Extra Ordinary Leave (EOL) for one year w.e.f. 17.01.2019 to 16.01.2020. The relevant rules for granted EOL are as under: -

In the event of a confirmed employee whose application has been forwarded through proper channel by the University, being selected he shall be granted such leave as may be decided by the University. But in the case of a person having been selected for an outside job, only extra-ordinary leave (without pay) shall be granted with permission to retain his lien for the period of such leave or he will be asked to resign as per rules. The Vice-Chancellor shall decide each case on merit.

Further leave rules chapter No. XII clause No. 11(c) is reproduced as under: -

“Provided that the maximum total period from which such leave is granted shall not ordinarily, exceed three years and in exceptional cases such leave may be expended to that the total period of leave, during the whole tenure of service of an employee does not exceed five years.”

Prior to the joining in AIU Dr. Ankit Garg had already availed 4 years EOL for completion of his Ph.D Degree. As per above mentioned rules total period of leave during the whole tenure of service of an employee does not exceed five years. In view of the above rules, with the due approval of higher authorities, his lien period was terminated w.e.f. 17.01.2020 vide letter No. BPSMV/EN-III/20/464 dated 14.02.2020. After that a complete lockdown was imposed in the whole country due to Covid-19 and all the offices were closed up to June 2020. Further, a request has been received from Dr. Ankit Garg for extension in lien period w.e.f. 17.01.2020 to 16.01.2021 and the same has not been acceded to by the higher authorities. After that a letter was again sent to Dr. Ankit Garg for joining back in the university within week or submit his resignation w.e.f. 17.01.2020 (i.e. date of termination of lien) failing which it will be automatically treated as resignation from the post vide letter No. BPSMV/EN-III/20/1292 dated 03.09.2020.

Accordingly, Dr. Ankit Garg joined back on 22.09.2020 since the total period of EOL goes beyond the limit as prescribed in the rules and in order to avoid break in the services of Dr. Ankit Garg, Computer Assistant/DEO, the then Vice-Chancellor has approved his case for regularization of his service from 17.01.2020 to 22.09.2020 in anticipation of approval of the Executive Council & ordered to refer the matter to Executive Council for information.

- 15 To note the action taken by the Hon'ble Vice-Chancellor in anticipation of approval of Executive council regarding increase in the workmen strength of Sanitation Staff through outsource under part-1 policy from 81 to 90.

Statement of the Case:-

At present there are 81 sweepers have been engaged through outsource agency. These sweepers are deputed in various buildings of the University. The strength of 81 sweepers has already been approved by the Executive Council vide its Resolution No. 10 dated 22.06.2017 in its 52nd meeting (Resolution attached). Further, it was felt that the strength of the existing sanitation staff is not sufficient for proper cleanliness of the whole buildings and campus as the University is growing fast and two buildings i.e. Students Activity Centre & Sports Complex have been constructed and one building of the Library is near completion. Keeping in view of the increase of work area, the proposal to increase the strength of sanitation staff from 81 to 90 was put up to the Hon'ble Vice-Chancellor who after due consideration has approved the same in anticipation of approval of Executive Council & further ordered to place the same before Executive Council in its ensuing meeting for information.

- 16 To note the action taken by the Vice Chancellor in anticipation of approval of Executive Council regarding engagement in respect of Dr. Kumari Darshna Devi, Ex-Acharya, Kanya Gurukul Sr. Sec School, Regional Centre Kharal under BPSMV Khanpur Kalan, as Assistant instead of Advisor/ OSD against the sanctioned and vacant post of Assistant in RC Kharal on a consolidated salary of Rs. 35400/- per month, on contract basis, for a period of one year.

Statement of the case:-

The Executive Council in its meeting held on 14.11.2019 vide Resolution No. 31 has approved the engagement of Dr. Kumari Darshna Devi Ex- Acharya in the Kanya Gurukul Sr. Sec. school Kharal under R.C Kharal as advisor/ OSD against the sanctioned post of Sr. Scale Stenographer (University) on a consolidated salary of Rs.35400/- with rent free accommodation, for a period of one year, keeping in view her vast services for the KGSSS, Kharal. (Annexure-15, Page-57-58). However, engagement letter could not be issued to her as no post of OSD/Advisor is sanctioned at Regional Center, Kharal.

The case was discussed with the Hon'ble Vice Chancellor in presence of Finance Officer & it was decided that the nomenclature of the post should be the same. Accordingly, the Vice-Chancellor, in anticipation of approval of Executive Council has approved her engagement as Assistant against the sanctioned & vacant post of Assistant, in R.C Kharal instead of OSD/ Advisor, to avoid any legal complications at the later stage, on a consolidated salary of Rs. 35400/- P.M & assigned her the duties to assist the Principal/ Incharge, in overall supervision of KGSSS Kharal and ordered to refer the same to the Executive Council for information. (Annexure-16, Page-59).

- 17 To note the action taken by the Vice Chancellor regarding granting extension in contractual engagement of Sh. Labh Singh, SDE (Electrical) for one more year w.e.f. 15.09.2021 to 14.09.2022.

Statement of the Case:-

Sh. Labh Singh was engaged on contract basis by the Selection Committee as SDE (Electrical) on 14.10.2015 on a consolidated salary of Rs. 22,500/- per month plus 1000/- per month conveyance charges. As such he joined on 15.10.2015. Further, his contractual engagement was extended from time to time upto 14.09.2021 with the due approval of the Executive Council.

Sh. Labh Singh, SDE (Electrical) has requested for grant of extension in his contractual engagement w.e.f. 15.09.2021 for one more year on current DC rate as revised by DC, Sonapat, from time to time. **(Annexure-17, page-60)**

The Executive Council in its 68th meeting held on dated 21.05.2021 has approved the amendment in the clause 1 & 2 of Chapter XVIII of University Calendar Volume III regarding maximum age limit from 65 to 70 years on the analogy of MDU, Rohtak and other sister universities, for engagement of non-teaching employees on contract basis after superannuation. **(Annexure-18, page-61)**

The date of birth of Sh. Labh Singh is 01.10.1957 & as such he is below 70 years of age as on date.

The services of Sh. Labh Singh, SDE(E) are of essential nature and no other alternate and substitute is available with the University who can supervise and execute the Electrical work related to Sub-Station, D.G set, air conditioning etc. in the University, South Campus and both regional centres.

Keeping in view the dire need of a person like Sh. Labh Singh for smooth functioning of Electrical wing, the case of his extension was put up to the Vice-Chancellor, who after consideration has approved the extension in the contractual engagement of Sh. Labh Singh, SDE(Elect.) for another one year w.e.f 15.09.2021 to 14.09.2022 in anticipation of approval of the Executive Council and further ordered to refer the same to the Executive Council for information.

- 18 To note the action taken by the Vice- Chancellor in anticipation of approval of the Executive Council regarding appointment of Sh. Deepak, Advocate, Chamber no. 110, District Court, Rohtak as Legal Advisor on retainer ship basis initially for a period of 06 months on consolidated remuneration of Rs. 25000/- per month.

Statement of the case:-

It is brought to the kind notice of August House that apart from the senior advocate/ Counsels empanelled by the University, the then Vice Chancellor felt an urgent need of a legal Advisor to assist/ advise on various issues involving legal complications on day to day basis. Keeping in mind that the services of a legal expert will surely minimise the grievances of the employees and consequent cases.

Accordingly, Sh. Deepak was engaged as Legal Advisor by then Vice Chancellor by exercising her powers under statute 23(4) of the University Act (Annexure-19, page-62-63) for a period of six months on a consolidated remuneration of Rs. 25000/- per month on retainer-ship basis for at least two hours a day as per his convenience, in anticipation of approval of the Executive Council. Accordingly, engagement letter was issued vide letter no. BPSMV/EN-I/21/671-74 dated 28.04.2021 (F/N) (Annexure-20, page-64). She further ordered to refer the same to the Executive Council for information.

- 19 To note the action taken by Vice-Chancellor in anticipation approval of the Executive Council to grant extension to Sh. Devender Singh, Accountant engaged on re-employment basis for a period of one year from 26.12.2020 to 25.12.2021.

Statement of Case:-

Keeping in view, the shortage of staff Sh. Devender Singh, Superintendent who retired from the services of university on 31.10.2018 was re-employed as Accountant initially for a period of six month i.e. 26.12.2018 to 25.06.2019 in the MSM Institute of Ayurveda. His term was further extended by Executive Council upto 25.12.2020.

The services of Sh. Devender Singh were continued beyond 25.12.2020 by MSM Institute of Ayurveda without the approval of the authority owing to COVID-19 and some unavoidable circumstances. Thereafter, the then Principal requested Vice Chancellor to grant ex-post-facto approval for extension of engagement in r/o. Sh. Devender Singh beyond 25.12.2020 upto 25.12.2021 keeping in mind the work and conduct and the vast knowledge of Accounting matters.

The Hon'ble Vice Chancellor by considering the request of Principal, Ayurveda granted extension w.e.f. 26.12.2020 to 25.12.2021 on the existing terms & conditions in anticipation approval of the Executive Council. The matter is required to be placed before the Executive Council.

- 20 To note the action taken by the Vice- Chancellor in anticipation of approval of the Executive Council regarding grant of extension to Sh. Devender Singh, Accountant on re-employment basis for a period of one year from 26/12/2021 to 25/12/2022.

Statement of the Case:-

Keeping in view, the shortage of staff, Sh. Devender Singh, Ex-Superintendent, who retired from the service of university on 31.10.2018, was re-employed as Accountant initially for a period of six months i.e. 26.12.12018 to 25.06.2019 in MSM Institute of Ayurveda. His term was further extended by the competent authority upto 25/12/2021.

X

The Hon'ble Vice-Chancellor by considering the request of Principal, Ayurveda granted further extension to Sh. Devender Singh in re-employment w.e.f. 26.12.2021 to 25.12.2022 on the existing terms and conditions in anticipation of the approval of the Executive Council.

- 21 To consider and approve the extension of E.O.L. (without pay) alongwith lien for one more year w.e.f. 31.07.2021 to 30.07.2022 in respect of Dr. Geeta Singh, Director, UGC-HRDC, BPSMV, Khanpur Kalan.

Statement of the Case:-

Dr. Geeta Singh joined the University on 06.12.2012 (F.N) as Director, UGC-HRDC (under UGC Scheme). She is a confirmed employee of the University. Consequent upon her selection as Director in Centre for Professional Development in Higher Education (CPDHE), Delhi University, Delhi, Extra Ordinary Leave (EOL) for one year w.e.f. 31.07.2015 to 30.07.2016 were granted to her. She has already availed the EOL for the following period):-

S.No.	Leave	Period of leave
1.	Extra Ordinary Leave (EOL)	31.07.2015 to 30.07.2016
2.	Extra Ordinary Leave (EOL)	31.07.2016 to 30.07.2017
3.	Extra Ordinary Leave (EOL)	31.07.2017 to 30.07.2018
4.	Extra Ordinary Leave (EOL)	31.07.2018 to 30.07.2019
5.	Extra Ordinary Leave (EOL)	31.07.2019 to 30.07.2020

As per BPSMV Calendar Vol. III Clause -11 (C) Extra Ordinary Leave:- Extra Ordinary Leave (without pay) is granted to accept in invitation to a teaching post or fellowship or research-cum-teaching post or an assignment for administrative or technical or academic work of importance. Provided that the maximum total period for which such leave is granted shall not ordinarily exceed three years and in exceptional cases such leave may be extended so that the total period of leave, during the whole tenure of service of an employee does not exceed five years. Provided further that the benefit of increment for a period upto three years of extra ordinary leave may be allowed for accepting such assignments and for the purpose of higher studies and research anywhere in Indian or abroad (**Annexure-21, page-65**).

It is also stated that the case of grant of extension after five years of EOL was referred to the Executive Council and the Executive Council vide resolution No. 11 in its meeting held on 21.05.2021 approved the extension of Dr. Geeta Singh from 31.07.2020 to 30.07.2021 with the condition that Dr. Geeta Singh be asked to join after 30.07.2021 (**Annexure-22, page-66-67**). The resolution of the Executive Council was conveyed to Dr. Geeta Singh vide letter No. BPSMV/ET-I/21/990-95 dated 28.06.2021 (**Annexure-23, page-68**).

Now, Dr. Geeta Singh has requested for grant of extension of EOL with lien for one more year i.e. w.e.f. 31.07.2021 to 30.07.2022. The Extra Ordinary Leave for 06 years will be completed on 30.07.2021. The case was submitted to

the competent authority who has ordered to place the item before the Executive Council.

- 22 To consider and approve the recommendations of the Screening-cum-Evaluation-Committee held on 12.4.2021 for grant of AGP Rs.8000/- under CAS to Dr. Savina, Assistant Professor in Botany in BPSIHL, BPSMV Khanpur Kalan in the pay scale of Rs.15600-39,100 on successful completion of five years of service in AGP Rs.7000/- in light of the UGC guidelines received from State Govt. vide memo No. KW-7/18-2009 C-IV(3) dated 21.07.2011.

Statement of Case:-

As per the UGC guidelines received from State Govt. vide memo No. KW-7/18-2009 C-IV(3) dated 21.07.2011, provision in the para 8.0, Sub para 8.1 (vii) "Assistant Professor with completed service of five years at the AGP of Rs.7000/- shall be eligible, subject to other requirements laid down in annexure IV, to move up to the AGP of Rs.8000/-" for CAS promotion of Assistant Professor. Further, as per provision in 9.5.1 of the same guidelines, the Vice-Chancellor constituted a Screening-cum-Evaluation Committee. The meeting of the Committee was held on 12.4.2021. The recommendations of the Committee are kept in sealed envelope.

The Vice-Chancellor ordered that the recommendations of the Screening-cum-Evaluation Committee be placed before the Executive Council for consideration and approval.

- 23 To consider and approve LTC Scheme for the University Pensioners as mentioned in the University Accounts Code, Clause 17.3

Statement of the case:-

It is submitted that the University Account Code has been adopted by this University vide E.C. Reso. No. 24 meeting held on 17.06.2010 (**Annexure-24, page-69-71**).

Further, it is also intimated that LTC scheme for University Pensioner has been mentioned at Clause-17.3 of the University Account Code Haryana and as per Clause-17.3 "LTC Scheme for University Pensioner".

The State Gov. has introduced a New Scheme of leave travel concession for visiting Home Town and any place in India for the State Govt. employees vide letter dated 05.02.2009 and 18.05.2009, on the pattern of State Govt. University pensioner shall also be entitled to draw the 'one month's pension's lump sum assistance once in the block of four years as declared by the Govt. of Haryana as the block regulating the LTC. The facility of travel concession, however, was not available to the University pensioner.

Further, as per 17.3.2, the scheme shall come in force with the approval of Executive Council of the University.

The matter was placed before the Vice-Chancellor, who has ordered to refer the same to the Executive Council for approval of LTC Scheme for the University Pensioners as already mentioned in the University Account Code.

- 24 To consider and approve the confirmation of Sh. Mahipal Singh as Assistant Registrar w.e.f 19.09.2019 on successful completion of one year probation period after promotion.

Statement of case:-

Sh. Mahipal Singh was promoted from Superintendent to the post of Assistant Registrar on 19.09.2019 and was put on probation for one year as per the terms and conditions prescribed in his promotion letter (**Annexure-25, Page-72**).

As such Sh. Mahipal Singh, AR has completed his one year probation period on 18.09.2020 successfully. The ACR & latest work and conduct in r/o Sh. Mahipal Singh, AR as received from the Registrar is found very good. (**Annexure-26, Page-73-76**).

The Hon'ble Vice Chancellor after considering the same has ordered to refer the case of confirmation of Sh. Mahipal Singh, Assistant Registrar w.e.f. 19.09.2019 before the Executive Council for approval subject to the final outcome/decision of the Hon'ble Punjab and Haryana High Court in CWP No. 1612 of 2011 titled as Nirmala rani and others V/s State of Haryana and others.

- 25 To consider and approve the confirmation of Sh. Kuldeep Singh as Assistant Registrar w.e.f 19.09.2019 on successful completion of one year probation period after promotion.

Statement of case:-

Sh. Kuldeep Singh was promoted from Superintendent to the post of Assistant Registrar on 19.09.2019 and was put on probation for one year as per the terms and conditions prescribed in his promotion letter (**Annexure-27, Page-77**).

As such Sh. Kuldeep Singh, AR has completed his one year probation period on 18.09.2020 successfully. The ACR & latest work and conduct in r/o Sh. Kuldeep Singh, AR as received from the Registrar is found very good/Excellent. (**Annexure-28, Page-78-81**)

The Hon'ble Vice Chancellor after considering the same has ordered to refer the case of confirmation of Sh. Kuldeep Singh, Assistant Registrar w.e.f. 19.09.2019 before the Executive Council for approval subject to the final outcome/decision of the Hon'ble Punjab and Haryana High Court in CWP No.1612 of 2011 titled as Nirmala Rani and others V/s State of Haryana and others.

- 26 To consider the guidelines/instructions received from the Principal Secretary to Govt. Haryana, Higher Education Department, Chandigarh

regarding revival of post of Pro-Vice Chancellor in the State Universities of Haryana.

Statement of the case:-

The Principal Secretary to Govt. Haryana, Higher Education Department, Chandigarh vide Memo No. 19/1-2008 UNP (1) dated 28/09/2021 has forwarded the following instructions/guidelines regarding revival of post of Pro-Vice Chancellor in the State Universities of Haryana with a direction to place the proposed provision before the Executive Council for its consideration and the compliance/action taken report be sent to the Principal Secretary to Govt. Haryana, Higher Education Department, Chandigarh:-

The Pro-Vice Chancellor shall be appointed by the Government on such terms and conditions of service as may be determined by the Government and shall exercise such duties as prescribed by the State Government. He shall not be below the rank of a Professor with minimum 08 years of experience as Professor or an officer of the level of Secretary to Government of Haryana belonging to All India Services.

At present following provision is available in the BPSMV Act 2006:-

11-A (1) ¹The Pro Vice-Chancellor shall be appointed by the Chancellor on the advice of the Government on such terms and conditions of service as may be determined by him. She shall not be below the rank of a Professor.

(2) The Pro Vice-Chancellor shall hold office for a period of three years which may be renewed for not more than one term:

Provided that no person shall be appointed to, or continue in the office of the Pro Vice-Chancellor if she has attained the age of ² sixty eight years.

(3) The Pro Vice-Chancellor shall exercise such duties as are assigned to her by the Vice-Chancellor.

The Hon'ble Vice-Chancellor after considering the matter has ordered to place the agenda item before the Executive Council for consideration.

- 27 To consider & approve the recommendations made by the committee constituted by the Vice-Chancellor to frame the promotion policy for Technical Staff of BPSMV, Khanpur Kalan (Sonapat), held on 15.09.2021, 29.10.2021 and 12.11.2021 (Annexure-29, Pages-82-90)

Statement of the case

The Technical staff working in the University made several requests for framing the Promotion policy. The Hon'ble Vice-Chancellor after considering their request has constituted the following committee for the purpose: -

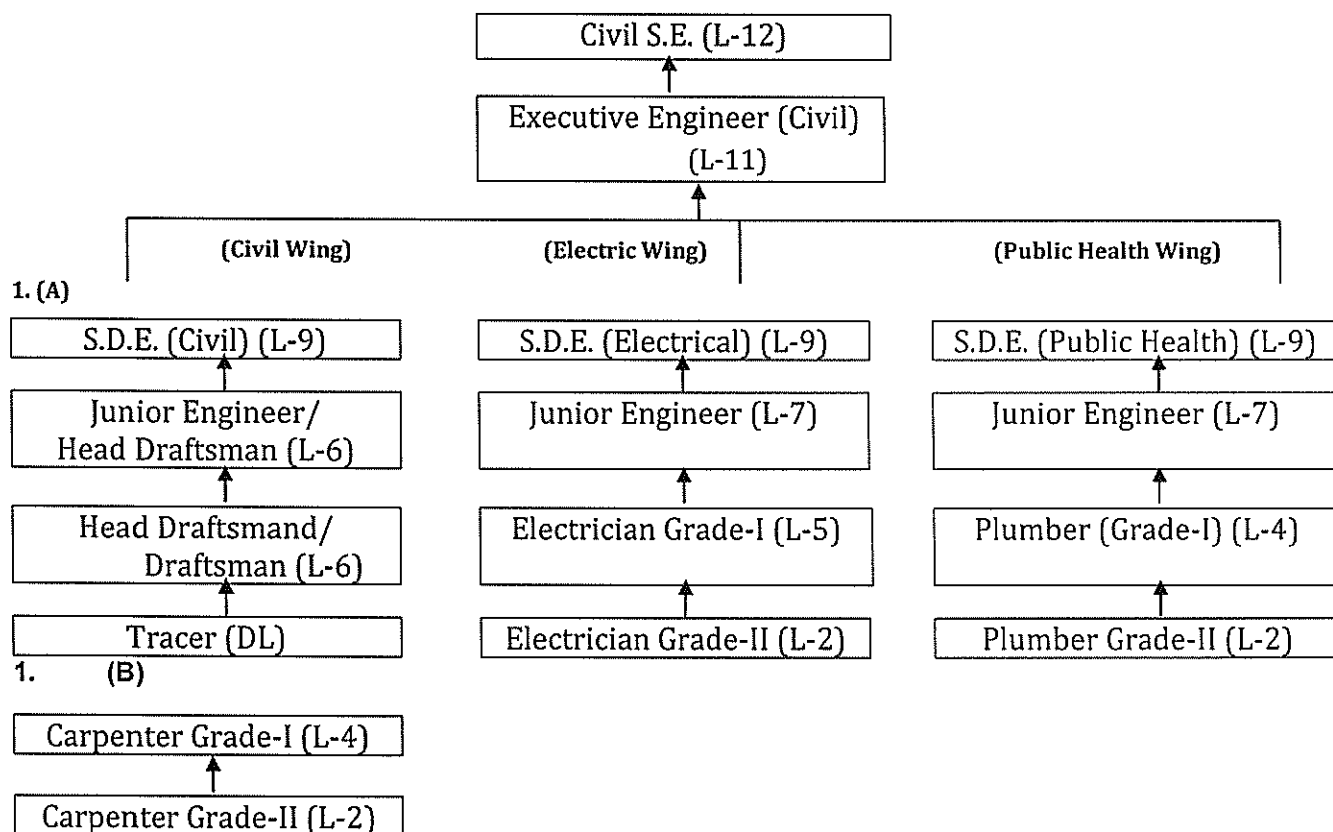
- | | | | |
|----|---|---|----------|
| 1. | Nodal Officer, LGR, BPSMV, Khanpur Kalan | - | Convener |
| 2. | Dr. Satyavir Singh, Dy. Registrar, GJUS&T, Hisar | - | Member |
| 3. | Sh. Anand Rana, Assistant Registrar, DCRUST, Murthal | - | Member |
| 4. | Assistant Registrar, Estt. N.T., BPSMV, Khanpur Kalan | - | Member |

The committee has considered the promotion policy of the following sister universities: -

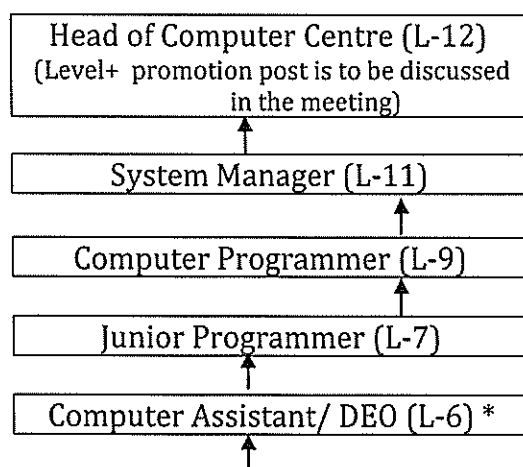
- (i) Deenbandhu Chhotu Ram University of Science & Technology, Murthal, Sonapat
- (ii) Guru Jambheshwar University of Science & Technology, Hisar
- (iii) Kurukshetra University, Kurukshetra

On the basis of information received from above mentioned University, the committee proposed the channel of promotion for the following wings: -

1. Promotion Channel for Engineering Wing



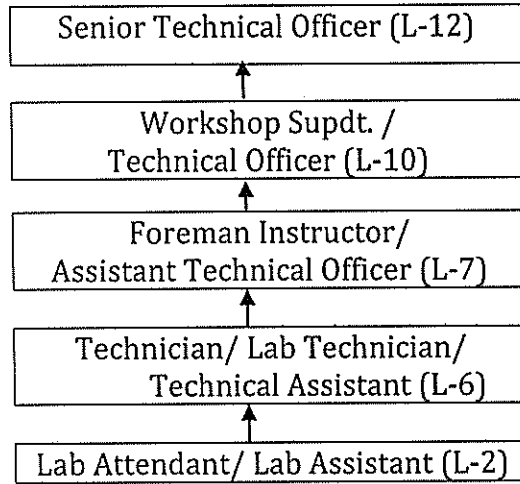
2. Promotion Channel for Computer Staff/ Technical Staff



Computer Operator (L-2) *

- * The post of Computer Operator is equivalent to Clerk, hence, this post may be merged in the cadre of Clerks. Further, the posts of Computer Assistant/ Data Entry Operator are equivalent to Assistant, hence, the incumbents working on the post of Computer Assistant/ Data Entry Operator may be merged in the cadre of Assistant for their promotion in the ministerial cadre if, the post of Computer Programming wing are not sanctioned by the Govt. within a reasonable time.

3. Promotion Channel for Lab Staff



According to promotion channel, the committee recommends the mode of appointment i.e. By Direct Recruitment & By Promotion for each sanctioned post in the above mentioned wings.

The recommendations of the committee Pages-03 were submitted to the Hon'ble Vice-Chancellor who after due consideration has ordered to refer the same to the Executive Council for consideration.

- 28. To consider and decide period of validity of an advertisement as well as extension of period of validity of the Advertisement No. R/01/Jan/2019.**

Statement of the Case:-

The University floated the advertisement No. R/01/Jan/2019 in leading newspapers for inviting offline applications for various non-teaching posts including both Regional Centres. The advertisement specified 07.02.2019 as last date for receipt of applications. (Copy of the advertisement is placed at **Annexure-30, Page-91-96**).

Twenty thousand two hundred seventy (nos. 20270) applications were received against the advertised posts.

The Executive Council in its 57th meeting held on dated 05.02.2018 vide resolution no. 08 resolved as under:

"BPSMV has no guidelines regarding completion period of the whole process of recruitment after the advertisement. The issue was discussed in the house and

some members pointed out that six months' validity is adopted by the University on the analogy of MDU, Rohtak. After detailed deliberations, the House resolved that the process of recruitment for teaching and non-teaching posts already advertised by the University be completed within three months, otherwise, all the advertised posts will be treated lapsed and require to be advertised afresh. However, it may not be treated as precedent in future.

It was further resolved that in future the validity of advertisement in the University shall be for one year". (**Annexure-31, Page-97**)

The last date for receipt of applications for the said advertisement was 07.02.2019. Since the mode of receipt of application forms was offline, it took a long time in segregation of post wise applications upto the last date of validity of the advertisement i.e 07.02.2020, as the University received 20270 application forms against the advertisement. The Establishment section processed the files, for constitution of screening committees for screening of applications received against a few posts against the said advertisement. As the number of posts were more than 35 having different eligibility criteria and screening was difficult in such a span of time. Also, entries of all application forms were made by the office manually in the computer system & generation of Registration Number of each candidate was done which took a long time, as no additional/expert staff was available with the Branch for the said work and also the staff doing the said work was also to finish their routine work in addition to said work.

It is also pertinent to mention here that a few cases like COE had reached the stage of interview but even that could not complete in the prescribed time limit. The comments of Nodal Officer (Legal) were also taken in the matter which are reproduced as under:-

"1.) That the matter may be referred to the Executive Council for taking final decision in the matter including seeking extension, if any.

2.) That all possible interpretations may also be put up before EC."
(**Annexure-32, Page-98-103**).

In light of the above facts, the Vice Chancellor has ordered to refer the case to the Executive Council for further decision in the matter that:

Either to grant extension for validity period of offline applications beyond one year as a special measure because advertising the same posts again will invite additional expenditure apart from consuming more time for recruitment whereas the University is facing manpower shortage, as advertisement has not been withdrawn by the University till date & the qualifications and selection criteria may be rechecked again.

Or

The advertisement may be withdrawn and a fresh advertisement may be published by giving opportunity to fresh applicants also and those who have already applied for the particular post may be exempted from deposit of application fee.

Or

The application fee received previously may be refunded to all applicants and fresh applications may be invited from all.

29. To consider and approve the extension in deputation period in r/o Smt. Usha Narula, Superintendent presently working as Assistant Registrar at Pt. B.D. Sharma University of Health Science, Rohtak w.e.f 21.07.2022 to 10.03.2023.

Statement of the Case:-

Smt. Usha Narula, Superintendent joined this University as Assistant on deputation basis and thereafter absorbed in the University services w.e.f 01.10.2008. Presently, she is on deputation at Pt B.D. Sharma University of Health Science, Rohtak since 21/7/2017. She has been allowed extension in deputation from time to time in light of Foreign Service rule of the University with the approval of the competent authority up to 20.07.2022. Now, her term of deputation has been expired w.e.f 20.07.2022 and she has requested for further extension in her deputation period w.e.f 21.07.2022 to 10.03.2022 i.e. beyond the prescribed limit of total 05 years.

The University Executive Council has approved the Foreign Service Rule & point No. 7 of said rules, states as under:-

7. Period of Deputation/ Foreign Service

i). Employment on Foreign Service shall initially be sanctioned for a period of one year which may be further extended by not more than one year at a time.

Provided that the competent authority may extend the deputation for a maximum period of 5 years in very exceptional circumstances.

Provided still further that in no case the period of deputation and extraordinary leave (without pay) for joining any other institution shall exceed 5 years during the whole tenure of service of an employee. (Annexure-33, Page-104-107)

Smt. Usha Narula, Superintendent will complete 5 years on deputation at Pt B.D. Sharma University of Health Science, Rohtak on 20.07.2022 and further extension in deputation period is not covered under the Foreign Service Rules framed by the University. She has requested for extension in her deputation period w.e.f 21.07.2022 to 10.03.2023 on medical grounds of her mother. Medical documents are enclosed (**Annexure34, Page-108-110**)

The Vice chancellor has considered the request of Smt. Usha Narula, for further extension in deputation period beyond 05 years on the medical grounds of her mother and ordered to refer the same to the Executive Council for consideration as a special case.

- 30 To note the appointment of Prof. Sudesh, Vice-Chancellor, BPS Mahila Vishwavidyalaya, Khanpur Kalan (Sonipat).

Statement of the Case:-

XVIII

The Hon'ble Governor of Haryana and Chancellor of Bhagat Phool Singh Mahila Vishwavidyalaya Khanpur Kalan (Sonipat) in exercise of powers conferred upon him by sub section- (I), (IA) & (3) of Section 11 of Bhagat Phool Singh Mahila Vishwavidyalaya Act-2006 and vide Haryana Raj Bhawan order No. HRB-UA-28(1)-2022/1913-1919 dated 04.03.2022 has appointed Prof. Sudesh as Vice-Chancellor, Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan(Sonipat). **(Annexure-35, Page-111).**

Accordingly, Prof. Sudesh has assumed the charge of Vice-Chancellor, Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan w.e.f. 05.03.2022 (F/N). **(Annexure-36, Page-112).**

The terms and conditions in r/o Prof. Sudesh as Vice- Chancellor are yet to be received from the State Government.

The Executive Council may note, please.

- 31 **To note the action taken by the Vice-Chancellor to appoint Dr. Suman Dalal, Associate Professor, Institute of Teacher Training and Research as Chief Warden in anticipation of approval of the Executive Council w.e.f. 29/03/2022.**

Statement of the Case:-

Dr. Murti Malik Associate Professor, Institute of Higher Learning, was appointed as Chief Warden by the Vice-Chancellor w.e.f. 13/05/2021. Further, Dr. Sunita Siwach, who was appointed as additional chief warden had submitted her resignation via email stating that she is senior than Dr. Murti Malik therefore she is not in a position to work under the supervision of her junior.

The provisions for appointment of Chief Warden as per Statute-03 of BPSMV, Act-2006 is as under:-

(5) The following persons in the service of the University are also declared to be the officers of the University, namely:-

- (i) xxx**
- (j) Chief Warden**
- (k) xxx**
- (l) xxx**
- (m) xxx**
- (n) xxx**
- (o) xxx**
- (p) xxx**

Provided that preference will be given to women in appointment of above officers.

(6) The Proctor, the Chief Warden , the Dean of Students' welfare, Dean Academic Affairs shall be appointed by the Executive Council , on the recommendations of the Vice-Chancellor , from amongst the teachers of the University, who shall not be below the rank of Professor on such terms and conditions as the Vice-Chancellor may recommend to the Executive Council:

As desired by the competent authority the case was put up to the Vice-Chancellor with the seniority list of all the faculty members in which it was found that Dr. Sunita Siwach is senior to Dr. Murti maik. Further, keeping in view of the complete seniority of female faculty members Dr. Suman Dalal has been appointed as Chief Warden w.e.f. 29/03/2022 in addition to her own duties without any financial liability on the part of University, in anticipation of approval of Executive Council and ordered to place the matter before the Executive Council in its ensuing meeting to note the action taken by the Vice-chancellor.

- 32 To consider the revise policy and rules against Sexual Harassment of Women at workplace framed as per the guidelines received from University Grants Commission for Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions Regulations, 2015 in the light of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

Statement of the Case:-

The rules/policy against sexual harassment of women at work place was approved by the Executive Council vide its resolution no. 11 of its 31st meeting held on 21/02/2013. Further the University Grants Commission has issued a notification with regard to frame the rules/policy against Sexual Harassment of Women at workplace in the light of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013. The matter was placed before the Hon'ble Vice Chancellor and a committee consisting of the following was constituted by the Hon'ble Vice Chancellor to go through the latest guidelines issued by the University Grants Commission and submit its recommendation.

- Prof. Shweta Singh - Convener
- Sh. Rajesh Kumar, Assistant Registrar, Academic - Member

The Meeting of the Committee was held on 01/04/2022 and after going through the rules/ guidelines of the sister universities, universities of other state Act and Statutes issued by the Ministry of Law Justice, Govt. of India and UGC, the committee has found that the rules framed by BPSMV, Khanpur Kalan are not in consonance with the relevant Act and latest guidelines issued by the UGC. After a detailed deliberation, the draft Policy and Rules against Sexual Harassment of Women at workplace as per the guidelines received from University Grants Commission for Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions Regulations,

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2015 in the light of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 are framed for BPSMV, Khanpur Kalan

Accordingly, the matter was placed before the Hon'ble Vice Chancellor who after due consideration has ordered to place the same before the Executive Council for consideration.

- 33 To consider the case for engagement of Er. Virender Singh Maan, Chief Engineer (Retd.), UHBVN, Haryana as Technical Expert (Electrical), on visit basis @ Rs. 5000/- per visit plus Travelling Allowance subject to a maximum of five visits in a month, for a period of one year due to shortage of experienced technical staff in the Engineering Wing of the University.

Statement of the Case

Presently, no regular person on the post of SDO/XEN is available in the Electric Wing of the Engineering Cell of BPSMV. For the smooth functioning of the Electric wing a person on the post of SDO has been appointed on contract basis. One post of Executive Engineer is sanctioned for the University by the State Govt. which is to be filled on deputation basis from B&R and Public Health Deptt. The said post is lying vacant since a long time due to non-availability of experienced person to be provided by the Govt. The request for sparing the experienced persons to the post of XEN on deputation basis was also sent to the State Govt. but no response has been received from the State Govt. till date. **(Annexure-37, Page-113)** Moreover, inspite of giving an Advt. for taking the Executive Engineer on deputation basis, the post could not be filled up. It was felt that for the smooth functioning of the Engineering Cell of BPSMV, there is a dire need of experienced technical staff.

Er. Virender Singh Maan, Chief Engineer (Retd.), UHBVN, Haryana has submitted his curriculum vitae to the Registrar with a request that he is willing to serve as an advisor in the field of Electrical engineering. As per his CV, he has vast experience for more than 28 years in Planning, Designing, Metering and Protection, Construction and Distribution system of UHBVN/DHBVN/HSEB. He has also attended various training programmes during his service. **(Annexure-38, Page-114-115)**

During the past, Technical Advisors/Experts to Engg. Cell were appointed by the University with due approval of the Executive Council on a consolidated remuneration @ Rs. 5000/-per visit basis, subject to maximum of eight visits per month. Further, the Executive Council in its 68th meeting held on dated 21.05.2021 has approved the amendment in the clause 1 & 2 of Chapter XVIII of University Calendar Volume III regarding maximum age limit from 65 to 70 years on the analogy of MDU, Rohtak and other sister Universities, for engagement of non-teaching employees on contract basis after superannuation. **(Annexure-39 , Page-116).**

Keeping in view the vast experience of Sh. Maan as well as the dire need of Engineering Cell, the case for engagement of Er. Virender Singh Maan as Technical Expert(Electrical) on visit basis @ Rs. 5000/- per visit plus Travelling Allowance, subject to a maximum of five visits per month for a period of one year, was placed before the competent authority who after due consideration has ordered to refer the same to the Executive Council for consideration and approval.

- 34 To consider the case for engagement of Sh. Ravinder Singh Malik, Executive Engineer (Retd.), Irrigation Department, Haryana as Technical Expert (Civil), on visit basis @ Rs. 5000/- per visit plus Travelling Allowance subject to a maximum of five visits in a month, for a period of one year due to shortage of experienced technical staff in the Engineering Wing of the University.

Statement of the Case

Presently, there is only one SDO Civil is working in the Engineering Cell of the University on regular basis and no other senior person is available in the Engineering Cell. One post of Executive Engineer is sanctioned for the University by the State Govt. which will be filed on deputation basis from B&R and Public Health Deptt. The said post is lying vacant since a long time due to non-availability of experienced person spared from the Govt. The request for sparing the experienced persons to the post of XEN on deputation basis was also sent to the State Govt. but no response has been received from the State Govt., till date (**Annexure-40, Page-117**). Moreover, inspite of releasing an Advt. for taking the Executive Engineer on deputation basis, the post could not be filled up. It was felt that for the smooth functioning of the Engineering Cell of BPSMV, there is a dire need of experienced technical staff.

Sh. Ravinder Singh Malik, Executive Engineer (Retd.), Irrigation Department, Haryana has submitted his curriculum vitae to the Registrar with a request that he is willing to serve as a consultant in the field of Civil engineering. As per his CV, he has vast experience for more than 38 years in the area of planning, surveying, designing and erection of Civil Engg. Works including building structures, bridges, river protection works, canal structures, quality control and vigilance, research work, studies for impact of projects, third party inspections and conducted training of the department engineers in HIRMI. He has also attended a number of national and international seminars on water resources management and PIM on behalf of Haryana Irrigation Department. (**Annexure-41, Page-118-132**)

During the past, Technical Advisors/Experts to Engg. Cell were appointed by the University with due approval of the Executive Council on a consolidated remuneration @ Rs. 5000/-per visit basis, subject to maximum of eight visits per month. Further, the Executive Council in its 68th meeting held on dated 21.05.2021 has approved the amendment in the clause 1 & 2 of Chapter

XVIII of University Calendar Volume III regarding maximum age limit from 65 to 70 years on the analogy of MDU, Rohtak and other sister Universities, for engagement of non-teaching employees on contract basis after superannuation. (Annexure-42 , Page-133).

Keeping in view the vast experience of Sh. Malik as well as the dire need of Engineering Cell, the case for engagement of Sh. Ravinder Singh Malik as Technical Expert on visit basis @ Rs. 5000/- per visit plus Travelling Allowance, subject to a maximum of five visits per month for a period of one year, was placed before the competent authority who after due consideration has ordered to refer the same to the Executive Council for consideration and approval.

- 35 To note the action taken by the Hon'ble Vice-Chancellor for granting extension in the contractual period to Sh. Arjun Prasad as Horticulture Consultant on the existing terms and conditions @ Rs. 4000/- per visit +travelling allowance subject to a maximum of five visits in a month for a period of another one year w.e.f. 01.04.2022 to 31.03.2023.

Statement of the Case:-

Sh. Arjun Prasad (Retd.), Deputy Director (Horticulture) was engaged as Horticulture Consultant for a period of one year from 01.04.2021 to 31.03.2022 vide letter No. BPSMV/EN-1/21/612-14 dated 06.04.2021 (Annexure-1.. page..1) on visit basis @ Rs. 4000/- per visit +travelling allowance subject to a maximum of five visits in a month. He has made a request dated 07.03.2022 for extension in his contractual period as Horticulture Consultant.

The work and conduct of Sh. Arjun Prasad was sought from the SDE (Civil) and found very good. Further, SDE (Civil) has also recommended that the extension in contractual engagement of Sh. Arjun Prasad may be beneficial for the University.

Keeping in view of his vast experience as well as recommendations of the SDE (Civil), the Hon'ble Vice-Chancellor has approved the extension in contractual period of Sh. Arjun Prasad as Horticulture Consultant for another one year w.e.f. 01.04.2022 to 31.03.2023 on the existing terms and conditions @ Rs. 4000/- per visit +travelling allowance subject to a maximum of five visits in a month and further ordered to place the same before Executive Council for information and approval.

- 36 Any other item with the permission of the Chair.


Registrar

Annexures

Annex A

Minutes of the Emergent Meeting (67th) of the Executive Council held on 19.04.2021 in the Conference Hall, Administrative Block, BPSMV, Khanpur Kalan

Agenda No. 01

To consider the Enquiry Report submitted by Sh. K.L. Manhas, (Retd. IFS), regarding embezzlement in the Accounts Branch.

The Hon'ble Vice-Chancellor, Prof. Sushma Yadava, welcomed all the members to the Emergent Meeting (67th) of the Executive Council and briefed the house about the reason of calling the emergent meeting. The reason was some media reports about the FIR against officials of the University. Putting things in perspective, Hon'ble Vice-Chancellor & Chair apprised the House that a matter of financial misappropriation/embezzlement of approximately Rs. Twenty Six Lakhs in the Accounts Branch had surfaced in February last year. It was reported that the concerned dealing clerk/cashier deposited an amount of Rs. Twenty Six Lakhs into the bank account of the University. The misappropriation/embezzlement had been committed by cancelling cash receipts through computer software which was installed in the Account Branch in the year 2017.

In the light of the above, the concerned dealing clerk/cashier was suspended with immediate effect pending inquiry and explanation from the then Finance Officer, Mr. Rakesh Kumar and the employee Mr. Ajay Malik who developed the software and remained in control of the software was sought. Further, the Additional Chief Secretary, Department of Finance, Government of Haryana was requested not to transfer the then Finance Officer and also not to release his retirement benefits after superannuation till the inquiry gets concluded as he was retiring on March 31, 2020, An inquiry officer Sh. M.K. Midha, IAS (Retired) out of the

M. Malik

approved panel of the Government was appointed for conducting the inquiry in the matter within sixty days. An Assistant Registrar was posted in the Accounts Branch to facilitate the inquiry. The employee who had developed the software had been ordered to hand over control of the software to the senior Computer Programmer. It had been ordered that the software developer and none of the official/officers of the Accounts Branch who remained posted there till 27.02.2020 be issued 'no objection certificate' during the inquiry. The members of the Executive Council were apprised in its emergent meeting dated 05.03.2020 about the matter and action taken by the Vice-Chancellor.

Immediately after that in March last year. lockdown came in view of COVID-19 and the Enquiry Officer Sh. M.K.Midha expressed his inability to conduct inquiry due to his age factor and COVID scenario/ limitations. Sh.K.L.Manhas (Retd. IFS) was appointed Inquiry Officer subsequently who has submitted his report recently. In the mean time, the state investigation agency, Chief Minister Flying Squad was also allowed to conduct their investigation and the Finance Department was requested to get a special audit conducted for last five years. The House was informed about seven pages report submitted by the Enquiry Officer, Sh. K.L. Manhas. The conclusions and recommendations of the Inquiry Officer were read out in the meeting which are as under:-

Conclusion:

"The Finance Officer, Sh. Rakesh Kumar masterminded the alleged scam in the Account Branch of the University and in his said misconduct and misdeamnoun, Sh. Ved Prakash Dua, AO, Ajay Kumar Malik, Computer Assistant and Satish Kumar, Clerk colluded and abetted the embezzlement and misappropriation of the University money in its Accounts Branch. Smt. Seema Rani, Clerk has been major beneficiary in the scam along with the FO and AO. Smt Geeta Rani, clerk, Sh Jaiteerath



clerk, Sh. Parveen ITI trainee Smt. Babita clerk, Ms. Pooja OMCA trainee and Mrs. Jyoti clerk were fully aware about what was happening at the income receipt seat and were actually acting & agents and accomplices of the FO and the AO. During the leave period of Smt. Seema Rani, clerk income receipt worth Rs. 4,86,415/- have been found cancelled on the system through above officials at the computer system and the said amount is required to be recovered from them and those with whom connived in the scam. The amount of Rs. 26 lakh recovered from the proven culprit Smt. Seema Rani, clerk belongs to the University and she deserves nothing back out of it.

Recommendations:

- a) Appropriate legal action may be taken by the University Authorities against the then Finance Officer Sh. Rakesh Kumar , Account Officer Sh. Ved Prakash Dua, Computer Assistant Sh. Ajay Kumar Malik, Clerk(outsource) Sh. Satish Kumar and clerk Smt. Seema Rani on account of their deceitful roles in the alleged in the Accounts Branch of the University.
- b) Strict disciplinary action may be initiated against officials named in para 3 of above for their grave misconduct and dubious roles in the scam.
- c) Mrs. Seema Rani, clerk is unfit for the University job and hence strict disciplinary action may be initiated against her for appropriate action in the context.

The University Authorities by adopting appropriate means may try to ascertain and recover the misappropriated / embezzled University money, if any pertaining to the period starting from the date of installation of the alleged software on the computer system in the Account Branch and up to 31.3.2019".

After presenting the conclusions and recommendations of the Enquiry Officer, permission of the august House was sought to proceed further on the conclusion and recommendations of the report. Thereafter, suggestions on the subject were invited from the Hon'ble members of the EC. Accordingly, Dr. Reeta Gupta, nominee of Director General Higher Education, Haryana suggested that the disciplinary action may be initiated



against the employees found guilty as per the Haryana Civil Services Punishment & Appeal Rules, 2016.

It was resolved that before taking any action, a legal opinion from a senior Advocate may be sought. The Hon'ble Vice Chancellor was authorised by the Executive Council to engage legal advisor as and when required.

Agenda No. 02.

To discuss the FIR lodged by CM Flying Squad against six officers/officials of the University.

With the permission of the Chair, Dr. Ritu Bajaj, Registrar and Secretary informed the house that the University has come to know through media that an FIR has been lodged against 06 employees of the University including the Registrar Dr. Ritu Bajaj and the Finance Officer Sh. Rajesh Kumar Manocha besides 04 others, although no formal information has been given to the university in this regard till date.

At this juncture, the Hon'ble Chair requested Dr. Ritu Bajaj to leave the meeting which she did accordingly. The House noted that the Registrar, Dr. Ritu Bajaj & the present Finance Officer Sh. Rajesh Kumar Manocha have not been found guilty in the report submitted by the Enquiry Officer. It was resolved that a legal advice in the matter may be sought before moving further.

The meeting ended with a vote of thanks to the Chair.


21/6/21
Registrar

10) Total value of property stated (in Rs/-) (घोरी हुई सम्पत्ति का कुल मूल्य (रु में)):
1,50,00,000.00

S. No. UINB Number (यू.बी.नं.)
(क्र.सं.)

[illegible]

13 Action taken: Since the above information reveals commission of offence(s) by the mentioned at Item No. 2.
(क़ी गयी कार्रवाई: चूँकि उपरोक्त जानकारी से पता चलता है कि: अपराध करने का तरीका यह था: 2.
तो जल्द ही इसका मुकदमा चलेगा।)

8:56

8:56

FIR VIEW haryanapolice.gov.in

1. Incident Details (FIR No.)
FIR No. (FIR No.)
FIR No. (FIR No.)

2. Date of Incident
Date of Incident
Date of Incident

3. Details of Incident (FIR No.)
Details of Incident (FIR No.)
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III

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CONFIDENTIAL

From: K.L. Manhas, IFS (Retd.)
Inquiry Officer,
A-304, Vardhaman Apartments,
Mayur Vihar Phase-I Extension,
Delhi-110091

To: The Worthy Vice Chancellor,
BPS Mahila Vishwavidyala,
Khanpur Kalan (Sonipat),
Haryana-131305

No.: Inq./2020-21/1

) dated: 31.03.2021

Subject: Inquiry in the matter of financial misappropriation and embezzlement
relating to the Accounts Branch from the date of installation of the
'Software of Cash Receipt/Handling' and posting of Mrs. Seema Rani.

Ref.: Office order (Confidential) vide Endst No. BPSMV/En-I/20/1568-72, dated
30.09.2020 of the Registrar, BPS Mahila Vishwavidyala, Khanpur Kalan
(Sonipat).

Respected Madam,

In pursuance of the above order of the University, the undersigned has
completed the desired inquiry in the matter cited in the subject.

The inquiry report (pages 1 to 7) in 3 sets alongwith the connected documents
is being forwarded to you for further necessary action at the level of the University.

Encl.: As aforesaid

Yours trustworthy,

Place: New Delhi
Date: 31.03.2021


[K.L. Manhas, IFS (Retd.)]
Inquiry Officer

INQUIRY REPORT IN THE MATTER OF FINANCIAL MISAPPROPRIATION & EMBEZZLEMENT RELATING TO THE ACCOUNTS BRANCH OF THE UNIVERSITY SINCE THE INSTALLATION OF THE "SOFTWARE OF CASH RECEIPT/HANDLING" AND POSTING OF MRS. SEEMA RANI, CLERK ON THE RECEIPT SHEET

On receiving the relevant office order dated 30.09.2020 from the University Registrar regarding the appointment of the undersigned as the Inquiry Officer, a fact finding inquiry has been conducted in the matter of misappropriation/embezzlement of University funds in the Accounts Branch by examining, inter alia, the relevant record produced by the duly appointed Presenting Officer Shri Kuldeep Singh, AR (Finance) as well as the employees / persons connected to the case.

The record / documents / persons examined are as mentioned below:

1. Noting sheets dated 19.02.2020 alongwith connected annexures as received from the Register, containing, inter alia, the observations & orders of the Worthy Vice-Chancellor and Registrar, complaint as received from Mrs. Seema Rani, Clerk on 16.03.2020, orders issued by the then Finance Officer (FO), some of the comparative summaries of daily receipts and deposits in the bank during the period from 01.04.2019 to 31.12.2019, details of cancelled cash /cheques receipts pertaining to the University Account No. xxxxx269, 338 and 304 during the period from 04.02.2019 to 20.11.2019 (total amount Rs. 15,61,560/-) and the replies of the concerned officials of the Accounts Branch.
2. General Principles of Financial Management and Control (Chapter-2) and University Revenue (Chapter-5) of the University Code (pages 62-71).
3. Attendance Register relating to the officials of the Accounts Branch for the period from January, 2019 to December, 2019 (except of March month)-pages 72-82).
4. Email of Shri Ajay Kumar Malik, Computer Assistant sent to the then FO on 12.02.2020 regarding the cancelled cash/cheques receipts from 01.04.2019 to 20.11.2019 (pages 106-114).
5. Email dated 12.02.2020 of Shri Ajay Kumar Malik sent to the then FO regarding details of income receipts in respect of Account No. xxxxx269, 304, 372 & 338 for the period from 01.04.2019 to 02.12.2020 (total amount Rs. 1,75,74,657/-) existing in the server as on 12.02.2020-running continuously from receipt No. 18553 upto receipt No. 23935 (pages 115-206).
6. Bank reconciliation statement of Account No. xxxxx269 for the month of November 2018 showing serious glaring irregularities regarding deposit of incorrect amounts in the bank. The statement has been signed by the concerned clerk, Accountant and AO but not by the FO (pages 219-220).
7. Statements of the concerned officials, connected with the Accounts Branch, recorded on 12.02.2021, 24.02.2021, 04.03.2021 & 17.03.2021 (pages 04-71).

ANALYSIS OF THE EVIDENCE COLLECTED DURING THE INQUIRY

1. According to Rule 2.1.3 of the General Principles of Financial Management and Control, the FO being Head of the Account Branch, was bound to safeguard University Funds against misuse or misappropriation etc.
2. Rule 2.1.4 further required that all the transactions involving the taking and giving of cash should be brought to account at once under proper head and every officer of the

University is personally responsible for the money which passes through his hands and for the proper record of receipts and payments in the prescribed accounts as well as for correctness of the accounts in every respect.

3. Rule 2.1.6 further requires that

(a) The financial records and accounts of the University shall be maintained in the prescribed forms and registers and

(b) No addition to, alteration in or modification of any register or form prescribed in the Financial Code/Account Code or introduction of any new forms shall be made without the prior orders of the vice-chancellor.

4. Rule 2.2.1 requires that it is the duty of the Accounts Branch responsible for the realization of any particular type of dues to ensure that the dues of the University are correctly and promptly assessed, collected and deposited into the University Accounts under the proper head and the Head of the Branch should undertake a series of surprise checks throughout the Financial Year to satisfy himself that the University dues are being recovered within reasonable time and that cash has been correctly accounted for.

5. Rule 2.5.2 requires that the Accounts and Financial records of the University shall be maintained in prescribed forms and registers.

6. Rule 5.4 under chapter-5 of University Revenue requires that the original copy of money receipts shall be handed over to the payment maker and carbon (i.e. duplicate copy) to be retained for the record. The receipt issuer shall be authorized to sign the receipt.

7. Rule 5.5 further requires that record of all the new and used Receipts Books shall be kept in Form UAC 3/2. Before bringing a Receipt Book in use, a certificate as to the number of receipts contained therein should be recorded thereon by the Drawing & Disbursing Officer and verification got checked from Audit. Similarly, when the Receipt Book is completed, a certificate to the fact that the entire income has been credited to the University Account should be recorded and the completion / return of Receipt Book also recorded in remarks column of above said Form UAC 3/2.

8. Rule 5.6 of the above Chapter lays down that all money received under Rule 5.4 shall be immediately entered in a Cash Book in Form UAC 3/2 on the receipt side in the Miscellaneous Column. The money so received shall be credited into the University Account on every Monday or as soon as it exceeds Rs. 100/-, whichever is earlier. The Bank Pay-in slip in support of the credits shall be carefully preserved.

9. Rule 5.8 requires that at the end of the month, schemewise statement of income realized shall be prepared in Form UAC 3/5 by each employee authorized to receive money and forwarded to the Finance Officer through D & DO as per provisions under Rule 8.12, who shall on receipt of the monthly bank statements, verify the credits thereof and investigate discrepancies, if any.

10. Further, as notified in the Haryana Government Gazette dated 10.11.2006, under its para 6 (5), the Finance Officer subject to the Control of the Executive Council shall be responsible:

- (1) To keep a constant watch on the state of cash and bank balances and on state of investments,

- (2) To watch the progress of the collection of Revenue and advise on the method of the collection of Revenue and advise on method of collection to be employed and,
- (3) To bring to the notice of the Vice-Chancellor any unauthorized expenditure and other financial irregularities and suggest action to be taken against the person responsible for it.

It is a matter of record that officials of the Accounts Branch, especially the FO, absolutely ignored all the above provisions deliberately and let a mess & chaotic situation develop in the said Branch in their personal interests.

11. A perusal of the Attendance Register for the year 2019 indicates that barring certain days during the month of April, May, June, October and November when he did election duty, the FO has been all along in the office during the Year 2019.
12. Mrs. Seema Rani, clerk Incharge of the receipt seat has been on leave on following dates during the year 2019:

Month	Dates of Leave
January	4, 5, 6, 7 & 16
February	20
March	Page not produced
April	Nil
May	Nil
June	Full Month
July	1 to 14, 22 & 23
August	Nil
September	Nil
October	3, 4
November	Nil
December	6

13. The details of the cancelled receipts during the period from 01.01.2019 to 31.03.2019 have not been made available to the undersigned. However from the examination of the cancelled receipt during the period from 01.04.2019 to 20.11.2019 generated from the computer system and made available to the undersigned by Shri Ajay Kumar Malik, on the dates of leave or absence of Mrs. Seema Rani, Clerk from the office during this relevant period, income receipts worth Rs. 4,86,415/- have been found cancelled.

Further, it is interesting to note that the brainless cheat employee handling the receipt seat exercised the cancel option even in the cases of receipts of cheques / DDs also and later on perhaps the mastermind, controlling him/her, on noticing the same, got restored such receipts on same day or on next days!

The above fact shows that above person who were manning seat of Mrs. Seema Rani, Clerk / Computer System during her period of absence, have also indulged into exercising of cancel option provided on the computer system / software on a large scale purely with dishonest intentions.

The persons who have admitted to have worked on the receipt seat during leave period of said Mrs. Seema Rani, Clerk are s/Shri Jaiteerath, Parveen Sharima ITI trainee, Ms. Pooja, OMCA trainee, Mrs. Babita, clerk and Smt. Geeta Rani alias Geeta Antil Clerk (outsourced).

All of them admitted to have exercised the "cancel option" under the verbal instructions of the AO and the FO, being fully aware of the user ID and the password of the system.

14. The above persons were deputed on the said seat by Mr. V.P. Dua, AO with the tacit support of Mr. Rakash Kumar, FO. Out of above persons, Mrs. Geeta Rani, Clerk was not an employee of Accounts Branch, she was having her posting in the department R.C. Lulahir under the Director of the said Regional Center, though her seat used to be near the seat of Mrs. Seema Rani, Clerk in the same room. She stated that she was deputed by the AO and not by her Director in place of Mrs. Seema Rani, Clerk during the latter's absence / leave and that the FO used to visit the receipt seat and sometimes the person working on the said seat was called by the FO in his room situated adjoining to the receipt seat room. The Bank official used to come to collect the day's receipts by 3 PM. She admitted that she freely exercised the cancel option at the instructions of Mr. V.P. Dua, AO and refunded the money to the depositors as desired by said AO. She also told that Mrs. Seema Rani was doing the work of income receipt seat happily.
15. The money received after the visit of the bank employee was left in the almirah or the table drawer, leaving them unlocked and sometimes it was handed over to Mr. Dua, AO and also to Mrs. Geeta Mor and Mrs. Seema, Assistant as testified by Shri Jaiteerath and Shri Parveen Sharma.
16. Besides the receipt work done on the computer system of Mrs. Seema Rani, Clerk, the parallel receipt work was also done on another computer system placed in the other room, by installing the same software on it also through Shri Satish Kumar, Clerk (outsourced) during the rush period of June, 2019 when recruitment of non-teaching staff was going on in the university. On that computer system, the said Satish Kumar, Clerk with Mrs. Jyoti Clerk and Mrs. Babita Clerk worked and according to the latter, the money received after the visit of the bank employee, was left with said Mr. Satish Kumar, clerk and only he knows where that money was kept by him at the end of the office hours and what did he do with that money.
17. Besides the income receipt work done on the above two computer systems, it was done manually also for 4-5 days during the rush period in the room opposite to the room of Mrs. Seema Rani, Clerk. This manual receipt work was done by Smt. Poonam, clerk and Smt. Jyoti, Assistant and the money so collected by them was handed over to the bank officials directly and the receipt was given to Mrs. Seema Rani, Clerk.
18. The software for the receipt work in the Accounts Branch was developed by Shri Satish Kumar, Clerk (outsourced) and Shri Ajay Kumar Malik, Computer Assistant (both MCA degree holders) under the verbal orders of the FO in 2017 and the "CANCEL OPTION" on the system was also provided as desired by the FO and the user ID and the password for the persons who worked on the computer system were provided by Shri Ajay Kumar Malik under the instructions of the FO and all those who worked on the system including Shri Jaiteerath and Smt. Geeta Rani, Mrs. Poonam, Shri Satish Kumar, Clerk, all were well versed in handling the computer system including the alleged "cancel option" provided on it and the said option was removed from the system in respect of the Account No. xxxxx269 on the verbal instructions of FO w.e.f. 20.11.2019 by the above said two MCA degree holders.
19. It is a matter of record that unlike other accounts work in the University during the relevant period, the AO had stopped and disbanded the writing of cash book and book keeping relating to the receipt work in the Accounts Branch after March, 2019 onward on

the installation of the alleged software on the computer system under the verbal orders of the FO and nor any ancillary or auxiliary record was maintained with respect to income receipts in the said Branch under the AO / FO. The cash book writing is stated to have been resumed from April, 2020 after the retirement of the said FO Shri Rakesh Kumar on 31.03.2020.

20. The FO gave false statement during the inquiry claiming that since he had been on election duty between April and December, 2019, therefore, if any irregularity happened during that period, the AO was responsible to tackle that. Whereas, the attendance register clearly shows his presence in the office all along, barring some days, when he was attending to election duty. Thus it is just like seeking an alibi on his part to escape from his responsibility and likely blame relating to the alleged scam in the Accounts Branch under him.
21. No official has testified that on reconciliation, any discrepancy / irregularity in the bank statements and the summaries of the income receipts during the period from installation of the alleged software until December, 2018 was found / noted in the Accounts Branch.
22. No closing / cut off time was fixed or regulated by the FO or the AO in regard to receipt work in Accounts Branch. The receipt work was continued even after the visit of the bank official around 3 PM until the close of the office hours under the orders of the FO and the AO, leaving the balance received money after the visit of the bank employee entirely at the disposal of the cheats there. This was being done with the tacit support of the FO and the AO and the persons deputed by them on the income receipt seats were just acting as the agents of the FO and the AO instead of as the University employees.
23. No cash chest or proper almirah with lock and key was used for the safe keeping of the money received in the Accounts Branch.
24. Mrs. Seema Rani, Clerk, the in-charge of the income receipt seats was working under the direct command of the AO and the FO.
25. Though the claim of Mrs. Seema Rani, Clerk that the money received by her after the visit of the bank employee, was left by her with the FO and in his absence with Shri Ajay Kumar Malik on the instructions of the FO as she had no proper arrangement for the safe keeping of such balance money with her, has not been corroborated by anyone, yet it cannot be ruled out outright seeing the state of affairs created in the Accounts Branch by the AO and the FO.
26. The contentions of Mrs. Seema Rani, Clerk that she has been forced to deposit cash amount of Rs. 26,00,000/- directly in the University Bank Account No. XXXXX269 by the FO and the AO, has not been disputed by the latter. However, the details regarding the source of the alleged huge cash in the hands of the said clerk (a group C employee) has been found factually incorrect.

A perusal of the bank statements (page No. 22) produced by her from her PNB Bank Account, in which her salary (about Rs. 33,000/- per month) is credited, only Rs. 4,70,000/- have been found withdrawn on 17.02.2020 and not about Rs. 12 Lakh which she has claimed in her testimony before the undersigned on 24.02.2021. The source of such unaccounted huge cash (Rs. 26.00 lakh - Rs. 4.70 lakh = Rs. 21.30 lakh) deposited by her direct in the above said University Account, itself smells foul and proves the temporary embezzlement of University funds amounting to Rs. 26 lakh by her beyond any ambiguity.

It is also pertinent to mention that as per above bank statement, heavy cash deposits (of Rs. 2.20 lakh) were made by her in her said salary account on May 21 & 24, 2019. From where she would have got so much cash is a riddle!

27. The said Mrs. Seema Rani, Clerk was never aggrieved with her duty on the income receipt seat, nor ever she shared with any official / colleagues / friends / relatives the alleged practice of taking balance money from her daily in the evening by the FO or AO or the Ajay Kumar Malik, Computer Assistant after the visit of the bank employee around 3 PM to her seat.
28. The work of reconciliation of the summaries generated at the computer system with the bank deposits receipts during the period from 01.01.2019 to 31.03.2020 remains pending and whatever reconciliation work has been done at the level of the concerned clerk, cannot be relied upon because the summaries generated from the manipulated software / computer system are fraudulent piece of papers and the money has been deposited by the handlers of the income receipts in the bank in a highly irregular and manipulated manner with the tacit support of the FO and the AO.
29. The claim of the computer assistant Shri Ajay Kumar Malik that he can retrieve the details of total income receipts even today from the server of the computer system on which he has installed his software since 2017 and on their comparison with the bank deposits, the discrepancies can easily be ascertained, does not sound convincing for the reasons that:
 - (1) The original entries have got tampered with on it due to cancellation of receipts and then restoration of such cancelled receipts with fresh numbers on the system later by the users.

For instance, as per his information presented by him on 12.02.2021 in the Form of a copy of his email dated 12.02.2020 (pages 106-114), the user on 11.06.2019 cancelled two receipts of Account No. xxxxx372, viz receipt No. 19416 regarding NPS for Rs. 53,000/- and receipt No. 19418 regarding NPS for Rs. 3,08,120/- (page No. 108) and then realizing his foolishness that these are not cash receipt, he / she restored both the entries on same day with fresh Receipt No. 19420 (in account No. xxxxx269) of Rs. 53,000/- and Receipt No. 19419 (in account No. xxxxx372) of Rs. 3,08,120/- as evident from page No. 129 of the details provided by the said computer assistant regarding non-cancelled entries existing in the system's server as per his claims.

- (2) Secondly, some receipts issued manually, might have also been cancelled by the cheats who were hand-in-glove with the FO and the AO and their money would never have reached the bank account. The original receipts issued to the payment makers may not all be traceable with them at this stage after such a long gap of time, for the purpose of ascertaining the fraud.
- (3) Thirdly, there has been no proper book keeping of the office copies of each and every receipt issued to the depositors/payment makers by the income receipt seat incharge. These have been found scattered and thrown away loose in the almirah at the seat of Smt. Seema Rani, Clerk and may not all be available intact pertaining to the entire period at this juncture hence; their tallying with the bank deposits may not only be a difficult task but no fruitful results are expected to come out of this exercise.
- (4) Fourthly, the gang of thieves engaged in looting the university money without any fear, might have cancelled the income receipts in collusion with the payment makers too to

divide and share the loot with such people. Therefore, in such complex situation, it is difficult to ascertain which receipts were cancelled genuinely and which for misappropriating the university money.

CONCLUSION :

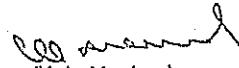
In view of above ~~factual~~ position, the following conclusion emerges in the case:

1. The FO, Shri Rakesh Kumar masterminded the alleged scam in the Accounts Branch of the University and in his said misconduct and misdemeanour, S/Shri Ved Prakash Dua, AO, Ajay Kumar Malik, Computer Assistant and Satish Kumar, Clerk (outsourced) colluded and abetted the embezzlement and misappropriation of the University money in its Accounts Branch.
2. Smt. Seema Rani, Clerk has been major beneficiary in the scam along with the FO and AO.
3. Smt. Geeta Rani, Clerk, Shri Jaiteerath, Clerk, Shri Parveen ITI trainee, Smt. Babita, Clerk, Ms. Pooja OMCA trainee and Mrs. Jyoti, Clerk were fully aware about what was happening at the income receipt seat and were actually acting as agents and accomplices of the FO and the AO. During the leave period of Smt. Seema Rani, Clerk, income receipts worth Rs. 4,86,415/- have been found cancelled on the system through above officials at the computer system and the said amount is required to be recovered from them and those with whom they connived in the scam.
4. The amount of Rs. 26 lakh recovered from the proven culprit Smt. Seema Rani, Clerk belongs to the University and she deserves nothing back out of it.

RECOMMENDATIONS:

- (a) Appropriate legal action may be taken by the University Authorities against the then Finance Officer Shri Rakesh Kumar, Accounts Officer Shri Ved Prakash Dua, Computer Assistant Shri Ajay Kumar Malik, Clerk (outsourced) Shri Satish Kumar and Clerk Smt. Seema Rani on account of their deceitful roles in the alleged scam in the Accounts Branch of the University.
- (b) Strict disciplinary action may be initiated against the officials named in para 3 above for their grave misconduct and dubious roles in the scam.
- (c) Mrs. Seema Rani, Clerk is unfit for the University job and hence strict disciplinary action may be initiated against her for appropriate action in the context.
- (d) The University Authorities, by adopting appropriate means, may try to ascertain and recover the misappropriated / embezzled University money, if any, pertaining to the period starting from the date of installation of the alleged software on the computer system in the Accounts Branch and upto 31.03.2019.

Date: 31.03.2021


(K. L. Manhas)
Inquiry Officer

BIRENDER SINGH RANA

Senior Advocate

H.NO. 806 SEC 43A

CHANDIGARH

(9417052850) (0172-2669942)

Email id-rbs2868111@gmail.com

LEGAL OPINION

The present case has been referred for rendering the legal opinion on two questions i.e. (i) Initiation of Disciplinary Proceedings against the persons prima facie found to be involved in the embezzlement of money/ funds belonging to the University and (ii) The action to be taken in view of the FIR no. 0001 dated 17.04.2021 PS Women Police Station Kanpur Kalan District Sonipat u/s 65 IT Act and S. 120-B , 409 , 420 IPC on the complaint and enquiry report submitted by the inspector Chief Minister flying quad Haryana, Rohtak.

ISSUE NO. 1

A matter of financial misappropriation/ embezzlement of the amount of Rs. 26 lacs (approx.) in the accounts branch of BPS Mahila University, Khanpur Kalan , District Sonipat, surfaced in February 2020. As per the report, the clerk/ cashier dealing with the accounts deposited an amount of 26 lacs in the bank account of the University. On receiving the report regarding the said deposit of amount , it came to notice that the University funds have been misappropriated/ embezzled by cancelling cash receipts through computer software which was

installed in the accounts branch in the year 2017. The dealing clerk/ cashier was suspended pending inquiry with immediate effect and explanation was called for from the then finance officer Mr. Rakesh Kumar and Mr. Ajay Malik , employee of the university who developed the software and remained in control of the same. An inquiry in the entire matter was ordered by appointing Sh. MK Midha , IAS (Retd) as inquiry officer for conducting the inquiry in the matter within 60 days. An Asst. Registrar was posted in the accounts branch to facilitate the inquiry. Sh. M.K. Midha expressed his inability to conduct the inquiry due to Covid-19 because of his age factor and thereafter Sh. K.L. Manhas, IFS (Retd.) was appointed as inquiry officer. Sh. Manhas conducted the inquiry and submitted his report vide memo dated 31.03.2021 to the vice chancellor of the university. It was taken note of during the inquiry that the details of the cancelled receipts during the period from 01.01.2019 to 31.03.2019 were not made available to him, it was recorded by the inquiry officer that from the examination of the cancelled receipt during the period from 01.04.2019 to 20.11.2019 generated from the computer system , the income receipts worth Rs. 4,86,415 were found to have been cancelled on the dates on which Mrs. Seema Rani was on leave or absent from the office. Thus it was concluded by the inquiry officer that the persons who worked on the receipt seat during leave period of Mrs. Seema Rani clerk as well as AO and FO were found to be prima facie involved as according to the employees working on the seat of Mrs. Seema Rani in her absence have admitted to have exercised the "cancel

option” under the verbal instructions of the AO & FO. The software for the receipt work in the accounts branch was found to have been developed by Sh. Satish Kumar clerk (outsourced) and Sh. Ajay Kumar Malik, computer Asst. (Both having qualification of MCA), under the verbal orders of the FO in the year 2017, providing cancel option on the system as desired by the FO. The user id and the password for the persons who worked on the computer system were provided by Sh. Ajay Kumar Malik under the instructions of the FO. The AO was found to have stopped and disbanded the writing of cash book and book keeping relating to the receipt work in the accounts branch after March 2019 onward on the installation of the software in question on the computer system under the verbal orders of the FO. Further the cash book writing was stated to have been resumed from April 2020 after the retirement of the FO Sh. Rakesh Kumar on 31.03.2020. It has further been observed in the enquiry report that Sh. Ajay Kumar Malik , computer Asst. , claimed that he can retrieve the details of total income receipts even today from the server of the computer system on which he has installed his software since 2017 and on their comparison with the bank deposits, the discrepancies can easily be ascertained but the said statement of Sh. Ajay Malik, Computer Asst. was observed to be not convincing by the inquiry officer. Ultimately the following conclusions were made by the inquiry officer:-

- i) The FO. Shri Rakesh Kumar masterminded the alleged scam in the accounts Branch of the University and in his said misconduct and misdeamnoun, S/Shri

Ved Prakash Dua. AO, Ajay Kumar Malik, Computer Assistant and Satish Kumar. Clerk outsource) colluded and abetted the embezzlement and misappropriation of the University money in its Accounts Branch

ii) Smt Seema Rani, Clerk has been major beneficiary in the scam along with the FO and AO.

iii) Smt Geeta Rani, Clerk Shri Jaiteerath, Clerk Shri Parveen ITI trainee Smt Babita Clerk, Ms. Pooja OMCA trainee and Mrs Jyoti, Clerk were fully aware about what was happening at the income receipt seat and were actually acting as agents and accomplices of the FO and the AO During the leave period of Smt. Seema Rani Clerk income receipts worth Rs. 4,86,415/- have been found cancelled on the system through above officials at the computer system and the said amount is required to be recovered from them and those with whom they connived in the scam.

iv) The amount of Rs 26 lakh recovered from the proven culprit Smt. Seema Rani Clerk belongs to the University and she deserves nothing back out of it.

After drawing conclusions the inquiry officer has recommend legal action against the then finance officer, accounts officer , computer asst. and the concerned clerks for their deceitful roles in the scam in the accounts branch of the university and further recommended for strict disciplinary actions against the officials named in Para 3 of the conclusions drawn by him.

On perusal of the inquiry report, it looked strange that the inquiry officer did not make any effort to retrieve the data regarding total income receipts from the computer system as volunteered by Sh. Ajay kumar MALIK, computer asst. If that would have been done, then the magnitude of the scam financial embezzlement would have come to the knowledge of the university. However from the findings recorded by the inquiry officer, it is clear that some financial embezzlement has been committed in the accounts branch of the Univ. which has been fortified by the fact that Mrs. Seema Malik clerk had deposited an amount of 26 lacs in the university bank account. Thus in these facts it may be advisable to first determine the amount which has been embezzled by the employees concerned by retrieving the data from the computer as claimed by Sh. Ajay Kumar Malik, computer Asst. and comparing the same with the bank deposits in the University accounts for the relevant period . Further the specific role of each and every employee dealing with the accounts during the relevant period may also be ascertained before initiating departmental disciplinary proceedings against them so that the interest of the univ. may be protected by enabling it to recover the embezzled amount from the delinquent employees.

In the above noted facts my opinion is that the inquiry report may be acted upon but the actual financial loss caused to the University due to the alleged embezzlement and the specific role of all the named persons/Employees may be

ascertained before initiating any action against them so that the culprits may not escape and the embezzled amount may be recovered from them.

2. As far as the question of lodging of FIR against the officials of the University on the complaint of one Karambir Singh, SI, CM Flying Squad Haryana at Rohtak is concerned, the University cannot do anything except to provide the relevant record to the investigating officer and aid the investigating officer with all fairness. It is the prerogative of the investigating officer after registration of FIR, to investigate the matter and file the final report in the court. Thereafter, the Ld. Court has the option either to accept or reject the said final report filed by the Investigating Agency. The CM flying squad in its report on the basis of which the FIR in question was lodged has booked the Registrar of the University for conspiracy as he could not supply the total amount of missing receipts and the relevant record despite asking for the same and writing 29 reminders to the said officials. In the said facts, it is advisable that the university should provide the entire record relating to the alleged embezzlement to the Investigating officer so that the truth may be unearthed and guilty may be punished.

Opined Accordingly.

President : Indian Political Science Association (2015-17)
Pro-Vice-Chancellor, IGNOU (2013-15)
Professor : Dr. Ambedkar Chair, IIPA (2005-13)

Prof. Sushma Yadav
Vice-Chancellor
BPSMV, Khanpur Kalan,
Sonapat, Haryana-131305
Ph: 01263-238111

&
Professor of Public Policy & Governance
Indian Institute of Public Administration,
I P Estate, I T O, New Delhi-110002
Member, University Grant Commission
Member, Press Council of India
Former Pro Vice-Chancellor, IGNOU

7 attachments



FIR (1).jpg
210K



FIR-1.jpg
121K

scan0005.pdf
378K

scan0006.pdf
982K

scan0007.pdf
1082K

scan0008.pdf
1444K

Emergent Meeting on 19.04.2021 (EC Meeting).docx
17K

Tribhuvan Dahiya <tribhuvandahiya@gmail.com>
To: Sushma Yadava <sushma.iipa@gmail.com>

Mon, Apr 26, 2021 at 8:05 PM

Dear Professor Yadav,

On going through the EC documents I feel in the first paragraph, the exact amount of financial embezzlement of Rs.26 lakhs should not be mentioned, as the Inquiry Report (by Sh. LK Manhas) itself says the exact embezzled amount is to be ascertained by the University. Once ascertained, the amount might be more than Rs. 26 lakhs.

Warm regards.

10 Total value of property stolen (in Rs/-) (चोरी हुई सम्पत्ति का कुल मूल्य(रु में)):
1,50,00,000.00

11 Inquest Report / U.D. case No., if any (मृत्यु समीक्षा रिपोर्ट / यू.डी.कैस नं., यदि कोई हो):

S. No. UIDB Number (यू.डी.प्रकरण नं.)
(क.सं.)

12 First Information contents (प्रथम सूचना तथ्य):

सेवा में प्रत्यक्ष अफसर महिला थाना खलपुर कला सोनीपत श्रीमान जी एक शिकायत कार्यालय के पत्र क्रमांक नं 963/विजयपुर थाना-4 मुनियर विभाग (हरियाणा) पंचगुला दिनांक 12.03.2020 के सम्बन्ध में पत्र आसूचना रिपोर्ट प्राप्त हुई कि सन 2015 में भीमा मलिक कलक की निपुक्ति लेखा थाथा नकदी प्राप्ति की रीट पर हुई थी। भगत फूल सिंह महिला विशुविधालय खानपुर कला गोहाना जिला सोनीपत से बनी मार्केट का किराया ररफ कवारर के दिजली बिल, निम्नार्थिकों के चार्ज की फील, नोकरीधे के अवेदन की फील, अवर.टी.आई फील, पैमर फील,डी.एम.फी. की फील व निम्नार्थिकों पर लगने वाले जुर्माना तथा लेट फील के रूप में विशुविधालय को मिलने वाली नकदी प्राप्ति की रसीद हाथ से काटी जाती थी। वर्ष 2017 में विशुविधालय द्वारा अन्तर्गत फील जमा करनी शुरु कर दी गई,उक्त समय सेनात द्वारा इम्प्ली अफेयरे/कम्प्यूटर अफेयरेट अवाय मलिक दयास एक साफ्टवेयर बनाया गया,जबकि उस समय विशुविधालय में 02 कम्प्यूटर प्रोग्रामर थे, जिनके द्वारा साफ्टवेयर बनाया जाना चाहिए था। लेकिन विशुविधालय सूत्रों से शत्रु हुआ की श्रीमति सीमा मलिक सिधिया, अवाय मलिक द्वारा इम्प्ली अफेयरेट, राफेथ वर्षा फाईनेशियल आफिसर सेवा थाथा से मिथकर गेता का गवन करती थी। विशुविधालय को मिलने वाली भिन्न-भिन्न प्रकार की रसीदें कम्प्यूटर साफ्टवेयर से काटी जाती थी, श्रीमति सीमा मलिक आवेदको को तो रसीद निकालकर दे देती थी और उसने से कुछ रसीदें कम्प्यूटर साफ्टवेयर में से डिजिट कर देती थी, जिसे भगत फूल सिंह महिला विशुविधालय खानपुर कला गोहाना जिला सोनीपत की करीब 1,50,00,000 रूपये (डेड क्रेडिट रूपये) का मुकदमा हुआ विशुविधालय से प्राप्त होने वाली सभी प्रकार की फीसों का राफेथ -तयस पर ऑडिट होता है जो पिछले करीब डेड -दो वर्ष से परण सिंह डिप्टी डायरेक्टर लोकल ऑडिटर दयास ऑडिट किया गया है परण सिंह दयास भी गवन को उजागर नहीं किया गया। यह साफ्टवेयर अपनी मूर्जी से बनाया गया था. सीमा मलिक दयास किए गए गवन का पता लगने के बाद सीमा मलिक सिधिया भगत फूल सिंह महिला विशुविधालय खानपुर कला गोहाना जिला सोनीपत बनाया 24,00,000/- रूपये(जूनिक साख)जमा करा दिए गए जिससे क्लब होता है कि सीमा उपरोक्त दयास पूर्व में फील जमा करने में प्रार्थनी की गई है जाच के दौरान भगत फूल सिंह महिला विशुविधालय खानपुर कला गोहाना जिला सोनीपत को पत्र व्यवहार कर प्रथम बार दिनांक 16.03.2020 को रिक्वाई मांगा गया प्राप्त रिक्वाई अनुसार कुल 812 रसीदें पुरी फाई गई जो कम्प्यूटर दयास जारी की गई थी परन्तु वर्तमान में निम्न दिखानी गयी थी इसके वक्षस निम्न रसीदों की कुल राशी जानने हेतु एवं अन्य सम्बन्धित रिक्वाई प्राप्त करने हेतु करीब 10 महीने में निम्नद्वारा महिला विशुविधालय खानपुर कला को 25 कारण पत्र देने के बावजूद तथा निजी तौर पर माईस मांस्टर व रिक्वाई और फाईनेस आफिसर (FO) से मिलने के बाद भी पूर्ण एवं बांछित रिक्वाई उपलब्ध नहीं करारा गया और 812 निम्न रसीदों के कुल रजिस्ट्रार राफेथ नहीं किया गया इससे ये साफ जाहिर होता है कि भगत फूल सिंह महिला विशुविधालय खानपुर कला के रजिस्ट्रार रितु मजाज, फाईनेस आफिसर FO राजेश मजोचा,अपने कर्मचारी सीमा मलिक निम्नार्थिकों को सेवा, राफेथ वर्षा फाईनेस आफिसर, वेदप्रभास दुजा अकाउण्ट ऑफिसर, अवाय मलिक द्वारा उम्मीद भगदर से बचाने के लिए कमियति से मिलेभगत करके रिक्वाई प्रदान नहीं कर रहे है जात उपरोक्त सभी शामिल कर्मचारी(अभिस्तरीय) के निम्नार्थिकों को सेवा, निम्नार्थिक व कम्प्यूटर से रिक्वाई डिजिट करके सरकारी राजस्व का गवन करने पर चुर्प धारा 420,409,120 गी. भा.द. स.व 65 IT ACT के तहत अभियोग दर्ज करके अनुसंधान किया जाये अनुसंधान के दौरान यदि कोई अन्य साख व किसी अन्य कर्मचारी/अधिकारी की भी राशिपदा फाई जाती है तो अनुसंधान में शामिल तत्पक्षीय करके निपगतुत्तर बापववही अन्त में लाई जाये। (कर्मचारी सितें कर्मचारी सितें उप निरिक्षक मुख्यमन्त्री नक्षत्रमा हरियाणा रोहतास हन्व आनन्द गांव रिपोर्ट व गहरार पर कपयनी मुकदमा नम्बर 01 दि 16.04.2021 धारा 420,409,120B IPC GS IT ACT थाना महिला खानपुर कला दर्ज रजिस्टर किया जाकर मुकदमा हुआ की CCTNS प्रसिध तैयार की गई जो मुकदमा हुआ की रोसल रिपोर्ट बजारिया E MAIL ID निजर ईलाका मैजिस्ट्रेट, SP सतन सोनीपत ASP राह्य गोहाना को सेवा में भेजी जा रही हैं जो मन SI/ SHO मुकदमा हुआ में राक्षम अधिकारी ना होने के कारण सिधाल मुकदमा हुआ जागागी तफतीथ हेतु गदरत ESI कर्मचारी 682 के INSP/SHO कर्मचारी थाना गदर गोहाना भेजी जा रही है। जो थाक हाव में दिजली यदययी होने के कारण मुकदमा हुआ अब दर्ज रजि0 किया गया है मुकदमा हुआ SPO ललाब के (CCTNS ID में दर्ज रजि0 किया गया है।

13 Action taken: Since the above information reveals commission of offence(s) as mentioned at Item No. 2.

(की गयी कार्रवाई : पुलिस उपरोक्त जानकारी से पता चलता है कि अपराध करने का तरीका मद सं. 2 से उल्लेख प्राप्त है तहा है.):

Please instruct the concerned to send me minutes of the latest EC meeting, so that the legal opinion can be given.

Regards.

On Mon, Apr 26, 2021 at 8:05 PM Tribhuvan Dahiya <tribhuvandahiya@gmail.com> wrote:

Dear Professor Yadav,

On going through the EC documents I feel in the first paragraph, the exact amount of financial embezzlement of Rs.26 lakhs should not be mentioned, as the Inquiry Report (by Sh. LK Manhas) itself says the exact embezzled amount is to be ascertained by the University. Once ascertained, the amount might be more than Rs. 26 lakhs.

Warm regards.

On Fri, Apr 23, 2021 at 7:17 PM Sushma Yadava <sushma.iipa@gmail.com> wrote:

Dear Sir,

As resolved in the emergent E.C. meeting held on 19.04.2021, the draft of the minutes of the meeting are enclosed along with the copy of the FIR and copy of the Enquiry Report for your advice.

An early response will be highly appreciated.

Warm regards

Prof. Sushma Yadava

Vice-Chancellor

Bhagat Phool Singh Mahila Vishwavidyalaya,

Khanpur Kalan, Sonapat, Haryana - 131305

Telephone: 01263-283013, 283111, Fax No. 01263-283779

Website: www.bpswomenuniversity.ac.in

&

Professor : Public Policy & Governance, IIPA, New Delhi

Member : University Grants Commission, New Delhi

Member : Press Council of India, New Delhi

President : Indian Political Science Association (2015-17)

Pro-Vice-Chancellor, IGNOU (2013-15)

Professor : Dr. Ambedkar Chair, IIPA (2005-13)

----- Forwarded message -----

From: Vice Chancellor <vc@bpswomenuniversity.ac.in>

Date: Fri, 23 Apr 2021 at 18:56

Subject: Legal Advice on minutes of E.C.

To: sushma yadava <vcbpsmv@gmail.com>

Dear Sir,

As resolved in the emergent E.C. meeting held on 19.04.2021, the draft of the minutes of the meeting are enclosed along with the copy of the FIR and copy of the Enquiry Report for your advice.

An early response will be highly appreciated.

Annexure-2

Report of follow-up action on the decisions taken by the Executive Council in its 67th meeting held on 19/04/2021.

Res No.	Particulars	Follow up action taken
1	To consider the enquiry report submitted by Sh. K.L. Manhas (Retd.IFS), regarding embezzlement in the Accounts Branch.	The suspension order was issued to Smt. Seema Rani, Clerk vide letter No. BPSMV/EN-1/20/604 dated 27/02/2020. In compliance to the orders of the Executive Council legal opinion was sought from a senior advocate. Further the matter with regard to initiate disciplinary action against the officials who are involved in the embezzlement is under process.

BPS MAHILA VISHWAVIDYALAYA KHANPUR KALAN (SONEPAT)

MINUTES OF THE 68th MEETING OF THE EXECUTIVE COUNCIL HELD ON 21.5.2021 AT 11.00 A.M. THROUGH VIDEO CONFERENCING IN THE CONFERENCE HALL, ADMINISTRATIVE BLOCK, BPS MAHILA VISHWAVIDYALAYA, KHANPUR KALAN (SONEPAT).

Members joined the meeting

1	Prof. Sushma Yadava, Vice-Chancellor	Chairperson
2.	Smt. Reeta Gupta, Deputy Director, Nominee of Principal Secretary Higher Education	Ex- officio-Member
3.	Prof. Ajit Singh, Dean, Faculty of Engineering & Technology Dean of Colleges	-do-
4.	Dr. Suman Dalal, Dean, Faculty of Physical Education	-do-
5.	Prof. Surender Mor, Dean, Faculty of Social Sciences	-do-
6.	Prof. Mahesh Dadhich, Dean, Faculty of Ayurvedic Medicine	-do-
7.	Prof. Vijay Kaushik, Principal, MSM Institute of Ayurveda	-do-
8.	Dr. Veena, Principal, BPS Institute of Higher Learning,	-do-
9 .	Smt. Kamla Rani House No. 12, University Campus	Chancellor's nominee
10.	Prof. Sunita Srivastava Deptt. of Physics, P.U.Chandigarh	-do-
11.	Prof. Anju Gupta, Advance paediatrics Centre, PGIMER, sector 12 Chandigarh	-do-
12.	Dr. Anju Ahuja, Sr. Consultant Obsterician and Gynaecologist, Founder Pro. Vice-Chancellor, Baba Mastnath University. House No. 2478, Sector 1, HUDA Rohtak	-do-
13.	Dr. Naresh Kumar (Addl charge) C.O.E.	Special invitee
14.	Dr. Neelam Malik Officiating Registrar	Secretary

The quorum was complete.

The Hon'ble Vice-Chancellor, Prof. Sushma Yadava, extended a warm welcome to Prof. Sunita Srivastava, Prof. Anju Gupta, Dr. Anju Ahuja, Smt. Kamla Rani, Chancellor's nominees and all other members who joined the 68th meeting of the Executive Council. She added that the active participation of the Chancellor's nominees will help the University to come over the difficulties being faced. The Chair informed that the University has conducted examinations of the various courses and online classes as well in a smooth manner. The Hon'ble Vice-Chancellor also appreciated the efforts of Dr. Naresh Bhargava, who despite holding the additional charge of Controller of Examinations executed his duties efficiently by conducting the exams and declaring the results of various classes in time. She further informed the

House that there were 231 court cases pending with the University, out of which 128 have been settled and efforts are to settle the remaining 103 cases also. The Hon'ble VC also appreciated the efforts of the Director, HRDC for conducting various online courses during this pandemic in a very smooth manner. She also added that the Department of English and Deptt. of Foreign Languages have also conducted various online webinars and conferences and further appreciated the efforts of Dr. Ravi Bushan, Head, Dept. of English for the same. The details of such activities are described in the Annual Report. The House was also informed that Dr. Ritu Bajaj the earlier Registrar has resigned on her selection as Associate Professor in IGU Meerpur, Rewari

With extreme sorrow, the House was informed that during ongoing pandemic, the University has lost its four members; Dr. Sneha Sangwan, Associate Professor, Sh. Raj Pal Workshop Supdt, Sh. Subhash, Store Keeper, Sh. Satender Malik, Junior Accountant and Sh. Rajbir Singh (recently retired Assistant). One minute silence was observed to pay homage to the departed souls.

Hon'ble Vice-Chancellor and Chairperson, Executive Council asked the Member Secretary, the officiating Registrar to present the agenda which was done as follows.

- 1 **Confirmation of the Minutes of 64th emergent meeting of Executive Council held on 05/03/2020.**

Resolved that the minutes of the 64th meeting of the Executive Council held on 05/03/2020 be confirmed.

- 2 **Follow up Action Report.**

Noted the follow up action report on the decisions taken by the Executive Council in its meeting held on 05.03.2020

- 3 **Confirmation of the Minutes of 65th meeting of Executive Council held on 25/09/2020.**

Resolved that the minutes of the 65th meeting of the Executive Council held on 25.09.2020 be confirmed.

- 4 **Follow up Action Report.**

Noted the follow up action report on the decisions taken by the Executive Council in its meeting held on 25.9.2020.

Prof. Surender Mor raised the issue that the accounts branch is not providing the details of total GPF and interest thereon, till date. It was resolved that the Finance Officer be directed to provide the same at the earliest.

5. **Confirmation of the Minutes of 66th emergent meeting of Executive Council held on 20/03/2021.**

Resolved that the minutes of the 66th meeting of the Executive Council held on 20.03.2021 be confirmed.

6. Follow up Action Report.

Noted the follow up action report on the decisions taken by the Executive Council in its meeting held on 20.3.2021.

7. To note the terms and conditions of appointment in respect of Dr. Ritu Bajaj, Registrar, BPS Mahila Vishwavidyalaya, Khanpur Kalan (Sonapat) appointed vide Haryana Raj Bhawan order No. HRB-UA-37 (1)-2015/3099 dated 01.06.2020.

Noted

8. To note the action taken by the Vice Chancellor regarding extension in contractual engagement of Sh. Labh Singh, SDE (Electrical) for one more year w.e.f. 15.09.2020 to 14.09.2021.

The action taken by the Vice-Chancellor was noted and approved.

9. To note the action taken by the Vice-Chancellor while exercising the powers conferred upon her under the provisions of Statute 22 (1) 'd' of University Act for appointment of Chairperson, Department of English.

The action taken by the Vice-Chancellor was noted and approved.

10. To note the action taken by the Vice Chancellor in anticipation of approval of Executive Council regarding engagement of Sh. Vinod Kakkar as Consultant to the Vice-Chancellor for a period of six months w.e.f. 16.12.2020 on contractual basis.

The action taken by the Vice-Chancellor was noted and approved. Further resolved that the extension may be given for one year i.e. up to 15.12.2021.

11. To consider and approve the extension of lien for one year w.e.f. 31.07.2020 to 30.07.2021 in respect of Dr. Geeta Singh, Director, UGC-HRDC, BPSMV, Khanpur Kalan.

The house approved the extension of Dr. Geeta Singh from 31.7.2020 to 30.7.2021 with the condition that Dr. Geeta Singh be asked to join after 30.7.2021.

12. To implement the notification no. SDIT/2020-21/SDIT-120064/02/2020-TR-1 dated 09.12.2020 issued by Skill Development & Industrial Training Department, Government of Haryana in toto, to provide open equivalency to ITI pass outs.

Noted and approved.

13. To consider and approve amendment in Statute 20 (1) and addition of clause (6) in Statute 22 of the University Statutes.

The item was withdrawn.

14. To consider and approve the action taken by the Vice-Chancellor under statute 22 (1) (d) of the University Act, in appointing Prof. Shweta Singh as Chairperson of the Department of management w.e.f 11.09.2020 for a period of three years.

Considered and approved.

15. To consider & accord ex-post –facto approval for extension of study leave (with pay) for 04 months from 14/03/2021 to 13/07/2021 to Smt. Dinesh Kumari, Librarian, BPSITTR, BPSMV, Khanpur Kalan, Sonipat for pursuing Ph. D. in Library and Information Science from M.D. U. Rohtak, on the recommendation of the Chairperson ITTR.

Considered and approved

16. To consider the recommendations of house allotment committee with regard to amendments in existing rules of allotment of residential accommodation for allotment of residences/houses/staff quarters laid down in Chapter-XXXIV of University Calendar Volume-III.

The House approved the above recommendations of the House Allotment Committee. Further resolved that in future, the General Branch must ensure that the allotted house should be worth living in all possible respects before issuing allotment order.

17. To consider and approve the recommendations of the Selection Committee held online on 17.03.2021 for grant of promotion as Professor (Stage-IV to Stage- V) under CAS in the pay band –IV (Rs. 37,400-67,000+GP Rs. 10000/-) in respect of Dr. Ashok Verma, Associate Professor, Department of English on successful completion of three years of services as Associate Professor with Ph.D in light of UGC guidelines received from State Govt. vide memo No. KW-7/18-2009 C-IV (3) dated 21.07.2011.

The house approved the above recommendations of the Selection Committee.

18. To consider and approve the recommendations of the Selection committee dated 14.09.2020 for grant of promotion as Professor (Stage-IV to Stage- V) under CAS in the pay band –IV (Rs. 37,400-67,000+GP Rs. 10000/-) in respect of Dr. Sandeep Berwal on successful completion of three years of services as Associate Professor with Ph.D in light of UGC guidelines received from State Govt vide memo No. KW-7/18-2009 C-IV (3) dated 21.07.2011.

The case was discussed in detail. Some members informed that an email had been received from Prof. Vimal Joshi, Former Dean, Faculty of Law, BPSMV stating that the present case is not acceptable according to prevailing rules as Dr. Berwal is presently not in the active service of BPSMV and his lien has also been terminated. After a detailed deliberation, it was resolved that a clarification be sought from UGC or State Government in this regard and the same be put up before the EC at the earliest, preferably within a time limit of 3 months.

19. To consider & approve the recommendations of the Screening-cum-Evaluation Committee for grant of AGP Rs. 8000/- under CAS to Dr. Deepali Mathur, Assistant Professor, Department of Social Work in the pay scale of Rs. 15,600-39,100+8000 on successful completion of five years service in AGP 7000/- in light of UGC guidelines received through the State Govt. vide memo No. KW-7/18-2009 C-IV(3) dated 21.07.2011.

The House approved the above recommendations of the Screening cum Evaluation Committee to grant of AGP Rs. 8000/- under CAS to Dr. Deepali Mathur, Assistant Professor.

20. To consider and approve the recommendations of the Screening-cum-Evaluation Committee held on 12.04.2021 for grant of AGP Rs. 8000/- under CAS to Dr. Bhupinder Singh, Assistant Professor, Department of Basic & Applied Sciences, BPSMV, Khanpur Kalan in the pay scale of Rs. 15600-39100 on successful completion of five years of service in AGP Rs. 7000/- in light of UGC guidelines received from State Govt. vide Memo No. KW-7/18-2009 C-IV (3) dated 21.07.2011.

The House approved the above recommendations of the Screening cum Evaluation Committee to grant of AGP Rs. 8000/- under CAS to Dr. Bhupinder Singh, Assistant Professor.

21. To consider the Enquiry Report submitted by Sh. T.K.Sharma, IAS (Retd), who was appointed as Enquiry Officer by the Hon'ble Vice-Chancellor to find out the erring official responsible for missing of record of the application filed by Sh. Sultan Singh in the RTI appeal case no. 2782 of 2019 before the State Information Commission, Haryana

It was found that the report of the enquiry committee has not been attached with the agenda. Hence, the agenda is withdrawn and further resolved that the same be put up before the next EC with the Enquiry committee report and other details of the case.

22. To consider & approve the revised income & expenditure for the year 2020-21 & budget estimates for the year 2021-22 recommended by the Finance Committee in its meeting held on 03/05/2021.

Considered and approved. It was also resolved that all the accounts of the University be updated and maintained as per Govt norms.

23. To consider and approve the amendment in Clause 1 & 2 of Chapter XVIII of University Calendar Volume III regarding maximum age limit from 65 to 70 years on the analogy of EC resolution of MDU Rohtak and other sister universities, for engagement of non-teaching employees on contract basis after superannuation.

Considered and approved.



24. To note the action taken by the Hon'ble Vice Chancellor regarding the re-engagement of Sh. Arjun Prasad, as Horticulture Consultant on contract basis with the honorarium/remuneration of Rs. 4,000/- per visit + travelling allowance subject to a maximum of 5 visits in a months for a period of one year w.e.f 01.04.2021.

Considered and approved.

25. To consider & approve the Annual Report for the year 2020-21 (Annexure-27, page-84-291).

Considered and approved

26. To consider and approve the confirmation of Sh. Kuldeep Singh as Assistant Registrar w.e.f 19.09.2019 on successful completion of one year probation period after promotion.

The item was withdrawn due to administrative reasons.

27. To consider and approve the confirmation of Sh. Mahipal Singh as Assistant Registrar w.e.f 19.09.2019 on successful completion of one year probation period after promotion.

The item was withdrawn due to administrative reasons

31. To note the action taken by the Vice Chancellor in anticipation of approval of Executive Council regarding re-engagement of Sh. Satish Chander Solanki, Technical Expert w.e.f. 01.04.2021 for one more year, on previous terms and conditions.

Considered and approved

32. To consider and approve consolidated salary equal to minimum of the pay scale prescribed for the post of Deputy Medical Superintendent (Contractual) and Ayurvedic Medical Officer (Contractual) on the Principle of equal pay for equal work in MSM Institute of Ayurveda, Hospital.

After a detailed deliberation on the agenda, it was found that the agenda has not been placed with complete details. Further resolved that the agenda be placed before the next Executive Council with complete details and the required rule position.


Registrar

Officially R. A.

Annexure-4

Report of follow-up action on the decisions taken by the Executive Council in its 68th meeting held on 21/05/2021.

Res No.	Particulars	Follow up action taken
1	Confirmation of the Minutes of 64 th emergent meeting of Executive Council held on 05/03/2020.	Noted
2.	Follow up Action Report.	Noted
3.	Confirmation of the Minutes of 65 th meeting of Executive Council held on 25/09/2020.	Noted
4	Follow up Action Report.	Noted
5	Confirmation of the Minutes of 66 th emergent meeting of Executive Council held on 20/03/2021.	Noted
6	Follow up Action Report.	Noted
7	To note the terms and conditions of appointment in respect of Dr. Ritu Bajaj, Registrar, BPS Mahila Vishwavidyalaya, Khanpur Kalan (Sonipat) appointed vide Haryana Raj Bhawan order No. HRB-UA-37 (1)-2015/3099 dated 01.06.2020.	Noted
8	To note the action taken by the Vice Chancellor regarding extension in contractual engagement of Sh. Labh Singh, SDE (Electrical) for one more year w.e.f. 15.09.2020 to 14.09.2021.	Noted
9	To note the action taken by the Vice-Chancellor while exercising the powers conferred upon her under the provisions of Statute 22 (1) 'd' of University Act for appointment of Chairperson, Department of English.	Order issued vide Endst. No. BPSMV/ET-III/20/1997-2007 dated 28/01/2020.
10	To note the action taken by the Vice Chancellor in anticipation of approval of Executive Council regarding engagement of Sh. Vinod Kakkar as Consultant to the Vice-Chancellor for a period of six months w.e.f. 16.12.2020 on contractual basis.	The person concerned has completed six months of contractual engagement on 15.06.2021 & relieved accordingly.
11	To consider and approve the extension of lien for one year w.e.f. 31.07.2020 to 30.07.2021 in respect of Dr. Geeta Singh, Director, UGC-HRDC, BPSMV, Khanpur Kalan.	Order issued vide Endst. No. BPSMV/ET-III/21/990-95 dated 28/06/2021.

12	To implement the notification no. SDIT/2020-21/SDIT-120064/02/2020-TR-1 dated 09.12.2020 issued by Skill Development & industrial Training Department, Government of Haryana in toto, to provide open equivalency to ITI pass outs.	Noted and reply was sent to the DGHE vide letter No. BPSMV/En-1/21/1047 dated 28.06.2021.
13	To consider and approve amendment in Statute 20 (1) and addition of clause (6) in Statute 22 of the University Statutes.	The item was withdrawn.
14	To consider and approve the action taken by the Vice-Chancellor under statute 22 (1) (d) of the University Act, in appointing Prof. Shweta Singh as Chairperson of the Department of management w.e.f 11.09.2020 for a period of three years.	Order issued vide endst. No. BPSMV/ET-I/1510-60 dated 11/09/2020.
15	To consider & accord ex-post-facto approval for extension of study leave (with pay) for 04 months from 14/03/2021 to 13/07/2021 to Smt. Dinesh Kumari, Librarian, BPSITTR, BPSMV, Khanpur Kalan, Sonipat for pursuing Ph. D. in Library and Information Science from M.D. U. Rohtak, on the recommendation of the Chairperson ITTR.	Office Order issued 21/661-662 dated 24/08/2021.
16	To consider the recommendations of house allotment committee with regard to amendments in existing rules of allotment of residential accommodation for allotment of residences/houses/staff quarters laid down in Chapter-XXXIV of University Calendar Volume-III.	The approved amendments in existing rules of allotment of residential accommodation for allotment of residences/houses staff quarters laid down in Chapter-XXXIV of University Calendar Volume-III have been circulated to all the offices of this University vide Endst. No. BPSMV/Gen./21/671 to 675 dated 22/06/2021. Further a copy is also sent to the Incharge, University website with a request to upload the same to the University website.
17	To consider and approve the recommendations of the Selection Committee held online on 17.03.2021 for grant of promotion as Professor (Stage-IV to Stage- V) under CAS in the pay band – IV (Rs. 37,400-67,000+GP Rs. 10000/-) in respect of Dr. Ashok Verma, Associate Professor, Department of English on successful completion of three years of services as Associate Professor with	Order issued vide Endst. No. BPSMV/ET-II/21/883-90 dated 15/06/2021.

	Ph.D in light of UGC guidelines received from State Govt. vide memo No. KW-7/18-2009 C-IV (3) dated 21.07.2011.	
18	To consider and approve the recommendations of the Selection committee dated 14.09.2020 for grant of promotion as Professor (Stage-IV to Stage- V) under CAS in the pay band –IV (Rs. 37,400-67,000+GP Rs. 10000/-) in respect of Dr. Sandeep Berwal on successful completion of three years of services as Associate Professor with Ph.D in light of UGC guidelines received from State Govt vide memo No. KW-7/18-2009 C-IV (3) dated 21.07.2011.	Letter issued to UGC via letter No. BPSMV/ET-II/21/1126 dated 09/07/2021 and to the State Government vide No. BPSMV/ET-II/21/1127 dated 09/07/2021.
19	To consider & approve the recommendations of the Screening-cum-Evaluation Committee for grant of AGP Rs. 8000/- under CAS to Dr. Deepali Mathur, Assistant Professor, Department of Social Work in the pay scale of Rs. 15,600-39,100+8000 on successful completion of five years service in AGP 7000/- in light of UGC guidelines received through the State Govt. vide memo No. KW-7/18-2009 C-IV(3) dated 21.07.2011.	Order issued vide Endst. No. BPSMV/ET-II/21/883-90 dated 15/06/2021.
20	To consider and approve the recommendations of the Screening-cum-Evaluation Committee held on 12.04.2021 for grant of AGP Rs. 8000/- under CAS to Dr. Bhupinder Singh, Assistant Professor, Department of Basic & Applied Sciences, BPSMV, Khanpur Kalan in the pay scale of Rs. 15600-39100 on successful completion of five years of service in AGP Rs. 7000/- in light of UGC guidelines received from State Govt. vide Memo No. KW-7/18-2009 C-IV (3) dated 21.07.2011.	Order issued vide Endst. No. BPSMV/ET-II/21/1883-90 dated 16/06/2021
21	To consider the Enquiry Report submitted by Sh. T.K.Sharma , IAS (Retd), who was appointed as Enquiry Officer by the Hon'ble Vice-Chancellor to find out the erring official responsible for missing of record of the application filed by Sh. Sultan Singh in the RTI appeal case no. 2782 of 2019 before the State Information Commission, Haryana	In meeting it was found that report of the enquiry committee was not attached with Agenda item. Hence, Agenda item with enquiry report forwarded to AR (Academic Branch) vide letter No. BPSMV/ET-II/21/1158 dated 16/07/2021 to place before the matter in next meeting of EC
22	To consider & approve the revised income & expenditure for the year 2020-	After approval of the Executive Council the revised income &

	21 & budget estimates for the year 2021-22 recommended by the Finance Committee in its meeting held on 03/05/2021.	expenditure for the year 2020-21 and budget estimates for the year 2021-22 placed before the University Court. The approved budget has been allocated to the Deptts/Branches etc. with the approval of the Authority.
23	To consider and approve the amendment in Clause 1 & 2 of Chapter XVIII of University Calendar Volume III regarding maximum age limit from 65 to 70 years on the analogy of EC resolution of MDU Rohtak and other sister universities, for engagement of non-teaching employees on contract basis after superannuation.	A letter of making necessary amendments in Clause 1 & 2 of Chapter XVIII of University Calendar Volume III has been sent to the Academic Branch vide this office letter No. BPSMV/EN-1-21/1046 dated 28/06/2021.
24	To note the action taken by the Hon'ble Vice Chancellor regarding the re-engagement of Sh. Arjun Prasad, as Horticulture Consultant on contract basis with the honorarium/remuneration of Rs. 4,000/- per visit + travelling allowance subject to a maximum of 5 visits in a months for a period of one year w.e.f 01.04.2021.	Noted
25	To consider & approve the Annual Report for the year 2020-21	The approved copy of Annual Report for the year 2020-21 has already been sent to Academic Branch for circulation among all the concerned.
26	To consider and approve the confirmation of Sh. Kuldeep Singh as Assistant Registrar w.e.f 19.09.2019 on successful completion of one year probation period after promotion.	Item withdrawn due to administrative reasons.
27	To consider and approve the confirmation of Sh. Mahipal Singh as Assistant Registrar w.e.f 19.09.2019 on successful completion of one year probation period after promotion.	Item withdrawn due to administrative reasons.
31	To note the action taken by the Vice Chancellor in anticipation of approval of Executive Council regarding re-engagement of Sh. Satish Chander Solanki, Technical Expert w.e.f. 01.04.2021 for one more year, on previous terms and conditions.	Noted.
32	To consider and approve consolidated salary equal to minimum of the pay scale prescribed for the post of Deputy Medical Superintendent (Contractual) and	It was found that the agenda has not been placed with complete detail, further resolved that the agenda be placed before the next

	Ayurvedic Medical Officer (Contractual) on the Principle of equal pay for equal work in MSM Institute of Ayurveda, Hospital.	Executive Council meeting with complete detail.
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BPS MAHILA VISHWAVIDYALAYA KHANPUR KALAN (SONEPAT)

**MINUTES OF THE 69th EMERGENT MEETING OF THE EXECUTIVE COUNCIL HELD ON
15.11.2021 AT 04.00 P.M. THROUGH VIDEO CONFERENCING.**

Following members joined the meeting:

- | | |
|---|----------------------|
| 1. Prof. Rajendrakumar Anayath,
Vice-Chancellor | Chairperson |
| 2. Sh. Hemant Verma,
Deputy Director,
Higher Education Department,
Chandigarh | -do- |
| 3. Prof. Ajit Singh,
Dean, Faculty of Engineering & Technology
Dean of Colleges
Dean Academic Affairs | -do- |
| 4. Dr.Suman Dalal,
Dean, Faculty of Physical Education
Dean Faculty of Education | -do- |
| 5. Prof. Surender Mor,
Dean, Faculty of Social Sciences | -do- |
| 6. Prof. Mahesh Dadhich,
Dean, Faculty of Ayurvedic Medicine
Principal, MSM Institute of Ayurveda | -do- |
| 7. Prof. Vijay Nehra,
Dean Faculty of Laws | -do- |
| 8. Dr.Veena, Principal,
BPS Institute of Higher Learning, | -do- |
| 9. Smt. Kamla Rani,
House No. 12, University Campus | Chancellor's Nominee |
| 10. Prof. Sunita Srivastava,
Department of Physics,
Punjab University, Chandigarh, | -do- |
| 11. Prof. Anju Ahuja,
Sr. Consultant Obstetrician & Gynecologist,
Founder Pro. Vice-Chancellor, Baba Mastnath University,
House No. 2478, Sector-1, HUDA, Rohtak | -do- |
| 12. Prof. Anju Gupta,
Advance pediatrics Centre,
PGIMER, sector 12 Chandigarh | -do- |
| 13. Prof. Shweta Singh,
Chairperson Deptt. of Management | Other Member |
| 14. Dr. Ravi Bhushan,
C.O.E. | Special invitee |
| 15. Dr.Neelam Malik,
Registrar | Secretary |

The quorum was complete.

The Hon'ble Chairman Executive Council, Prof. Rajendrakumar Anayath extended a warm welcome to all the members who joined the 69th emergent meeting of the Executive Council and informed that he assumed the additional charge of BPSMV Khanpur Kalan on 11-06-2021 as Vice-Chancellor. He further informed the House that with the kind support and help of Sh. T.V.S.N. Prasad, IAS, Additional Chief Secretary to Govt. Haryana, Finance Department and Sh. Anand Mohan Sharan, IAS, Principal Secretary to Govt. Haryana, Higher Education Department, an additional grant amounting to Rs. 69 Crores has been sanctioned for BPSMV Khanpur Kalan for the financial year 2021-22 which is sufficient budget for the University. Besides this after joining the BPSMV as Vice-Chancellor many other complicated issues of the University have been solved / sorted out with the help of Finance Department and Higher Education Department, Haryana. In addition to above Hon'ble Chairman, Executive Council welcomed the Registrar-cum-Secretary who has also assumed the charge of Registrar on 11/06/2021.

Thereafter, the Hon'ble Vice-Chancellor and Chairperson, Executive Council asked the Secretary, the Registrar to present the agenda which was done as follows:

- 1 **To consider and approve re-introduction of Diploma in Computer Engineering (under SFS) in BPS Mahila Polytechnic in light of directions by Hon'ble Education Minister.**

It was informed to the August House that the Diploma course (SFS) under reference was started from the Academic Session 2001-02 and was discontinued by the Executive Council in its 64th meeting dated 05.03.2020 vide resolution no.1 w.e.f. the Academic Session 2020-21. On discontinuation of this programme, the Sarpanches of various villages in the vicinity of BPSMV and other representatives of villages approached the Government to re-start this course in BPS Mahila Polytechnic so that the rural girl students may not suffer. On considering the request of the villagers and to fulfill the vision of our Hon'ble Prime Minister's and Hon'ble CM's motto, 'Beti Bachaao – Beti Padhaao' and also keeping in view the academic interest of the rural girl students, the Hon'ble Education Minister of Haryana has directed the University to re-start the Diploma in Computer Engineering in BPSMV, Khanpur Kalan so that the maximum rural girl students may be benefitted and seek employment after passing this course.

Further informed the house that according to the office record, as produced, there are 06 faculty members who are already entitled to take their salaries and benefits without any workload by virtue of Court Orders even after closure of the said diploma, which is no way justified. The diplomas failed to generate income to meet

pay for these faculty members and other expenditure; hence the audit raised a requisition.

Considering the direction of Hon'ble Education Minister and other aspects including financial deficient, in addition to taking a positive view towards the academic growth of rural girl students, the case was considered and resolved to approve the re-introduction of Diploma in Computer Engineering (under SFS) in BPS Mahila Polytechnic with effect from the current Academic Session 2021-22, itself.

Further, the Executive Council unanimously applauded and recorded their deep appreciation towards Hon'ble Education Minister, Shri Kanwar Pal Ji for his timely decision and issuance of instructions to the University.

2 To consider and approve the remuneration of Rs. 57700/- to Teaching Assistants (Re-designated as Assistant Prof. (Temporary)) engaged on workload basis in light of letter received from Principal, Secretary to Govt. of Haryana, Higher Education Department, Chandigarh.

The House was informed that there are 136 Assistant Professors (Temporary) working in University against workload basis. Most of them have completed their 8-10 years of service and getting a salary of Rs. 25000/- (who fulfills the minimum educational qualifications as prescribed by the UGC) and Rs. 18000/- (who do not fulfill the minimum educational qualifications as prescribed by UGC) respectively since their date of joining. Further, on the demand of Teaching Assistants in compliance of the State Government order issued vide letter No. KW 4/ 36-2010 CI (5) dated 27.06.2019 their remuneration was increased by the University from Rs. 25000/- to 57700/- w.e.f. September, 2019 which was further approved by the Executive Council vide Resolution No. 26 of its 63rd meeting held on 14.11.2019. However, due to audit observations their case was not admitted by the audit stating that these Teaching Assistants are not appointed against sanctioned posts. Further, as per record there are 135 budgeted posts of Professors/ Associate Professors/ Assistant Professors are lying vacant in the University.

Further, the University constituted a committee to look into the issues of the Assistant Professor (Temporary). The recommendation of the committee given as under:

- That the Establishment branch (Teaching) will put up a proposal to Hon'ble Vice-Chancellor intimating number of post sanctioned for each Department along with subject/discipline for which that post has been sanctioned and allocated to a specific category as per the reservation policy of the Govt. of Haryana. The sanctioned posts for a specific subject allocated to a specific category may be allocated to an Assistant Professor (Temporary) (earlier Teaching Assistants) who has been engaged for that particular subject and belong to that category for which the sanction post has been

allocated on the basis of seniority. Further, the committee is of the opinion that the above proposal for allocation may be put up before the Executive Council for consideration and approval.

- Further, the committee is of the considered opinion that in rest of the cases for such Teaching Assistants whose workload exist from last three years in the Department of his/her engagement may be sent to the State Government for sanctioned of these posts after approval of Executive Council.
- Further, the Committee is of the considered opinion that taking into consideration that principle for equal pay for equal work; the consent of the Finance Department through Directorate of Higher Education (DHE) may be obtained for payment of remuneration of Rs. 57,700/- per month to such Assistant Professors (Temporary) (earlier Teaching Assistants) who continue the work on workload basis against unsanctioned post for payment of remuneration of Rs. 57,700/- per month.
- The Executive Council of the University may also take in to consideration the UGC letter no. F.25-1/2018 (PS/MISC.) dated 28th January, 2019 and resolution No. 36 of the Executive Council dated 20.02.2015 and Finance Department, Government of Haryana vide Memo No. 3980/2FDII/2015, dated 19th February 2015(F/J) at the time of taking final decision in the matter.

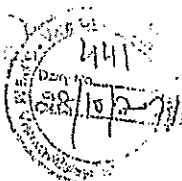
Further, a letter received from Principle Secretary to Government of Haryana, Higher Education Department Chandigarh vide memo no. 18/2155-2019 UNP (1)(15120) dated 22.10.2021 vide which an advised that if such benefits is granted to the contractual staff of the University, then it may be considered by the University at its own level as per norms, out of the lump sum grand provided by the Government or from their own internal resources.

In addition to above, as per guidelines issued by the Financial Commissioner and Principal Secretary to Govt. of Haryana, Higher Education Department, vide Memo No. KW-7/18/2009 C-IV(3), **Appendix-I** for minimum qualification for appointment of teachers and equivalent cadres in University, 10% increase is allowed over and above the sanctioned posts.

After considering the recommendations of the committee as well as the above referred letter(s) of the State Government by the House, it was resolved that the Assistant Prof. (Temporary) who fulfills the minimum education qualification as prescribed by the U.G.C. be adjusted against these sanctioned positions temporarily as well as 10% over and above of total number of sanctioned faculty positions and increase their remuneration from Rs. 25000/- to 57700/- with immediate effect i.e. December 2021, onwards.

The meeting ended with a vote of thanks to the chair.

DRP-1211-Annexure-7



MOST URGENT
COMMITTEE ON PETITIONS OF HARYANA VIDHAN SABHA MATTER.

From

Principal Secretary to Govt. Haryana,
Higher Education Department,
Chandigarh.

To

✓ The Vice Chancellor,
Bhagat Phool Singh Mahila Vishwavidyalaya, Karnal,
District Sonapat.

Memo No. 18/155-2019 UNP(1) (15120)

Dated, Panchkula, the 22/11/2021

Subject:-

Representation of Teaching Assistant Contractual Association BPSMV
regarding enhancement of remuneration from Rs. 27,000/- per month to
57,700/- per month.

Kindly refer to the subject cited above.

I have been directed to forward herewith a representation dated 20/11/2021
Assistant Professors (Contractual) of Bhagat Phool Singh Mahila Vishwavidyalaya, Karnal
Kalan addressed to Hon'ble Chairperson, Committee on Petitions of Haryana Vidhan Sabha
Chandigarh, alongwith the notice bearing No. HVS/Petition/580/2018 dated 21.06.2021
21.06.2021 of Haryana Vidhan Sabha Secretariat with a request to furnish communications
thereof to this office immediately, so that office may be able to apprise further to Secretary
Vidhan Sabha, Chandigarh.

Further a representation No. APT/2021/09/ dated 14.09.2021 of Teaching
Assistant Contractual Association BPSMV is also forwarded herewith with the request that
such benefit is granted to contractual staff of the University, their salary should be fixed
University at its own level. Further, it needs to be ensured that they are taking up
workload as per norms. Earlier the pay of such staff was decided by the University at its
own level and not by the Government. The necessary action should be taken
by the University at its own as per norms, out of the lump sum grant provided by the
Government or from their own internal resources and action taken report may also be submitted
to this office immediately.

Kindly treated as Most Urgent.

Encl: Two Representations
Being sent through Email.

Deputy Director DHP,
for Principal Secretary to Govt. Haryana,
Higher Education Department, Chandigarh.

Encl: No 18/155-2019 UNP(1), dated, Panchkula, the 22/11/2021

A copy is forwarded to Secretary Haryana Vidhan Sabha,
Chandigarh w.r. to their letter No. HVS/Petition/580/2018 dated 21.06.2021
information and necessary action

DR(ET)
Forwarded for necessary
action in
Principal Secretary
Higher Education Department
Chandigarh



Annexure-6



Report of follow-up action on the decisions taken by the Executive Council in its 69th emergent meeting held on 15/11/2021.

Res No.	Particulars	Follow up action taken
1	To consider and approve re-introduction of Diploma in Computer Engineering (under SFS) in BPS Mahila Polytechnic in light of directions by Hon'ble Education Minister.	In compliance to decision of E.C. the course has been restarted and admission have been offered in Computer Science & Engg. Further 23 students have been admitted in the course.
2.	To consider and approve the remuneration of Rs. 57700/- to Teaching Assistants (Re-designated as Assistant Prof. (Temporary)) engaged on workload basis in light of letter received from Principal, Secretary to Govt. of Haryana, Higher Education Department, Chandigarh.	Order issued vide Endst. No. BPSMV/ET-II/22/364-404 dated 04/02/2022.



BS MAHILA VISHWAVIDYALAYA KHANPUR KALAN (SONEPAT)

MINUTES OF THE 70th EMERGENT MEETING OF THE EXECUTIVE COUNCIL HELD ON 29.12.2021 AT 11.00 A.M. THROUGH VIDEO CONFERENCING.

Member present

- | | |
|---|----------------------|
| 1. Prof. Rajendra Kumar Anayath,
Vice-Chancellor | Chairperson |
| 2. Smt. Reeta Gupta,
Joint Director O/o DGHE Panchkula,
Nominee of Principal Secretary Higher Education | Ex-officio-member |
| 3. Dr. Suman Dalal,
Dean, Faculty of Physical Education
Dean Faculty of Education | -do- |
| 4. Prof. Amrita,
Dean, Faculty of Arts & Languages | -do- |
| 5. Prof. Surender Mor,
Dean, Faculty of Social Sciences | -do- |
| 6. Prof. Mahesh Dadhich,
Dean, Faculty of Ayurvedic Medicine
Principal, MSM Institute of Ayurveda | -do- |
| 7. Dr. Veena, Principal,
BPS Institute of Higher Learning, | -do- |
| 8. Smt. Kamla Rani
House No. 12, University Campus | Chancellor's Nominee |
| 9. Prof. Sunita Srivastava,
Department of Physics,
Punjab University, Chandigarh, | -do- |
| 10. Prof. Anju Gupta,
Room No. 3111,
Advance Paediatrics Centre,
PGIMER,
Sector-12, Chandigarh, | -do- |
| 11. Prof. Shweta Singh,
Chairperson Deptt. of Management | Other Member |
| 12. Dr. Ravi Bhushan,
C.O.E. | Special invitee |
| 13. Dr. Neelam Malik,
Registrar | Secretary |

The quorum was complete.

The Hon'ble Vice-Chancellor, Prof. Rajendra Kumar Anayath extended a warm welcome to all the members who joined the 70th meeting of the Executive Council and informed that this emergent meeting is called for a single important agenda related to the MSM Institute of Ayurveda. He further asked to Prof. Mahesh Dadich, Principal, MSM Institute of Ayurveda to elaborate the agenda before the august house. Prof. Mahesh Dadich informed that the house that as per CCIM Guidelines vide Para-7 "Vacancies arising out of retirement, Resignations or transfers etc either Govt. or private shall be filled

by the institution within 90 days from the date of vacancy of the post or before 31st December of every year whichever is earlier under intimation to the Council". Therefore, to comply the instructions of the CCIM which is the regulatory body of MSM Institute of Ayurveda, the selections under reference were made on 27.12.2021.

Further, the Hon'ble Vice-Chancellor and Chairperson, Executive Council asked the Member Secretary, the Registrar to present the agenda and read out the name of the selected candidates before the august house.

1. To consider and approve the recommendations of the Selection Committee meeting held on 27.12.2021 for the appointment to the post of Assistant Professor purely on contractual basis in Kayachikitsa (01) and Dravyaguna Vigyan (01- against leave vacancy) in MSM Institute of Ayurveda as per the must requirement of CCIM Guidelines to avoid de-affiliation/de-recognition.

The agenda was discussed at a length. Smt. Reeta Gupta, ACS Higher Education nominee suggested that the permission from the Government may be sought regarding appointment of faculty on contract basis. All the Hon'ble members of the EC were agreed upon the requirement of the Assistant Professors on contract basis in MSM Institute of Ayurveda as per CCIM guidelines.

As per recommendations of the Selection Committee meeting held on 27/12/2021, following candidates are selected on a consolidated salary of Rs. 63720/- per month purely on contract basis initially for the period mentioned against each. It was resolved that the appointment letters to the selected candidates shall only be issued after seeking the concurrence of the State Government.

Kayachikitsa

1. Dr. Hemlata Selected for one year

2. Dr. Deepika Yadav (waiting list)

Dravyaguna Vigyan

1. Dr. Malvika Selected against leave vacancy till the existence of the leave vacancy or one year whichever is earlier.
2. Chavi Yadav (Waiting list)

The meeting ended with a vote of thanks to the chair.

Malika
Registrar
29/12/21

Annexure-8

Report of follow-up action on the decisions taken by the Executive Council in its 70th emergent meeting held on 19/12/2021.

Res No.	Particulars	Follow up action taken
1	To consider and approve the recommendations of the Selection Committee meeting held on 27.12.2021 for the appointment to the post of Assistant Professor purely on contractual basis in Kayachikitsa (01) and Dravyaguna Vigyan (01- against leave vacancy) in MSM Institute of Ayurveda as per the must requirement of CCIM Guidelines to avoid de-affiliation/de-recognition.	The two faculty members joined in this institution on dated 31/12/2021 (A.N.) on contractual basis.



HARYANA RAJ BHAVAN
NOTIFICATION

No. HRB-UA-28(1)-2017/3245

Dated Chandigarh, the 10th June, 2021

Consequent upon the recommendation of the Government of Haryana, in exercise of the powers conferred upon me by sub-section (4) of Section 11 of Bhagat Phool Singh Mahila Vishwavidyalaya Act, 2006, I, Satyadeo Narain Arya, Governor of Haryana and Chancellor of Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan, Sonapat, hereby order that Prof. Rajendrakumar Anayath, Vice-Chancellor, Deenbandhu Chhotu Ram University of Science & Technology, Murthal (Sonapat), will perform the duties of the Vice-Chancellor of Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan, Sonapat, with immediate effect, in addition to his present duties till the appointment of new incumbent.

Dated, Chandigarh
the 10th June, 2021

(SATYADEO NARAIN ARYA)
Governor, Haryana and Chancellor,
Bhagat Phool Singh Mahila Vishwavidyalaya,
Khanpur Kalan, Sonapat.

Endst. No. HRB-UA-28(1)-2017/3251

Dated Chandigarh, the 10th June, 2021

A copy each is forwarded to the following for information and necessary action:-

1. Additional Principal Secretary to Chief Minister, Haryana
(for the kind information of Hon'ble Chief Minister)
2. Senior Secretary to Education Minister, Haryana
(for the kind information of Hon'ble Education Minister)
3. Principal Secretary to Govt. Haryana, Higher Education Department,
Chandigarh.
4. Director General, Higher Education, Haryana, Shiksha Sadan, Sector-5,
Panchkula.
5. Prof. Rajendrakumar Anayath, Vice-Chancellor, Deenbandhu Chhotu Ram
University of Science & Technology, Murthal (Sonapat)
6. Registrar, Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan,
Sonapat.

Secretary to Governor, Haryana

Endst. No. HRB-UA-28(1)-2017/

Dated Chandigarh, the

June, 2021

A copy is forwarded to the Controller, Printing and Stationery, Haryana (Manager, Text Book Press, Haryana Government), Press Building Sector - 6, Panchkula, Haryana, for publishing the notification in the next issue of the Haryana Government Gazette.

Secretary to Governor, Haryana



HARYANA RAJ BHAVAN NOTIFICATION

No. HRB-UA-37(1)-2015/3263

Dated Chandigarh, the 10th June, 2021

Consequent upon the recommendation of the Government of Haryana, I, Satyadeo Narain Arya, Governor of Haryana and Chancellor of Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan (Sonapat), accept the resignation of Dr. Ritu Bajaj, Registrar of the University & relieve her from the duties of the Registrar, Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan (Sonapat) and in exercise of the powers conferred upon me by sub-section (1) of Section 12 of Bhagat Phool Singh Mahila Vishwavidyalaya Khanpur Kalan Act, 2006, I, hereby appoint Dr. Neelam Malik, Officiating Registrar, Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan (Sonapat), as Registrar of Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan (Sonapat) with immediate effect.

Terms & conditions of the appointment will be determined by the Competent Authority.

Satyadeo Narain Arya
(SATYADEO NARAIN ARYA)

Dated, Chandigarh
the 10th June, 2021

Governor, Haryana and Chancellor,
Bhagat Phool Singh Mahila Vishwavidyalaya,
Khanpur Kalan (Sonapat)

Endst. No. HRB-UA-37(1)-2015/3264-3269

Dated Chandigarh, the 10th June, 2021

A copy each is forwarded to the following for information and necessary action:-

1. Additional Principal Secretary to Chief Minister, Haryana (for the kind information of Hon'ble Chief Minister)
2. Senior Secretary to Education Minister, Haryana (for the kind information of Hon'ble Education Minister)
3. Principal Secretary to Govt. Haryana, Higher Education Department, Chandigarh.
4. Vice-Chancellor, Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan (Sonapat)-131305.
5. Dr. Ritu Bajaj, Registrar, Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan (Sonapat)-131305.
6. Dr. Neelam Malik, Officiating Registrar, Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan (Sonapat)-131305.

Satyadeo Narain Arya
Secretary to Governor, Haryana

Endst. No. HRB-UA-37(1)-2015/3270

Dated Chandigarh, the 10th June, 2021

A copy is forwarded to the Controller, Printing and Stationery, Haryana

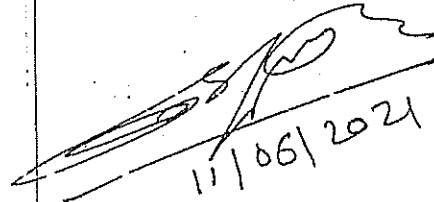
S. MAHILA VISHWAVIDYALAYA

(A State University Recognized Under Sec. 2 (f) and 12 (B) of the UGC Act 1956).

KHANPUR KALAN (SONEPAT)

Date.....

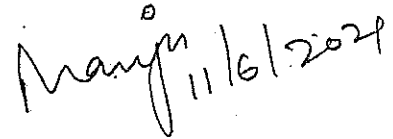
Pursuant to Haryana Raj Bhawan Notification No. HRB-UA-37(1) 2015/3264-3269 dated 10.06.2021, appointing me as the Registrar of the Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan, Sonipat (Copy enclosed). I hereby assume the charge of office of Registrar, Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan, Sonipat in the forenoon of June 11, 2021.


11/06/2021

Hon'ble Vice-Chancellor


(Neelam Malik)

Swadht (ENT)


11/6/2021

EN-I

Government of Haryana

Order

The Governor of Haryana is pleased to fix the terms and conditions of appointment of Dr. Neelam Malik, Registrar, Bhagat Phool Singh Mahila Vishwavidyalaya Khanpur Kalan (Sonepat) appointed vide Haryana Raj Bhawan Notification No. HRB-UA-37(1)-2015/3263 dated 10.06.2021, which shall be as under:-

(a)	Period of deputation	The tenure of appointment of the Registrar will be for a period of three years from the date of assuming charge.
(b)	Pay	Her pay will be fixed in the pay scale of Rs. 37400-67000+PB4+GP Rs. 10000/- but not less than the pay drawn by him in the parent Department. "Provided that the revised Pay of Rs. 144200/- (Pay Matrix of I G.C.) will be given to those who fulfill the eligibility conditions prescribed by the MHRD/ G.C."
(c)	TA/DA & Joining time	As per rules and regulations of the Bhagat Phool Singh Mahila Vishwavidyalaya Khanpur Kalan (Sonepat).
(d)	Facility of Conveyance	Use of staff car for official purpose and for private purpose up to 400 K.M. on payment of Rs.400/- P.M. is allowed. It is further stated that amount of Rs.400/- shall be deducted from the salary of such officer at source unless the concerned officer submits in writing that she has not been provided any such vehicle that she does not use any such vehicle for private use including journeys between residence office and back. For private journey in 'excess of permissible limit of 400 Kilometers', the payment would be made by the officer concerned in cash on the close of the calendar month at the rates of Rs.4/- per KM.
(e)	Residential Accommodation:	i) The Officer will be allowed rent free residential accommodation in the University Campus by the foreign employer. ii) The Registrar will be entitled for the free electricity charges and water charges up to 50% of the billed amount of electricity charges and water charges, respectively. iii) The entitlement will not be more than Rs. 2.50 Lakh for furnishing the Registrar's residence, if required, during the entire tenure of the Registrar, which shall be incurred by the University.
(f)	Leave/ compensatory leave in lieu of vacations	As per admissible under Rules & Regulations of Bhagat Phool Singh Mahila Vishwavidyalaya Khanpur Kalan (Sonepat).
(g)	Leave Travel Concession (LTC)	As per rules and regulations of Bhagat Phool Singh Mahila Vishwavidyalaya Khanpur Kalan (Sonepat).
(h)	Contributory Provident fund	As per rules and regulations of Bhagat Phool Singh Mahila Vishwavidyalaya Khanpur Kalan (Sonepat).
(i)	Leave Salary, Gratuity & Pension Contribution	The foreign employee shall pay leave salary, gratuity and Provident Fund contributions monthly within seven days from the end of each month. The foreign employer shall effect recovery of the contribution and regularly deposit the same every month to parent department of the employee.
(j)	Career advancement Scheme	During the period of deputation as Registrar, she will not be entitled for Career Advancement Scheme as the post of Registrar in an Administrative Post in the University. She will not be allowed to perform the additional duties of a teacher in the University.
(k)	Special allowance	As per Finance Department instructions, if any.
(l)	Medical concession or other allowances	As admissible under the Rules & Regulations of Bhagat Phool Singh Mahila Vishwavidyalaya Khanpur Kalan (Sonepat).

Note:- She will be whole time Registrar of the university and she will not indulge in any business or profession, whatsoever may be, without the prior approval of the Chancellor of the University. Any other issue, which is not covered in the above terms and conditions, will be decided by the Chancellor of the University and his decision whatsoever shall be final.

This is with the concurrence of the Finance Department conveyed vide their U.O. No. 60/12/2019-21'D-II/23596, dated-27.09.2019.

Anand Mohan Sharan
Principal Secretary to Government of Haryana.
Higher Education Department, Chandigarh
Dated Chandigarh, the 5.8.2021

Endst. No. 222852 DHF-190009/0/2021 UNP (4)

A copy is forwarded to the following for information and necessary action:-

1. Secretary to Governor, Haryana, Chandigarh.
(for information of the His Excellency, Governor Haryana)
2. The Principal Secretary to Chief Minister, Haryana.
(for information of the Hon'ble Chief Minister Haryana)
3. The Senior Secretary to Education Minister, Haryana.
(for information of the Hon'ble Education Minister, Haryana)
4. PS/Principal Secretary to Government of Haryana, Higher Education Department, Chandigarh.
5. The Vice-Chancellor, Bhagat Phool Singh Mahila Vishwavidyalaya Khanpur Kalan (Sonepat).
6. The Registrar, Bhagat Phool Singh Mahila Vishwavidyalaya Khanpur Kalan (Sonepat).

[Signature]
Superintendent UNP
for Principal Chief Secretary to Government of Haryana.
Higher Education Department, Chandigarh

-418-

P. put up
9/10/21
10/8/21
EN-I



bpswomen ent <bpswomenent@gmail.com>

Fwd: Order - Terms and conditions of appointment of Dr. Neelam Malik, Registrar, BPSMV, Khanpur Kalan, Sonapat

1 message

Registrar BPSMV <registrar@bpswomenuniversity.ac.in>
To: bpswomen ent <bpswomenent@gmail.com>

Mon, Aug 9, 2021 at 12:41 PM

----- Forwarded message -----

From: Vice Chancellor <vc@bpswomenuniversity.ac.in>
Date: Mon, 9 Aug 2021 at 12:01
Subject: Fwd: Order - Terms and conditions of appointment of Dr. Neelam Malik, Registrar, BPSMV, Khanpur Kalan, Sonapat
To: registrar BPSMV <registrar@bpswomenuniversity.ac.in>

For n.a.

Vice-Chancellor
Bhagat Phool Singh Mahila Vishwavidyalaya,
Khanpur Kalan, Sonapat, Haryana - 131305
Telephone: 01263-283013, 283111, Fax No. 01263-283779
Website: www.bpswomenuniversity.ac.in

----- Forwarded message -----

From: UNP UNP <unpdghehry@gmail.com>
Date: Fri, 6 Aug 2021 at 10:15
Subject: Order - Terms and conditions of appointment of Dr. Neelam Malik, Registrar, BPSMV, Khanpur Kalan, Sonapat
To: <secretaryhrb@gmail.com>, <pscm@hry.nic.in>, <emharyana@gmail.com>, <acshighereducation21@gmail.com>, Registrar Office <vc@bpswomenuniversity.ac.in>, registrar BPSMV <registrar@bpswomenuniversity.ac.in>

Please find the attachment.

 Letter.pdf
225K

-49-



Annexure - 11
MAHARSHI DAYANAND UNIVERSITY, ROHTAK

(A State University established under Haryana Act No XXV of 1975)
'A+' Grade University Accredited by NAAC

REGISTERED

ET-130
29/1/20

No. ET-2/M-31/2020/491
Dated: 14/01/2020

To

The Registrar,
Bhagat Phool Singh Mahila Vishwavidyalaya,
Khanpur Kalan, Sonapat - 131305

Sub: Regarding facilities for Faculty Development Programme.

Sir,

Reference your office letter No. BPSMV/ET-II/19/4028-32 dated 24.10.2019 and subsequent reminder dated 03.12.2019 on subject cited above.

I am directed to inform you that there is no such provision in the University with regard to provide the facilities i.e. registration fees, TA/DA etc. given to teachers for attending the Faculty Development Programme. However, the teachers of this University have attended the Faculty Development Programme for promotion under CAS and for this purpose they are being granted only duty leave by the University.

The same is enclosed herewith for your kind information.

Yours faithfully

Deputy Registrar (Estt. I)
for REGISTRAR

AR (29)

27/01/20

Exdt

28/1

28/1/20



ET/1642
21/11/19

Annexure⁹⁶⁶ -12

12

966

F/A

KURUKSHETRA UNIVERSITY, KURUKSHETRA
(Established by State Legislature Act XII of 1956)
("A+" Grade NAAC Accredited)

No. DPA-1/105/13/Misc./ 974

Dated: 14/11/2019

To

The Assistant Registrar (ET),
Bhagat Phool Singh Mahila Vishwavidyalaya,
Khanpur Kalan (Sonapat) – 131 305.

[Signature]
22/11/19

ASH II

Subject: Regarding Facilities for Faculty Development Programme.

Sir,

Kindly refer to your letter No. BPSMV/ET-II/19/4028-32 dated 24.10.2019 addressed to the Registrar of this University on the subject cited above.

In this connection, it is to inform you that the guidelines for academic administrative and financial approval for attending the Faculty Development Programme during 12th Plan Period is available at UGC website ugc.ac.in.

This is for your kind information and further action.

Yours faithfully,

[Signature]
Assistant Registrar
Accounts Branch-II



New & Renewable Energy Department, Haryana & HAREDA
Akshay Urja Bhawan, Institutional Plot No.1, Sector 17, Panchkula-134109
Tel: 0172-2579033 Email: hareda@chd.nic.in Website: www.hareda.gov.in

From

The Director General,
New & Renewable Energy Deptt./HAREDA,
Institutional Plot No. 1, Sector 17, Panchkula

To

The Vice Chancellor,
Bhagat Phool Singh Mahila Vishwavidyalaya.,
Sonapat, Haryana

Memo No.DRE/2020/2149-21SD Dated Panchkula, the 18.03.2020


Subject: Regarding Promotion of supply of Solar Power by setting up of Grid connected Solar Power Plant under Renewable Energy Service Company (RESCO) mode.

Kindly refer to your office letter no. BPSMV/Engg.cell/20/496 dated 12.03.2020 informing that your University has accorded approval for purchase of solar power @ Rs. 3.33 per unit for 25 years by installing roof top SPV power plant under RESCO mode as per terms and conditions of SECI and HAREDA.

It is also informed that M/s Sukhbir Agro Energy Ltd., New Delhi, a SECI empanelled supplier has assessed that 1.0 MW capacity roof top solar power plant can be installed on your university.

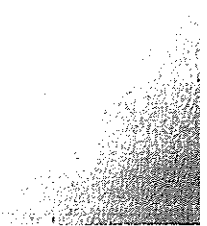
In this regards, I am directed to inform you that the Power Purchase Agreement (PPA) will be signed on 20.03.2020 at 10:00 AM in the office of Additional Chief Secretary to Govt. Haryana, New & Renewable Energy Department i.e. Room no. 303, 3rd Floor, New Civil Secretariat, Sector-17, Chandigarh.

You are, therefore, requested to depute the competent officer/authorize signatory to sign the aforesaid PPA as per said venue and time.


20.03.2020
(P.K. Yadav)

Chief Scientific Engineer,
for Director, New & Renewable Energy Deptt
& HAREDA, Haryana, Panchkula
Email:-pradeep.yadav-hry@hry.gov.in,

CC:- M/s Sukhbir Agro Energy Ltd., New Delhi with a request to depute authorize signatory to sign the aforesaid PPA as per said venue and time.



UTTAR HARYANA BIJLI VITAN NIGAM

Sales Circular No. U-52/2016

From

The Chief Engineer/Commercial,
UHBVN, Panchkula

To

All CEs/(OP)/SEs(OP)/Xens/SDOs/op,
JEs-I, Incharge in UHBVN

Memo No.Ch-08/CGM/C/Billing/Cust Care/CE/C-1

Dated: 15.10.2016

Subject: Mandatory Installation of Solar Photovoltaic Power Plant (Order No. 22/52/2005-5 Power dated 21st March of 2016 of Renewable Energy Department).

Please refer to S.C. No. U-43/2015 dated 16.11.2015 vide which order no. 22/52/2005-5 Power dated 3rd September, 2014 of Renewable Energy Department was circulated for necessary compliance.

Now, enclosed please find herewith a copy of order no. 22/52/2005-5 Power dated 21st March, 2016 of Renewable Energy Department for information and strict compliance.

Sales Circular No. U-43/2015 is superseded.

The above instructions should be brought to the notice of all concerned for strict and meticulous compliance.

DA/As above.

Superintending Engineer /Comm
for Chief Engineer/Comm.
UHBVN, Panchkula.

HARYANA GOVERNMENT
RENEWABLE ENERGY DEPARTMENT
ORDER

Dated 21st March, 2016

No. 22/52/2005-5Power.- In exercise of the powers conferred by section 18 of the Energy Conservation Act, 2001 (Central Act 52 of 2001), the Governor of Haryana hereby issues the following directions for efficient use of energy and its conservation in the State of Haryana: The installation of Solar Photovoltaic Power Plant for the category of buildings/areas mentioned in column 2 as per the capacity mentioned against it under column 3 of the schedule below shall be mandatory:

SCHEDULE

Sr. No	Category of building/area	Capacity of Solar Photovoltaic Power plant to be installed
1	2	3
1	All new residential buildings built on a plot size of 500 Square Yards and above falling within the limits of Municipal Corporations, Municipal Councils, Municipal Committees, Haryana Urban Development Authority (HUDA), Haryana State Industrial and Infrastructure Development Corporation (HSIIDC) sectors	Minimum 1 Kilo Watt peak (KWp) Or 5% of sanctioned load, whichever is higher
2	All private Educational Institutes, Schools, Colleges, Hostels, Technical/Vocational Education Institutes, Universities etc. having sanctioned load of 30 Kilo Watt (KW) and above	Minimum 5 Kilo Watt peak (KWp) Or 5% of sanctioned load, whichever is higher
3	All Government Buildings and Offices, Government Colleges, District Institute of Education and Training (DIET), Government Educational Institutions, Universities, having sanctioned load of 30 Kilo Watt (KW) and above	Minimum 2 Kilo Watt peak (KWp) Or 5% of sanctioned load, whichever is higher
4	All private Hospitals and Nursing Homes, Industrial Establishments, Commercial Establishments, Malls, Hotels, Motels, Banquet Halls and Tourism Complexes, having sanctioned load (i) of 50 Kilo Watt (KW) to 1000 Kilo Watt (KW); (ii) above 1000 Kilo Watt (KW)	(i) Minimum 10 Kilo Watt peak (KWp) Or 5% of Connected load, whichever is higher (ii) Minimum 50 Kilo Watt peak (KWp) Or 3% of sanctioned load, whichever is higher
5	All new Housing Complexes, developed by Group Housing Societies, Builders, Housing Boards, on a plot size of: (i) 0.5 Acre to 1.0 Acre; (ii) More than 1.0 Acre to 2.0 Acres; (iii) More than 2.0 Acres to 5.0 Acres; (iv) More than 5.0 Acres	(i) Minimum 10 Kilo Watt peak (KWp) (ii) Minimum 20 Kilo Watt peak (KWp) (iii) Minimum 30 Kilo Watt peak (KWp) (iv) Minimum 40 Kilo Watt peak (KWp)
6	All water lifting stations of Irrigation Department having connected load of 100 Kilo Watt (KW) and above	Minimum 50 Kilo Watt peak (KWp) Or 3% of Connected load, whichever is higher

- (i) This order supersede the order notified vide No. 22/52/2005-5 Power dated 3rd September, 2014.
- (ii) The Departments of Town and Country Planning, HUDA, Urban Local Bodies, Haryana State Industrial and Infrastructure Development Corporation (HSIIDC), Industries and Commerce shall incorporate a relevant provision in this regard in their rules, within three months from the date of issue of notification, to make use of Solar Photovoltaic Power Plants mandatory. They shall also define the penal action, procedure, mentioning the amount of penalty, for not complying with the provisions of this notification as per their departmental rules.
- (iii) Departments of Public Works (Buildings and Roads), Haryana State Roads & Bridges Development Corporation, Public Health, Education (all departments and Mission mode projects), Health (all departments and Mission mode projects), Social Justice and Empowerment, Red Cross Societies, Architecture, Housing Board, Haryana State Agricultural Marketing Board (HSAMB), Irrigation, Forest, Police Housing Corporation, Tourism, State Universities or any other government building constructed shall implement the mandatory provisions of installation of Solar Photovoltaic Power Generation Plant for the buildings constructed by them.
- (iv) The Renewable Energy Department being a State Designated Agency for implementing Energy Conservation Act in the State shall provide all necessary technical support to the Government Departments/Organizations in preparation of project proposal, cost estimates, installation of Solar Power Plants and in obtaining the Central Financial Assistance (CFA) from Ministry of New and Renewable Energy (MNRE), Government of India (GOI), if available, from the Ministry of New and Renewable Energy, Government of India, from time to time.
- (v) The concerned departments shall designate a District and State level Nodal Officer to monitor and to report the progress of enforcement of the said decision of the State Government, to the Renewable Energy Department, Haryana, on quarterly basis in the formats to be issued by Renewable Energy Department through the office of respective Additional Deputy Commissioner cum Chief Project Officer. Based on these reports the Renewable Energy Department will do quality/technical checks. If found not satisfactory then concerned department will take appropriate penal action as mentioned above.
- (vi) The above said organizations/user categories shall ensure the compliance of above mentioned mandatory provisions, within six months from the date of issue of concerned department's new guidelines/notification (as per clause (ii) above), at their own cost, failing which, the penal action may be initiated by the respective departments.

(Note: In case of non-compliance of these orders, the Power Utilities Department shall have the power to disconnect the electricity connections after serving due notice on expiry of the deadline mentioned above. The Executive Engineer (Operation) of the Power Utilities Department shall be the enforcing authority of these orders and they shall send quarterly progress reports in this regard to the Additional Deputy Commissioner of their district who in turn shall submit a compiled quarterly report to the Renewable Energy Department, Haryana (the State Designated Agency under the Energy Conservation Act, 2001 (Central Act-52 of 2001)). However, if the Power Utilities Department fails to comply with the directions of the government, then the responsibility shall also be fixed for noncompliance of the directions.)

(vii)

The systems installed shall strictly comply with the technical specifications prescribed by Ministry of New and Renewable Energy, Government of India/ Renewable Energy Department, Haryana/ Haryana Renewable Energy Development Agency (HAREDA). The technical specifications may be downloaded from the website of the Renewable Energy Department www.hareda.gov.in

(viii)

The user categories of private sector may install the Solar Photovoltaic Power Plants either from the Channel Partners/New Entrepreneurs/ firms empanelled by Ministry of New and Renewable Energy or from the firms empanelled by Renewable Energy Department, Haryana/ Haryana Renewable Energy Development Agency (HAREDA) and for government departments/organizations, Renewable Energy Department, Haryana is the approved source, being State Designated Agency. The list of Channel Partners/New Entrepreneurs/ firms empanelled by MNRE/HAREDA may be downloaded the website of the Renewable Energy Department www.hareda.gov.in.

Note: if any of the category mentioned in the mandate above have more than one complex/unit, then to fulfill their obligation under this notification, they may install the system in one or more complex, within the State, combining the total requirement as per notification.

Ankur Gupta
Principal Secretary to Government Haryana,
Renewable Energy Department

Annexure - 15
8

Noted and approved. It was decided that all the personal files and other matters with respect to Asst. Professor (Temporary) may be dealt by the Establishment (Teaching) Branch.

Action:- Dy. Registrar (Establishment)

27. To consider the recommendations of the Screening-cum-evaluation Committee for grant of AGP Rs. 6000/- to Rs. 7000/- under CAS in the pay scale of Rs. 15,600-39,100 on successful completion of four years service Stage-I to Stage-II in respect of Dr. Bhavna Sharma in light of UGC guidelines received from State Govt. vide memo No. KW-7/18-2009 C-IV (3) dated 21.07.2011.

Considered and approved as per proviso of agenda item No. 8.

Action:- Dy. Registrar (Establishment)

28. To note the action taken by the Vice-Chancellor for approval of UGC regulations on minimum qualifications for appointment of teachers and other academic staff in universities and colleges and measures for the maintenance of standards in higher education, 2018 received through DGHE vide Memo No. 1/24-2019 Co. (1) dated 12.07.2019.

Noted and approved.

Action:- Dean Academic Affairs/ Dy. Registrar (Establishment)

29. To Note the action taken by the Vice-Chancellor, in anticipation of approval of Executive Council in granting extension to Sh. Devender Singh Ex-Supdt for engagement after superannuation in MSM Institute of Ayurveda for six months w.e.f. 26.06.2019 to 25.12.2019.

Noted and approved.

Action:- Dy. Registrar (Establishment)

30. To consider and approve the Engagement of Sh Arjun Prasad, as Horticulture Consultant on contract basis on a consolidated salary of Rs. 4,000/- per visit + travelling allowance subject to a maximum of 5 visits in a months for a period of 10 months.

Considered and approved.

Action:- Dy. Registrar (Establishment)

- ✓ 31. To Consider and approve the engagement of Dr. Kumari Darshna Devi, Ex-Acharaya, Kanya Gurukul Sr Sec School, Kharal under Regional Centre, BPSMV, Khanpur Kalan as Advisor/OSD, against the sanctioned

63rd B.S. dt-14-11-19

2-
and vacant posts of Sr Scale Stenographer on consolidated salary of Rs. 35,400/- with rent free accommodation at KGSSS-Kharal for one year.

Considered and approved.

Action:- Dy. Registrar (Establishment)

32. To note the action taken by the Vice Chancellor in anticipation of approval of Executive Council regarding engagement of Sh. Vinod Kakkar as Consultant to the Vice-Chancellor for a period of six months w.e.f. 19.09.2019 on a consolidated salary of Rs. 65000/- (all inclusive) with rent free accommodation in the University campus against the sanctioned and vacant post of Executive Engineer.

Noted and approved against vacant post of Librarian.

Action:- Dy. Registrar (Establishment)

33. To consider the possibility of promotion case of Sh. Sumer Singh, J.E.(Civil), whose services have been rationalized in the BPSIHL w.e.f. 27.02.2009 on the post of SDO by following the rules of MDU Rohtak in toto till BPSMV Khanpur Kalan frame its own rules as directed by the State Govt. vide Memo dated 21.09.2006.

The item was discussed at length and it was decided to defer the same for more details on the issue. It was also decided that as directed by the Court, speaking order may be passed at the earliest to avoid adverse orders of the Hon'ble Court. Further, it was decided to constitute an external committee to look into the case. It was also suggested that establishment of all the Institutes and colleges be centralized at the earliest.

Action:- Registrar

34. To note the action taken by the Vice-Chancellor in anticipation of the approval of Executive Council in implementation the fixation of pay and payment of arrears as per 7th pay commission in respect of teachers working in MSM Institute of Ayurveda in view of Memo No. 18/35-2009 UNP (1) dated 26.02.2019 (Annexure-I) and as per provisions of notification No. 1/20/2016(PR)-5PR (FD) dated 28.10.2016 received from Additional Chief Secretary to Govt. of Haryana, Higher Education Department, Chandigarh and as authorized by the EC vide its resolution No. 11 dated 19.09.2017 to implement the further directions/instructions to be received from State Govt. in this regard from time to time, if any.

Noted and approved.

Action:- Registrar/Dy. Registrar (Establishment)

Dated: - 9/7/2021

No. BPSMV/EN-1/21/1203

To,

Dr. Kumari Darshana Devi,
Ex.-Acharya,
Kanya Gurukul Senior Secondary School,
Regional Centre, Kharal,
BPSMV Khanpur Kalan.

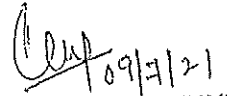
Sub: - Engagement as Assistant on contract basis.

This is with reference to the request of the then Management Committee of Kanya Gurukul Senior Secondary School, Kharal dated 28.11.2018 on the subject cited above.

The Vice-Chancellor has been ^{requested} placed to appoint you as an Assistant in KGSSS, Kharal on contract basis with the following conditions:-

- 1 The period of contractual engagement will be one year from the date of your joining.
- 2 You will be paid consolidated salary of Rs. 35,400/- per month.
- 3 The contract can be terminated by either party by giving one month notice or one month's salary in lieu thereof.
- 4 The contract is liable to be terminated in case any adverse fact comes to the notice of the authorities.
- 5 You will abide by the rules and regulations laid down by the university.
- 6 The contractual appointment is purely temporary and automatically come to an end on the expiring the terms.

If, the above terms and conditions are acceptable, you may join your duties within seven days from the date of issue of this letter, failing which your engagement will be treated as cancelled.

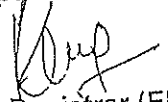

Assistant Registrar (ENT)
for Registrar

Endst No. BPSMV/EN-1/21/1204-7

Dated: 9/7/2021

A copy of the above is forwarded to the following for information and further necessary action:-

1. Finance Officer, BPSMV, Khanpur Kalan.
2. Director, Regional Centre, Kharal, BPSMV Khanpur Kalan.
3. P.S. to Vice-Chancellor (for kind information of the VC), BPSMV, Khanpur Kalan
4. P.A. to Registrar (for kind information of the Registrar), BPSMV, Khanpur Kalan.


Assistant Registrar (ENT)
for Registrar

3983
10/8/21
The Worthy Registrar
BPSMV Khanpur Kalan
Sonipat

EN 17/1/1095
12/8/21
Annexure - 17

Reg 10.08.21
put up on file.

14/8/21
10/8/21
AR (E) (E)

Sub: - Extension in contractual appointment of Sub Divisional Engineer (Elect.).

R/Madam

I am extremely thankful for giving me the opportunity to associate with this esteemed university and work with able administration as SDE (Elect.). The said contractual period is going to complete on 14.09.2021

Moreover, I would like to continue as SDE (Elect.) for another one year with existing D.C. rate Sonipat applicable from time to time. I hope your good office will consider my extension case and give me chance for serving in the university, please.

With warm regards

Yours sincerely

Labh Singh S.D.E (E)
BPSMV Khanpur Kalan

C.C. :-

Copy forwarded to the Hon'ble Vice-Chancellor BPSMV, Khanpur Kalan for kind consideration and necessary action please.

Labh Singh S.D.E (E)
BPSMV Khanpur Kalan

13/8/21
Mangr
13/8/2021
Sub

EN - I

Meeting of EC dated 27/5/2021
 & approve the recommendations of the Screening cum-Evaluation Committee for grant of AGP Rs. 8000/- under CAS to Dr. Deepali Mathur, Assistant Professor, Department of Social Work in the pay scale of Rs. 15,600-39,100+8000 on successful completion of five years service in AGP 7000/- in light of UGC guidelines received through the State Govt. vide memo No. KW-7/18-2009 C-IV(3) dated 21.07.2011.

The House approved the above recommendations of the Screening cum Evaluation Committee to grant of AGP Rs. 8000/- under CAS to Dr. Deepali Mathur, Assistant Professor.

20. To consider and approve the recommendations of the Screening-cum-Evaluation Committee held on 12.04.2021 for grant of AGP Rs. 8000/- under CAS to Dr. Bhupinder Singh, Assistant Professor, Department of Basic & Applied Sciences, BPSMV, Khanpur Kalan in the pay scale of Rs. 15600-39100 on successful completion of five years of service in AGP Rs. 7000/- in light of UGC guidelines received from State Govt. vide Memo No. KW-7/18-2009 C-IV (3) dated 21.07.2011.

The House approved the above recommendations of the Screening cum Evaluation Committee to grant of AGP Rs. 8000/- under CAS to Dr. Bhupinder Singh, Assistant Professor.

21. To consider the Enquiry Report submitted by Sh. T.K. Sharma, IAS (Retd), who was appointed as Enquiry Officer by the Hon'ble Vice-Chancellor to find out the erring official responsible for missing of record of the application filed by Sh. Sultan Singh in the RTI appeal case no. 2782 of 2019 before the State Information Commission, Haryana

It was found that the report of the enquiry committee has not been attached with the agenda. Hence, the agenda is withdrawn and further resolved that the same be put up before the next EC with the Enquiry committee report and other details of the case.

22. To consider & approve the revised income & expenditure for the year 2020-21 & budget estimates for the year 2021-22 recommended by the Finance Committee in its meeting held on 03/05/2021.

Considered and approved. It was also resolved that all the accounts of the University be updated and maintained as per Govt norms.

23. To consider and approve the amendment in Clause 1 & 2 of Chapter XVIII of University Calendar Volume III regarding maximum age limit from 65 to 70 years on the analogy of EC resolution of MDU Rohtak and other sister universities, for engagement of non-teaching employees on contract basis after superannuation.

Considered and approved.

shall rotate between the Professor and the senior-most Reader;

- (c) if a Department has no Professor, the Chairpersonship shall rotate between the two senior-most Readers;
- (d) the Vice- Chancellor, if she considers it necessary for any administrative reason, may deviate from the principle of seniority, in which case she shall report the matter to the Executive Council at its next meeting.

~~(2) In the case of a Department where no teacher is eligible for appointment as Chairperson for such Department where instruction is imparted only upto the under-graduate level in the colleges, the Dean of the concerned Faculty shall be the Chairperson.~~

(3) In case a senior person is on long leave, the next eligible person shall be appointed as Chairperson of the Department and she shall continue as such till the completion of her term, even if the senior person returns from leave during that period. However, the senior person shall be eligible for appointment as Chairperson after the expiry of the term of the present incumbent.

(4) In case the Chairperson of the Department by reason of illness, absence or any other cause, is unable to perform the duties of her office, the duties of the office shall be performed by the next eligible person, unless, the Vice- Chancellor orders otherwise.

(5) In case a person refuses to accept the offer of appointment as Chairperson or resigns on her own, she shall not be eligible for appointment as Chairperson of the Department till her turn comes again after the completion of the rotation circle among the eligible teachers.

(6) If the Vice- Chancellor deems it necessary, she may appoint the next eligible person as Chairperson irrespective of the fact that the term of the present Chairperson has not yet expired, in such case she shall report the matter to the Executive Council at its next meeting.

23. (1) All appointments to teaching posts shall be made by the Executive Council on the recommendations of the Selection Committee.

Appointments

(2) Appointments to Group A posts (non-teaching/technical) shall be made by the Executive Council, on the recommendation of the Establishment/Selection Committee.

(3) (i) Appointments to posts other than Group A shall be made by the Vice- Chancellor after complying with the due procedure laid down in the rules or orders.

(ii) Appointments on daily wages in respect of Group C and D employees shall be made by the Registrar after complying with the due procedure laid down in the rules or orders;

✓ (4) Notwithstanding anything contained in clauses (1), (2) and (3) above, the Vice-Chancellor may, where she considers necessary, make an adhoc or temporary appointment for a period not exceeding six months, if it

is not possible or desirable to make regular appointment. Where the appointing authority is the Executive Council, the decision taken by the Vice-Chancellor shall be reported to the Executive Council in its next meeting.

24. (1) A Selection Committee for any appointment of Professor/Reader/ Lecturer specified below shall consist of –

Selection
Committees

- (i) The Vice-Chancellor;
- (ii) The Déan of the Faculty;
- (iii) The Chairperson of the Department concerned, if she is a Professor ;
- (iv) The senior-most Professor in the Department except where otherwise decided by the Vice- Chancellor;
- (v) Three persons not connected with the University, nominated by the Vice- Chancellor from a panel of names drawn up by the Academic Council on the basis of their special knowledge of , or interest in the subject with which the person is concerned :
Provided that the Vice- Chancellor may add more names to the panel in special circumstances and report these to the Academic Council at its next meeting.
- (vi) **A nominee of the chancellor

(2) The panel of names drawn up by the Academic Council and the additions, if any, made thereto by the Vice-Chancellor, as provided in the Statutes, shall be subject to approval of the Chancellor for a period of two years from the date of issue of the orders.

*Provided that in case one of the experts fails to turn up at Selection Committee, after accepting the invitation to attend the same, the proceedings of the meeting shall not be invalidated:

Provided further that the proceedings of the meetings of a Selection Committee shall not be invalidated in case of any of the ex-officio members of the Selection Committee fails to attend the meeting .

(3) The Vice- Chancellor shall preside over at the meetings of a Selection Committee and the Registrar shall act as its Secretary. The meeting of a Selection Committee shall be convened by, or under the directions of the Vice-Chancellor.

(4) The Selection Committee shall consider and submit to the Executive Council the recommendations as to the appointment referred to it. If the Executive Council is unable to accept the recommendations made by the Committee, it shall record its reasons and submit the case to the Chancellor for final orders.

*Amended vide E.C. Resolution No.12 of its 17th meeting held on 9.7.2009 with the kind assent of His Excellency, the Governor-Chancellor, Haryana vide letter No.HRB-UA-30(1)-06/ 8512-19.

**Amended vide E.C. Resolution No.7 of its 12th meeting held on 23.6.08 with the kind assent of His Excellency, the Governor-Chancellor, Haryana vide letter No.HRB-UA-30(1)-08/ 5232 dated 30/06/08.

Annexure-20-61-

Bhagat Phool Singh Mahila Vishwavidyalaya

Khanpur Kalan (Sonapat), Haryana-131305

A state University established by an Act of State Legislative Assembly of Haryana and recognized by UGC under section 2(f) and 12 B of the UGC Act)

Office No. 01263-283001, 283002, Fax No. 01263-283779,

www.bpswomenuniversity.ac.in

Ref. No. BPSMV/EN-I/21/

Dated:

To,

Sh. Deepak, Advocate
VPO- Kilazafargarh, Julana, Jind
Chamber No. 110, Distt Courts, Rohtak (Hry).

Sub: Engagement of Sh. Deepak Advocate, as Legal Advisor on retainership basis.

The Vice-Chancellor in anticipation of approval of the Executive Council has approved your engagement as Legal Advisor, under scheduled -23(4) of BPSMV act, with the following terms and conditions:-

1. The engagement will be for a period of 06 months on retainership basis from the date of joining.
2. The remuneration/salary will be paid Rs. 25,000/- Per Month.
You will have visit the University on daily basis for at least two hours as per his convenience.
3. The contract can be terminated or discontinued with one week notice without assigning any reason.
4. The contract is liable to be terminated in case an adverse fact comes to the notice of the authorities regarding your character and antecedent.
5. You will be abide by the rule regulation of BPSMV Khanpur Kalan.
6. If the above terms and conditions are acceptable by you, please send your acceptance within 15 days from the receipt of this offer.

Dy. Registrar (ENT)
For Registrar

Endst No. BPSMV/ENT-I/21/ 672-74

dated: 28/4/2021

A copy of the above is forwarded to the following for information and further necessary action:-

1. Finance Officer, BPSMV, Khanpur Kalan.
2. P.S. to Vice-Chancellor (for kind information of the Vice-Chancellor), BPSMV, Khanpur Kalan
- ✓ 3. P.A. to Registrar (for kind information of the Registrar), BPSMV, Khanpur Kalan.


Dy. Registrar (ENT)
For Registrar

-6.4-

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- iii) The amount of hospital leave is limited to 3 months in any period of 3 years.
- iv) Hospital leave may be combined with any other leave subject to the limit of total period of 180 days. Hospital leave shall not be debited to the leave account of the employee concerned.

10. Leave not due:

Leave not due may be granted to a permanent employee on production of medical certificate or otherwise by the Executive Council on full pay up to maximum of 180 days during the entire period of service.

Note: The leave 'not due' is intended to be regarded as an advance of leave when the employee's leave account shows nil/debit balance and its grant should, therefore, be limited to the amount which shall be earned by the subsequent duty. The leave 'not due' may in no case be granted unless the sanctioning authority is satisfied that, as far as can be reasonably foreseen, the employee shall return to duty and earn it. Such leave shall be debited against the half pay leave which the employee may earn subsequently.

An employee to whom leave 'not due' is granted shall not be permitted to tender his resignation from the service so long as the debit balance in his leave accounts is wiped off by active service or he refunds amount paid to him as salary for the period not so earned. In a case where retirement is unavoidable on account of reason of ill-health incapacitating the employee for further service refund of leave salary for the period of leave still to be earned may be waived off by the Executive Council.

Provided further that the Executive Council may, in any other exceptional cases, waive, for reasons to be recorded, the refund of leave salary for the period of leave still to be earned.

11. Extra ordinary Leave:

- i) An employee (whether permanent or temporary) may be granted extraordinary leave by the competent authority:
- a) when no other leave is admissible; or
 - b) when other leave is admissible, the employee applies in writing for the extra-ordinary leave for any special reason.
- ii) Extra-ordinary leave shall be without pay and allowances. However, House Rent Allowance shall be admissible for a period not exceeding first four months at the rate at which an employee was drawing before proceeding on such leave provided he has not been in employment elsewhere during that period. The leave shall not ordinarily exceed one year at a time.

Extra-ordinary leave shall not count for increment, except in the following cases:-

- a) The sanctioning authority is satisfied that such leave was taken by an employee on account of illness or for any other cause beyond his control provided that the employee has not other kind of leave to his credit;
- b) Leave is granted for the purpose of higher studies and research; and

Extract of Resolution No. Resolution No. 9,11,13,14,15,17,18,19,20,21 of the 68th meeting of Executive Council held on 21/05/2021.

9. To note the action taken by the Vice-Chancellor while exercising the powers conferred upon her under the provisions of Statute 22 (1) 'd' of University Act for appointment of Chairperson, Department of English.

The action taken by the Vice-Chancellor was noted and approved.

11. To consider and approve the extension of lien for one year w.e.f. 31.07.2020 to 30.07.2021 in respect of Dr. Geeta Singh, Director, UGC-HRDC, BPSMV, Khanpur Kalan.

The house approved the extension of Dr. Geeta Singh from 31.7.2020 to 30.7.2021 with the condition that Dr. Geeta Singh be asked to join after 30.7.2021.

13. To consider and approve amendment in Statute 20 (1) and addition of clause (6) in Statute 22 of the University Statutes.

The item was withdrawn.

14. To consider and approve the action taken by the Vice-Chancellor under statute 22 (1) (d) of the University Act, in appointing Prof. Shweta Singh as Chairperson of the Department of management w.e.f 11.09.2020 for a period of three years.

Considered and approved.

15. To consider & accord ex-post -facto approval for extension of study leave (with pay) for 04 months from 14/03/2021 to 13/07/2021 to Smt. Dinesh Kumari, Librarian, BPSITTR, BPSMV, Khanpur Kalan, Sonipat for pursuing Ph. D. in Library and Information Science from M.D. U. Rohtak, on the recommendation of the Chairperson ITTR.

Considered and approved

17. To consider and approve the recommendations of the Selection Committee held online on 17.03.2021 for grant of promotion as Professor (Stage-IV to Stage- V) under CAS in the pay band -IV (Rs. 37,400-67,000+GP Rs. 10000/-) in respect of Dr. Ashok Verma, Associate Professor, Department of English on successful completion of three years of services as Associate Professor with Ph.D in light of UGC guidelines received from State Govt. vide memo No. KW-7/18-2009 C-IV (3) dated 21.07.2011.

The house approved the above recommendations of the Selection Committee.

18. To consider and approve the recommendations of the Selection committee dated 14.09.2020 for grant of promotion as Professor (Stage-IV to Stage- V) under CAS in the pay band -IV (Rs. 37,400-67,000+GP Rs.

c) Leave is granted to accept an invitation to a teaching post or fellowship or research-cum-teaching post or an assignment for administrative or technical or academic work of importance. Provided that the maximum total period for which such leave is granted shall not ordinarily, exceed three years and in exceptional cases such leave may be extended so that the total period of leave, during the whole tenure of service of an employee does not exceed five years. Provided further that the benefit of increment for a period upto three years of extra-ordinary leave may be allowed for accepting such assignments and for the purpose of higher studies and research anywhere in India or abroad.

The word 'Invitation' of the above rule may include both a direct offer sent by the host institution and any offer received in response to an application or bio-data sent by the employees through the University to any Institution in India or abroad.

Extension would be permitted only in rare and exceptional cases, subject to the satisfaction of the Vice-Chancellor.

12. * DUTY LEAVE

i. Duty Leave of the maximum of 30 days in an academic year may be granted for the following:

- a. Attending conferences, congresses, symposia and seminars on behalf of the university or with the permission of the university;
 - b. Delivering lectures in institutions and universities at the invitation of such institutions or universities received by the university, and accepted by the Vice-Chancellor, working in another Indian or foreign university, any other agency, institution or organization, when so deputed by the university;
 - c. Participating in a delegation, or working on a committee appointed by the Central Government, State Government, the UGC, a sister university or any other academic body;
 - d. For performing any other duty for the university;
- i. The duration of leave should be such as may be considered necessary by the sanctioning authority on each occasion.
 - ii. The leave may be granted on full pay. Provided that if the teacher receives a fellowship or honorarium or any other financial assistance beyond the amount needed for normal expenses, he/she may be sanctioned duty leave on reduced pay and allowances.
 - iii. Duty leave may be combined with earned leave, half pay leave or extraordinary leave.
 - iv. Duty leave should be given also for attending meetings in the UGC, DST, etc. where a teacher invited to share expertise with academic bodies, government or NGO.

13. *STUDY LEAVE (with Pay): . Study leave may be granted to the entry level appointees as Assistant Professor/Assistant Librarian/Assistant Director of Physical Education and Sports/College DPE&S after a minimum of three years of continuous service, to pursue a special line of study or



Annex-1 (2)

Dated: 28/06/21

Ref No. BPSMV/ET-II/21/ 990

To

Dr. Geeta Singh,
Director, CPDIE,
University of Delhi,
Delhi.


Sub.: Regarding extension of E.O.L. for one more year w.e.f. 31.07.2020 to 30.07.2021.

R/Madam,

This is with reference to your request dated 30.07.2020 on the subject cited above.

I am directed to inform you that the matter was placed before the Executive Council for consideration and the house approved the extension from 31.07.2020 to 30.07.2021 with the condition that you will join after 30.07.2021.

This is for your kind information and necessary action.

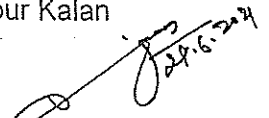

Deputy Registrar (ET)
for Registrar

Endst. No. BPSMV/ET-II/21/ 991-95

Dated:- 28/06/21

A copy of the above is forwarded to the following for information and necessary action, please:-

1. Registrar, Delhi University, Delhi
2. Director, UGC-HRDC, BPSMV, Khanpur Kalan
3. Finance Officer, BPSMV, Khanpur Kalan
4. P.S. to the Vice-Chancellor (for kind information of the Vice-Chancellor), BPSMV, Khanpur Kalan
5. P.A. to the Registrar (for kind information of the Registrar), BPSMV, Khanpur Kalan


Deputy Registrar (ET)
for Registrar



Credits
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shown

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Note: Syllabus for FM 201 to be submitted in due course

The matter is placed before Executive council for consideration and approval.

- 23 To consider the proposal sent to the State Government for creation of non-teaching posts.

Note:-

This University is in its formative stage. The posts already sanctioned by the Government are being filled by suitable candidates through advertisement. Since, a number of new departments and various branches have been established and also likely to be established in future the University requires creation of some more non-teaching posts in addition to the posts already sanctioned by the Govt.

A proposal in this behalf has already been sent to the Government vide letter No.EN/09/2481 dated 26.05.2010 (Annexure-XXVIII, pages 89-111). The proposal sent to the Government indicates list of sanction and deficient posts, requirement of non-teaching posts branch wise /department wise and justification of posts.

The matter was placed before the Hon'ble Vice-Chancellor who has ordered that the above position may be brought to the notice of the Executive Council. Accordingly, the matter is placed before the Executive Council for approval of the action taken by the Hon'ble Vice-Chancellor.

24.

To consider the implementation of the Accounts Code Part-I

Note:-

It is stated that the Finance Department Government of Haryana, Chandigarh vide its letter No. 14/116/2009-3 F.A dated 18-2-2010 has approved the draft of University

XX

Accounts Code Part-I to be adopted by all the State Universities of Haryana and Board of School Education Haryana w.e.f 1-4-2010. The Accounts Code has been printed by the K.U.K. Printing Press.

It was submitted to the Hon'ble Vice-Chancellor who have ordered to put this proposal before Executive Council in its next meeting to be held on 17-6-10 for approval

25. To consider and approve the (Higher) functional pay scales of the post to the employees who are working on the lower pay scales.

Note:-

It is noticed that in some cases the employees were drawing their pay in the scale less than the scale of their post as prescribed by the Govt. But on regularization of the employees the appointment letters were issued in the pay scale prescribed for the post.

When the cases were sent to the Audit for verification of pay fixation, the Audit Office raised the observations that the

University could not grant the Higher scales to the employees in comparison to their pay scale in which they are drawing

their pay, in accordance to Section-14 of the University Act 2006 and para 2 (i) of the Haryana Govt. Finance Deptt. Letter No. 60/7/2FD.11/09/569, Dated 27/2/09.

The pay of the employees have been fixed as per instructions received from the Financial Commissioner and Principal Secretary to Govt. Haryana, Finance Department and the Ex-facto sanction of Govt. is to be obtained.

It was submitted to the Hon'ble Vice-Chancellor who have ordered to put this proposal before Executive Council in its next meeting to be held on 17-6-10 for approval

26. To consider and approve the income and expenditure for the year 2009-10 and the budget estimates for the year 2010-11.

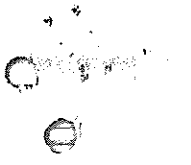
Note:-

It is submitted that the 3rd meeting of the Finance committee of the University was held on 10th June 2010 at Chandigarh. The following were the agendas of the meeting:-

BPS MAHILA VISHWAVIDYALAYA KHANPUR KALAN

Extract of Resolution No. 24 from the 21st Meeting of Executive council held on 17/06/2010.

24. To consider the implementation of the Accounts Code Part-I
Considered and approved.



Annexure - 25

-175-

Bhagat Phool Singh Mahila Vishwavidyalaya

Khanpur Kalan (Sonapat), Haryana-131305

A state University established by an Act of State Legislative Assembly of Haryana
and recognized by UGC under section 2(f) and 12 B of the UGC Act)

Office No. 01263-283001, 283002, Fax No. 01263-283779

www.bpswomenuniversity.ac.in

Ref No. BPSMV/EN-1/19/2752

Dated 19/9/2019

To

Sh. Mahipal Singh

Superintendent

Establishment (T) Branch

BPSMV, Khanpur Kalan

Sub: Promotion to the post of Assistant Registrar.

I have been directed to convey that on the recommendation of Departmental Promotion Committee and approval of the Vice-Chancellor, you are hereby promoted to the post of Assistant Registrar in the pay matrix level-10 (Rs.56,100- Rs.1,77,500/-) w.e.f. the date of D.P.C i.e. 19.09.2019 subject to final outcome / decision of Hon'ble Punjab & Haryana High Court in CWP No 1612 of 2011 titled as Ms. Nirmala Rani and others V/s State of Haryana and others.

You will be considered on probation for a period of one year in the first instance from the date of your joining as Assistant Registrar. If, during this period your work and conduct is not found satisfactory, you will be reverted to your substantive post of Superintendent.

Other terms and condition of your promotion in so far as they are not specified here, will be governed by the rules and regulations of the University as are framed / made applicable from time to time.

Incharge-ENT
for Registrar

Endst No. BPSMV/EN-1/19/2752-55

dated 19/09/2019

A copy of the above is forwarded to the following for information:-

1. Finance Officer, BPSMV, Khanpur Kalan.
2. P.A. to Vice-Chancellor (for kind information of the Vice-Chancellor), BPSMV, Khanpur Kalan.
4. P.S. to Registrar (for kind information of the Registrar), BPSMV, Khanpur Kalan.

Incharge-ENT
for Registrar

-72-

**Bhagat Phool Singh Mahila Vishwavidyalaya
Khanpur Kalan (Sonipat), Haryana-131 305**

Office No. 01263-283001, 283002, Fax No. 01263-283779,
www.bpswomenuniversity.ac.in

**PERFORMA FOR ANNUAL CONFIDENTIAL REPORT ON THE WORK AND CONDUCT
OF NON-TEACHING STAFF**

Period from - 19.09.2019 to 31.03.2020

Reporting officer shall fill this form carefully. Any special remarks for which a place cannot be found or which are required to be made before next year's report is filled can be entered on the back of the form.


- | | |
|--|-----------------------------|
| 1. Name | : Sh. Mahipal Singh |
| 2. Designation | : Assistant Registrar |
| 3. Scale of pay | : Rs -56000-177500 L-10 |
| 4. Actual pay | : Rs.57800/- |
| 5. Industry | : Industrious |
| 6. Handwriting and neatness | : Excellent |
| 7. Punctuality and regularity | : Excellent |
| 8. Reputation for Honesty | : Very Honest |
| 9. Capacity for work and intelligence | : Excellent |
| 10. Acquaintance with Rules and Orders | : Excellent |
| 11. Knowledge and skill in dealing with Accounts Matters | : Excellent |
| 12. Quickness in disposal of business | : Very Quick |
| 13. Proficiency in typewriting and shorthand | : NA |
| 14. Capacity for working with others | : Excellent |
| 15. Power of Management and control | : Excellent |
| 16. Defects, Pointed out | : |
| i) Orally | : No |
| ii) In writing | : |
| 17. Whether the officer/official remains at his Headquarter
After office hours and during holidays or not | : Yes, whenever
required |
| 18. Fitness for promotion | : Yes, as soon as due |
| 19. Whether the officer/official delivers the services or
Dispose of the case in a given time frame (reply
In Yes or NO) | : Yes |
| 20. General remarks, if any of the reporting Authority
Writing of ACRs | : |
| 21. Overall assessment /Grading | : A + |

62

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¹ Register

29-12-2020



Note: Average and Below Average will be treated as Adverse and this will be conveyed to the official concerned as adverse remarks.

58 193 59

Bhagat Phool Singh Mahila Vishwavidyalaya
Khanpur Kalan (Sonapat), Haryana-131305

Office No. 01263-283038 Fax No. 01263-283154, www.bpswomenuniversity.ac.in

**PERFORMA FOR ANNUAL CONFIDENTIAL REPORT ON THE WORK AND CONDUCT OF
NON-TEACHING STAFF.**

Period: 04.06.2020 To 31.12.2020

Reporting officer shall fill this form carefully. Any special remarks for which a place cannot be found or which are required to be made before next year's report is filled can be entered on the back of the form.

- | | |
|--|----------------------------------|
| 1. Name | :- Sh. Mahipal Singh |
| 2. Designation | :- Assistant Registrar |
| 3. Scale of pay | :- 56100-177500 |
| 4. Actual pay | :- |
| 5. Industry | :- industrious |
| 6. Handwriting and neatness | :- Neat and Clean |
| 7. Punctuality and regularity | :- Regular and Punctual |
| 8. Reputation for Honesty | :- Very Honest |
| 9. Capacity for work and intelligence | :- Intelligent |
| 10. Acquaintance with Rules and Orders | :- Acquainted with Rules |
| 11. Knowledge and skill in dealing with Accounts matters:- | :- Very Good |
| 12. Quickness in disposal of business | :- Very Good |
| 13. Proficiency in typewriting with others | :- Very prompt |
| 14. Capacity for working with others | :- Very Good |
| 15. Power of Management and control | :- Very Good |
| 16. Defects, Pointed out | :- Nil |
| i. Orally | :- |
| ii. In writing | :- |
| 17. Whether the office/official remains at his Headquarter
After office hours and during holidays or not | :- Yes |
| 18. Fitness for promotion | :- Fit for promotion on his turn |
| 19. Whether the officer/official delivers the services or
Dispose of the case in a given time frame
(reply in Yes or No) | :- Yes |

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194

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20. General remarks if any of the reporting authority

writing of ACRs

- Very sincere and dedicated

21. Overall assessment/Grading

- Very Good

22. Signature and date of Reporting Officer with Designation :-

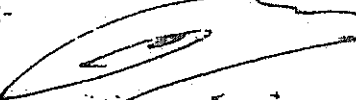

16/1/21

Registrar,

B.P.S. Mahila Vishwavidyalaya
Khanpur Kalan (Sonapat)

23. Signature and date of Second Reporting Officer with designation

24. Signature and date of Reviewing Officer
If any, with designation



Vice-Chancellor
Bhgar Phool Singh
Mahila Vishvavidalaya
Khanpur Kalan, Sonpat

Grading :- Outstanding/Excellent
A+

Very Good
A

Good Average
B+

Below Average.
C

Note:- Average and Below Average will be treated as Adverse and this will be conveyed to the official concerned as Adverse remarks.



Bhagat Phool Singh Mahila Vishwavidyalaya
Khanpur Kalan (Sonapat), Haryana-131305

A state University established by an Act of State Legislative Assembly of Haryana
and recognized by UGC under section 2(f) and 12 B of the UGC Act)
Office No. 01263-283001, 283002, Fax No. 01263-283779,
www.bpswomenuniversity.ac.in

Ref No. BPSMV/EN-1/19/ 2759

Dated 19/09/2019

To

Sh. Kuldeep Singh
Superintendent
Academic Branch
BPSMV, Khanpur Kalan

Sub: Promotion to the post of Assistant Registrar.

I have been directed to convey that on the recommendation of Departmental Promotion Committee and approval of the Vice-Chancellor, you are hereby promoted to the post of Assistant Registrar in the pay matrix level-10 (Rs.56,100- Rs.1,77,500/-) w.e.f. the date of D.P.C i.e. 19.09.2019 subject to final outcome / decision of Hon'ble Punjab & Haryana High Court in CWP No 1612 of 2011 titled as Ms. Nirmala Rani and others V/s State of Haryana and others.

You will be considered on probation for a period of one year in the first instance from the date of your joining as Assistant Registrar. If, during this period your work and conduct is not found satisfactory, you will be reverted to your substantive post of Superintendent.

Other terms and condition of your promotion in so far as they are not specified here, will be governed by the rules and regulations of the University as are framed / made applicable from time to time.

Manoj 19/9/19
Incharge-ENT
for Registrar

Endst No. BPSMV/EN-1/19/ 2760-63

dated 19/09/2019

A copy of the above is forwarded to the following for information:-

1. Dean Academic Affairs, BPSMV, Khanpur Kalan.
2. Finance Officer, BPSMV, Khanpur Kalan.
3. P.A. to Vice-Chancellor (for kind information of the Vice-Chancellor), BPSMV, Khanpur Kalan.
4. P.S. to Registrar (for kind information of the Registrar), BPSMV, Khanpur Kalan.

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Manoj 19/9/19
Incharge-ENT
for Registrar



Bhagat Phool Singh Mahila Vishwavidyalaya Khanpur Kalan (Sonapat), Haryana-131305

Office No. 01263-283038 Fax No. 01263-283154, www.bpswomenuniversity.ac.in

PERFORMA FOR ANNUAL CONFIDENTIAL REPORT ON THE WORK AND CONDUCT OF
NON-TEACHING STAFF.

Period:-04.06.2020 To 31.12.2020

Reporting officer shall fill this form carefully. Any special remarks for which a place cannot
be found or which are required to be made before next year's report is filled can be entered on the
back of the form.

- | | |
|--|----------------------------------|
| 1. Name | :- Sh.Kuldeep Singh |
| 2. Designation | :- Assistant Registrar |
| 3. Scale of pay | :-56100-177500 |
| 4. Actual pay | :- |
| 5. Industry | :-industrious |
| 6. Handwriting and neatness | :-Neat and Clean |
| 7. Punctuality and regularity | :-Regular and Punctual |
| 8. Reputation for Honesty | :- Very Honest |
| 9. Capacity for work and intelligence | :- Intelligent |
| 10. Acquaintance with Rules and Orders | :-Acquainted with Rules |
| 11. Knowledge and skill in dealing with Accounts matters:- | :- Very Good |
| 12. Quickness in disposal of business | :- Very Good |
| 13. Proficiency in typewriting with others | :-Very prompt |
| 14. Capacity for working with others | :- Very Good |
| 15. Power of Management and control | :- Very Good |
| 16. Defects, Pointed out | :- Nil |
| i. Orally | :- |
| ii. In writing | :- |
| 17. Whether the office/official remains at his Headquarter
After office hours and during holidays or not | :-Yes |
| 18. Fitness for promotion | :- Fit for promotion on his turn |
| 19. Whether the officer/official delivers the services or
Dispose of the case in a given time frame
(reply in Yes or No) | :-Yes |

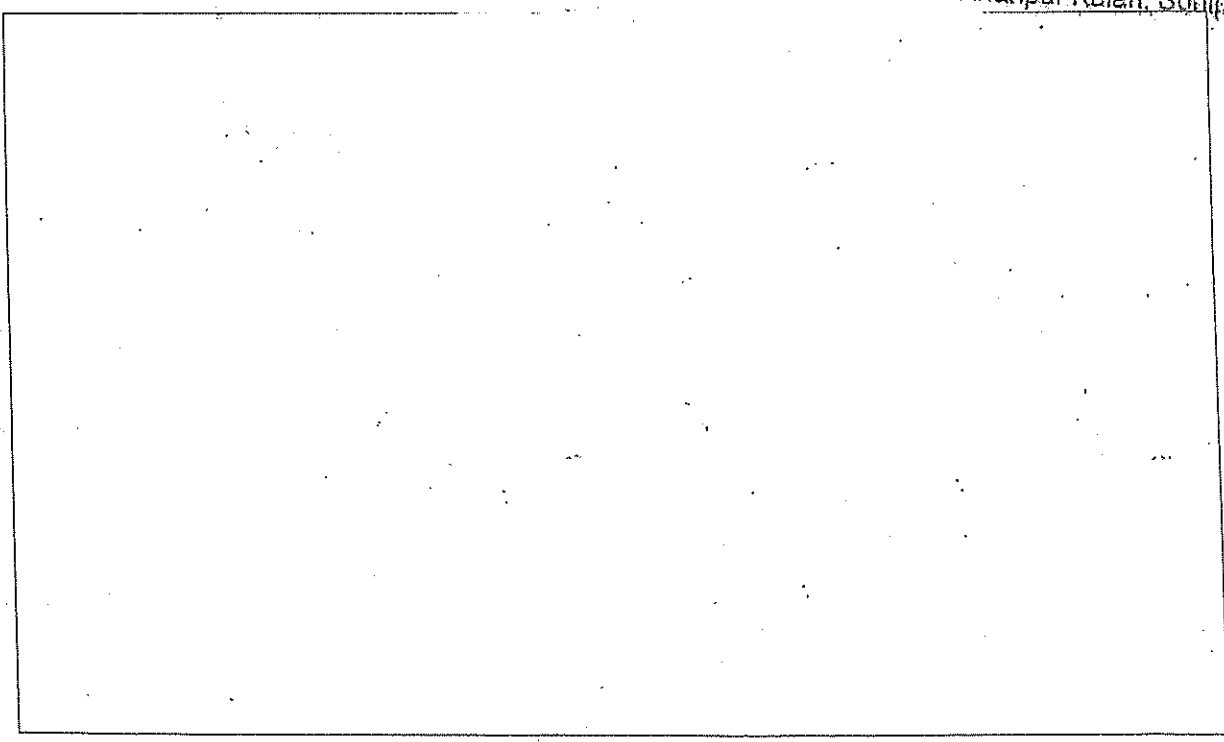
20. General remarks if any of the reporting authority writing of ACRs :- Very sincere and dedicated

21. Overall assessment/Grading :- Very Good

22. Signature and date of Reporting Officer with Designation :-
 Registered 16/12/1
 B.P.S. Mahila Vishwavidyalaya
 Khanpur Kalan (Sonapat)

23. Signature and date of Second Reporting Officer with designation :-

24. Signature and date of Reviewing Officer .
 If any, with designation
 Vice-Chancellor 25/12/2017
 :- Brijat Phool Singh
 Mahila Vishwavidyalaya
 Khanpur Kalan, Sonapat



Grading :- Outstanding/Excellent A+ Very Good A Good Average B+ Below Average. C

Note:- Average and Below Average will be treated as Adverse and this will be conveyed to the official concerned as Adverse remarks.

EPT/P/6
11/12/1

161

**Bhagat Phool Singh Mahila Vishwavidyalaya
Khanpur Kalan (Sonipat), Haryana-131 305**

Office No. 01263-283001, 283002, Fax No. 01263-283779,
www.bpswomenuniversity.ac.in

**PERFORMA FOR ANNUAL CONFIDENTIAL REPORT ON THE WORK AND CONDUCT
OF NON-TEACHING STAFF**

REPORTED BY

Period from - 19.09.2019 to 31.03.2020

Reporting officer shall fill this form carefully. Any special remarks for which a place cannot be found or which are required to be made before next year's report is filled can be entered on the back of the form.

- | | |
|--|-------------------------------|
| 1. Name | : Sh. Kuldeep Singh |
| 2. Designation | ; Assistant Registrar |
| 3. Scale of pay | ; Rs -56000-177500 L-10 |
| 4. Actual pay | ; Rs.63100/- |
| 5. Industry | ; Industrious |
| 6. Handwriting and neatness | ; Excellent |
| 7. Punctuality and regularity | ; Excellent |
| 8. Reputation for Honesty. | ; Very Honest |
| 9. Capacity for work and intelligence | ; Excellent |
| 10. Acquaintance with Rules and Orders | ; Excellent |
| 11. Knowledge and skill in dealing with Accounts Matters | ; Excellent |
| 12. Quickness in disposal of business | ; Very Quick |
| 13. Proficiency in typewriting and shorthand | ; NA |
| 14. Capacity for working with others | ; Excellent |
| 15. Power of Management and control | ; Excellent |
| 16. Defects, Pointed out | : |
| i) Orally | ; No |
| ii) In writing | : |
| 17. Whether the office/official remains at his Headquarter
After office hours and during holidays or not | ; Yes, whenever
; required |
| 18. Fitness for promotion. | ; Yes, as soon as due |
| 19. Whether the officer/official delivers the services or
Dispose of the case in a given time frame (reply
In Yes or NO) | ; Yes |
| 20. General remarks, if any of the reporting Authority
Writing of ACRs | : |
| 21. Overall assessment /Grading | : A+ |

22. Signature and date of Report Officer
With designation

23. Signature and date of Second Reporting
Officer with designation

24. Signature and date of Reviewing Officer
If any, with designation

Vice-Chancellor
Bhajan Lal Singh
Maharaja Pratap Singh Vaidalaya
Khanpur Kalan, Sonapat

Grading: Outstanding/Excellent Very Good Good Average Below Average
A+ A B+ C

Note: Average and Below Average will be treated as Adverse and this will be conveyed to the official concerned as adverse remarks.

Annexure - 29
Bhagat Phool Singh Mahila Vishwavidyalaya
Khanpur Kalan (Sonipat), Haryana-131305

Of. No. BPSMV/EN-III/21/_____

Dated: - _____

Minutes of the Committee

The Hon'ble Vice-Chancellor constituted a committee to frame the promotion Policy of Technical Staff. Three meetings were conducted on 15.09.2021, 29.10.2021 and 12.11.2021 in the office of Nodal Officer, LGR, BPSMV, Khanpur Kalan (Sonapat) respectively.

The following were present: -

- | | | |
|--|---|----------|
| 1. Nodal Officer, LGR, BPSMV, Khanpur Kalan | - | Convener |
| 2. Dr. Satyavir Singh, Dy. Registrar, GJUS&T, Hisar | - | Member |
| 3. Sh. Anand Rana, Asstt. Registrar, DCRUST, Murthal | - | Member |
| 4. Assistant Registrar, ENT, BPSMV, Khanpur Kalan | - | Member |

PROCEEDING OF THE MEETING: -

In the 1st meeting, it was decided that the information may be obtained from the sister Universities. Accordingly, the Registrar of the following Universities were requested to arrange to supply the information in respect of promotion policy for technical posts: -

1. Deenbandhu Chhotu Ram University Of Science And Technology, Murthal, Sonipat
2. Guru Jambheshwar University of Science and Technology
3. Kurukshetra University, Kurukshetra
4. Maharishi Dayanand University, Rohtak

In the 2nd meeting, the information had not been received from Maharishi Dayanand University, Rohtak due to strike off non-teaching staff. Therefore, the committee suggested to obtain the information from this University also. Accordingly, Registrar of this University has again been requested to arrange to supply the information but the same has not yet been received. The Establishment branch prepared the information received from above three Universities from Sr. No. 1 to 3 in annotated form which is placed at Annexure 'X'.

In the 3rd meeting the committee examined the information received from these three Universities and on the basis of the information, the committee proposed the channel of promotion for the following wings which is placed at Annexure 'Y' for perusal: -

1. Engineering Wing
2. Computer Programming Wing
3. Labs Wing

According to promotion channel the committee proposed the mode of appointment i.e. By Direct Recruitment and By Promotion for each sanctioned/ to be created post which are placed at Annexure 'A', 'B' and 'C' respectively after considering the representations received from the employees of different cadres of the University. The justification for the posts to be created for each channel has been mentioned in the remarks column as referred to above where there is no sanctioned post has been given by the committee keeping in view the requirement of the University and to open the promotion avenue for the existing employees on the analogy of sister Universities.

The meeting ended with a vote of thanks to the chair.

Pawan Kumar

Satyavir Singh

Anand Rana

Rajesh Kumar

Bhagat Phool Singh Mahila Vishwavidyalaya

Khanpur Kalan (Sonapat), Haryana-131305

(A State University established by an Act of Haryana Legislature & recognised by UGC under section 2 (f) and 12 B of the UGC act, 1956)

6035

-2)

1617

11/12/ To,

Ref. No. BPSMV/EN-III/21/ 2103

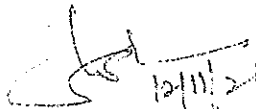
Dated: - 12/11/2021

The Registrar,
BPS Mahila Vishwavidyalaya,
Khanpur Kalan (Sonapat)

Sub: Recommendation of the Committee.

R/ Madam,

The recommendation of the committee constitute by the Hon'ble Vice-chancellor to frame the promotion policy of technical staff of this university is submitted for consideration and further necessary action please.


Convenor

Put on file for

M. Malik

12/11/21

A.R. (ENIT)

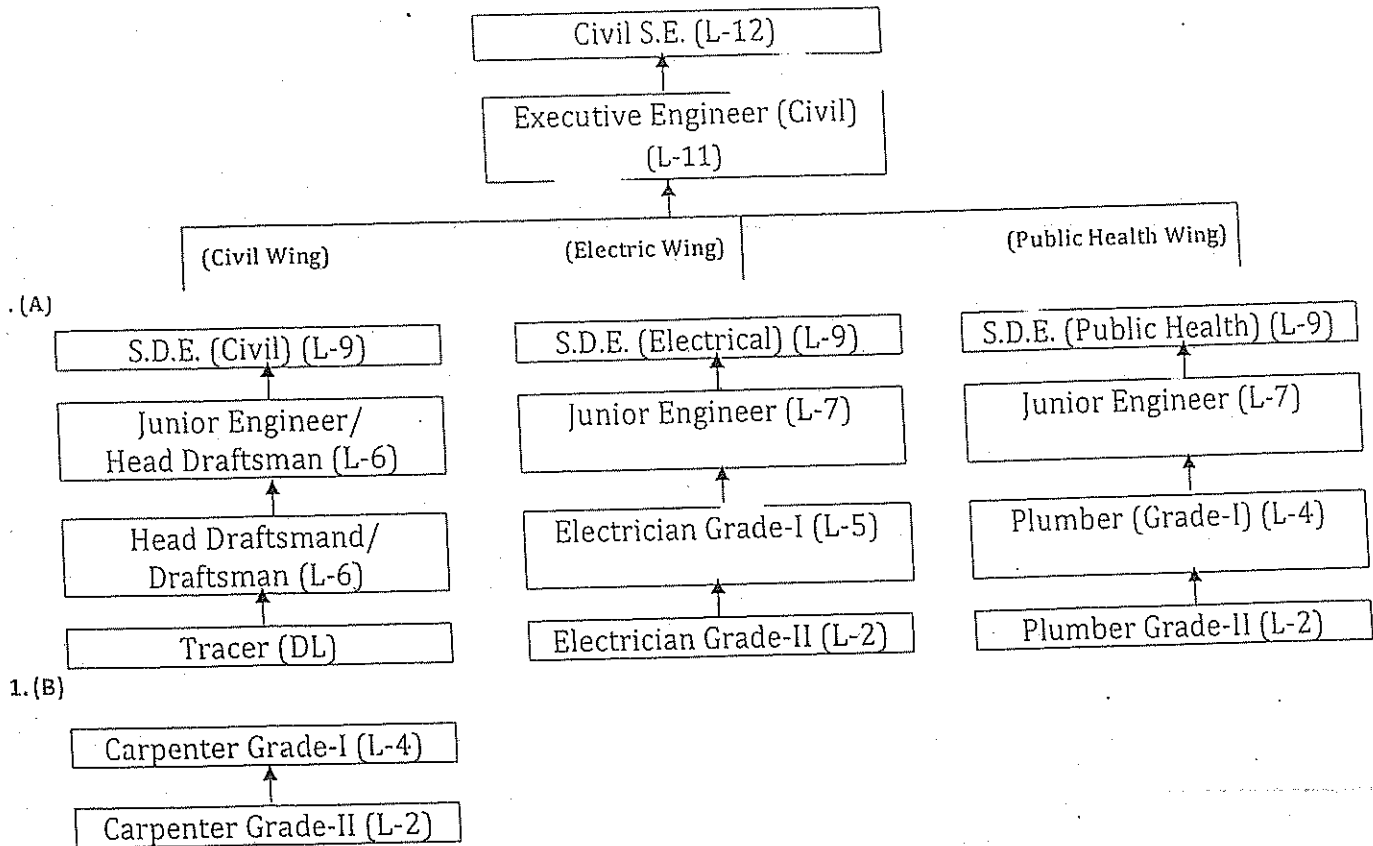
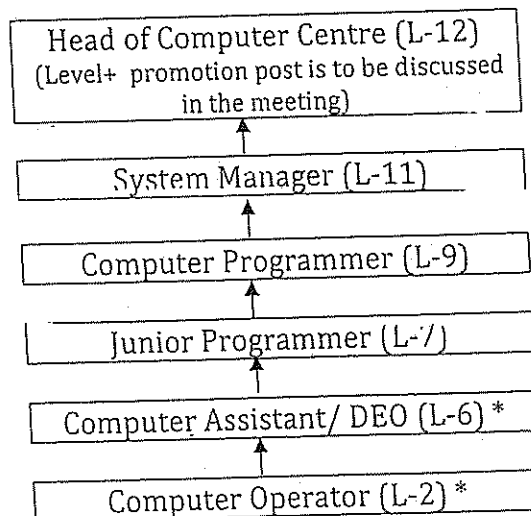
Sup. ST

Def 13/11

M. Anjan 13/11/2021

EN/III



PROMOTION CHANNEL**5. Promotion Channel for Engineering Wing****1. Promotion Channel for Computer Staff/ Technical Staff**

* The post of Computer Operator is equivalent to Clerk, hence, this post may be merged in the cadre of Clerks. Further, the posts of Computer Assistant/ Data Entry Operator are equivalent to Assistant, hence, the incumbents working on the post of Computer Assistant/ Data Entry Operator may be merged in the cadre of Assistant for their promotion in the ministerial cadre if, the post of Computer Programming wing are not sanctioned by the Govt. within a reasonable time.

Signature 12/11/21
Signature 12/11/2021
 -84-

Engineering-Wing

Name of Post	No of Sanctioned post(s)	Proposed qualifications & experience for the posts in BPSMV, Khanpur Kalan	Remarks
Superintending Engineer (S.E.) (L-12)	Nil	<p><u>By Direct Recruitment:-</u></p> <p>A. M.E./M.Tech. or B.E./B.Tech. Degree with 1st division in Engineering recognized by AICTE/UGC with 10 years experiences out of which 5 years experience as Executive Engineer.</p> <p>B. Knowledge of Hindi upto Matric.</p> <p><u>By Promotion:-</u></p> <p>A. An Executive Engineer with 05 years' service in relevant field. OR</p> <p>B. 15 years experience in the immediate and next lower post in relevant field.</p>	One post of S.E. may be got created keeping in view the request of S.D.E. on the analogy of sister universities.
Executive Engineer (Civil) (L-11)	01	<p><u>By Direct Recruitment:-</u></p> <p>A. M.E./M.Tech. or B.E./B.Tech. degree with 1st Division in Civil Engineering recognized by AICTE/UGC with 10 years experiences out of which 5 years experience as Assistant Engineer Civil/SDE Civil.</p> <p>B. Knowledge of Hindi upto Matric.</p> <p><u>By Promotion:-</u></p> <p>A. An Assistant Engineer/ SDE (Civil) with 05 years regular service in the relevant field. OR</p> <p>B. 15 years experience in the immediate and next lower regular post in the relevant field.</p>	One post of SDE may be got created sanctioned from the State Govt. keeping in view one post for each division i.e. Civil/ Public Health/ Electrical as two posts of SDE in the university have already been sanctioned.
S.D.E (Civil/ Public Health/ Electrical) (L-9)	02	<p><u>By Direct Recruitment:-</u></p> <p>A. B.E./B.Tech. degree with 60% marks in relevant stream recognized by AICTE/UGC.</p> <p>B. Knowledge of Hindi upto Matric.</p> <p><u>By Promotion:-</u></p> <p>A. Junior Engineer having B.E./B.Tech. degree/Head Draftsman in relevant field with 05 years regular service.</p> <p>B. Junior Engineer having 03 years diploma in relevant stream recognized by State Technical Board with 08 years experience.</p>	Three more posts of Junior Engineer may be got created/ sanctioned by the State Govt. keeping in view the requirement of each division i.e. Civil, Public Health and Electrical.
Junior Engineer (Civil/ Public Health/ Electrical) (L-8)	04	<p><u>By Direct Recruitment:-</u></p> <p>A. Three years Diploma in relevant stream of Engineering from recognized Polytechnic/Institution by State Technical Board. OR</p> <p>B. 3.E./B.Tech. Degree in relevant stream of Engineering recognized by AICTE/UGC.</p> <p>C. Knowledge of Hindi upto Matric.</p> <p><u>By Promotion:-</u></p> <p>A. In case of Junior Engineer Civil/ Public Health 05 years regular service as Plumber Grade-I.</p> <p>B. In case of Junior Engineer Electrical 05 years regular service as Electrician Grade-I OR</p> <p>15 years experience in the immediate and next lower regular post in the relevant field.</p>	
Head Draftsman (L-6)	01	<p><u>By Direct Recruitment:-</u></p> <p>A. Three year Diploma in Civil Engineering from a recognized Institute or Draftsman Diploma in Civil Engineering with 05 years experience as a Draftsman in a Govt./Semi Govt. Work Dept. Corporation/University etc.</p>	

1. for

Sanjay Kumar

DP

		<p>B Knowledge of Hindi upto Matric.</p> <p>OR</p> <p>By Promotion:-</p> <p>A. 05 years regular service as Draftsman.</p> <p>3. 15 years experience in the immediate and next lower regular post in the relevant field.</p>	
Draftsman (L-6)	01	<p>By Direct Recruitment:-</p> <p>A. Diploma in Civil Engineering or Certificate in Draftsmanship awarded by the State Board or Technical Education Board or from any other recognized institution with 5 years experience as Tracer.</p> <p>B. Knowledge of Hindi upto Matric.</p> <p>By Promotion:-</p> <p>A. 05 years regular service as Tracer.</p>	
Tracer (DL)	01	<p>By Direct Recruitment:-</p> <p>A. Diploma in Draftsmanship from ITI or recognized institution.</p> <p>B. Knowledge of Hindi upto Matric.</p>	
Electrician Grade-I (L-5)		<p>By Direct Recruitment:-</p> <p>A. Diploma in Electrical from ITI or any other recognized institution with 5 years experience as Electrician.</p> <p>B. Knowledge of Hindi upto Matric.</p> <p>By Promotion:-</p> <p>A. Diploma in Electrical from ITI or any other recognized institution with 5 years experience as Electrician.</p>	<p>One post of Electrician Grade-I got created/ sanctioned from Govt. keeping in view the reqt. in Electrical division of the unit</p>
Electrician Grade-II (L-2)		<p>By Direct Recruitment:-</p> <p>A. Diploma in Electrical from ITI or any other recognized institution.</p> <p>B. Knowledge of Hindi upto Matric.</p>	<p>Two posts of Electrician Grade-II been sanctioned by the Govt. diminishing cadre but these posts should be regularized in the posts on the analogy of the posts of electrician Grade-II sanctioned by sister Universities. Therefore, university may approach the Govt. for regularizing these posts.</p>
Plumber Grade-I (L-4)		<p>By Direct Recruitment:-</p> <p>A. Diploma in Plumber from ITI or any other recognized institution with 5 years experience as Plumber.</p> <p>B. Knowledge of Hindi upto Matric.</p> <p>By Promotion:-</p> <p>A. Diploma in Plumber from ITI or any other recognized institution with 5 years experience as Plumber.</p>	<p>One post of Plumber Grade-I got created/ sanctioned from Govt. keeping in view the reqt. in Public Health division of the university.</p>
Plumber Grade-II (L-2)		<p>By Direct Recruitment:-</p> <p>A. Diploma in Plumber from ITI or any other recognized institution.</p> <p>B. Knowledge of Hindi upto Matric.</p>	<p>Two posts of Plumber Grade-II got created/ sanctioned from Govt. keeping in view the reqt. in Public Health division of the University.</p>
Carpenter Grade-I (L-4)		<p>By Direct Recruitment:-</p> <p>A. Diploma in Carpenter from ITI or any other recognized institution with 5 years experience as Carpenter.</p> <p>B. Knowledge of Hindi upto Matric.</p>	<p>One post of Carpenter Grade-I got created/ sanctioned from Govt. keeping in view the reqt. of the Engineering wing of the</p>

		<u>By Promotion:-</u> A. Diploma in Carpenter from ITI or any other recognized institution with 5 years experience as Carpenter.	University.	
		<u>By Direct Recruitment:-</u> A. Diploma in Carpenter from ITI or any other recognized institution. B. Knowledge of Hindi upto Matric.	One post of Carpenter Grade-II may be got created/ sanctioned from the State Govt. keeping in view the requirement of the Engineering wing of the University.	
Carpenter Grade - II (L-2)				

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Computer Programming-Wings

Name of Post	No. of Sanctioned post(s)	Proposed qualifications and experience for the posts in BPSMV, Krapur Kalan	Remarks
Head Computer Centre (L-12)	Nil	<p>By Direct Recruitment:-</p> <p>A. Ph.D or M.E./M.Tech. with 1st Division in Computer Science & Engineering/Computer Science/ Computer Engineering/ Computer Applications/ Electronics and Communication Engineering/ Information Technology with 05 years experience in Teaching / Industry /Research at the level of Assistant Professor in Level-11 or System Manager/ System Analyst in Level-11.</p> <p>B. Knowledge of Hindi/Sanskrit upto Matric/10th Standard.</p> <p>OR</p> <p>By Promotion:-</p> <p>A. 05 years experience as System Manager/ System Analyst.</p> <p>B. 25 years experience in the immediate and next lower regular post in the relevant field.</p>	One post of Head Computer Centre may be got created/ sanctioned by the State Govt. keeping in view the requirement of the Computer Centre of the University.
System Analyst/ System Manager (L-11)	Nil	<p>By Direct Recruitment:-</p> <p>A. M.E./ M.Tech. with 1st Division in Computer Science & Engineering/Computer Science/ Computer Engineering/ Computer Applications/ Electronics and Communication Engineering/ Information Technology with 05 years experience in Teaching / Industry /Research at the level of Assistant Professor or System Analyst/ Programmer in Level-9/10.</p> <p>B. Knowledge of Hindi/Sanskrit upto Matric/10th Standard.</p> <p>OR</p> <p>By Promotion:-</p> <p>A. 05 years experience as System Analyst/ Programmer.</p> <p>B. 15 years experience in the immediate and next lower regular post in the relevant field.</p>	One post of System Analyst/ System Manager may be got created/ sanctioned by the State Govt. keeping in view the requirement of the Computer Centre of the University.
Computer Programmer (-9)	02	<p>By Direct:-</p> <p>A. First class B.E./B.Tech (CSE/IT) or MCA/ M.Tech (Comp Sc./Comp Sc & Engg./Software Engg.)</p> <p>B. Knowledge of Hindi/Sanskrit upto Matric/10th Standard.</p> <p>Already approved by Executive Council in its 34th meeting vide Resolution No. 14 dated 11.09.2013</p> <p>OR</p> <p>By Promotion:-</p> <p>A. 05 years experience as Junior Programmer.</p> <p>B. 15 years experience in the immediate and next lower regular post in the relevant field.</p>	Two posts of Computer Programmer may be got created/ sanctioned by the State Govt. keeping in view the requirement of the Computer Centre of the University.
Junior Programmer (L-7)	Nil	<p>By Direct Junior Programmer:-</p> <p>A. First class B.Tech. (CSE), Computer Engineering/Electronics & Communication Engineering/IT</p> <p>OR</p> <p>First class Master's in Computer Applications/ IT/ Computer Science/Software Engineering.</p> <p>B. Knowledge of Hindi/Sanskrit upto Matric/10th Standard.</p> <p>OR</p> <p>By Promotion:-</p> <p>A. 05 years experience as Computer Assistant/ DEO.</p> <p>B. 15 years experience in the immediate and next lower regular post in the relevant field.</p>	Four posts of Junior Programmer may be got created/ sanctioned by the State Govt. keeping in view the requirement of the Computer Centre of the University.

Annexure-1

-88-

Signature of the Officer

Computer Assistant/ DEO (L-6)		<u>By Direct:-</u> A. At least 1 st class Graduate B. Proficiency in use of Computers C. Candidate will have to qualify a written test and typing test at the speed of 8000 key depressions per English/ Hindi per minute and computer test at the speed of 8000 key depressions per hour in MS Word. D. Knowledge of Hindi/Sanskrit upto Matric/10 th Standard.	
		<u>By Promotion:-</u> A. Five years experience as Computer Operator. B. 15 years experience in the immediate and next lower regular post.	
Computer Operator (L-2)		<u>By Direct:-</u> A. At least 1 st class Graduate B. Proficiency in use of Computers C. Candidate will have to qualify a written test and typing test at the speed of 30 words in English/ Hindi per minute and computer test at the speed of 8000 key depressions per hour in MS Word. D. Knowledge of Hindi/Sanskrit upto Matric/10 th Standard. (Already approved by Executive Council in its 4 th EC meeting dated 02.04.2007)	

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12.1.2021

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Labs-Wings

Name of Post	Number of sanctioned post(s)	Proposed qualifications and experience for the posts in BP-SMV, Khanpur Kalan	Remarks
Senior Technical Officer (L-12)	Nil	By Direct Recruitment:- A. Master Degree with 60% marks in relevant discipline with minimum 05 years experience as Technical Officer in University/Training Centre of Govt. B. Knowledge of Hindi/Sanskrit upto Matric/10 th Standard. By Promotion:- A. 05 years experience as Technical Officer. B. 15 years experience in the immediate and next lower regular post in the relevant field. OR By Direct Recruitment:- A. Master Degree with 60% marks in relevant discipline with minimum 05 years experience as Assistant Technical Officer in University/Training Centre of Govt. B. Knowledge of Hindi/Sanskrit upto Matric/10 th Standard.	One post of Sr. Technical Officer is got created/ sanctioned by the Govt. keeping in view the requirement of the University.
Technical Officer / <i>workshop</i> (L-10)	Nil	By Direct Recruitment:- A. Master Degree with 60% marks in relevant discipline with minimum 05 years experience as Assistant Technical Officer in University/Training Centre of Govt. B. Knowledge of Hindi/Sanskrit upto Matric/10 th Standard. By Promotion:- A. 05 years experience as Assistant Technical Officer. B. 15 years experience in the immediate and next lower regular post in the relevant field. OR By Direct Recruitment:- A. Master Degree with 60% marks in relevant discipline with minimum 05 years experience as Technician/ Technical Assistant/ Lab Technician in University/ Training Centre of Govt. B. Knowledge of Hindi/Sanskrit upto Matric/10 th Standard.	Two posts of Technical Officer may be got created/ sanctioned by the State Govt. keeping in view the requirement of the University.
Assistant Technical Officer (L-7)	Nil	By Direct Recruitment:- A. Master Degree with 60% marks in relevant discipline with minimum 05 years experience as Technician/ Technical Assistant/ Lab Technician in University/ Training Centre of Govt. B. Knowledge of Hindi/Sanskrit upto Matric/10 th Standard. By Promotion:- A. 05 years experience as <i>Lab Technician/Technical Assistant</i> in the immediate and next lower regular post in the relevant field. B. 15 years experience in the immediate and next lower regular post in the relevant field.	Four posts of Assistant Technical Officer may be got created/ sanctioned by the State Govt. keeping in view the requirement of the University.
Technician/ Lab Technician/ Technical Assistant (Grade-I) (L-6)	05+2+2	By Direct Recruitment:- A. First class 3 years Diploma in CSE/IT from State Technica Board OR equivalent OR B.Tech. in CSE/IT with at least 50% marks OR B.Sc. Computer Science with at least 60% marks B. Knowledge of Hindi/Sanskrit upto Matric/10 th Standard. (Already approved in Executive Council in its wide Resolution No. _____ Dated _____) By Promotion:- A. 05 years service as Lab Attendant/ Lab Assistant. B. 15 years experience in the immediate and next lower regular post in the relevant field.	
Lab. Attendant/ Lab. Assistant (L-2)	05	By Direct Recruitment:- A. 10+2 with Science with 50% marks. B. Knowledge of Hindi/ Sanskrit up to Matric standard (Already approved by MDU, Rohtak for its affiliated BSM colleges).	

Annex

Remarks

12/11/21

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12.11.2021

12/11/21

11


Bhagat Phool Singh Mahila Vishwavidyalaya
Khanpur Kalan (Sonapat), Haryana-131305

(A State University established under Act of Haryana Legislature & recognised by UGC under section 2 (f) and 12 B of the UGC act, 1956)

RECRUITMENT OF NON-TEACHING POSTS
Advt. No. R/01/Jan/2019
Closing date for submission of Applications: 07.02.2019 by 5:00 P.M.

The applications are invited from all eligible candidates for direct recruitment to the following posts. The last date for submission of application is 07.02.2019 till 5:00 P.M. The details of the posts are as under:-

Sl. No.	Name of Post	No. of Posts	Categories of posts	Pay Scale (Rs.) as per 7-CPC
1.	Controller of Examination	01	Gen	Rs. 1,44,200/- 2,18,200/-(L-14)
2.	Librarian	01	Gen	Rs. 1,44,200/- 2,18,200/-(L-14)
3.	Finance Officer	01	Gen	Rs.67,700-1,91,000 (L-11)
4.	Executive Engineer	01	Gen	Rs.67,700-1,91,000 (L-11)
5.	Junior Engineer	02	Civil-01 (Gen) Electrical-01 (Gen)	Rs.35,400-1,12,400 (L-6)
6.	Sr. Scale Stenographer	01	Gen-01	Rs.35,400-1,12,400 (L-6)
7.	Head Draftsman (Civil)	01	Gen	Rs 35,400-1,12,400 (L-6)
8.	Draftsman (Civil)	01	Gen	Rs 35,400-1,12,400 (L-6)
9.	Divisional Accountant	01	Gen	Rs 35,400-1,12,400 (L-6)
10.	Junior Scale Stenographer	06	Gen-04, SC-01, BCA-01	Rs 25,500-81,100 (L-4)
11.	Driver	02	Gen-01,SC-01	Rs 25,500-81,100 (L-4)
12.	Clerk	13	Gen-05, SC-02, BCB-02,ESM (SC)-01,ESM (BCA)-01, ESM(Gen)-02	Rs 19,900-63,200 (L-2)
13.	Steno-Typist-cum-Clerk	16	Gen-09, SC-02,BCA-01,BCB-01,ESM(SC)-01, ESM(BCA)-01, ESM(Gen)-01	Rs 19,900-63,200 (L-2)
14.	Lab Attendant	21	Gen-10, SC-03, BCA-02, BCB-02, ESM (SC)-01, ESM (BCA)-01, ESM (Gen)-02. (Food & Nuturition-03, Chemistry-03, Geography-03, Physics-03, Mathematics-	Rs 19,900-63,200 (L-2)

			03,Physical Education-03,	
15.	Hostel Attendant	02	Gen-01+01Gen for HRDC	Rs 19,900-63,200 (L-2)
16.	Account Clerk	01	Gen-01	Rs 19,900-63,200 (L-2)
17.	Technical Assistant	01	SC-01	Rs 35,400-1,12,400 (L-6)
18.	Superintendent	02	Gen	Rs 44,900-1,42,400 (L-7)
19.	Section Officer (HRDC)	01	Gen	Rs 9300-34,800+4200GP) (As per 6-CPC).
20.	Librarian-HRDC	01	Gen	Rs 9300-34,800+3600GP) (As per 6-CPC).
21.	Technical Officer (ICT) (Temporary but likely to continue under UGC Scheme).	01	Gen	Rs. 15,600-39,100 +5400 GP (As per 6-CPC).

Regional Centre- Lula Ahir (Rewari)

1	Assistant Registrar	01	Gen	Rs. 56,100-1,77,500/ (Level-10)
2	Computer Assistant	01	Gen	Rs 35,400-1,12,400 (L-6)
3	Sr Lib Assistant	01	Gen	Rs 35,400-1,12,400 (L-6)
4	Library Attendant	01	Gen	Rs 19,900-63,200 (L-2)
5	Technical Assistant	02	Gen	Rs 35,400-1,12,400 (L-6)
6	Assistant	02	Gen	Rs 35,400-1,12,400 (L-6)
7	Clerk -cum-DEO	04	Gen-04	Rs 19,900-63,200 (L-2)
8	Superintendent	01	Gen	Rs 44,900-1,42,400 (L-7)

Regional Centre- Kharal (Jind)

1	Assistant Registrar	01	Gen-01	Rs. 56,100-1,77,500/ (Level-10)
2	Computer Assistant	01	Gen-01	Rs 35,400-1,12,400 (L-6)
3	Sr Lib Assistant	01	Gen-01	Rs 35,400-1,12,400 (L-6)
4	Library Attendant	01	Gen-01	Rs 19,900-63,200 (L-2)
5	Technical Assistant	02	Gen-02	Rs 35,400-1,12,400 (L-6)
6	Assistant	02	Gen-02	Rs 35,400-1,12,400 (L-6)
7	Clerk -cum-DEO	04	Gen-04	Rs 19,900-63,200 (L-2)

BPSIHL:-

1	Clerk	01	Gen-01	Rs 19,900-63,200 (L-2)
2	Lab Attendant	02	SC-01, BC-A-01	Rs 19,900-63,200 (L-2)

Details of qualifications, specializations & other general instructions/guidelines for Advertisement

Sr. No.	Name of Post	Prescribed Qualification
1	Controller of Examination	i). A master Degree at least 55% of the marks or its equivalent grade of B in the UGC seven point scale system. ii). At least 15 years of experience as Lecturer (Sr Lecturer/Lecturer with 8 years in Readers grade along experience in educational administration). OR

		<p>Comparable experience in research establishment and/or other institution of higher Education. 15 years of administrative experience out of which 8 years as Deputy Registrar or an equivalent post.</p> <p>Preference will be given to those having experience of various functions of conduct of Examinations, including evaluation, compilation of result and declaration thereof at large organizational level.</p>
2	Librarian	<p>i. A Master's Degree in Library Science / Information Science with at least 55% marks or its equivalent grade for 55% where grading system is practised.</p> <p>ii. A Ph.D. degree in the above discipline and / or allied discipline with consistently good academic record.</p> <p>iii. A minimum 15 years of teaching/ librarian experience of which at least 05 years experience as a deputy librarian in a University Library or 10 years experience as Asst. Librarian in the University or as College Librarian.</p> <p>iv. Evidence of innovative library service and organization of published work and ICT modernization of library. Evidence of published work with a minimum of 05 books and / or publication in indexed/ ISBN/ ISSN numbered journals / books and University developed ISBN/ ISS numbered/ list of journals hosted on the website of the concerned University.</p> <p>v. A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS) developed by UGC.</p>
3	Finance Officer	<p>i). CA/MBA Finance from a reputed institution.</p> <p>ii). At least 5 years experience in financial management.</p>
4.	Executive Engineer	Recognized degree in Civil Engineering or equivalent qualification. Minimum experiences of 10 years against a post not below the rank of Assistant Engineer.
5.	Junior Engineer	<p>Civil/Public Health- He must have passed 3 years Diploma in Civil Engineering from recognised Polytechnic/Institution.</p> <p>Electrical -He must have passed 3 years Diploma in Civil Engineering. From recognised Polytechnic/Institution.</p>
6.	Assistant	<p>i) Bachelor degree with at least 50% marks or Master degree with at least 45%</p> <p>ii) 05 years office experience from the University/ College / Education Institution / Govt./ Semi Govt./ PSU/ Corporations.</p>
7.	Sr. Scale Stenographer	<p>i) At least 50% marks in Graduation with 100 words per minute speed in English Shorthand and ability to transcript the same at the speed of 20 words per minute.</p> <p>or</p> <p>Hindi Shorthand at 80 words per minute and Transcription thereof at 15 words per minute with up to 4% mistakes.</p> <p>ii) Knowledge of Computer. Candidates are required to qualify the test at the speed of 8000 depressions per hour in MS Word.</p> <p>iii) One year experience as Jr. Scale Stenographer of University/ Colleges / Education Institution / Govt./ Semi</p>

		Govt./ PSU/ Corporations.
8.	Head Draftsman (Civil)	Three years diploma Course in a Civil Engg. From a polytechnic recognized by the State Govt. or a certificate in Draftsman Course awarded by the State Govt. for Technical Education or from any other recognized Institution with 5 years experience as Assistant Draftsman in a firm of Civil Engineering of repute or a semiGovt./Govt.Deptt. Should be capable of estimating the cost of road work and building work including multi-storey R.C.C structures from Architect drawing. Should be able to make simple calculations for design of small span of roof, slabs, beams and Lintels in RCC and design minor structures, prepare neat drawing of buildings and structural details, from sketches and also be able to prepare cost analysis of all kinds of Civil Engineering item involved in building construction work.
9.	Draftsman (Civil)	Diploma in Civil Engineering or Certificate in Draftsman ship awarded by the State Board of technical Education or from any other recognized institution with 5 years experience as Civil draftsman which is relax able by two years in suitable cases.
10.	Divisional Accountant	i) Master degree with at least 50% marks or Bachelor Degree with at least 60% marks and ii) At least 05 years experience of checking/ preparation of the construction bills, preparation and maintenance of accounts as per PWD rules of the University/ Colleges/ Educational Institutions/ Govt./Semi Govt./ PSU/ Corporations.
11.	Junior Scale Stenographer	i) At least 50% marks in Graduation. ii) Candidate will have to qualify a skill test with 100 words per minutes in English Shorthand and ability to transcript the same at the speed of 20 words per minute or Hindi Shorthand at the speed of 80 words per minute and ability to Transcript thereof at 15 words per minute with up to 8% mistakes.
12.	Driver	Heavy Transport Vehicle Drivers i) Matric with Hindi or Sanskrit. ii) Heavy Transport Vehicle Driving License. iii) 03 years experience in driving heavy vehicles in a University/ Colleges/ Educational Institutions/ Govt./Semi Govt./ PSU/ Corporations. (Light Transport Vehicle Drivers) i) Matric with Hindi or Sanskrit. ii) Light Transport Vehicle Driving License. iii) 03 years experience in driving light vehicles in a University/ Colleges/ Educational Institutions/ Govt./Semi Govt./ PSU/ Corporations.
13.	Clerk	Graduate with 50 % marks. The Candidate is required to qualify the written test as well as computer typing test at the speed of 30/25 words in English/Hindi per minute and computer test at the speed of 8000 depressions per

		hour in MS Word.
14.	Steno Typist-cum-Clerk	i) At least 1st Class Graduate. ii) Candidate will have to qualify a skill test with 80 words per minutes in English Shorthand and ability to transcript the same at the speed of 15 words per minute. iii) Candidate will have to qualify a written test and typing test at the speed of 30/25 words in English/Hindi per minute and computer test at the speed of 8000 depressions per hour in MS Word.
15.	Lab Attendant	i) 10+2 with Science with 50% marks. ii) Knowledge of Hindi/Sanskrit up to Matric standard
16.	Hostel Attendant	10+2 pass.
17.	Account Clerk	i) At least 1 st class B.Com. Proficiency in use of computers suitable test may be conducted to short list candidates for the interview.
18	Technical Assistant-	i) First class 3 years Diploma in CSE/IT from State Technical Board OR equivalent OR B. Tech. in CSE/IT with at least 50% marks OR B.Sc. Computer Science with at least 60% marks
19	Superintendent	Master degree with 50% marks Or Bachelor degree with at least 60% marks and 5 years office experience as Assistant from the University /Colleges/Educational institutions /Govt./Semi Govt./PSU/Corporations
20	Section Officer-HRDC	i).Bachelors Degree with at least 60% marks OR Master degree with 55% marks Or Bachelor degree with at least 60% marks ii). and 5 years office experience as Assistant from the University /Colleges/Educational institutions /Govt./Semi Govt./PSU/Corporations
21	Librarian-HRDC	M.Lib with minimum 50 % marks and knowledge of computer with five years Library experience.
22	Technical Officer (ICT)-HRDC Temporary but likely to continue under UGC scheme	ME/M. Tech. CSE/IT with 60 % of marks with minimum five years experience. (University/Training centre Govt Experience will be preferred).
23	Assistant Registrar	Good academic record plus Master's degree with at least 55% of the marks or its equivalent grade of B in the UGC seven point scale (For determining good academic record a candidate should either have average of 55% marks in two of the three examination (Not below matric or equivalent) prior to Master Degree or 50% marks in each of these two examinations separately).
24	Computer Assistant	B.Sc. (Computer Science) or 03 years diploma in CSE/IT/ECE from State technical Board or equivalent or B. Tech. in (CSE/IT/ECE) with 60% marks.
25	Sr. Lib Assistant	i) Master of Library & Information Science with 55% marks/ ii) PGDCA or equivalent Diploma/Degree
26	Lib Attendant	10+2 with at least 60% marks and neat hand writing of Hindi & English
27	Technical Assistant	B. Sc. (Computer Science) or First Class 3 years

		Diploma in CSE/IT/ECE from State Technical Board or equivalent or B. Tech in CSE/IT/ECE
28	Clerk-cum-DEO	Graduate with 50 % marks. The Candidate is required to qualify the written test as well as computer typing test at the speed of 30/25 words in English/Hindi per minute and computer test at the speed of 8000 depressions per hour in MS Word.

BPS MAHILA VISHWAVIDYALAYA KHANPUR KALAN

Extract of Resolution No.8 of the 57th meeting of Executive Council held on 05/02/2018.

8. Considered the validity of advertisement being issued by the University from time to time.

BPSMV has no guidelines regarding completion period of the whole process of recruitment after the advertisement. The issue was discussed in the house and some members pointed out that six months' validity is adopted by the University on the analogy of MDU, Rohtak. After detailed deliberations, the House resolved that the process of recruitment for teaching and non- teaching posts already advertised by the University be completed within three months, otherwise, all the advertised posts will be treated lapsed and require to be advertised afresh. However, it may not be treated as precedent in future.

It was further resolved that in future the validity of advertisement in the University shall be for one year.

[action by A.R. ET]





Chms
3791
22/1/20

70 Annexure-32
B.P.S. MAHILA VISHWAVIDYALAY

(A State University Recognized Under Sec. 2 (F) and 12 (B) of the UGC Act 1956)

KHANPUR KALAN (SONEPAT)

(NP-21)

Date

F.P.P.

As confirmed from the Establishment (Non-Teaching), the post under reference inter alia was advertised on 16.01.2019 and the closing date thereof was 07.02.2019. However, as per resolution No. 8 of Executive Council of BPSMV, Khanpur Kalan held on 05.02.2018, the validity of any advertisement in BPSMV, Khanpur Kalan is one year.

Now, to avoid any legal complication at a later stage, it is requested that the issue regarding the validity of one year of the present advertisement is to be reckoned from the date of advertisement or from the closing date of advertisement, may be got clarified from the Establishment. The opinion of the Nodal Officer (Legal) may also be necessitated over the issue.

Submitted for consideration, please.

[Signature]
18/1/2020
Private Secretary

Hon'ble Vice-Chancellor

For comments on PRIORIT

[Signature]
20/01/2020

कुलपति

N.O.(L)

Ref. to orders of HVC at above, undersigned
Comments are as follows:-

1. That the Executive Council in its 57th meeting held on 05.02.2018 ~~and~~ vide resolution 8 resolved "that in future the validity of advertisement in the University shall be for one year" (PUC)
2. That a bare perusal of the above resolution reveals that prior to the resolution the University had no guidelines regarding completion period of recruitment after

3. That the observation in the previous... critical to decide the present issue. The observation of the executive council is in contrast to the resolution because the E.C. decided the validity of advertisement rather than resolving to decide period of completion of the whole process of recruitment after the advertisement.
4. That literal meaning of the resolution clearly stipulate that in future the validity of advertisement shall be one year meaning thereby the advertisement validity shall be one year from the date of advertisement rather than after the last date of advertisement.
- Submitted for kind consideration & further orders, please.

3706
C/MS-379/618/20
LC-3445
22/1/20

HVC

कृपया चर्चा करें।

2/22/01/20
4-3:00 PM
24/1/20

कृपया/कृपया

कृपया/कृपया
23/1/2020
कृपया/कृपया

104/08/20
3:15 PM
26/2/20

कृपया विधि अधिकारी के साथ चर्चा की अनुमति दें।

HVC

अवस्था

11/8/2020

48-535
9/10/20

HVC

कृपया/कृपया
05/8/2020

Discussed. Are there some other options also?

8/10/2020

WOLL)



B.P.S. MAHILA⁷² VISHWAVIDYALAY
(A State University Recognized Under Sec. 2 (F) and 12 (B) of the UGC Act 1956)
KHANPUR KALAN (SONEPAT)

Date

Ref. to orders of Lt. Registrar at pre-
the other options are as follows:-

1. That the matter may be referred to the Executive Council for their final decision in the matter including seeking extension, if any.
 2. That all possible interpretations also be put up before EC.
- submitted for kind cons.

Please.

~~Lt. Registrar~~

LGR-535

CF- 3702
3706

Reg/13/10/20

CF Recd 2:50 PM

Reg/1
3



B.P.S. MAHILA VISHWAVIDYALA

(A State University Recognized Under Sec. 2 (F) and 12 (B) of the UGC Act 1956)

KHANPUR KALAN (SONEPAT)

from pre page. -

Date

It is submitted that as per record the total amount (cash and DD) for application fee of different posts as received from D.R. Establishment Non-Teaching Branch vide advt. No. RO/01/Jan./2019 has been checked and found as under:-

1. Total amount received in the shape of cash and demand draft is Rs. = 6238746-00
2. Demand draft returned to D.R. Establishment/Concerned Bank Rs. = 60535-00
3. Double entries amount has been shown in the lists provided by D.R. ENT Branch Rs. = 22,252-00
4. The Net amount received in the Accounts Branch through D.R. Establishment Branch is Rs. = 6156959-00

Ar.
9/10/20

A.R./Fin

G.O

Pannay
9/10/20

Submitted for information
and further.

for
9/10
(Kuldeep Singh)

Information as sought has
been prepared above & submitted
for kind consideration.

Registrar

Notice/Advertisement may be sent
for withdrawal of under
reference advertisement for kind
approval please.

CF

CFMS-3160(20)
Aut D-9-10-20
9/9/10/20
3/20/14

The final verified amount received by the University mentioned at 'X' by FO is submitted for kind information please.

Vc/14/X/20

16/10/20

44K-593
20/10/20

H/r

13/10/2020

Put up some alternative options after discussion with the N.O.(C) and or University advocate to fructify the advertisement.

Reg

15/10/2020

PL discuss

No(C/G R)

19/10/2020

Ref. to above of HVC as above, other alternate options have been submitted on other file on lapse of the advertisement wherein it has been suggested that the matter may be referred to the E.C. for interpretation or extension of deadline of the advertisement.

Submitted for kind consideration, please.

20/10/20

U. Registrar

Plus both the files of similar nature put up.

PA

28/10/2020



- 75 -
B.P.S. MAHILA VISHWAVIDYALAYA
 (A State University Recognized Under Sec. 2 (F) and 12 (B) of the UGC Act 1956)

KHANPUR KALAN (SONEPAT)

F.P.P

Date

Reference orders of the worthy Registrar at NP-74.

Accordingly, the similar file vide CFMS N 3706 from NP-50 onward has been clubbed with a file with CFMS No. 3160, the CP from -349 to 388. has been changed Submitted please.

Javeen
28/10/2019

CFMS-3160

w/ Registrar.

Permission may be given to place in the EC in view of comment of NO (Legal) at 'X' on page.

VC/30/X/20

By 01/11/20
06/11/20

EPT/342
6/11/20

29/10/20

H. J.

Put up the draft agenda EC.

(24/10/20)
05/11/2020

Reg

DR-ENT.

6/11/2020

f.m. a. pg

11/11/20

Subst (ENT)

Manoj 10/11/2020

EN-I

Proceedings of Meeting dated: 23.12.13.

Vide - Reso No-3 dt. 18-02-2014

Foreign Service Rules

(21)

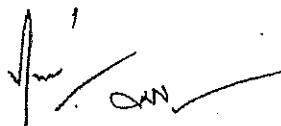
1. These rules shall be called the Bhagar Phool Singh Mahila Vishwavidyalaya Foreign Service Rules.
2. In these rules, unless the context otherwise requires
 - a) 'Foreign Service' means service on deputation with central or State Government departments, other Universities and autonomous organizations.
 - b) 'University' means BPS Mahila Vishwavidyalaya, Khanpur Kalan
 - c) 'Employee' means a confirmed, regular teaching/non-teaching employee of BPS Mahila Vishwavidyalaya, Khanpur Kalan
 - d) 'Competent Authority' means the appointing authority of employee.
3. Only confirmed employees will be allowed to go on deputation and deputation is generally required by the borrowing institution.
4. Deputation is allowed on equal or higher post.
5. No employee shall be sent on Foreign Service against his/her will.
6. The competent authority may sanction employment on Foreign Service on such term and conditions, if any, in accordance with these Rules as it may like to specify.
7. Period of Deputation/ Foreign Service

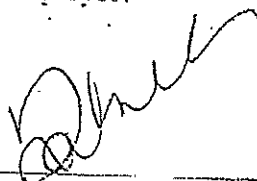
Period of Foreign Service deputation shall initially be sanctioned for a period of one year which may be further extended but not more than one year at a time.

Provided that the competent authority may extend the deputation upto a maximum period of 5 years in very exceptional circumstances. The benefit of foreign service for purposes of promotion under C.A.S. will, however, be limited only for a period not exceeding three years.

Provided further that the period spent on deputation on other than teaching/research assignment, will not be counted for determining the eligibility for promotion under Career Advancement Scheme by the Teaching Staff.

Provided that in no case the period of deputation and extraordinary leave (without pay) for joining any other institution shall exceed 5 years during the whole tenure of service of an employee.







- (28)
- 1) The competent authority may, however, recall an employee before the expiry of the period of deputation, if the exigencies require so.

Similarly, the foreign employer may also make a request to the parent university to recall the concerned employee from deputation.

8. The employee, who proceeds on deputation, shall opt for the pay either of the present post deputation allowances or the pay scale of the borrowing institution.

9. Pay:

Option for scale of present post with University or borrowing institution.

An employee joining foreign service will get his pay fixed in the pay scales of the post in foreign service under its normal rules, or will continue to draw the same pay and allowances as in the parent University.

During the period of deputation the employee will get his/her pay fixed on the deputation post in accordance with the Haryana Govt. circular letter No. 6344-5FR-1-74-1666 dated the 5th December 1974 as modified from time to time.

10. Dearness Allowance:

i. When employee opts for scale of present post of parent University

During the period of deputation, the employee will be entitled to dearness allowance and additional dearness allowance, if any, under the rules of the parent university.

ii) When employee opts for scale of borrowing institution

During the period of deputation the employee will be entitled to dearness allowance/additional dearness allowance, if any under the rules of borrowing institution/foreign employer.

11. Allowances

All allowance such as children education allowance, HRA, Fixed Medical Allowance, Conveyance Allowance etc. will be regulated under the rules of the borrowing/foreign employer.

[Signature]

[Signature]

[Signature]

[Signature]

(29)

12. **Joining Time Pay and Transfer T.A.-**

The employee on deputation will be entitled to joining time pay and & transfer T.A. on joining the post on deputation and on repatriation to the parent university under the rules of the Govt /Autonomous body. The expenditure on this account will be borne by the borrowing Government/foreign employer.

13. **Travelling Allowance:**

T.A., for journey on duty during the period of deputation, will be regulated under the rules of the foreign employer to which the employees proceed on deputation.

14. **Leave, Salary and Pension contribution**

During the period of deputation, the employee will continue to be governed by the leave salary and pension contribution Rules of the parent University as applicable to him/her before such deputation.

The contribution for leave, salary and pension will be regulated under the rules contained in Appendix 3 to Accounts Code Vol.1

- 1) The borrowing Institution, individual shall pay leave Salary and Pension contribution to the University within 15 days from the end of each financial year or at the end of foreign service, failing which penal interest will be charged as per rule 10.12 of CSR Vol.1, Part 1.

(Rates of leave salary and pension contribution will be calculated by the parent university in accordance with the provisions contained in annexure-B&C of the Punjab Civil Services Rules, Vol-1, Part1)

15. **Leave Travel Concession:**

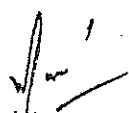

The employee on deputation will be entitled to leave travel concession under the rules of the parent University as amended from time to time and cost thereof will be borne by the borrowing institution/foreign employer.

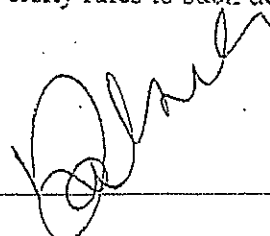
16. **Leave:**

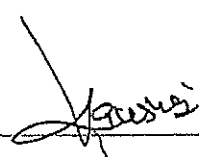
To be regulated under the rules of the parent University.

17. **Medical Reimbursement:**

The employee on deputation will be entitled for concessions under the rules of borrowing foreign employer. The borrowing institution may, however, if they so desire apply the University rules to such deputationist.





18. **Provident Fund**

During the period of deputation, the employee will continue to subscribe the requisite percentage of the pay drawn by him/her to the provident fund of the parent University.

19. **Disability Leave:**

The payment of leave salary, in respect of disability incurred during foreign services, shall be made by the borrowing/foreign employer till the date of expiry of deputation period.

20. **Residential Accommodation & other benefits**

The employee on deputation will be entitled to residential accommodation or other benefits according to the rules of the borrowing foreign employer.

21. **Commencement of deputation:**

The deputation period will commence on the date on which he relinquishes the charge of his/her post under the university and end on the date on which he/she assumes charge of the post in the University.

22. **Group Insurance Scheme benefits:**

The employee will continue to subscribe to the Group Insurance Scheme. The foreign employer shall effect recovery of the usual subscription from the pay of the employee regularly and remit the same every month in the parent University. In case of delay/default the foreign employer will deposit the arrears of subscription alongwith interest at the rate prescribed in the scheme.

23. The foreign employer shall deduct the employee's contribution towards Employee's Welfare Fund as per rules of the University as in force from time to time and remit the same to the university.

24. The period spent by the employee on deputation shall count for increment.

25. The competent authority may, subject to the approval of the Executive Council, relax any provision in these Rules for reasons to be recorded in writing.

26. In case of any ambiguity the decision of the Appointing authority will be final and binding on all the employees and the borrowing institution/foreign employer.

27. Where these rules are silent about any provisions the University regulations as framed from time to time will be applicable.

(Vimal Joshi)
HOD Laws

(Sanket Vij)
Associate Professor

(V.K. Kaushik)
Finance Officer

(A.N. Sharma)
A.R. Estt.

KADDAM MULTI SPECIALITY HOSPITAL

NAME: PREM KUMARI		AGE: 61 YRS	SEX: FEMALE
REF BY: NEUROSURGERY	UIN: 11670	DATE: 05.01.2022	
DEPARTMENT OF RADIOIMAGING & DIAGNOSIS			

Protocol- Serial transaxial thin sections were taken from base of skull to apex.
Clinical Information- h/o Head injury x 4 months ago, c/o loss of consciousness.
Comparison- None.
Findings-

- No e/o parenchymal or intraventricular hemorrhage is noted.
- Cerebral parenchyma appears normal in attenuation.
- Bilateral basal ganglia and thalami appear normal.
- Supratentorial ventricular system appears normal.
- No mid line shift seen.
- Posterior fossa structures including the 4th ventricle appear normal.
- No extra-axial collection seen.
- Fracture of lateral wall of left orbit noted.
- Fracture of left zygomatic arch noted.

Impression:

- Fracture of lateral wall of left orbit.
- Fracture of left zygomatic arch.
- No intracranial hemorrhage noted.

Please correlate clinically.

[Signature]
DR RAJAT GAUBA
 Radiologist (DMRD, DNB)

100

Figure 1. The effect of the concentration of the H_2O_2 solution on the amount of the released H_2O_2 from the H_2O_2 -loaded hydrogel. The amount of the released H_2O_2 was measured by the amount of the released H_2O_2 from the H_2O_2 -loaded hydrogel.

1994年12月

1. The first group of people who are not in the labor force are those who are not in the labor force for any reason. This group includes people who are not in the labor force because they are not in the labor force for any reason. This group includes people who are not in the labor force because they are not in the labor force for any reason.

Form 1-1-22

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Journal of Management Inquiry 18(6) 709-724
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蘇子瞻

Da: 44-11072

Figure 1. Schematic representation of the experimental design. The subjects were divided into two groups: the control group (CG) and the experimental group (EG). The CG was divided into two subgroups: the control group (CG) and the control group (CG). The EG was divided into two subgroups: the experimental group (EG) and the experimental group (EG). The subjects were divided into two groups: the control group (CG) and the experimental group (EG). The CG was divided into two subgroups: the control group (CG) and the control group (CG). The EG was divided into two subgroups: the experimental group (EG) and the experimental group (EG).

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KADDAM MULTISPECIALITY HOSPITAL

JMD
 OPD No 48016
 Today No 23
 Date 05/01/2021 12:40
 Patient General

Dr. P.K. Anand
 MBBS, MS (Genl)
 1988

Present History

Past History

Provisional Diagnosis

Clinical Features & Investigations

Q. Pain in left
 chest.

Logg

Zone 1B

Orthopedics
 Evening OPD (6-7 PM)
 Prior Appointment
 Next Visit / Follow up

0	2	4	6	8	10
MEDICINE			STRENGTH		
				DIET	LABORATORY

- Pain in
 chest
 - Pain in
 chest

40-50

Venous Engorgement

5

Hospital, Near Bus Stand, Bhivani-127021 (Hry.), Ph. 01664-244111, M. 9518303323. E-mail: info@kaddamhospitals.com

C-ENT/P/414
21/3/22.

21/3/22

Annex-35

HARYANA RAJ BHAVAN
NOTIFICATION

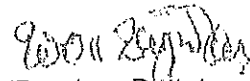
No.HRB-UA-28(1)-2022/ 1913

Dated Chandigarh the 14th March, 2022

Consequent upon the recommendation of the Government of Haryana in exercise of the powers conferred upon me by sub-section (1), (1A) & (3) of Section 11 of Bhagat Phool Singh Mahila Vishwavidyalaya Act, 2006, I, Bandaru Dattatraya, Governor of Haryana and Chancellor of Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan, Sonapat, hereby appoint Prof. Sudesh Chikara as Vice-Chancellor, Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan, Sonapat, for a period of three years or till she attains the age of 68 years whichever is earlier with effect from the date she assumes the charge of her office.

Terms & conditions of the appointment will be determined on the advice of the State Government later on

Dated, Chandigarh
the 14th March, 2022


(Bandaru Dattatraya)
Governor, Haryana and Chancellor,
Bhagat Phool Singh Mahila Vishwavidyalaya,
Khanpur Kalan, Sonapat


Endst. No. HRB-UA-38(1)-2022/ 1919

Dated Chandigarh the 14th March, 2022


A copy each is forwarded to the following for information and necessary action:-

1. Additional Principal Secretary to Chief Minister, Haryana
(for the kind information of Hon'ble Chief Minister)
2. Senior Secretary to Higher Education Minister, Haryana
(for the kind information of Hon'ble Higher Education Minister)
3. Additional Chief Secretary to Govt. Haryana, Higher Education Department
Chandigarh.
4. Director General, Higher Education, Haryana, Shiksha Sadan, Sector-6
Panchkula.
5. Vice-Chancellor (Additional Charge), Bhagat Phool Singh Mahila
Vishwavidyalaya, Khanpur Kalan, Sonapat.
6. Registrar, Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan,
Sonapat.
7. Prof. Sudesh Chikara.

Regd. ✓



A.R.(ENT/1)


Endst. No. HRB-UA-38(1)-2022/

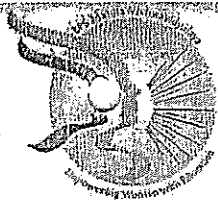

Secretary to Governor, Haryana

Dated Chandigarh the 14th March, 2022

A copy is forwarded to the Controller, Printing and Stationery, Haryana (Manu Text Book Press, Haryana Government), Press Building Sector - 6, Panchkula, Haryana publishing the notification in the next issue of the Haryana Government Gazette.


EN I


Secretary to Governor, Haryana



-1-
Annexure - 36
BHAGAT PHOOL SINGH MAHILA VISHWAVIDYALAYA, 08/03/22
C.F.-148
08/03/22
KHANPUR KALAN (SONEPAT)

In compliance with the orders of the Hon'ble Governor of Haryana and Chancellor, Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan issued by the Secretary to Governor vide Haryana Raj Bhavan Notification No. HRB-UA-28(1)-2022/1920 dated 04.03.2022, I hereby assume the charge of the office of Vice-Chancellor, BPS Mahila Vishwavidyalaya, Khanpur Kalan w.e.f. 05.03.2022 (Forenoon).

Reg. 8/3/22
ENT/83
9/3/22

Dated: 05.03.2022
BPSMV, Khanpur Kalan

(Prof. Sudesh Chhikara)
Vice-Chancellor

Endst No. BPSMV/VC/22/40 Dated 05.03.2022

A copy of the above is forwarded to the following for information and necessary action:

1. Secretary to Governor, Haryana, Haryana Raj Bhavan, Chandigarh (for kind information of Hon'ble Governor-Chancellor) Haryana Raj Bhavan, Chandigarh
2. Additional Principal Secretary to Chief Minister, Haryana, (for the kind information of Hon'ble Chief Minister of Haryana).
3. Senior Secretary to Education Minister, Haryana (for the kind information of Hon'ble Education Minister of Haryana).
4. Additional Chief Secretary to Govt. Haryana, Higher Education Department, Chandigarh.
5. Director General, Higher Education, Haryana, Siksha Sadan, Panchkula.
6. Secretary to Vice-Chancellor, Kurukshetra University, Kurukshetra (for kind information of Vice-Chancellor) Kurukshetra University, Kurukshetra.
7. PA to Vice-Chancellor, DCRUST, Murthal (for kind information of Vice-Chancellor) DCRUST, Murthal, Sonipat.
- ✓ 8. Registrar, BPS Mahila Vishwavidyalaya, Khanpur Kalan, Sonipat.

Dated: 05.03.2022
BPSMV, Khanpur Kalan

(Prof. Sudesh Chhikara)
Vice-Chancellor

A.R.(ENT)

8/3/22

Please open a file of HVC

10/3

112

Dr. Ritu Bajaj
Registrar



भगत फूल सिंह महिला विश्वविद्यालय
खानपुर कलां, सोनीपत, हरियाणा - 131305
Bhagat Phool Singh Mahila Vishwavidyalaya
Khanpur Kalan, Sonapat, Haryana - 131305
Tel. No: 01263-283038 (O), 01263-283154 (Fax)
E-mail : registrar@bpswomenuniversity.ac.in
Website : www.bpswomenuniversity.ac.in

Ref: BPSMR/Rg/17/3939

Dated: - 17-10-2017

Dear,

Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan came into existence on 14.08.2006 through Haryana Act- 31 of 2006. There is one post of Executive Engineer and one post of SDE sanctioned by the State Govt. For one reason or the other, the University has not been able to fill up these posts on regular basis. Although the University has re-employed a retired person as Executive Engineer and one Junior Engineer has been given temporary charge of Sub Divisional Engineer. This arrangement is not working upto the desired expectations.

The matter has been considered by the Vice-Chancellor and it has been decided that the University may secure the services of one Executive Engineer (Civil) and one Sub Divisional Engineer (Civil) on deputation from the State Govt.

In view of the above, you are requested kindly to spare the services of one Executive Engineer (Civil) and one Sub Divisional Engineer (Civil) from your Department on usual terms & conditions of deputation. I may mention that our requirement is urgent. Therefore an early action in the matter will be highly appreciated.

Yours sincerely,

(RITU BAJAJ)

Shri Alok Nigam, I.A.S.
Additional Chief Secretary to Govt. Haryana,
PWD (B&R) & Architecture Department,
R. No.306, New Secretariat, Sect-17,
Chandigarh

VIRENDER SINGH MANN FIE, C Eng.

Father's Name: Sh. Balwant Singh Mann

Designation: Director Technical

Organisation: Dakshin Haryana Bijli Vitian Nigam, Hisar, Haryana

Date of Birth: 15th March, 1964

Appointments

- Appointed as Director Technical on 14th January 2021 in DHBVN by Hon'ble Governor of Haryana and joined on 15th January 2021.
- Appointed as Assistant Engineer (AE) in erstwhile Haryana State Electricity Board (HSEB) in August 1986 with one year training as GTA.

Promotions

Sr. No.	Promoted As	Year	Organisation
1.	Assistant Executive Engineer (AEE)	Nov. 1993	HSEB
2.	Executive Engineer (XEN)	June 2006	UHBVN (erstwhile HSEB)
3.	Superintending Engineer	Nov. 2012	UHBVN
4.	Chief Engineer	May 2018	UHBVN

Experience

- Director Technical DHBVN (One year):**
 - At present I am working as Director/Projects in DHBVN, monitoring the working of CE/MM (Material Management), CE/PD&C (Planning, Design and Construction) and CE/SCP (Smart City Project) of Gurugram.
- Chief Engineer (C.E.) (About 3 years):**
 - Served as Chief Engineer/Operation Rohtak Zone (having jurisdiction of Rohtak, Panipat, Sonipat and Jhajjar circles) for about three years till my appointment as Director Technical DHBVN.
- Superintending Engineer (S.E.) (5.5 years):**
 - Served as SE/Operation (Distribution System of UHBVN) for about 4.5 years at Rohtak, Kurukshetra, Panipat and Sonipat circles.
 - Served as Chairman of Consumer Grievances Redressal Forum (CGRF) of UHBVN for about 8 months and as SE/Commercial at Head Office, Panchkula for about 6 months.
- Executive Engineer (XEN) (6.5 years):**
 - Worked as XEN/Operation (Distribution System of UHBVN) for about two years.
 - Worked as XEN/M&P (Metering & Protection) for five months.
 - Worked as XEN/Construction in construction wing of UHBVN for about four years.
- Assistant Executive Engineer (AEE) (13 years):**
 - Worked as AEE/Operation (Distribution system of UHBVN) in different Sub-Divisions for three years.
 - Worked as AEE/M&P (Metering and Protection) for two years.
 - Worked as Senior Sub-Station Engineer (SSE) at 132 KV Sub-Stations for Six years in erstwhile HSEB.
 - Worked in Store organisation as AEE/Store for one year.
 - Also worked as Assistant Director Vigilance (ADV) in Vigilance Wing of HSEB for one year.

6. Assistant Engineer (AE) (7 years):

- Worked in Panipat Thermal Power Station HSEB (Now HPGCL) for about 5 years in operation of the Plant.
- Worked as SDO/Operation (Distribution System of HSEB) for two years.

Educational Qualifications

Sr. No.	Qualification	Name of School/College	Board/ University	Year of Passing
1.	LLB	Kurukshetra University, Kurukshetra, Haryana	Kurukshetra University, Kurukshetra	1996
2.	B.E.	SVR College of Engg. & Tech., Surat, Gujarat	South Gujarat University	1986
3.	12th	Sainik School, Kunjpura, Karnal, Haryana	CBSE	1981
4.	10th	Sainik School, Kunjpura, Karnal, Haryana	CBSE	1979

Training undergone under services

Various training programs had been attended during my entire service but only few of these are being highlighted:

- Short-term training course in Citizen and Administration conducted by Haryana Institute of Public Administration in December 1992.
- Training on "O&M of Power and Distribution Transformers" conducted by National Power Training Institute Bangalore in March 2007.
- Under the Distribution Reform, Upgrades and Management (DRUM) training programme on "Best Practices in Distribution Loss Reduction" was completed in November 2007 conducted by Yashwantrao Chavan Academy of Development Administration, Pune.
- Participated in National Convention on the Right to Information Act 2005 conducted by Institute of Public Administration Bangalore in February-March 2008.
- Participated in the "Management Development Programme" on "Leadership and Team Building" conducted by Indian Institute of Management (IIM), Calcutta in December 2018.

Recognition of service:

- During the DRUM training programme on Distribution Loss Reduction (DLR) at Pune was conferred the honour of "Participants Representative" for this course conducted by Yashwantrao Chavan Academy of Development Administration, Pune.
- Awarded Certificate in recognition of outstanding performance as Superintending Engineer/Operation Circle UHBVN, Panipat in F.Y. 2017-18 by Chairman-cum-Managing Director of UHBVN.

Virender Singh Mann FIE, C Eng.
Director/Projects
DHBVN, Hisar

68th Meeting of EC dated 21/5/2021

19. To consider & approve the recommendations of the Screening-cum-Evaluation Committee for grant of AGP Rs. 8000/- under CAS to Dr. Deepali Mathur, Assistant Professor, Department of Social Work in the pay scale of Rs. 15,600-39,100+8000 on successful completion of five years service in AGP 7000/- in light of UGC guidelines received through the State Govt. vide memo No. KW-7/18-2009 C-IV(3) dated 21.07.2011.

The House approved the above recommendations of the Screening cum Evaluation Committee to grant of AGP Rs. 8000/- under CAS to Dr. Deepali Mathur, Assistant Professor.

20. To consider and approve the recommendations of the Screening-cum-Evaluation Committee held on 12.04.2021 for grant of AGP Rs. 8000/- under CAS to Dr. Bhupinder Singh, Assistant Professor, Department of Basic & Applied Sciences, BPSMV, Khanpur Kalan in the pay scale of Rs. 15600-39100 on successful completion of five years of service in AGP Rs. 7000/- in light of UGC guidelines received from State Govt. vide Memo No. KW-7/18-2009 C-IV (3) dated 21.07.2011.

The House approved the above recommendations of the Screening cum Evaluation Committee to grant of AGP Rs. 8000/- under CAS to Dr. Bhupinder Singh, Assistant Professor.

21. To consider the Enquiry Report submitted by Sh. T.K. Sharma, IAS (Retd), who was appointed as Enquiry Officer by the Hon'ble Vice-Chancellor to find out the erring official responsible for missing of record of the application filed by Sh. Sultan Singh in the RTI appeal case no. 2782 of 2019 before the State Information Commission, Haryana

It was found that the report of the enquiry committee has not been attached with the agenda. Hence, the agenda is withdrawn and further resolved that the same be put up before the next EC with the Enquiry committee report and other details of the case.

22. To consider & approve the revised income & expenditure for the year 2020-21 & budget estimates for the year 2021-22 recommended by the Finance Committee in its meeting held on 03/05/2021.

Considered and approved. It was also resolved that all the accounts of the University be updated and maintained as per Govt norms.

23. To consider and approve the amendment in Clause 1 & 2 of Chapter XVIII of University Calendar Volume III regarding maximum age limit from 65 to 70 years on the analogy of EC resolution of MDU Rohtak and other sister universities, for engagement of non-teaching employees on contract basis after superannuation.

Considered and approved.

Agenda

Dr. Ritu Bajaj
Registrar



भगत फूल सिंह महिला विश्वविद्यालय
खानपुर कलां, सोनीपत, हरियाणा - 131305
Bhagat Phool Singh Mahila Vishwavidyalaya
Khanpur Kalan, Sonapat, Haryana - 131305
Tel. No: 01263-283038 (O), 01263-283154 (Fax)
E-mail : registrar@bpswomenuniversity.ac.in
Website : www.bpswomenuniversity.ac.in
Ref: BPS/17/10/3439

Dated: - 17-10-2017

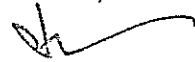
Dear,

Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan came into existence on 14.08.2006 through Haryana Act- 31 of 2006. There is one post of Executive Engineer and one post of SDE sanctioned by the State Govt. For one reason or the other, the University has not been able to fill up these posts on regular basis. Although the University has re-employed a retired person as Executive Engineer and one Junior Engineer has been given temporary charge of Sub Divisional Engineer. This arrangement is not working upto the desired expectations.

The matter has been considered by the Vice-Chancellor and it has been decided that the University may secure the services of one Executive Engineer (Civil) and one Sub Divisional Engineer (Civil) on deputation from the State Govt.

In view of the above, you are requested kindly to spare the services of one Executive Engineer (Civil) and one Sub Divisional Engineer (Civil) from your Department on usual terms & conditions of deputation. I may mention that our requirement is urgent. Therefore an early action in the matter will be highly appreciated.

Yours sincerely,


(RITU BAJAJ)
19/10/17

Shri Alok Nigam, I.A.S.
Additional Chief Secretary to Govt. Haryana,
PWD (B&R) & Architecture Department,
R. No.306, New Secretariat, Sect-17,
Chandigarh

Annex - 41

Dr. Ravinder Singh Malik

BE (HONS), LLB, PhD (Structures)
XEN (Retd) FIV, MISSE

Malik Sada
558/30, Azad Nagar
Kurukshetra, (Haryana)

To,

Registrar,
BPSM Vishvavidyalaya,
Khanpur Kalan, Sonapat.

Sub : Empanelment of Structural / Civil Engg Consultant

Madam,

It is understood that BPSM Vishvavidyalaya requires services of consultants in the field of Civil Engineering including Structural Engineering from time to time. I am a qualified Civil/ Structural Engineer with 48 years of field and design experience in Structures of various kinds, drainage management and quality checking.

I am interested in serving the University as a consultant in the field of Civil Engineering. Kindly empanel me for the purpose. My bio-data is being attached for consideration.

Thanking You.


(Dr. Ravinder Singh Malik)

-118-

Curriculum Vitae / Biodata

Name : Dr. Ravinder Singh Malik

Father's Name : Sh. Inder Dutt

Date of Birth : May 1st 1954



Qualifications :

1. Higher secondary CBSE, New Delhi in 1970
2. Diploma in Civil Engg, HS Tech. Edn. Board in 1973
3. BE (Honours) in Civil Engineering, REC, Kurukshetra in 1985.
4. LLB (Professional), Kurukshetra University, Kurukshetra in 1992.
5. Foundation course in STAAD/pro., CADD centre, Kurukshetra in 2007
6. PhD in Structural Engg. in Oct 2017, National Institute of Technology, Kurukshetra with title of the thesis, "Seismic Response of Braced and Shear Wall RCC Framed Buildings."
(List of published papers attached)

- Memberships etc.
1. Guest Faculty, Haryana Irrigation Research and Management Institute, Kurukshetra since 2012 and delivered a number of lectures on the topics of Irrigation engineering, PWD code, specifications etc.
 2. Authored a book on departmental professional examination for irrigation engineers of Haryana

3. Fellow Institution of Valuers, India, New Delhi (FIV)
4. Member Indian Society of Structural Engineers (MISSE)
5. Registered Valuer of immovable property for IT
Deptt., GOI and Punjab National Bank
6. Proof Consultant (Structures), HSVP, Panchkula

Work Experience : Retired as Executive Engineer from Haryana Irrigation Department in 2012 after working as XEN, SDO and JE Civil for more than 38 years in the area of planning, surveying, designing and erection of Civil Engg. works including building structures, bridges, river protection works, canal structures, quality control & vigilance, research work, studies for impact of projects, third party inspections and conducted training of the departmental engineers in HIRMI. Attended a number of national and international seminars on water resources management and PIM on behalf of Haryana Irrigation Department.

Present engagement : consultant in design of structures like commercial & residential buildings, Bridges, STP etc. & third party inspections of MCs/other departments in Protech Consortium, Kurukshetra as Partner director/expert since 2015.

Correspondence Address : Malik Sadan, # 558/30, Azad Nagar,
Kurukshetra, Haryana, 136118
Email rsmalik54@gmail.com
Phone 094167-22964

LIST OF PUBLISHED PAPERS

1. Malik, R.S., Madan, S.K., and Sehgal, V.K. (2010), "Seismic Response of R.C.C. Framed Buildings with Different Brace Patterns", M R International Journal of Engineering and Technology, December 2010, Vol 2, No 2 pp 16-24.
2. Malik, R.S., Madan, S.K., and Sehgal, V.K. (2011), "Effect of Height on Seismic Response of Reinforced Cement Concrete Framed Buildings with Curtailed Shear Wall", Journal of Engineering and Technology, Jan-June 2011, Vol 1, Issue 1.
3. Malik, R.S., Madan, S.K., and Sehgal, V.K. (2011), "Seismic response of R.C.C. framed buildings with reduced braces", Journal of Engineering, Science and Management Education, Vol 4- Issue II (2011) 112-117.
4. Malik, R.S., Madan, S.K., and Sehgal, V.K. (2011), "Seismic Behaviour of R.C.C. framed buildings with Plan Irregularity and curtailed shear wall", Proceedings of the international UKIERI Concrete congress held at Dr B R Ambedkar National Institute of Technology Jalandhar, Punjab, India, on 5-8 March 2013, pp 2203-2212.
5. Malik, R.S., Madan, S.K., and Sehgal, V.K. (2011), "Seismic Behaviour of R.C.C. framed buildings with Vertical Irregularity", Proceedings of the international UKIERI Concrete congress held at Dr B R Ambedkar National Institute of Technology Jalandhar, Punjab, India, on 5-8 March 2013, pp 2213-2220.

क्रमांक
Serial No.

9

क्रमांक: 541
Roll No.
प्रत्येकमसंख्या 87-RC-236
Regd. No.

कुरुक्षेत्र - विश्वविद्यालयः

बैचलर ऑफ इंजिनियरिंग (सिविल)

इदमत्र प्रमाणीक्रियते यत् रवीन्द्र सिंह मलिक नामा/नाम्नी
श्री इन्द्र दत्त शास्त्री नामनः पुत्रः/पुत्री 7664 तमे वर्षे
रीजनल-इंजिनियरिंग-कालेज-कुरुक्षेत्रतः अस्य विश्वविद्यालयस्य परीक्षां प्रथम श्रेण्यां ससम्माने
समुत्तीर्य बैचलर-ऑफ-इंजिनियरिंग (सिविल) पदवीं प्राप्तवान्/प्राप्स्यन्ती-इति।

Kurukshetra University

Bachelor of Engineering (Civil)

This is to certify that Ravinder Singh Malik,
son/daughter of Shri. Indar Dutt Shastri, and of
the Regional Engineering College Kurukshetra, has obtained
the degree of Bachelor of Engineering (Civil) in this
University having passed the examination for the said degree
held in May, 1985, in the First Division with
Honours.

विश्वविद्यालय-मुद्राङ्कितं प्रमाणपत्रम्
Given under the seal of the University

Ravasa

कुल-सचिवः
Registrar



[Signature]

कुलपतिः
Vice-Chancellor

[Signature]

कुलाधिपतिः
Chancellor

कुरुक्षेत्रे, तिथिः जनवरी १, १९८६
Kurukshetra, Dated January 1, 1986

Application for correction in the particulars in this degree shall be entertained within three months of the date of convocation on payment of a fee of Rs. 20/- (not payable if the mistake is on the part of the University office). After the expiry of this period, only duplicate degree in short form will be issued on an application in the prescribed form accompanied by a fee of Rs. 20/.

Particulars written by

Chitra

Checked by (Full Signature)

1. *J. Nand*

2. *Sanj*

Nand
Assistant

Supdt. (Results)

Assistant Registrar (Results)

4407-100-18-3-86-K.U.P.

Exam. 20

Serial No....4378

Registration No.....

Roll No...4516

HARYANA STATE BOARD OF TECHNICAL EDUCATION



STATE BOARD DIPLOMA

SESSION 19 73

This is to certify that RAVINDER SINGH MALIK
son/daughter of Shri. INDER DUTT CHASTRI having completed the
prescribed THREE Years Diploma Course of instruction in CIVIL ENGINEERING
at the CHHOTU RAM POLYTECHNIC ROHTAK and passed the Final State Board Examination
held in MAY 1973 in the FIRST Divisions
securing 1147 Marks out of 1650 is hereby awarded
Diploma.

CHANDIGARH.
22-7-73

REGISTRAR

ADDL. DIRECTOR,
Technical Education, Haryana.

Office of the Administrator, HSVP, Panchkula
Plot No. C-3, Sector 6, Panchkula
Office Order

License No. 2

It is hereby certified that Dr. Ravinder Singh Malik, B.E. (Hons.), Malik Sadan H.No. 558, Azad Nagar, Ward No. 3, Thanesar, Kurukshetra is registered as Proof Consultant for the purpose of undertaking the work of designing of any private building in the Urban Estates of Haryana. The license is being issued under the provision of the Haryana Shehri Vikas Pradhikaran Act, 1977 for the Calendar Year 2022 **valid upto 31.12.2022.**

03rd Jan. 2022
Place: Panchkula

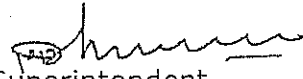
-sd-
Jagdish Sharma, IAS
Administrator, HSVP,
Panchkula

Endst No. A-4-2022/ 11897-11908

Dated: 24.1.22

A copy of the above is forwarded to following officers for information and necessary action:-

1. The Administrator, HSVP, Faridabad, Gurugram, Hisar and Rohtak.
2. The Estate Officer, HSVP, Panchkula, Ambala, Karnal, Kurukshetra, Kailthal and Jagadhari.
3. The Secretary, HSVP, Panchkula.
- ✓ 4. Dr. Ravinder Singh Malik, B.E. (Hons.), Malik Sadan H.No. 558, Azad Nagar, Ward No. 3, Thanesar, Kurukshetra.


Superintendent
for Administrator, HSVP,
Panchkula

Fellowship No. F : 21362



This Diploma of Membership

is granted to Ravinder Singh Malik

who was elected

Fellow

(Category 'Immovable Property')

of



on the 12th day of August, 2011

*In Witness where of the said Institution has
caused its Common Seal to be affixed
this 17th day of September, 2011*

[Signature]

[Signature]

President

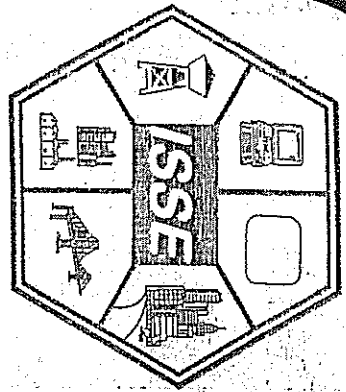
[Signature]

Member

Hon. Gen. Secretary

This Certificate is the property of the Institution and must be returned if membership ceases

(Registered under the Societies Registration Act XXI of 1860)
4, 5 & 6, Vishal Market, Mukherjee Nagar (West), Delhi - 110 009
Phone Nos.: 011-27135248, 27445169 Telefax : 011-27445257
E-mail : indianvaluer@yahoo.com, Website : www.institutionofvaluers.net



INDIAN SOCIETY OF STRUCTURAL ENGINEERS ISSE

This Certificate of Membership is conferred on
Ravinder Singh Malik

MEMBER

of

who is admitted as
Indian Society of Structural Engineers

this 2nd *day of* January 2018

Given under the seal of the Society by resolution of
the Managing Trustees.

P. R. Dondolera
Secretary

[Signature]
President

M - 1603

क्रमांक
Serial No. 904

प्रमाण
Roll No. 6/1911
प्रमाण संख्या
Sign. No. 82 AC 236

कुरुक्षेत्र - विश्वविद्यालयः

बैचलर ऑफ लॉज (प्रैक्शनल)

इदमत्र प्रमाणीक्रियते यत् रवीन्द्र सिंह नलिक नामा/कम्पनी
श्री इन्द्र दत्त झास्त्री नाम्नः पुत्रः/पुत्री १९९२ तमे वर्षे
अस्य विश्वविद्यालयस्य विधिसंकाये नियमलः वर्षप्रत्यं सन्ततमधीत्य परीक्षा द्वितीय श्रेण्या
समुत्तीर्य बैचलर-ऑफ-लॉज (प्रैक्शनल) पदवीं प्राप्तवान्/प्राप्तवती-इति।

Kurukshetra University

Bachelor of Laws (Professional)

This is to certify that Ravinder Singh Mohli
son/daughter of Indra Dutt Jhastrai has
obtained the degree of Bachelor of Laws (Professional) in this
University, having undergone a regular course of study for three years
at the Law Faculty and having passed the examination for the said
degree held in July 1992 in the Second Division

विश्वविद्यालय-मुद्राङ्कितं प्रमाणपत्रम्
Given under the seal of the University

Rajiv A. K.

कुल-पट्टिका
Registration



कुरुक्षेत्रे लिपि । जनवरी १, १९९३
Kurukshetra, Dated 1 January 1, 1993

Singh

कुलपति
Vice-Chancellor

विश्वविद्यालय

कुलाधिपति
Chancellor

Note :- Application for reversion to the particulars in this paper shall be entertained within three months of the date of reversion on payment of a fee of Rs. 20/- (not payable if the mistake is on the part of the University office). After the expiry of this period, only duplicate degrees in short form will be issued on an application in the prescribed form accompanied by a fee of Rs. 20/-

Particulars written by

[Signature]

Checked by (Full Signature)

1.

2.

3.

Assistant

Superintendent (Exams.)

Assistant Registrar (Exams)

10239-3,000-17-1-51-K.U.P.

ORDER OF GOVERNOR OF HARYANA

On attaining the age of superannuation that is 58 years Sh. R.S. Malik, Xen, Irrigation Department, Haryana shall retire from Government Service on 30.04.2012 (A.N.).

K.K. JALAN

Dated, Chandigarh
the 02.05.2012

Financial Commissioner and Principal Secretary
to Government Haryana, Irrigation Department

No. 10/2/2010-3IE

Dated Chandigarh, the 04.05.2012

A copy is forwarded to the following for information and necessary action:-

1. The Engineer-in-Chief, Irrigation Department Haryana, Sinchai Bhawan, Sector-5, Panchkula w.r.t. their letter No. 3037/2EE-II/2012 dated 30.04.2012.
2. The Accountant General, Haryana.
3. Sh. R.S. Malik, Xen C/o Engineer-in-Chief, Irrigation Department, Haryana, Sinchai Bhawan, Sector-5, Panchkula.

Sd/-

Superintendent, Irrigation (Estt.)
for Financial Commissioner & Principal Secy. to
Government Haryana, Irrigation Department

No. 3974-4073/3EE-L/2012

Dated: 10.05.2012

A copy is forwarded to the following for information and necessary action:-

1. The Financial Commissioner & Principal Secretary to Government Haryana Irrigation Department, Chandigarh.
2. The Accountant General (A&E) Haryana Chandigarh.
3. The Administrator, CADA, Haryana, Panchkula.
4. The Principal Director, HIRML, Kurukshetra.
5. The Secretary, BBMB, Sector-19, Chandigarh.
6. All Superintending Engineers, Irrigation Department Haryana.
7. All Executive Engineers, Irrigation Department Haryana, Panchkula.
8. Concerned Officer.
9. P.S. to Engineer-In-Chief, P.A to General Manager and P.A to all Chief Engineers, IDHO, Panchkula.
10. Registrar, E.O., O.S.D and Chief Accounts Officer, IDHO, Panchkula
11. All Supdt./Deputy Supdt., IDHO, Panchkula,
12. Assistants/EE-1, ACR Cell and LC/EE-1, IDHO, Panchkula.

-130-

Superintendent EE-1,
for Engineer-In-Chief, Irrigation Deptt.
Haryana, Panchkula.

10/5



राष्ट्रीय प्रौद्योगिकी संस्थान कुरुक्षेत्र

एतद्वारा सिविल इंजीनियरिंग में
डॉक्टर ऑफ फिलॉसफी

की उपाधि रवीन्द्र सिंह मलिक

पुत्र/पुत्री श्री इन्द्र दत्त शास्त्री को प्रदान करता है, जिसके शोध विषय का शीर्षक

"सिस्मिक रिस्पॉन्स ऑफ ब्रस्ड एंड शियर वॉल आरसीसी फ्रॉमैड बिल्डिंग्स" है।

यह मुद्रित उपाधि १६ फरवरी, २०१८ को प्रदान की गई।

**National Institute of Technology
Kurukshetra**

hereby confers the degree of

Doctor of Philosophy

in Civil Engineering

on Ravinder Singh Malik

son/daughter of Shri Inder Dutt Shastri

*the title of his/her thesis is "Seismic Response of Braced and Shear Wall R.C.C. Framed
Buildings"*

Given this day, the 16th February of 2018 under the seal of the Institute.

कुलसचिव
Registrar

निदेशक
Director

अध्यक्ष, नियामक मण्डल
Chairman, Board of Governors

As per the approval of competent Authority of the Institute vide No. Acad/18 dated May 24, 2018, fresh degree certificate is re-issued after minor correction

Note: - The particulars of the students had already been uploaded on the website nitkkr.ac.in before convocation. No request will be entertained for corrections in the particulars of the student in degree. If there is any genuine grievance of the student will be entertained with due approval of the competent authority of the Institute and Rs. 500/- will be charged for duplicate degree.

Checked & Verified By :-

1.

Rats

2.

Ranjit

Ravi Kant

PROF-IN-CHARGE (EXAMINATIONS)
NATIONAL INSTITUTE OF TECHNOLOGY
KURUKSHETRA - 136 119

IMPORTANT

1. This sheet of paper is Non-Tearable and Water proof.
2. Please don't laminate this document.
Lamination will damage the security features.

68th Meeting of EC dated 21/5/2021

19. To consider & approve the recommendations of the Screening-cum-Evaluation Committee for grant of AGP Rs. 8000/- under CAS to Dr. Deepali Mathur, Assistant Professor, Department of Social Work in the pay scale of Rs. 15,600 39,100 18000 on successful completion of five years service in AGP 7000/- in light of UGC guidelines received through the State Govt. vide memo No. KW-7/18-2009 C-IV(3) dated 21.07.2011. - 19-

The House approved the above recommendations of the Screening cum Evaluation Committee to grant of AGP Rs. 8000/- under CAS to Dr. Deepali Mathur, Assistant Professor.

20. To consider and approve the recommendations of the Screening-cum-Evaluation Committee held on 12.04.2021 for grant of AGP Rs. 8000/- under CAS to Dr. Bhupinder Singh, Assistant Professor, Department of Basic & Applied Sciences, BPSMV, Khanpur Kalan in the pay scale of Rs. 15600-39100 on successful completion of five years of service in AGP Rs. 7000/- in light of UGC guidelines received from State Govt. vide Memo No. KW-7/18-2009 C-IV (3) dated 21.07.2011.

The House approved the above recommendations of the Screening cum Evaluation Committee to grant of AGP Rs. 8000/- under CAS to Dr. Bhupinder Singh, Assistant Professor.

21. To consider the Enquiry Report submitted by Sh. T.K.Sharma, IAS (Retd), who was appointed as Enquiry Officer by the Hon'ble Vice-Chancellor to find out the erring official responsible for missing of record of the application filed by Sh. Sultan Singh in the RTI appeal case no. 2782 of 2019 before the State Information Commission, Haryana

It was found that the report of the enquiry committee has not been attached with the agenda. Hence, the agenda is withdrawn and further resolved that the same be put up before the next EC with the Enquiry committee report and other details of the case.

22. To consider & approve the revised income & expenditure for the year 2020-21 & budget estimates for the year 2021-22 recommended by the Finance Committee in its meeting held on 03/05/2021.

Considered and approved. It was also resolved that all the accounts of the University be updated and maintained as per Govt norms.

23. To consider and approve the amendment in Clause 1 & 2 of Chapter XVIII of University Calendar Volume III regarding maximum age limit from 65 to 70 years on the analogy of EC resolution of MDU Rohtak and other sister universities, for engagement of non-teaching employees on contract basis after superannuation.

Considered and approved.

Agenda

MINUTES OF THE MEETING OF THE COMMITTEE CONSTITUTED TO GO THROUGH THE LATEST GUIDELINES ISSUED BY THE UGC WITH REGARD TO THE CONSTITUTION OF INTERNAL COMPLAINT COMMITTEE FOR PREVENTION, PROHIBITION AND REDRESSAL OF SEXUAL HARASSMENT OF WOMEN EMPLOYEES AND STUDENT IN HIGHER EDUCATIONAL INSTITUTIONS, EXISTING ORDINANCE/ RULES ALREADY PREPARED BY THE UNIVERSITY AND THE ORDINANCES/ RULES OF OTHER SISTER UNIVERSITIES HELD ON 01.04.2022 AT 12:00 NOON IN THE DEPARTMENT OF MANAGEMENT STUDIES.


THE FOLLOWING WERE PRESENT: -

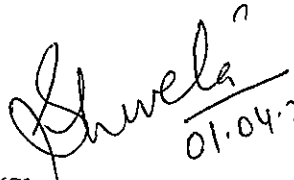
1. Prof. Shweta Singh - Convener
2. Sh. Rajesh Kumar, Assistant Registrar, Academic - Member

After going through the rules/ guidelines of the sister universities and universities of other State Act and Statutes issued by the Ministry of Law Justice, Govt. of India and UGC, it was found that the rules framed by BPSMV, Khanpur Kalan are not in consonance with the relevant Act and guidelines issued by the UGC. After a detailed deliberation, the draft Policy and Rules against Sexual Harassment of Women at workplace as per the guidelines received from University Grants Commission for Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions Regulations, 2015 in the light of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 are framed.

The same may be submitted to the Vice-Chancellor for kind consideration and approval.

The meeting ended with vote of thanks.


(Rajesh Kumar)


(Shweta Singh)
01.04.22

BPS MAHILA VISHWAVIDYALAYA, KHANPUR KALAN (SONEPAT)



Draft Policy and Rules against Sexual Harassment of Women at workplace as per the guidelines received from University Grants Commission for Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions Regulations, 2015 in the light of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

The Policy and Rules against Sexual Harassment of Women at workplace

1. Short title, application and commencement.—

These rules may be called as Rules against Sexual Harassment of Women at workplace based on the guidelines received from University Grants Commission for Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions Regulations, 2015 in the light of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

2. APPLICABILITY

- (i) It shall apply to all students, academic staff and non-teaching staff on active rolls of BPS Mahila Vishwavidyalaya Khanpur Kalan, as also to residents, service providers and outsiders, on the BPS Mahila Vishwavidyalaya, to the extent specified in these rules and procedures.
- (ii) It shall also apply to all the Colleges, Regional Centers and constituent/ maintained Institutions of BPS Mahila Vishwavidyalaya, Khanpur Kalan.

3. Definitions — In these regulations, unless the context otherwise requires,-

- (a) “aggrieved woman” means in relation to work place, a woman of any age whether employed or not, who alleges to have been subjected to any act of sexual harassment by the respondent;
- (b) ‘University’ means BPS Mahila Vishwavidyalaya Khanpur Kalan as per State Legislature Act 31 of 2006.
- (c) “sexual harassment” means-
 - (i) “An unwanted conduct with sexual undertones if it occurs or which is persistent and which demeans, humiliates or creates a hostile and intimidating environment or is calculated to induce submission by actual or threatened adverse consequences and includes any one or more or all of the following unwelcome acts or behavior (whether directly or by implication), namely: -
 - (a) any unwelcome physical, verbal or non verbal conduct of sexual nature;
 - (b) demand or request for sexual favours;

- (c) making sexually coloured remarks
 - (d) physical contact and advances; or
 - (e) showing pornography”
- (d). **“Respondent”** means a person against whom the aggrieved woman has made a complaint under Section 7.
- (e) **“Student”** includes any person who is enrolled for any course with BPS Mahila Vishwavidyalaya Khanpur Kalan and includes a student of school, undergraduate student, postgraduate students, a Research Scholar, a visitor and a repeater. It includes a student of school, college, University, constituent colleges and regional centers.
- (f) **“Employee”** means a person employed at a workplace for any work on regular, temporary, ad hoc or daily wage basis, either directly or through an agent, including a contractor, with or without the knowledge of the principal employer, whether for remuneration or not, or working on a voluntary basis or otherwise, whether the terms of employment are express or implied and includes a co-worker, a contract worker, probationer, trainee, apprentice or called by any other such name.
- (g) **“Academic staff”** includes any person on the staff of the University who is appointed to a teaching and/or research post, whether full time, temporary, ad-hoc, part-time, contract basis, guest faculty, visiting faculty, honorary, or on special duty or deputation, and shall include employees employed on a casual or project basis.
- (h) **“Non-teaching staff”** includes any person on the staff of the University who is not appointed to a teaching and/or research post, whether full-time, temporary, ad-hoc, part-time, daily wagger, honorary or on special duty or deputation, and shall include employees employed on a casual or project basis, as also persons employed through a contractor.
- (i) **“Outsider”** includes any person who is not a student, resident, or member of the academic or non-teaching staff of BPS Mahila Vishwavidyalaya Khanpur Kalan.
- (j) **“Resident”** includes any person who is a temporary or permanent resident of any of the accommodations or premises managed and/or allotted by BPS

Mahila Vishwavidyalaya Khanpur Kalan, irrespective of whether he/she is the person to whom the accommodation is officially allotted.

- (k) **“Service provider”** includes any person who runs or manages commercial enterprises on the campus, or provides services to the campus. It includes, but is not limited to persons working in shops, canteens and restaurants on the campus, as well as persons working in premises allotted on the campus, such as the shopping complexes, Police Post, Banks, Department of Posts & Telegraph etc.
- (l) **“Chairperson”** means the Chairperson of the ICC nominated under Section 5.
- (m) **“Employer means -**
 - (i) in relation to any department, organization, undertaking, establishment, enterprise, institution, office, branch or unit of the appropriate Government or a local authority, the head of that department, organization, undertaking, establishment, enterprise, institution, office, branch or unit or such other officer as the appropriate Government or the local authority, as the case may be, may by an order specify in the behalf.
 - (ii) in any workplace not covered under Section 2, any person responsible for the management, supervision and control of the workplace.
- (n) **“Campus”** includes all places of work and residence in the BPS Mahila Vishwavidyalaya Khanpur Kalan campus. It includes all places of instruction, research and administration such as MSM Institute of Ayurveda, library, hostels, guest houses, public places and places of residence allotted and administered by BPS Mahila Vishwavidyalaya, including the shopping centre, post office, bank, playground etc.
- (o) **“Third party”** shall include the NGO representative and eminent woman academic serving on ICC.
- (p) **“Counsellor/ Psychologist”** includes any woman appointed by the University authorities, who has proven expertise in social and personal counseling on matters arising out of incidents of sexual harassment.

- (q) **“Eminent woman academician”** includes a senior woman academic who is presently not a member of either the academic or the non-teaching staff of BPS Mahila Vishwavidyalaya Khanpur Kalan, and who has experience in working for gender equality.
- (r) **“protected activity”** includes reasonable opposition to a practice believed to violate sexual harassment laws on behalf of oneself or others such as participation in sexual harassment proceedings, cooperating with an internal investigation or alleged sexual harassment practices or acting as a witness in an investigation by an outside agency or in litigation;
- (s) **“victimization”** means any unfavorable treatment meted out to a person with an implicit or explicit intention to obtain sexual favour;
- (t) **“ICC”** shall refer to the BPS Mahila Vishwavidyalaya Khanpur Kalan Internal Complaints Committee Against Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal): Rules and Procedures.
- (u) **“NGO”** includes any Non-Governmental Organization registered under the Societies Registration Act or as a public charitable trust. Such a society/charitable trust must not be affiliated to any political party, and should have been engaged in work for gender equality, particularly for the amelioration of the status of women for a minimum of three years. Two-thirds of the registered membership of such a society or charitable trust shall be outsiders with respect to BPS Mahila Vishwavidyalaya Khanpur Kalan; i.e. atleast two-thirds of the membership shall not include any person who is a student, resident, service provider, or a member of the academic staff or non-teaching staff of BPSMV.
- (v) **“University authorities”** shall refer to the Vice-Chancellor of BPS Mahila Vishwavidyalaya Khanpur Kalan, by virtue of his/her being the head of the Executive Council of BPS Mahila Vishwavidyalaya Khanpur Kalan, as well as any such person to whom such powers may be delegated, or any person who is entrusted with the powers and functions to act on behalf of the University under the BPS Mahila Vishwavidyalaya Khanpur Kalan State Legislature Act 31 of 2006 or statutes, ordinances or rules there-under.

- (w) **“University functionaries”** includes any person appointed, designated or nominated by the University authorities to a position of service in BPS Mahila Vishwavidyalaya Khanpur Kalan and includes, but is not limited to, the following: Dean Academic Affairs, Dean Students Welfare, Deans of Faculties, Chairpersons/Directors of University Teaching Departments/ Institutes, Proctor, Chief Wardens, Security personnel, health professionals, as well as persons discharging administrative responsibilities, such as the Registrar and the Finance Officer.
- (x) **“Warden”** shall refer to any person, who is nominated, appointed, or designated as a Warden of a hostel allotted and/or administered by BPS Mahila Vishwavidyalaya Khanpur Kalan.

4. Responsibilities of the BPS Mahila Vishwavidyalaya, Khanpur Kalan.

University shall: -

- (a) Wherever required, appropriately subsume the spirit of the above definitions in its policy and regulations on prevention and prohibition of sexual harassment against the employees and the students, and modify its ordinances and rules in consonance with the requirements of the Regulations;
- (b) publicly notify the provisions against sexual harassment and ensure their wide dissemination through University Cell against Sexual Harassment.
- (c) organise training programmes or as the case may be, workshops for the officers, functionaries, faculty and students, as indicated in the SAKSHAM Report (Measures for Ensuring the Safety of Women and Programmes for Gender Sensitization on Campuses) of the Commission, to sensitize them and ensure knowledge and awareness of the rights, entitlements and responsibilities enshrined in the Act and under these regulations through UCASH;
- (d) act decisively against all gender based violence perpetrated against employees and students of all sexes recognizing that primarily women employees and students and some male students and students of the third gender are vulnerable to many forms of sexual harassment and humiliation and exploitation;

- (e) publicly commit itself to a zero tolerance policy towards sexual harassment;
- (f) reinforce its commitment to creating its campus free from discrimination, harassment, retaliation or sexual assault at all levels;
- (g) create awareness about what constitutes sexual harassment including hostile environment harassment and quid pro quo harassment;
- (h) include in its prospectus and display prominently at conspicuous places or Notice Boards the penalty and consequences of sexual harassment and make all sections of the institutional community aware of the information on the mechanism put in place for redressal of complaints pertaining to sexual harassment, contact details of members of Internal Complaints Committee, complaints procedure and so on. Any existing body already functioning with the same objective (like the Gender Sensitization Committee Against Sexual Harassment (GSCASH)) should be reconstituted as the ICC;
- (i) inform employees and students of the recourse available to them if they are victims of sexual harassment through UCASH;
- (j) organise regular orientation or training programmes for the members of the ICC to deal with complaints, steer the process of settlement or conciliation, etc., with sensitivity;
- (k) proactively move to curb all forms of harassment of employees and students whether it is from those in a dominant power or hierarchical relationship within BPSMV or owing to intimate partner violence or from peers or from elements outside of the geographical limits of the BPSMV;
- (l) be responsible to bring those guilty of sexual harassment against its employees and students to book and initiate all proceedings as required by law and also put in place mechanisms and redressal systems like the ICC to curb and prevent sexual harassment on its campus;
- (m) treat sexual harassment as a misconduct under service rules and initiate action for misconduct if the perpetrator is an employee;

- (n) treat sexual harassment as a violation of the disciplinary rules (leading up to rustication and expulsion) if the perpetrator is a student;
- (o) ensure compliance with the provisions of these regulations, including appointment of ICC, within a period of sixty days from the date of publication of these regulations;
- (p) monitor the timely submission of reports by the ICC;
- (q) prepare an annual status report with details on the number of cases filed and their disposal and submit the same to the Commission.

1. Grievance redressal mechanism—

- (1) The Vice-Chancellor shall constitute an Internal Complaints Committee (ICC) with an inbuilt mechanism for gender sensitization against sexual harassment. The ICC shall have the following composition:-
 - (a) A Presiding Officer who shall be a woman faculty member employed at a senior level (not below a Professor in case of a university).

Provided that in women Professor is not available, the Presiding Officer shall be nominated by the Vice-Chancellor amongst the women Associate Professors of the university.

Provided further that in case the other offices or administrative units of the workplace do not have a senior level woman employee, the Presiding Officer shall be nominated from any other workplace of the same employer or other department or organization;”

- (b) Two faculty members and two non-teaching employees preferably committed to the cause of women or who have had experience in social work or have legal knowledge, nominated by the Vice-Chancellor which shall include
 - (i) One Faculty Member
 - (ii) One Teacher from School
 - (iii) One Non-Teaching staff member
 - (i) One Hostel Warden

- (c) One eminent woman academician from outside the University.
- (d) One Representative of an NGO with special experience in issue of Sexual Harassment.
- (e) One Woman Counsellor/Psychologist
- (f) Three students, if the matter involves students, who shall be enrolled at the undergraduate, master's, and research scholar levels respectively, elected through transparent democratic procedure;

Election of student members: The election of student representatives shall take place mandatorily within six to eight weeks from the commencement of each academic year. As per the Regulations one student member from each category i.e. Undergraduate, Masters and Research shall be elected to ICC. The election will be conducted including the students of North Campus, South Campus and both the Regional Centers. The election of the student members to ICC shall be conducted by the Dean Students Welfare, BPSMV in a transparent democratic manner. The guidelines with regard to the Election of Students Members shall be framed by the Dean Student Welfare which will be further approved by the competent authority. The entire process of student members' election to ICC shall be completed within ONE week. A student member once elected to ICC shall not be eligible for re-election to ICC. The office bearers of BPSMVSU (BPSMV Students Union), if any, shall not be eligible for contesting election for ICC student membership. The student members of ICC shall also not be eligible to contest BPSMVSU elections.

- (1) At least one-half of the total members of the ICC shall be women.
- (2) Persons in senior administrative positions at BPSMV, such as Vice-Chancellor, Pro Vice- Chancellors, Rectors, Registrar, Deans, Heads of Departments, etc., shall not be members of ICCs in order to ensure autonomy of their functioning.
- (3) The term of office of the members of the ICC shall be for a period of three years. However as per Act, one –third of the members of the ICC may change every year as deemed fit with the due approval of the Vice-Chancellor.

- (4) The Member appointed amongst the non-governmental organizations or associations shall be paid such fees or allowances for holding the proceedings of the Internal Committee as per BPSMV rules.
- (5) Where the Presiding Officer or any member of the Internal Committee:
 - (a) contravenes the provisions of section 16 of the Act; or
 - (b) has been convicted for an offence or an inquiry into an offence under any law for the time being in force is pending against him; or
 - (c) he has been found guilty in any disciplinary proceedings or a disciplinary proceeding is pending against him; or
 - (d) has so abused his position as to render his continuance in office prejudicial to the public interest, such Presiding Officer or Member, as the case may be, shall be removed from the Committee and the vacancy so created or any casual vacancy shall be filled by fresh nomination in accordance with the provisions of this section."

5. Responsibilities of Internal Complaints Committee (ICC) - The Internal Complaints Committee shall:

- (a) provide assistance if an employee or a student chooses to file a complaint with the police;
- (b) provide mechanisms of dispute redressal and dialogue to anticipate and address issues through just and fair conciliation without undermining complainant's rights, and minimize the need for purely punitive approaches that lead to further resentment, alienation or violence;
- (c) protect the safety of the complainant by not divulging the person's identity, and provide the mandatory relief by way of sanctioned leave or relaxation of attendance requirement or transfer to another department or supervisor as required during the pendency of the complaint, or also provide for the transfer of the offender;
- (d) ensure that victims or witnesses are not victimized or discriminated against while dealing with complaints of sexual harassment; and
- (e) ensure prohibition of retaliation or adverse action against a covered individual because the employee or the student is engaged in protected activity.

6. **The process for making complaint and conducting Inquiry** – The ICC shall comply with the procedure prescribed in these Regulations and the Act, for making a complaint and inquiring into the complaint in a time bound manner. The BPS Mahila Vishwavidyalaya Khanpur Kalan shall provide all necessary facilities to the ICC to conduct the inquiry expeditiously and with required privacy.

7. **Process of making complaint of sexual harassment** - An aggrieved person is required to submit a written complaint to the ICC within three months from the date of the incident and in case of a series of incidents within a period of three months from the date of the last incident using. Provided that where such complaint cannot be made in writing, the Presiding Officer or any Member of the Internal Committee shall render all reasonable assistance to the person for making the complaint in writing;

Provided further that the ICC may, for the reasons to be accorded in the writing, extend the time limit not exceeding three months, if it is satisfied that the circumstances were such which prevented the person from filing a complaint within the said period.”

Friends, relatives, Colleagues, Co-students, Psychologist, or any other associate of the victim may file the complaint in situations where the aggrieved person is unable to make a complaint on account of physical or mental incapacity or death.

8. **Process of conducting Inquiry-**

- (1) The ICC shall, upon receipt of the complaint, send one copy of the complaint to the respondent within a period of seven days of such receipt.
- (2) Upon receipt of the copy of the complaint, the respondent shall file his or her reply to the complaint along with the list of documents, and names and addresses of witnesses within a period of ten days.
- (3) The inquiry has to be completed within a period of ninety days from the receipt of the complaint. The inquiry report, with recommendations, if any, has to be submitted within ten days from the completion of the inquiry to the Vice-Chancellor of the BPS Mahila Vishwavidyalaya Khanpur Kalan. Copy of the findings or recommendations shall also be served on both parties to the complaint.

- (4) The Vice-Chancellor of the BPS Mahila Vishwavidyalaya Khanpur Kalan shall act on the recommendations of the committee within a period of thirty days from the receipt of the inquiry report, unless an appeal against the findings is filed within that time by either party.
 - (5) An appeal against the findings or /recommendations of the ICC may be filed by either party before the Vice-Chancellor of the BPS Mahila Vishwavidyalaya Khanpur Kalan within a period of thirty days from the date of the recommendations.
 - (6) If, the Vice-Chancellor of the BPS Mahila Vishwavidyalaya, Khanpur Kalan decides not to act as per the recommendations of the ICC, then it shall record written reasons for the same to be conveyed to ICC and both the parties to the proceedings. If on the other hand it is decided to act as per the recommendations of the ICC, then a show cause notice, answerable within ten days, shall be served on the party against whom action is decided to be taken. The Vice-Chancellor of the BPS Mahila Vishwavidyalaya Khanpur Kalan shall proceed only after considering the reply or hearing the aggrieved person.
 - (7) The aggrieved party may seek conciliation in order to settle the matter. No monetary settlement should be made as a basis of conciliation. The BPS Mahila Vishwavidyalaya, Khanpur Kalan shall facilitate a conciliation process through ICC, as the case may be, once it is sought. The resolution of the conflict to the full satisfaction of the aggrieved party wherever possible, is preferred to purely unitive intervention.
 - (8) The identities of the aggrieved party or victim or the witness or the offender shall not be made public or kept in the public domain especially during the process of the inquiry.
9. **Interim redressal:** The BPS Mahila Vishwavidyalaya, Khanpur Kalan may,
- (a) transfer the complainant or the respondent to another section or department to minimize the risks involved in contact or interaction, if such a recommendation is made by the ICC;
 - (b) grant leave to the aggrieved with full protection of status and benefits for a period up to three months;

- (c) restrain the respondent from reporting on or evaluating the work or performance or tests or examinations of the complainant;
- (d) ensure that offenders are warned to keep a distance from the aggrieved, and wherever necessary, if there is a definite threat, restrain their entry into the campus;
- (e) take strict measures to provide a conducive environment of safety and protection to the complainant against retaliation and victimization as a consequence of making a complaint of sexual harassment.

10. Punishment and compensation:

- (1) Anyone found guilty of sexual harassment shall be punished in accordance with the service rules of the BPS Mahila Vishwavidyalaya Khanpur Kalan, if the offender is an employee.
- (2) Where the respondent is a student, depending upon the severity of the offence, the BPS Mahila Vishwavidyalaya Khanpur Kalan may,-
 - (a) withhold privileges of the student such as access to the library, auditoria, halls of residence, transportation, scholarships, allowances, and identity card;
 - (b) suspend or restrict entry into the campus for a specific period;
 - (c) expel and strike off name from the rolls of the institution, including denial of readmission, if the offence so warrants; and
 - (d) award reformatory punishments like mandatory counseling and, or, performance of community services.
- (3) The aggrieved person is entitled to the payment of compensation. The BPS Mahila Vishwavidyalaya Khanpur Kalan shall issue direction for payment of the compensation recommended by the ICC and accepted by the Vice-Chancellor, which shall be recovered from the offender. The compensation payable shall be determined on the basis of -
 - (a) mental trauma, pain, suffering and distress caused to the aggrieved person;
 - (b) the loss of career opportunity due to the incident of sexual harassment;

- (c) the medical expenses incurred by the victim for physical, psychiatric treatment;
- (d) the income and status of the alleged perpetrator and victim; and
- (e) the feasibility of such payment in lump sum or in installments.

11. Action against frivolous complaint-

To ensure that the provisions for the protection of employees and students from sexual harassment do not get misused, and if the ICC concludes that the allegations made were false, malicious or the complaint was made knowing it to be untrue, or forged or misleading information has been provided during the inquiry, the complainant shall be liable to be punished as per the provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

NOTE - *Notwithstanding anything contained in the above ordinance, the Vice-Chancellor may refer any matter to the Executive Council as deemed appropriate. Moreover, if any rule/procedure on any matter is silent, The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 may be referred to.*