

Annexure - 603 -403- 90-

Bhagat Phool Singh Mahila Vishwavidyalaya

Khanpur Kalan (Sonapat), Haryana-131305

Office No. 01263-283001,283002. Fax No. 01263-283779, www.bpswomenuniversity.ac.in

Ref. No.BPSMV/ET/12/2807

Dated: 27/11/12

To

Dr. Babita
D/o Sh. Jaswant Singh,
VPO-Beholi, Teh-Samalkha,
Distt-Panipat.

Sub: Appointment to the post of Assistant Professor in Centre for Indic & Asian Studies UGC (post no. 1) in BPSMV, Khanpur Kalan.

Please refer to your application for the post cited above

1. On the recommendations of the duly constituted Selection Committee, and in pursuance of the Executive Council Resolution no. 11 of its meeting hold on 27.11.2012, the Vice Chancellor has been pleased to offer you the post of **Assistant Professor in Centre for Indic & Asian Studies in BPSMV, Khanpur Kalan** in the pay scale of Rs.15600-39100 + Rs. 6000 (Grade Pay).
2. The present appointment is under plan period which may continue as per the decision of the UGC. You will have no right to claim for permanent appointment.
3. You will be on probation for a period of one year extendable for a maximum period of one more year. If during this period your work and conduct are not found satisfactory your services would be terminated
4. This appointment can be terminated on one month's notice or one month's salary in lieu thereof, from either side. After confirmation, whenever affected, three month's notice will be required for termination of services on either side.
5. The above said post is non vocational and you will have to be available during vacations.
6. You must not indulge in tuition work.
7. Other terms and conditions of your appointment in so far as they are not specified in this letter, will be governed by the rules and regulations of this University, as are framed/made applicable from time to time.

- 424-
- 91
8. You will be required to submit a medical fitness certificate from Civil Surgeon, Civil Hospital, Sonipat and duly completed Antecedents Verification form (attached) at the time of your joining. If any adverse report is found in the police verification of your antecedents, your appointment is liable to be terminated.
 9. You shall not have more than one spouse.
 10. Before assuming charge or duties, you will be liable to take an oath of allegiance to the Indian Republic. Also submit the agreement on Rs. 10/- Non Judicial Stamp Paper duly attested by Notary (Specimen copy attached).
 11. If you accept this offer of appointment you should report on duty to the Registrar, BPSMV Khanpur Kalan within 15 days from the issue of this letter, failing which this offer of appointment will be treated as cancelled.

27/11/2012
Registrar

Endst. No BPSMV/ET/12/2828-12 Dated 27/11/12

Copy of the above is forwarded to the following for information and necessary action


1. Director, Centre for Indic and Asian Studies, BPSMV Khanpur Kalan.
2. Civil Surgeon, Civil Hospital, Sonipat with the request that after the medical examination of the above named person, a report to the effect whether or not he/she is medically fit for the University service, may be given to him/her.
3. Finance Officer, BPS Mahila Vishwavidyalaya, Khanpur Kalan (Sonipat)
4. PS to Vice-Chancellor, (for kind information of the Vice Chancellor) BPSMV, Khanpur Kalan.
5. P.A to Registrar, BPS Mahila Vishwavidyalaya, Khanpur Kalan

27/11/12
Assistant Registrar (ET)

S/c

H

Annexure-6 45-408-

A.1.1. 

डॉ. देव स्वरूप
Dr. Dev Swarup

संयुक्त सचिव
Joint Secretary



ज्ञान-विज्ञान विमुक्तये

SPEED POST

दूरभाष PHONE कार्यालय OFF : 011-23231273

फैक्स FAX : 011-23231291

E-mail : dev@ugc.ac.in

विश्वविद्यालय अनुदान आयोग

बहादुर शाह ज़फर मार्ग,

नई दिल्ली-110 002 (भारत)

UNIVERSITY GRANTS COMMISSION

BAHADUR SHAH ZAFAR MARG

NEW DELHI-110 002 (INDIA)

7th September, 2011

No.F.112-4/2011 (IC)

Dr.(Mrs) Pankaj Mittal

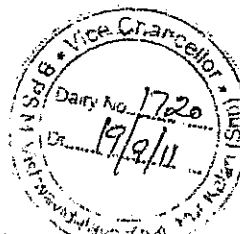
Vice Chancellor

Bhagat Phool Singh Mahila Vishwavidyalaya

Khanpur Kalan

Sonipat-131305

(Haryana)



VC/PB/4630

20/9/11

3314

20/9/11

Sub: Establishment of Area Study Centre on the 'Indic and Asian Studies' at the Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan, Sonipat (Haryana) under the scheme of Area Study Programme regarding.

Reg/PB/92

21/9/11

Madam,

With reference to your proposal for the establishment of Area Study Centre on the 'Indic and Asian Studies' and also on the basis of presentation made by the university representative(s) on the 11th August, 2011 before the UGC Expert Committee, it is my pleasure to convey the approval of the University Grants Commission for the establishment of Area Study Centre on the 'Indic and Asian Studies' at the Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan, Sonipat (Haryana).

The head-wise approved allocation is as under :

Non - recurring

(i).	Office equipment (Computer and photo copier)	3.00 lakhs
(ii).	Office furniture	2.00 lakhs
(iii).	Books & journals	5.00 lakhs
(iv).	Field work	6.00 lakhs
	(a) Faculty 60%	
	(b) Research scholars 40%	
(v).	Seminar/symposium/conference	8.00 lakhs
(vi).	Visiting faculty	2.00 lakhs
(vii).	Operational expenses and contingencies	9.00 lakhs
(viii).	Publications	4.00 lakhs

Recurring

1.	Professor	One
2.	Associate Professor	One
3.	Assistant Professor	Two
4.	Research Personnel	2 (Two) RA/PA/PF

Contd...

Dr. Ravi Bhushan ji
In charge, Centre for Indic Studies
195 kafil kaper
110711

Encl 235

You are, therefore, requested to implement the programme under intimation to the UGC.

The allocation made is for a period of five year. However, the performance of the Centre will be reviewed/assessed from time to time.

It may be ensured that yearly progress report is sent to the UGC.

There should be an inter-disciplinary Advisory Committee for the formulation, execution and co-ordination of the programme. The Vice-Chancellor in consultation with the Director of the Centre, who may be the Convenor of the Committee, may constitute the Advisory Committee.

The Committee should consist of the following :-

- i). The Vice Chancellor
- ii). The Director of the Centre
- iii). Three senior teachers probably the Professors, one each from the Department of Social Sciences, Humanities and Sciences from the University itself
- iv). Two experts nominated by the UGC. (The expenditure on travel of these experts may be met out of the contingent grant)
- v). The meeting of the Advisory Committee should be held once in a year and the UGC may be informed accordingly.

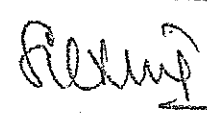
The approved staff positions may be filled in the light of UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges and Measures for the Maintenance of Standards in Higher Education 2010 (available on UGC website).

The research personnel may be appointed in the light of UGC guidelines on Research Projects for Teachers : Major and Minor (available on UGC website).

The salary for the staff and research personnel appointed will be reimbursed by the Commission on presentation of a claim to that effect.

The University is requested to identify a faculty member who will discharge the duties of the Director of the Centre without any financial benefit. The contact details of the Director may be communicated to the UGC for records and future reference.

Yours faithfully,

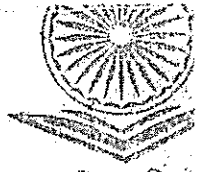


(Dev Swarup)

Annexure - 65



University Grants Commission
मानव संसाधन विकास मंत्रालय, भारत सरकार
(Ministry of Human Resource Development, Govt. of India)
बहादुरशाह जफर मार्ग नई दिल्ली- 110002
Bahadurshah Zafar Marg, New Delhi-110002

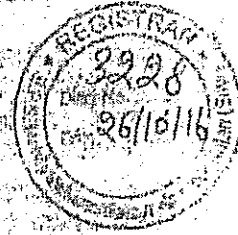


ज्ञान-विज्ञान विभूषण

सत्यमेव जयते

F.No.112-1 /2016(ASP)

The Registrar
Bhagt Phool Singh Mahila Vishwavidyalaya
Khanpur Kalan
Sonipath-131 305 (Haryana)



September, 2016

07 OCT 2016

Subject: - Review of Centre for Indic & Asian Studies under Area Study Programme.

Sir / Madam,

I am directed to convey that as per the recommendation of the Expert Committee, the UGC has approved the extension of the Centre for Indic & Asian Studies under Area Study Programme for five years with effect from 01-04-2016 to 31-03-2021.

2. I am also to convey the approval of the UGC for financial allocation amounting to Rs. 25,00,000/- (Level-III) and staff approved in respect of the Centre on 100% basis as per details given below:

Non-recurring

S.No.	Items	Allocation
1.	Building (for renovation/extension)	Rs.5.00 lakhs
2.	Office equipment and Office furniture	Rs.3.00 lakhs
3.	Books and Journals	Rs.2.00 lakhs
4.	Field Work (25% for students)	Rs.4.00 lakhs
5.	Seminar/symposium/conference	Rs.4.00 lakhs
6.	Publications	Rs.2.00 lakhs
7.	Visiting Faculty	Rs.3.00 lakhs
8.	Operational expenses and Contingencies	Rs.2.00 lakhs
	Total	Rs. 25.00 lakhs

Recurring

- | | |
|--------------------------|-----|
| 1. Associate Professor | One |
| 2. Assistant Professor | One |
| 3. Documentation Officer | One |
| 4. Research Assistant | One |

3. The Review Committee strongly recommends the following norms for all the Centres:

- The tenure of the Director as per the guidelines is three years. There are several cases where the same person has remained Director for years together. This has brought anomalies and slowness in the functioning of the Centre. This has stunted the growth of other faculty members. Therefore, three years tenure of the Director should be implemented strictly.

CC: to DET - Teaching

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- ii) The Webpage should be made compulsory for all the Centres.
- iii) There are quite a few Centres in the same University whose names exactly coincide and resemble with the UGC funded Centres related to Area Studies programmes. In order to give a distinct identity to the UGC funded Area Studies Programmes, the name of the UGC should be prefixed on the entire Centre's name. For instance "UGC Centre for India & Asian Studies".
- iv) Centres which are not performing well should be very emphatically informed about the need to drastically improve their performance in the next five year period. The Centers Director shall be replaced immediately to make them functional and effective.
- v) There should be a mid course review of all these centers when they reach 2-2 years of operations under this five year period.
- vi) For the next five years, the focus should be on qualitative research, interdisciplinary, field-based and policy oriented. Collaborative research should be the guiding principle.
- vii) All the Centres must publish their Annual Reports and submit three copies to the UGC. These reports of last fiscal year should reach UGC office every year by August.
- viii) All the Centres should also aim at generating a critical mass of scholars, academic and experts that would promote and carry forward the Area Studies Programme.
- ix) All the Centres must produce the final output (in the form of published reports etc) within months of the completion of the field studies.
- x) All the Centres should follow the thrust areas of research as decided by the Committee after due consultations with the Directors of the Centres. These thrust areas are mentioned in the third column of the Review Report of the Committee.
- xi) Constitution and annual meeting of the Advisory Board with Vice Chancellor as Chairperson is a must. The proceedings of Advisory Board Meeting should be reported in all the Annual Reports of the Centres.

The sanction for funding will be conveyed on receipt of documents as required by Development Grants under Plan guidelines. The general conditions laid down by Commission for Development Grants under Plan guidelines will be applicable in case of Area Studies Programme also.

5. The first instalment of grant will be released on receipt of following complete documents:

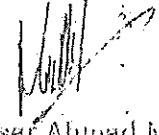
- a) Consolidated audited utilization certificate for the approved tenure for the first phase.
- b) Statement of expenditure (year wise) for the approved tenure.
- c) Statement of inventory of equipment.

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- d. Refund of unspent balance if any along with the interest by way of RTGS, in the following Bank Account payable at New Delhi:-

Account Holder	Secretary, UGC, New Delhi-110 002
Name of Bank & Address	Canara Bank: UGC, UGC Office, New Delhi-110 003
A/C No.	8627101002122
Type of A/C	Savings
IFSC Code	CNRB0008627
MICR Code	110015170

- e. It is further requested to send a copy of bank fund transfer advice to the undersigned and the Section Officer (FD-II), UGC, New Delhi for reconciliation and making necessary entries in GIA Register.
- f. The University is registered/mapped with PFMS portal.

Yours faithfully,


(Dr. Nisar Ahmad Min)
Joint Secretary

Amrere - 6766356
DRET-1352
23/11/21

From

Director General, Higher Education,
Haryana, Panchkula.



To

The Vice Chancellor,
Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan,
District Sonipat.

Memorandum No. 18/72-2014 UNP (1).
Dated, Panchkula, the 18-11-2021

Subject:-

Regarding taking over the financial liability of staff of Centre for
Indic Asian Studies, Bhagat Phool Singh Mahila Vishwavidyalaya,
Khanpur Kalan, (Sonipat).

Please refer to your letter No. BPSMV/ET-1/21/838, dated 24.09.2021 on
the subject cited above.

I have been directed to inform you that for the last few years, not much
substantial activity/study/research has been done by the centre. If UGC has stopped
the grants and the University is not able to fund it, then the process of closure be
examined by the University and to submit it to this department for taking further
appropriate decision

Deputy Director UNP,
for Director General Higher Education,
Haryana, Panchkula.

18/11/21

Registrar

22/11/21

DR(ET)

25.11.21

25/11/21

25/11/21

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Bhagat Phool Singh Mahila Vishwavidyalaya

Khanpur Kalan (Sonapat), Haryana-131305

Office No. 01263-283001, 283002, Fax No. 01263-283779, www.bpswomenuniversity.ac.in

Ref. No. BPSMV/ET-III/22/ 1346

Dated: 01/01/2022

To

Dr. Babita, Assistant Professor,
Centre for Indic & Asian Studies
BPSMV, Khanpur Kalan

Sub: Relieving.

Madam,

This has reference to your appointment letter dated 27.11.2012, it is to inform you that term of CIAS has expired on 31.03.2021 and no further extension was granted by the UGC. Further, the State Govt. has also not taken over the financial liability and advised for the closure of CIAS as no substantial research has been carried out in the Centre.

Further, you are well aware that your appointment was under plan period of UGC which is co terminous with the expiry of the plan as mentioned under Clause 2 of your appointment letter and the same was accepted by you while submitting the joining report on 30.11.2012.

Hence, your services stand automatically dispensed with beyond 31.03.2021 i.e. the date of expiry of Plan period of UGC. You are also required to submit the No Dues Certificate as per the University rules

[Signature]
Registrar 01/01/2022

Endst. No. BPSMV/ET-III/22/

Dated:

A copy of the above is forwarded to the following for kind information and further necessary action please:

1. Director General, Higher Education, Haryana Panchkula reference letter Memo No. 18/72-2014 UNP(1) dated 18.11.2021.
2. In-charge, Dept. of History and Archaeology with a request to take over all the records available in CIAS, till further orders.
3. Finance Officer BPSMV, Khanpur Kalan
4. PS to the Vice Chancellor, (For kind information of the Vice Chancellor), BPSMV, Khanpur Kalan.
5. PA to Registrar (For kind information of the Registrar), BPSMV, Khanpur Kalan.

Deputy Registrar (ET)
for Registrar



Bhagat Phool Singh Mahila Vishwavidyalaya

Khanpur Kalan (Sonapat), Haryana-131305

Office No. 01263-283001, 283002, Fax No. 01263-283779, www.bpswomenuniversity.ac.in

OFFICE ORDER

The Competent Authority has ordered to place Dr. Pushpender Sharma, Associate Professor In MSM Institute of Ayurveda under suspension with Immediate effect on the basis of the preliminary report of the Internal Complaint Committee dated 21.09.2022 and after going through the circumstances on the complaint submitted by the students of MSM Institute of Ayurveda. His entry in the concerned college is prohibited till further orders. Further, he will maintain his head quarter in the office of the undersigned. The charge sheet to follow.

Issued with the prior approval of the Competent Authority.

REGISTRAR

Endst. No. DPSMV/

Dated:

Copy of the above is forwarded to the following for information and further necessary action please:

1. Principal, MSM Institute of Ayurveda, BPSMV, Khanpur Kalan
2. Finance Officer, BPSMV, Khanpur Kalan
3. Chief Security Officer, BPSMV, Khanpur Kalan.
4. Dr. Pushpender Sharma, Associate Professor, MSM Institute of Ayurveda, BPSMV, Khanpur Kalan, Sonapat.
5. PS to IVC (For kind information of the Hon'ble Vice Chancellor, BPSMV, Khanpur Kalan)

Handwritten signature
22/9/22
Registrar

Annexure - 69



Bhagat Phool Singh Mahila Vishwavidyalaya

Khanpur Kalan (Sonapat), Haryana-131305

Office No. 01263-283038, Fax No. 01263-283154, www.bpswomenuniversity.ac.in

Ref No. BPSMV/Acad/20/ 1821-43

Dated 14/10/2020

To

All the Members of
Executive Council,
BPS Mahila Vishwavidyalaya,
Khanpur Kalan.

Sub:- Minutes of 65th meeting of Executive Council.

Sir/Madam,

Please find enclosed herewith minutes of 65th meeting of the Executive Council held on 25/09/2020 at 2.30 P.M through video conferencing in the Conference Hall of Administrative Block, BPS Mahila Vishwavidyalaya, Khanpur Kalan.

This is for your kind information please.

Yours sincerely

Encl. As above.

Registrar

Enclst. No. BPSMV/Acad/20/

Dated:

Copy of the above is forwarded to the following for information please:-
Secretary to Governor-Chancellor, Haryana (for kind information of His Excellency Governor-Chancellor), Haryana Rd, Bhawan, Chandigarh

Registrar

MINUTES OF THE 65th MEETING OF THE EXECUTIVE COUNCIL HELD ON 25/09/2020
AT 2.30 P.M. THROUGH VIDEO CONFERENCING IN THE CONFERENCE HALL,
ADMINISTRATIVE BLOCK, BPS MAHILA VISHWAVIDYALAYA, KHANPUR KALAN
(SONEPAT).

The following members were present:-

- | | | |
|-----|---|--------------------------------|
| 1. | Prof. Sushma Yadava,
Vice-Chancellor | Chairperson |
| 2. | Sh. Bhupinder Singh IAS,
Special Secretary to Finance Department
Finance Department, Chandigarh | Ex-officio-member |
| 3. | Prof. Ipshita Bansal,
Dean, Faculty of Laws
Dean, Faculty of Commerce & Mgt. | -do- |
| 4. | Prof. Ajit Singh,
Dean, Faculty of Engineering & Technology
Dean of Colleges | -do- |
| 5. | Dr. Suman Dalal,
Dean, Faculty of Physical Education | -do- |
| 6. | Prof. Surender Mor,
Dean, Faculty of Social Sciences | -do- |
| 7. | Dr. Neelam Jain,
Dean, Faculty of Pharmaceutical Sciences
Dean Faculty of Sciences, | -do- |
| 8. | Prof. Sarla,
Dean, Faculty of Ayurvedic Medicine | -do- |
| 9. | Prof. Vijay Kaushik,
Principal, MSM Institute of Ayurveda | -do- |
| 10. | Dr. Veena, Principal,
BPS Institute of Higher Learning, | -do- |
| 11. | Dr. Renuka Sharma
Dean Faculty of Education | -do- |
| 12. | Prof. (Dr.) Luxmi Malodia,
University Business School,
Punjab University, Chandigarh | Chancellor's Nominee |
| 13. | Smt. Kamla Rani
House No. 12, University Campus | -do- |
| 14. | Smt. Anita Bajaj,
Accountant | Representative of Non-Teaching |
| 15. | Dr. Naresh Kumar,
C.O.E. | Special invitee |
| 16. | Dr. Ritu Bajaj,
Registrar | Secretary |

6. To approve the action taken by the Hon'ble Vice-Chancellor regarding increase in the stipend from Rs. 4500/- to Rs. 10,000/- per month paid during Internship of BAMS students in MSM Institute of Ayurveda BPSMV Khanpur Kalan, Sonipat vide Govt. letter Memo No. 18/121-2018 UNP (3) dated - 31.05.2019.

The House noted the action taken by the Vice-Chancellor and approved the same.

7. To note the action taken by the Hon'ble Vice-Chancellor in anticipation of approval of Executive Council regarding grant of extension in contractual engagement of Sh. Ved Prakash Dua and Sh. Bhawani Shankar as Accounts Officer in the Accounts Branch beyond 06.10.2019 & 13.10.2019 on expiry of their present term for a period of one year.

AND

To consider and approve to grant DC rate Sonipat to both the Accounts Officers (Contractual) @ Rs. 34240/- w.e.f. 01.04.2019 or as enhanced by DC Sonipat from time to time.

The item was withdrawn due to incomplete particulars. The House reiterated its opinion that regular persons be hired/deputed/posted in the Accounts Branch instead of contractual employees.

8. To note the terms and conditions of appointment in respect of Dr. Kiran Kamboj, Registrar, BPS Mahila Vishwavidyalaya, Khanpur kalan (Sonipat) appointed vide Haryana Raj Bhawan order No. HRB-UA-37 (1)-2015/1514 dated 09.03.2019.

The House noted the terms and conditions of appointment in respect of Dr. Kiran Kamboj, the then Registrar, BPSMV, Khanpur Kalan.

9. To note the action taken by the Hon'ble Vice-Chancellor in anticipation of approval of Executive Council regarding enhancement of the remuneration for evaluation and re-evaluation of answer sheets.

And

To consider and approve the case for revising the rates of remuneration for various types of examination duties/works on the pattern of MDU, Rohtak.

The House noted the action taken by the Hon'ble Vice-Chancellor and resolved to approve the case for revising the rates of remuneration for various types of examination duties/works on the pattern of MDU, Rohtak in the interest of University Teachers.



B.P.S. MAHILA VISE

(A State University Recognized Under Sec. 2 (f)

KHANPUR KALAN

DYALAYA

(IGC Act 1956)

23.11.2021

Date.....

Sub: Approval of rates regarding Entrance Test Question Papers of PG level.

It is submitted that the process of paying remuneration to the paper setters of Entrance Exams (Ph.D/UG/PG) is to be initiated. It has been noticed that in some cases, there are two types of Question Papers in the Entrance Tests in the ratio of 25 questions MCQ for 25 marks and for 75 marks of subjective part. The rates of MCQ questions have already been approved as Rs. 50/- per MCQ in this University by the Hon'ble Vice-Chancellor at NP 42 and Executive Council in its 05th meeting held on 25.09.2021 vide Resolution No. 09 (F/A). But, the rates regarding the subjective portion regarding entrance tests are approved Rs. 800/- by the Hon'ble Vice-Chancellor at NP-43 at par with the rates of semester examination of PG level.

In this connection, the proposal of rates for Ph.D/PG/UG Entrance Test (Subjective/Objective/MCQ) is as under.

Sr. No.	Subjective/Objective/MCQ	Rates	Remarks
1.	For 25 marks	Rs. 1250/-	
2.	For 50 marks	Rs. 2500/-	
3.	For 75 marks	Rs. 3750/-	
4.	For 100 marks	Rs. 5000/-	

In view of the above, the Hon'ble Vice-Chancellor is requested to approve the above mentioned rates for various entrance tests in the University in anticipation approval of Executive Council

Submitted, please

P. S. 23/11/2021
Controller of Examinations

Hon'ble Vice-Chancellor

01/12/21
ACE-I/RA.

GE
P. S. 23/11/2021

Annexure - 71

UNIVERSITY GUEST HOUSES

UNIVERSITY GUEST(s)
<p>This regulation may be called as Bhagat Phool Singh Mahila Vishwavidyalaya, University Guest House Rule & Regulation-2022 and the same shall supersede all earlier rules/ regulations and orders made/ issued in the name of rules for the University Guest house. It shall come in to force on such date when Executive Council approves it.</p>
<p>Transit Facility: Guest House is a transit facility for lodging and boarding at the university campus for visitors and for academic/ administrative purposes as well as to facilitate the university employees governed by the rules stipulated hereinafter. It shall not be used for any commercial / private purposes whatsoever.</p> <p>Free Boarding and Lodging Facility: The followings persons may be considered as University Guest and free boarding and lodging facility will be offer by the Guest House:</p> <ul style="list-style-type: none">• Resources persons / invited corporate persons and faculty of other University coming to attend official meetings/ official functions/ campus placement and other official purposes of BPSMV.• All the members of the Board of Management, Finance Committee, Academic Council, Planning Board, Selection Committee and other Statutory/Non statutory Bodies, Examiners, Experts, Visiting Professor, Member of audit team and person visiting in the University for official purpose. They shall be treated as University Guest & do not have to pay for the room rent. Indenters will deposit the food charges in the Guest House in advance for them• Person working in other State Central Govt Organizations, Universities, Public Sector undertaking• Present Vice-Chancellor(s) and Registrar(s) of State/ Central Universities in Haryana for a maximum of 3 days (free boarding and lodging).• Former Vice-Chancellor(s) and Registrar(s) BPSMV, Sonapat Haryana for a maximum of 2 days (free boarding and lodging).• Any other persons authorized by the Vice- Chancellor not mentioned above. <p>Note: NO DA shall be paid to those who enjoy the free boarding and lodging facilities of the Guest House.</p>

Guest House Rules and Regulation

Guest House rules are university policy or agreements between the guest and the university guest house. Usually, these policies are mentioned on the guest registration card which is signed by the guest at the time of check-in. In Addition to this, a copy of rules and regulation is also kept in all guest rooms for guest to read and understand the management policies. This can also include the local government policies which have to be followed by the guest.

In order to make your stay as pleasant as possible, the university administration requests your co-operation in observing the following as an agreement between the guest and Bhagat Phool Singh Mahila Vishwavidyalaya, University Guest House (BPSMVUGH) under which rooms are permitted to be used by the guest(s):-

Terms and conditions for booking of Rooms

1) Definition:

- i) Applicant/Customer/Common guests means Sitting Member of Parliament, Serving/Retired Central Government Employees, Serving/Retired employees of State

2

Governments/Union Territories/Central/State PSUs/Autonomous/ Statutory Bodies employees.

- ii) Family means spouse/dependent family member of Government servant.
- iii) Guest means persons other than mentioned at point (i) above.
- iv) Booking means granting permission to applicants/visitors vide Confirmation Slip by AR (Gen) of Guest House for occupying rooms/suits Room(s) for specified period subject to authentication of personal details appearing in Confirmation Slip by guest house officials of the applicants.

2. **Eligibility for Booking:** All applicants as cited above will be eligible for guest houses for themselves and their spouse/dependent family members and guests.

3. Time Limit for Room Booking:

- The University employees can book Guest house accommodation 60 (Sixty) days in advance from the Check in date.
- The Retired Central Govt. Employees/ retired university employees can book 30 (Thirty) days in advance from the Check-in-date.
- Other applicants can book 15 (Fifteen) days in advance from the Check-in-date.

4. **Availability of Rooms:** In order to maintain transparency in room booking, the status of room's availability will be display on the university website so that the occupant (s) may check the status of rooms for booking in the guest house.

5. **Priority in Booking** Booking will be made through offline mode and will be done on 'first come first serve' basis subject to fulfillment of prescribed eligibility, time limit and payment of booking charges, etc

5. **Issue of Booking confirmation Slip:** Confirmation Slip, after complete off line process and complete payment of booking charges to guest house , the applicant will be allow to occupy the accommodation for specified booking period

6. Occupant (s) will submit photocopy of valid Identity proof i.e Passport, Aadhar Card, Identity Card issued by central/ state government, etc.

7 Rooms once confirmed, will not be cancel There is no provision for refund of booking amount even if the accommodation is not occupied or partly occupied or vacated early.

8 **VIP Quota:** All VIP rooms on each floor and room no 1 and 2 to meet urgent requirements of unforeseen nature or to accommodate VIPs and/or Senior Officers will be approved only the Vice-Chancellor and the Registrar of the university. Furthermore, the university authorities are empowered to reduce the period of booking, or to cancel the booking altogether, or change the previously booked room, to meet such emergent requirements.

9. Check-in time: 11 AM to 12:00 noon and Check-out time: 11AM and

10. **Capacity of Rooms:** The capacity of room is two persons. In addition to above, two persons/children are also allowed in the room if the applicant desires for the same, however, the guest house will not provide additional facilities in such cases

11. **Occupation after Booking Period:** Occupation of the room, after expiry of the booking period, will be unauthorized. Such occupant(s) are liable to face eviction by the caretaking staff without any prior notice, and imposition of damages.

12. The university administration is having full right to cancel confirmed room booking due to administrative reasons or unforeseen reasons. The entire booking amount will be refund to them in such cases.

13. **Catering Facility:** The catering charges wherever available will be settled by the guests before check- out.

14. Cooking and intoxicating is strictly prohibited in rooms of the university guest houses.

15. **Proper Decorum:** The guests are advised to maintain decency and decorum throughout the stay period. Causing inconvenience/disturbance to other inmates through noise or raucous behaviour will be dealt with sternly. Consumption of intoxicants, liquors, non vegetarian dishes including egg is strictly prohibited in the premises.

16. Bills must be settled on presentation in cash only.

17. The guest will be held responsible for any loss or damage to the hotel property caused by themselves, their guests or any person for whom they are responsible.

18. It is agreed that the guest will conduct him/her in a respectable manner and will not cause any nuisance or annoyance within the guest house premise. The university administration has the right to request any guest to vacate his/her room or other areas of the guest house forthwith, Without previous notice and without assigning any reason whatsoever, and the guest shall be bound to vacate when requested to do so.

19. Guest/s are requested to observe, abide by confirm to and be bound by all applicable acts and laws and Government rules and regulations in force from time to time

20. Only vegetarian meals/refreshment will be served in the university Guest House.

21. Smoking, use of alcoholic drinks and other intoxicants in the Guest House is strictly prohibited

22. Persons staying in the Guest House are not entitled to bring unauthorized guest(s) to stay in the Guest House

23. Persons using the Guest House will make good the damage caused by them to the building or furniture or fixtures or other property of the Guest House during their stay.

24. A Guest Register will be maintained in the Guest House. Complete particulars about the Guest shall be entered in the Register by the Guest occupying the accommodation.

25. The permission to stay in the Guest House shall be subject to availability of accommodation.

26. Booking/recommending authority will be responsible for the payment of all tariffs, bills, charges etc.

27. The occupants will be liable to make good of any damage/loss to property, fixture, fittings and furniture during the period of their stay in the Holiday Home/Hostel.

28. Feed-back: Any complaints/suggestions regarding maintenance, house-keeping, catering or misconduct on part of the guest staff should be brought to the notice of the guest house administration in writing or on bpsmvguesthouse2006@gmail.com.

General informations/Instructions:

- A copy of valid ID proof is to be submitted by occupant at the time of check-in.
- Check-in time shall be 12 .00 Noon and check –out time shall be 11.am.
- Only authorized person will be allowed to stay in the university guest house.
- All payments for reservation of rooms will have to remitted in advance whereas the meals charges, the payments have to clear before leaving the guest house.
- In case of university guest, it shall be the responsibility of concerned department/ offices to settle the payments within a week, otherwise, the case shall be bring in the notice of the university authorities.
- In case request received by post/ email through registrar, room rent shall be charged at the time of check-in of occupant/s.
- The room key must be handed over to the dealing guest house staff at reception.
- All types of damages/ loss of items. If any will be borne by the occupant.
- Entry into guest house after 10.00 pm is restricted. In any exceptional case, it may only be permissible after the approval of the university authorities.
- Smoking, consumption of liquor and Non vegetarian dishes including egg is strictly prohibited in the university guest houses.
- Meal shall not be served in rooms except for VIPs in special case.
- Menu will be planned by the guest house officials on day to day basis.
- The booking of VIP suites on each floor shall be made possible with the permission of the Vice-Chancellor.
- The Vice- Chancellor may, wherever feel, waive off the boarding the lodging charges.
- Two rooms i.e. Room No -1 and 2 should be kept reserved for university guest/ officials invited by the university, rest all the rooms shall be allotted as per booking with the permission of Incharge, University Guest House. Although, on urgency, these rooms may also be allotted after 8 pm only for one night

Note: The Vice-Chancellor and the Register reserves the right to inspect/order of inspection of any room at any time without prior intimation.

Checklist to be Displayed in Every Room

CHECK LIST		Room No.....
List of Items:		
<ul style="list-style-type: none"> • AC Quilt /Comforter • AC remote • All out refill • Bath towel • Bed sheets • Electric Kettle • Face towel • Hand towel • Pillow with cover (02) • Remote of TV/ Set up Box • Water glasses 02 		
Responsibilities /Instructions		
<ul style="list-style-type: none"> • Drinking/smoking is strictly prohibited. • Please check all items at the time of check in check out. • Handover the room keys/ Items before leaving the room. • Switched off all electric points before leaving the rooms • Room service is not available. • Please don't spoil bed sheet/ towel or any other items • Clear all the dues before leaving the guest house. • Meal timing in the dining Hall is strictly adhered to be as under. 		
Breakfast	- 7.30 am to 9.30 am	
Lunch	- 12.30 pm to 3 pm	
Dinner	- 7.30 to 9.30 pm	
Note: Damage if any, cost of items will be charged from the occupant.		

Application Form for Room Booking

BHAGAT PHOOL SINGH MAHILA VISHWAVIDYALAYA, SONEPAT APPLICATION FORM FOR REVERVATION OF ACCOMODATION IN UNIVERSITY GUEST HOUSE

1. Name.....Designation.....Emp No.....
2. Official Address.....
3. For whom (Name)..... Relation
4. Whether applicable (Please tick an of the following:-)
 - v) Official (only for BPS) or
 - i) Private
 - ii) Retd Employees of the university
 - v) Alumni's
5. Room required at:i) New University Guest House ii) Old University Guest House
6. Date from/...../2022 (12 noon to/...../ 2022 (up to 11.00 am)
7. Purpose.....

Instructions:

1. Meals will not be served in rooms.
2. The reservation may be cancelled in the event of any emergency/ administrative reasons.
3. Payment forwards reservation of room (s) and meals will have to be remitted in advance.
4. Check-out time shall be 11.00 am.
5. Damage if any, cost of items will be by the applicant.
6. Smoking, consumption of liquor and Non vegetarian dishes including egg is strictly prohibited in the university guest houses.
7. Meal timings in the dining hall is to be strictly adhered to.
8. Only authorized persons with close relation of the applicant is allowed to stay in rooms.
9. In case of private use, room(s) shall not be booked for more than three consecutive three days.
10. Amenities mentioned at Room checklist may be cross checked by guest while entering in room.
11. Person must produce valid identity Proof i.e Driving licence, passport, Aadhar card or ID card of Government employees.
12. The room rent shall be paid at the time of booking of room/s.
13. In case of university guest, payment must be done within seven days.
14. One room shall be use of two adult or one family having two kids below the age of 12 years.
15. Room rent once paid shall not be refundable.
16. Payment of Meals shall be paid before check out from guest house

Remarks: may be allowed room no.....(ā) per day per room.

Clerk -UGH

Incharge, University Guest House

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Annexure - 72

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Bhagat Phool Singh Mahila Vishwavidyalaya
Khanpur Kalan (Sonapat), Haryana-131305

Office No. 01263-283044,
www.bpswomenuniversity.ac.in

1. Introduction:

A Women's University is one of the most complex organizations in our society, with very diverse human resources corresponding to the professional fields they are active into, its diverse culture, its involvement in the community life and its mission to train specialized human resources which is necessary for the development of society and social renewal. Such organization is a balancing factor in society, an example of morality and impartiality in all the fields of contemporary life, which is continuously transforming and faces the attack of environmental positive and negative factors. The first and the foremost of security business function is Access Control. Its about of whom, where and when. The access control system determines, who is allowed to enter or exit. It helps the security to prohibit the unauthorized movement of personnel and vehicles at the entry level. A number of security guards are placed in the university to facilitate smooth movements and prevent any unauthorized entry into the campus.

2 Objectives:

For the Students of Women's University, the responsibilities of the University administration and society are more than the usual system of security, so that the students may have the congenial environment for the development of their personality.

- 2.1 The aim of this document shall provide guidelines on providing access to authorized personnel and vehicles and to prohibit the unauthorized entry into the campus.
- 2.2 To regulate the existing security system in University.
- 2.3 To identify the students satisfaction level towards the existing security system.
- 2.4 To make appropriate recommendations for the improvement in the existing security system.
- 2.5 To provide a safe and secure campus for creating a feeling of safety and security for all.
- 2.6 Affording dignity and respect to every individual.
- 2.7 To maintain a well trained, community oriented and professional work force.
- 2.8 To decrease the amount of actual or perceived criminal activity via high visible

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policing.

- 2.9 To educate the public and in turn be educated through public contact, formal classes, community presentations and written communication.
- 2.10 To maintain safe environment on university Campus.
- 2.11 To utilize the technological advancement as a force multiplier in the security scenario so there shall be a mandatory review of the security manual after a gap of three years.

3. Review Clause:

Due to the technological and social advancement in the security scenario, the security manual shall be reviewed after every three years' gap.

4. Security Audit:

There shall be a provision of bi-annual (Every 6 Month) audit of the entire university security system including security guard/human resource, material, campus area and physical implementation on the ground.

Out of these two security audits, preferable one can be by local university officials and second by the professional security agency.

5. General clause:

The Vice Chancellor of the University along with a three members, committee of Security Audit- (to be appointed by the VC) have the authority to take any decision at any point of time for the security of students, staff and any other thing related to university.

The University security is governed by the Laws of the Land.

6. Scope:

Personnel coming to university campus including Faculty, Employees, Staff, Students, Hostel residents, Visitors, Contractors, Vendors, Trainees, Parents, VIPs, Government officials and all types of vehicles and persons are come under the purview of University security. The manual enumerates on the security management

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system in Bhagat Phool Singh Mahila Vishwavidyalaya. It covers the entire area of University Campus. The target segment of this manual is students as well as Employees of the University to fulfil the intended objectives.

7. Operating Guidelines:

Access Control of personnel and Vehicles are the two important security functions that this document explains.

8. Students:

8.1. Hostel Student (Identity Card):

- 8.1.1 Issued to all hostel resident students of all the concerned departments after received duly filled-in application form during admission process. The General Branch of the university will issue single Identity cards on time.
- 8.1.2 Hostel resident students are authorized only through main gate of the university. (Access from any other exit of the Campus will not be authorized.) During movements of hostel resident students on the campus, they are obliged to show their identity card at main gate along with the appropriate permission.
- 8.1.3 Before entry into the campus students are liable to Frisk/Check as per the existing security procedure and also make entry into the Entry Register and show original Identity Card.
- 8.1.4 Entry and Exit of hostel Residents to hostels shall be only through the authorized Hostel Gates.
- 8.1.5 While returning after vacation or leave student's taxi parent's vehicle with driver only will be allowed up to hostel parking area. (Defaulter students with vehicle will not be allowed inside campus).
- 8.1.6 In Case of non availability of Identity Card, the access will be provided only after confirmation from the concerned hostel warden and the duly statement taken at Main Gate on the request of the concerned mentor.
- 8.1.7 Entry after 7 O' clock p. m into the campus without appropriate permission will be considered as a late entry. Late entry rules are applicable as per the due procedure (Overnight stay outside the university campus without permission will also be consider as a violation of rules).
- 8.1.8 All types of prohibited items (Intoxicants- Liquor, smoking items, fire arm and

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pets) are not allowed on campus and violation of the prohibition policy leads to disciplinary action. Security Staff ensures proper record of the confiscated items in Record Register.

- 8.1.9 While moving out from the campus an appropriate permission along with original Identity Card is required. Security guard on duty must ensure the proper entry into the Entry Register.
- 8.1.10 Valid Out-Pass issued by the hostels along with Identity Card is mandatory for a smooth exit through the Main Gate. The Security Supervisor on duty ensure the proper record into the Entry Register.
- 8.1.11 Misuse of Identity card is the violation of security policy and will be liable for a fine of Rs 1000/- on each individual involved. Security Staff will insure proper record of such violation details in their registers.
- 8.1.12 Damage or Deface Identity Card will not considered as authorized Identity. (The same needs to be reprinted as per the policy)
- 8.1.13 Any violation to the access control procedures leads to the disciplinary action.

8.2 Day scholar Student:

- 8.2.1 An Identity Card is issued to all the Day scholar students of all the concerned departments after receiving the duly filled-in application form during the admission process.
- 8.2.2 All Day scholar students enter the university campus through its Main Gate only after showing their Identity Cards.
- 8.2.3 Students who enter through the Back Gate are obliged to show their Identity Card. The Security Guard on duty ensure proper record of details in register.
- 8.2.4 Proper checking of all the suspects shall be done at the entry gate to ensure no student is in possession of any intoxicant / banned items like cigarettes, drugs, liquor, fire arm, etc.
- 8.2.5 Day scholar student's entry on (holiday/weekends) and after working hours shall be prohibited. Students must leave the campus after working hours.
- 8.2.6 On (specific events/sports meet/special class) after working hours or weekends access to the campus will be given to the day-scholars through departmental permission.
- 8.2.7 In Case of non-availability of Identity Card, access will be provide for particular

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day through a temporary slip after due confirmation of credentials of students. On duty The Visitor Section staff on duty ensures proper record of non-available Identity Card register.

8.2.8 Non-available Identity Card facility is allowed maximum twice in a month continuing reporting without proper Identity card will consider a lost case or a violation of access control.

8.2.9 The lose of Identity Card will not entertained through non-available Identity Card entry process.

8.2.10 If a student loses her Identity Card, then she shall submit a duly filled-in form at Security Pass Section to get a new Identity Card.

8.2.11 the student under the influence of liquor/drugs/narcotics are not allowed to enter the campus.

8.3 Ph. D Students:

8.3.1 All the Ph.D scholars of the University are given access to the campus through the Main Gate. They are obliged to show their Identity Card at gate and the security guard on duty ensure proper record of details in the register.

8.3.2 Frisking of all the suspects shall be done at the Main Gate. (To ensure no student is in possession of any intoxicant / banned items like cigarettes, drugs, liquor, fire arm, marijuana etc)

8.3.3 Any Ph. D scholar under the influence of liquor/drugs/narcotics will not be allowed to enter the campus.

8.3.4 The requirement of Out-Pass to leave the campus is not mandatory for Research Scholars. They may show their Identity Card and make proper entry at the Main Gate.

8.3.5 Research scholars will not be allowed to leave or enter the campus after 9.30 O'clock p.m. except in extraordinary circumstances. The Main Gate security staff will telephonically take permission from their research supervisor or Head of the Department to permit them to come in.

8.3.6 Moving out for medical reasons are governed by rules as applicable to other students.

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9. Employees of Bhagat Phool Singh Mahila Vishwavidyalaya

- 9.1 The Main gate is the access point for all the employees of the University. During movements all of them are obliged to show their Identity Card to the security guard on duty for access.
- 9.2 Employees who use their vehicles may be required to show their identity card, and only only after security check the vehicle will be allowed to enter.
- 9.3 Employees with vehicle are allowed entry with valid vehicle pass/sticker and Identity Card. The security guard on duty will ensure the details of the vehicle in the entry register.
- 9.4 Employees from other campuses, head office, consultants etc. Who possess Identity Card will be given access after due checking process. In case, somebody may not possess his/her Identity Card, then he/she should be treated as a visitor and the Pass procedures are completed as per the Visitor Access Control.
- 9.5. Access from The Back Gate will be provided with due permission only. The security guard on duty ensures the details of the vehicles in the entry register.
- 9.6. Pedestrian movement from the Back Gate is prohibited.
- 9.7. Any violation of access control procedures are taken seriously.

The staffs on duty are advised to behave properly with all the stakeholders. On duty any kind of misbehaving and manhandling is strictly prohibited "Be Polite but firm". Any unusual incident be immediately reported to the concerned incharge

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10. Vendor & Contractual Staff:

For a smooth movement of vendor's staff / Contractual staff a Paper Pass is issued by the Security Pass Section after receiving duly filled-in form that includes police verification of the individual or vendor undertaking declaration. During movements all the vendor staffs is obliged to show their Identity Card to security guard on duty.

- 10.1 An Individual's entry is ensured by the concerned supervisor/in charge in front of security staff and counter checked by the security supervisor.

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- 10.2 Frisking of all the suspects shall be done at the Main Gate (to ensure no one is in possession of any intoxicant / banned items like cigarettes, drugs, liquor, fire arm, marijuana etc).
- 10.3 The Vendor staff found / caught without a Valid Pass inside the campus will be considered as a violation of access control that leads to disciplinary action against the vendor.
- 10.4 The detailed report of total vendor staff members on daily basis need to be updated by the security supervisor on duty and to be submitted to the Control Room In-Charge and the same be updated regularly and maintain a record on monthly basis.
- 10.5 To the New Staff members a temporary Pass of single day validity will be provided
- 10.6 The validity of the Vendor Pass is for one year maximum and afterwords the renewal of the same is mandatory. The Security Officer will ensure the details of all the vendor staff.
- 10.7 Lost and non deposit of the pass leads to a penalty as per the policy.
- 10.8 Casual worker and temporary labour with identity proof will be provided a temporary pass valid for a maximum of 7 days
- 10.9 Frisking is routine a process while doing exit. All the staff members will be frisked while leaving campus including belongings under the supervision of the Agency Supervisor on duty.
- 10.10 Access through the Back Gate is limited for the vendor staffs who reside near the Back Gate. They are allowed only after an appropriate permission from the Security Office. The Security Guard on duty ensure the details of their vehicle/personal in the entry register.
- 10.11 Only the authorized vehicles of vendor staff are grant access to the campus and they need to follow campus traffic rules.

The person who involved in Theft/malpractice/Impersonation/unethical or unsocial activities are deemed unfit to enter into the BPSMV. Hence he/she are blacklisted as per the guidance of competent authority

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11. Visitors:

In view of safe & secure environment inside the campus, access of guests & visitors is allowed through authorization by the competent personal only. Keeping in mind the prevailing security environment and to avoid any unforeseen event or loss, there is an urgent need to regulate the campus security procedure for visitors' entry. Therefore, all the campus residents are requested to strictly adhere to following Standard Operating Procedures with immediate effect and also ensure that their visitor(s) or guest(s) also follow these Procedures as well:

A visitor under the influence of liquor/drugs/narcotics will not be permitted to enter the campus. All traffic rules are applicable to all the visitors and are expected to maintain highest standards of discipline as applicable in Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan

- 11.1 Visitors section will issue Visitor Pass with confirmation from the concerned employee.
- 11.2 For smooth access and to avoid inconvenience to visitors/guests the hosts should intimate the details to Visitor Section in advance either in person or through intercom or Email.
- 11.3 A visitor who does not have any Identity proof may not be permitted to enter the campus on his/her own. The faculty/staff will have to escort such guest from the Main Gate. Therefore, kindly apprise your visitor in advance to bring their identification document.
- 11.4 A Visitor Pass is valid for 1 day only. (A Visitor Pass will be issued to an individual maximum for 10 days in a month)
- 11.5 A Visitor Pass duly signed by the host is mandatory to deposit at the Out Gate while doing exit. The Supervisor on duty ensures the reconciliation of all the visitor slip and contact through mobile who would not have deposited the Pass to check status.
- 11.6 An employee found violating the above instructions, will be treated as per the Bhagat Phool Singh Mahila Vishwavidyalaya rules.
- 11.7 Vendor Staff/ worker are not allowed to call their visitors for personal meetings inside the campus.

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- 11.8 Parents & relatives of the students are allowed to enter only after confirmation by the concerned student and their Entry Pass will be generated on behalf of the warden.
- 11.9 The Visitor Section Staff maintains proper records of entry register on a daily basis and submit report on a regular basis.

12. VIPs, Government officials & Other Person:

In view of Safe & secure environment inside the university campus and smooth access for VIP's and other Government officials.

- 12.1 On information of any VIP's movement, the Main Gate Security Team will provide a smooth access with pilot or escort facility to the said location and inform the Security Officer /Registrar Office and the concerned co-ordinator.
- 12.2 On arrival of any Government official at the Main Gate (with intimation) the Security staff will inform the Head Security/Registrar office and the concerned Co-ordinator.
- 12.3 On arrival of any Government official at Main Gate (without intimation) the Security Staff will check the Identity Card of the officials immediately and inform the Security Officer and Registrar office and then accompany him/her with guard/supervisor up to the destination.
- 12.4 The Main Gate confirms and updates the Control Room regarding every VIP/Government official's movement for a proper monitoring.
- 12.5 A local police team report at the Main Gate in proper uniform and immediately inform Security Officer and escorts with patrolling vehicle.
- 12.6 Every Police/Government official movement need to be updated the Registrar office immediately.
- 12.7 Behaviour of the Security Guards on duty should be very polite & firm with officials.

VIP, Government official and event specific people movements' instruction will be circulated on situation basis. Communication to all concerns on minimum time is best tool to handle situation

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13. Access Control Vehicle:

- 13.1 All the vehicles are subject to mandatory checking at the Main Gate.
- 13.2 All Authorized vehicles are allowed only with a valid Vehicle Pass only. Drivers should have valid identity proof and license.
- 13.3 All riders & driver should aware and keep in mind of barriers. (The guards on duty take extra care of every movement while crossing the barriers)
- 13.4 The Speed limit up to 30Km/h for Two Wheelers and Three Wheelers and up to 20Km/h for Four Wheelers on campus area.
- 13.5 Parking on the roads and in front of the University buildings is prohibited.
- 13.6 Rash and negligent driving is a serious traffic violation on campus.
- 13.7 Helmet is mandatory for a Two Wheelers rider and the seat-belt for a four wheelers on campus.
- 13.8 The Provision of penalty is applicable for violation of all traffic rules
- 13.9 The Security Guard on duty will maintain a proper record of the details of vehicles at the Main Gate in the entry register.
- 13.10 A daily surprise inspection of any student may be made and if found without Identity Card may be brought back to the Main Gate for further process
- 13.11 The Ambulance movement is monitored closely for a smooth exit while going out with patient, and relevance details are recorded properly when Ambulance enters back. The Security Guard on duty maintains a proper record.

Driver/Supervisor shall permit only minimum number of passengers. Overcrowding may leads to penalty or blacklisting the concerned.

4. Confiscation of unauthorized materials:

Commonly prohibited items are classified & listed below:

- 14.1 Any form of tobacco products.
- 14.2 Alcohol.
- 14.3 Arms & ammunitions.
- 14.4 Pets
- 14.5 Meat

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During checking, if anybody found in possession of unauthorized materials are liable for investigation. Supervisor shall conduct the preliminary investigation and inform Concerned. Confiscated material record should be maintained at security office.

15. Lost & Found materials:

15.1. Complaint about Lost items:

- 15.1.1 Any materials that are reported lost by staff or students shall be registered in the Lost & Found files.
- 15.1.2 The Control room In-Charge on duty shall enquire about the lost material and tries to find it out through CCTV footage & manual search.
- 15.1.3 If the material is found, the concerned is informed and, asked to prove the legitimacy of his ownership and a proper acknowledgement from him is taken before handing him over.
- 15.1.4 The In Charge Control Room should update all the records in entry Register for reference.

15.2 Information about Discovered/found items:

- 15.2.1 Any materials that are reported Discovered/found by the Staff or contractor or student shall be registered in Lost & Found Register.
- 15.2.2 The In Charge Control Room shall gather more information about the material and the person who is reporting
- 15.2.3 The In Charge Control Room shall put up information on the Notice Board of the found material without disclosing the details of the material.
- 15.2.4 The person who claims the material shall prove the legitimacy of his ownership. If the said material is not claimed over a period of time, it shall be disposed of as per the guidance of the director.

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16. Responsibilities:

16.1 C.S.O. - Plan and implement the overall Security goals at the university campus by providing protection of assets of the assigned Bhagat Phool Singh Mahila Vishwavidyalaya, people, infrastructure and information through his/her team. And also responsible for ensuring that all the SOPs are implemented and remained adequate and updated for their intended purpose.

16.2 S.O. - Planning and overall responsibility for collection, collation, interpretation & dissemination of information that will directly or indirectly affect the campus operations or reputation of the organization.

16.3 A.S.O. - Responsible for providing smooth access control & asset protection of property, personnel and material in his/her assigned Zone / duty place area with the help of his team comprising Bhagat Phool Singh Mahila Vishwavidyalaya role and outsourced staff under the supervision of his Security Head.

16.4 C.C.T.V. Monitoring Guards/ Camera Observer - Responsible for overseeing the operations of security supervisors and site team in ensuring immediate response for the management and providing routine operations support in shifts.

17. Reports & Records:

17.1 Daily Reports

17.2 Monthly Reports

17.3 Registers & Files

17.4 Training and Competence

18. Improvement Plan:

18.1 Monthly security review meetings

18.2 Feedback & suggestions

18.3 AOP (Annual operating plan)

18.4 Scope of improvements

19. Security Operations centre (CCTV)

19.1 Security Control Room is the nerve centre of entire system.

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- 19.2 C.C.T.V cameras are installed all around the university campus to have an effective surveillance of the campus round the clock.
- 19.3 C.C.T.V. should be continuously examined on a need basis.
- 19.4 All camera recordings to be monitored by the Camera Observers in CCTV Room and immediately report any untoward incidence noticed.
- 19.5 Video Footage of such incidence is saved continually. CCTV Room is manned 24*7*365 days.
- 19.6 Shift- In-charge looks after the entire operations in his shift.
- 19.7 Daily Reports need to be updated & sent to the concerned without failure.
- 19.8 Daily Deployment of security guards on ground & a patrolling status on real time monitoring is done.
- 19.9 The concern on any emergency or an unusual event on campus is informed.
- 19.10 Lost & found /Pass section / Recordings/ & other coordination
- 19.11 Follow Periodic maintenance schedule of assets.

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20. Assets of Security Control Room:

Sr. No.	Assets
1	Monitor in Security Office
2	Printer
3	DVR CP Plus
4	CPU In Security Office
5	Hand Held Metal Detector (with charger)
6	Radio Set
7	Battery (VHF RT)
8	Radio Set Charger
9	Breath alcohol analyzer
10	Mega phone
11	Mirror Trolley
12	Ultra Bright LED Mini Torch
13	Dragon Torch Light
14	Snake Catcher Stick

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Reports:

21.1 Daily Reports:

- 21.1.1 Daily Security Report: - last 24hrs activity
- 21.1.2 C.C.T.V Daily Monitoring Report.
- 21.1.3 IP Cameras Status & Security Automation Systems report.
- 21.1.4 Security Light Status report.
- 21.1.5 Shift report 06:00 hrs & 22:00 hrs Control room to Security Head (Telephonic).

21.2 Monthly Reports:

- 21.2.1 Monthly Security highlights.
- 21.2.2 Vendor passes entry.
- 21.2.3 Automation & CCTV uptime Status.
- 21.2.4 Security light summary
- 21.2.5 Monthly material Entry status.
- 21.2.6 Guards Deployment & Attendance
- 21.2.7 Annex 3A CCTV Monitoring Summary
- 21.2.8 Hosteller's late arrival summary.

22 Registers & file:

For continues and smooth operations of all the main/sub functions a proper record is mandatory. Bhagat Phool Singh Mahila Vishwavidyalaya, Security Team maintains Register & Files

23. SECURITY PATROLS AND SEARCHES:

- 23.1 The Route chart for area patrolling shall be determined by the C.S.O.
- 23.2 10 patrolling on daily basis under progress round the clock monitoring by Supervisor.
- 23.3 Vehicular Patrolling is to be conducted round the clock and more focused patrolling will be conducted inside the university premises during night times in view of the vulnerability of the area for intrusion.
- 23.4 Foot patrolling to be followed during Day & Night by Security Supervisor with Radio set, Bamboo stick, Torch & taking signatures of the Guards on duty on the Checking Performa.
- 23.5 Any unusual occurrences/observations/incidents noted shall be recorded and in the incident report and forwarded to S.O and A.S.O.

② Ashutosh

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D.G. Public Security

17

में.....A.S.O/Supervisor

दिनांक.....को समय.....से.....a.m. /p.m. पर विश्वविद्यालय में

ड्यूटी पर था तथा मैंने ड्यूटी के दौरान सभी गेट, चारदीवारी, ईमारतें व सुरक्षा गार्डों को चेक किया जोकि ठीकठाक / या कमियाँ पाई जिसका विवरण मैंने चौकींग रिपोर्ट में दिया है।

नोट:- सभी सहायक सुरक्षा अधिकारी व रात का सिफ्ट सुपरवाइजर वारी-वारी से दो घण्टे के अन्तराल के बाद पेट्रोलिंग द्वारा या खुद पूरे विश्वविद्यालय में चेक करेंगे कि पूरा एरिया ठीक-ठाक है।

Location	Name of Guard	Checking Time	Signature	Checking Time	Signature
Gate No. 1					
Co operative Canteen & Hostel 4,5					
Hostel 9,10					
Gate No.3,					
Hostel 2, 3 & Polytechnic Area					
Gate No 4 BAMS Hospital Area					
Gate No. 5 & Law College Area					
University Main Gate					
Admin Block					
Exam Branch					
VIP Guest House					
University Campus School					
V.C. Residence					
Teaching Block I,II					
Hostel No. 12					
Hostel No.13					
Hostel No.14 & Power House					
Registrar Residence					
Admin Block Parking					
Sewerage Treatment Plant					
Activity Hall					
Stadium					
Herbal Park					
B.A.M.S Back					

Bashuhat

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(Former)
D.G.P. Chhattisgarh

Jawal

Checking Report:-

Chief - *Alasmit*
Security Officer, BPSMV
Khanpur Kalan, Sonipat

Prabha Rao

Checked by
Name & Signature

2-11-16

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D.G.P. Chhattisgarh

Night Patrolling

Sr. No.	Name	Time from to	Signature	Remarks
1				
2				
3				
4				
5				
6				
7				
8				

Alasmit

25. Details of Registers given below:-

Sr. No	Register Name
1.	Visitor Register
2.	Handing Taking (Log Book) Register
3.	Four Wheeler Vehicle Register
4.	Day scholar Girls Entry Register (8:00 a.m. to 5:00 p.m.)
5.	Hosteller Without Out pass Register Girls
6.	Girls day Out pass Register
7.	Girls Night Out pass Register
8.	Late Arrival Register Boys
9.	Late Arrival Register Girls
10.	Academic Block - 1 Key Register
11.	Material in Register
12.	Material Out Register
13.	Returnable Register
14.	Daily Serviceability State CCTV Register
15.	Incident Register CCTV : Camera Monitor Observer
16.	Guards Training & Drill Register
17.	Letter Dispatch Register
18.	Stationary Record Register
19.	Vehicle Pass Register
20.	School Bus Register

Bashraj

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D.G.P. Chhattisgarh

2000

21.	Duty Checking Register
22.	Staff Leave Record Register
23.	FGF & HOSHI Duty Register
24.	Patrolling Register
25.	Vehicle Gate Pass Sticker File
26.	Guards Applications File
27.	Stock Verification File
28.	Daily Duty Deployment Security File/ Register
29.	Details of CCTV Cameras
30.	CCTV Monthly Monitoring Report

26. Training and Competency:

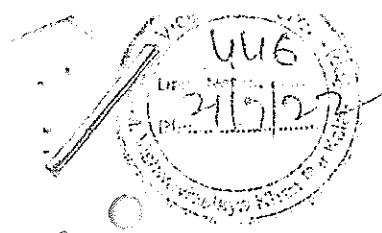
- 26.1 Daily briefing
- 26.2 Weekly Drill & training
- 26.3 In month of June daily 3 hrs training program for staff.
- 26.4 Yearly Physical Efficiency Test
- 26.5 Yearly Medical Test

27. Improvement Plan:

- 27.1 Monthly security review meetings
- 27.2 Feedback & suggestions
- 27.3 Details Security Risk Assessment
- 27.4 Annual operating plans
- 27.5 Working on scope of improvements.

Basuhat

2022
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 D.G.P. Chhattisgarh



21/7/22
Amexmle 73

21-7-22

21-7-22

CP-5133 कार्यालय प्राचार्य, राजकीय महिला महाविद्यालय, मुरथल (सोनीपत)
21/7/22

सोदा में

डीन आफ कॉलेज
भगत फूल सिंह विश्वविद्यालय
खानपुर कंला सोनीपत

यदि क्रमांक: जी0सी0डब्ल्यू0एम0/2022/538-540
दिनांक: 16-07-2022

विषय:- सत्र 2022-2023 से बी0ए0 गणित शुरू करने बारे।

उपरोक्त विषय पर निदेशक उच्चतर शिक्षा हरियाणा, पंचकूला के पत्र क्रमांक LHE:-
01/4/2022C-1(4) दिनांक 13/07/2022 (प्रति संलग्न) के द्वारा इस महाविद्यालय में सत्र 2022-2023 से
बी0 ए0 गणित शुरू करने की अनुमति प्रदान की है।

अतः आपसे अनुरोध है कि इस महाविद्यालय में सत्र 2022-2023 से बी0 ए0 गणित शुरू
करने हेतु आपके कार्यालय में जो फीस एवं दरतावेज जमा कराए जाने हैं इस बारे में शीघ्र अति शीघ्र अग्रगण्य
कराने का कष्ट करें ताकि आगामी एवं आवश्यक कार्रवाई की जा सके।

प्राचार्य
राजकीय महिला महाविद्यालय
मुरथल, सोनीपत।

पुष्टांकन: सम

दिनांक. राम

इसकी एक प्रति निम्न को प्रेषित है:-

- ✓ कुलपति, भगत फूल सिंह विश्वविद्यालय खानपुर कंला सोनीपत
- 2 रजिस्ट्रार, भगत फूल सिंह विश्वविद्यालय खानपुर कंला सोनीपत

21/7/22
प्राचार्य
राजकीय महिला महाविद्यालय
मुरथल, सोनीपत।

From

Additional Chief Secretary to Govt. of Haryana
Higher Education Department, Panchkula

To

The Principals of
All Govt. Colleges of Haryana

Memo No. DEH-01/19021-1/11

Dated, Panchkula, the 13/7/2022.

Subject: Minutes of meeting held on 17.05.2022, 25.05.2022, 26.05.2022 and 01.06.2022 with the Principals of Govt. Colleges regarding status of NAAC, introduction of New Courses/Subjects/Seats and increase/decrease/discontinuation of Courses/Subjects implementation of National Education Policy, Status of colleges websites, Status of AEBS and Online Admission 2022-23.

Kindly refer to the subject cited above

I have directed to inform you that the meetings were held in the subject cited matter and the proceedings minutes have been approved by the Competent Authority.

Therefore you are directed to take action as per details given below:-

a. List of allotted new courses/subjects:

Sl No	Name of the college	Name of the New/Course Subject Demanded	Seats Required
1	Govt College, Maharaja (Bilaspur) Yamunanagar	M.Com. Public Administration as an Elective Subject in B.A.	50 N/A
2	SMMD Govt Sanskrit Mahavidyalaya Panchkula	Diploma in Karmakanda (Porahitya) Health and Physical Education (As optional paper)	40 60
3	Govt College Indana Chakkri (Kaithal)	Punjabi as an Elective Subject in B.A.	50
4	Govt PG College Sector I Panchkula	M.Sc. Sociology	60
5	Govt college for Girls Cheeka Kaithal	Post Graduate Diploma in Mass Communication (PGDMM)	50
6	Govt College Pratap Nagar, Yamunanagar	B.A.com	40
7	Government College Saraswati Nagar (Mushirabad)	Punjabi as an Elective Subject in B.A.	40
8	Shri Kapil Muni Govt College for Women, Kalayat (Kaithal)	M.Com.	50
9	Govt College Rajauri	Personities as an Elective Subject in B.A.	N/A
10	Govt PG College Ambala cantt	B.Com. (Hons.)	50
11	Govt W Sector III Panchkula	M.Sc. Sociology	60

[Signature]

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Sr No	Name of the college	Name of the New Course Subject Demanded	Seats Required
12	Govt College Barwala (Panchkula)	PGDCA	One Unit (40)
		Computer Science as an Elective Subject in B.A.	N/A
13	Jyoti, Panchkula Govt College Radaur (YNR)	M.A. English	30
14	GCW Shahzadpur Ambala	M.Com	10 unit
		B.Tech 3 Years	60
15	GC Kalka	Diploma in Music performing Arts	20
		B.A. Fine Arts	20
16	Govt College Adampur	Post Graduate Diploma in Guidance and counselling (One Year)	20
17	Govt College Hisar	M.Sc Psychology	20
		M.Sc (Computer Science)	One Unit
		PG Diploma in R & GPs	10
		PGDCA	10
18	Govt College Nalwa (Hisar)	Physical Education as an Elective Subject in B.A.	N/A
19	Govt College Bala-purand (Hisar)	Maths	60
20	Govt College Bhiwani	B.Com (Hons.)	10
		M.Sc Geography	10
		PG Diploma in Data Analysis	10
21	GC Khari Chopra (Hisar)	Computer as an Elective Subject in B.A.	One Unit
		Public Administration as an Elective Subject in B.A.	One Unit
22	GC F. Hama	B.Com	60
23	GC Dabwali	B.Sc. Sports (Physical Education, Health Education and Sports Science)	10 (1st & 2nd session)
24	GC G. Rama	Computer Science as an Elective Subject in B.A.	10
		Computer Science as an Elective Subject in B.A.	10
25	GC W. Behal	B.Sc. (Non Medical)	60 seats
26	Ch. Bawalal Govt College for Women Folan (Bhiwani)	Public Administration as an Elective Subject in B.A.	One Unit (60)
27	Govt College for women Bawal Khara	M.A. History	10 Seat
		PGDCA	10
		M.A Psychology	10
28	GC W. Bhodia Khara	M.Com	60
		Computer Science as an Elective Subject in B.A.	10
		Physical education as an Elective Subject in B.A.	10
29	GC Siwani	M.Com	10
30	GC W. Bhiwani	Web & Graphics Designing	20
		Advanced English & Math	20
31	GC W. Sampla, Rohtak	M.Com	10
		Physical Education as an Elective Subject in B.A.	10
32	GC Sampla, Rohtak	Physical Education as an Elective Subject in B.A.	10
33	GC Jassu	Mathematics as an Elective Subject in B.A.	10
		Physical Education as an Elective Subject in B.A.	10

Sr No	Name of the college	Name of the New/ Course Subject Demanded	Seats Required
27	GCW Mathura	Mathematics as an Elective Subject in B.A.	30
28	NRS GC Rohat	M.A. Economics	60
		Public Admin	60
		Geography as subject in B.A.	60
		M.A. Political Science	30
		B.A. Geography (Hons.)	30
36	GC G. Sadaspur	B.Sc. Non Medical	30
		Computer Science as subject in B.Sc. Non Medical	30
37	GC Sadoun, Ind	M.Sc. Geography	40
		PGDCA	30
38	GC Taratori, Karnal	B.Com (General)	80
39	GC Panipat	M.A. History	60
40	GC Assandh, Karnal	M.A. History	30
41	GC Sec-11, Karnal	B.A. English (Hons.)	40
		B.Sc. Medical Botany Zoology Chemistry	40
42	GCW Madhoda	Mathematics as Elective Subject in B.A.	30
		M.Com	30
43	GC Sihna	Public Administration as a subject in B.A.	N.A.
44	GC Krishan Nagar	Public Administration as a subject in B.A.	N.A.
45	GCW Ateli	Public Administration as a subject in B.A.	60
46	GC Latesara	Public Administration as a subject in B.A.	N.A.
47	GC Kheri Gupran	M.Com	60
48	GCW Faridabad	BCA	40
		M.Com	60
49	GC G. Sec-11 Gurugram	M.A. Hindi	60
		M.Com	40
50	GC Sidhrawali	Computer Science as subject in B.Sc. Non Medical	30
51	GC Sector-9, Gurugram	M.A. Sociology	On seat
		B.A. Geography (Hons.)	Hons.
52	GC Badli	B.Sc. Chemistry (Hons.)	Hons.
		Computer Science as subject in B.Sc. Non Medical	Hons.
53	GCW Kulana	Mathematics as an Elective Subject in B.A.	40
54	GC Bahadurgarh	M.Sc. Mathematics	30
55	GC Palwal	M.Com	60
56	GCW Jassaur Kheri	Physical Education as subject in B.A.	30
57	GC Faridabad	B.A. Geography (Hons.)	60
58	GCW Nangal Chaudhary	Public Administration as a subject in B.A.	On seat
59	GC Narnaul	Public Administration as a subject in B.A.	30
60	GC Chhata	Public Administration as a subject in B.A.	30
61	GC Satnali	B.Sc. Computer Science	60

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Note: Any new course allotment is subject to the condition that no new faculty will be demanded by the college and if there is any shortage of staff then that will be managed by the college from their existing staff.

b. List of colleges for seats increase:

Sr No	Name of the College	Name of the Course	No. of Seats to be Increased
1	Govt. College for Girls, Palwal	B.A.	100
2	Government P.G. College, Ambala Cantt	M.Com.	10
		B.Com.	10
		B.A.	20
		M.A Sanskrit	25
		Computer Science as a subject in B.Sc. Non	
3	Govt. College Hissar	Medical	80
		Home Science as an Elective Subject in B.A.	20
		B.Sc. Medical with	
		Biotechnology	30
		B.A.	80
4	Govt College for Girls, Ujdaan	M.Sc. Geography	10
5	Govt College Adampur	M.A Hindi	10
		B.A Geography	10
		B.A	80 (One Unit)
			80 Seats (One Unit)
6	GC Faru	B.A (Pass)	80 Seats (One Unit)
7	GC W. Hissar	B.A (Pass)	Unit)
8	GC Bhiwani	B.A	80 Seats
9	GC W. Badliha	B.A	40
10	GC Samraund	B.A	80
11	GC Israna, Panipat	B.Sc. (Non Medical)	20 seats
12	GC W. Sampla, Rohtak	M.A History	30
13	GC W. Sampla, Rohtak	M.A Hindi	20
14	NRS GC Rohtak	B.A Pass Course	80 (1 Unit)
15	GC Behraunpur (Bapauli)	B.Sc. (Non Medical)	0
16	GC G. Sonapat	B.A	80
17	GC Panipat, Panipat	B.A	50 (1 Unit)
		M.Com	60 (1 Unit)
18	GC Assandh, Karnal	B.A	80 (One Unit)
19	GC W. Gohana	M.Com	20
		M.Sc. Geography	20
20	GC Jind	B.A	100
21	GC Karnakhoda	B.A	80 (One Unit)
22	Govt. College Kharkhara	B.A	80 (One Unit)
		B.A	80
		B.Sc. Medical	40
		B.Sc. (Non Medical)	40
23	GC W. Sonapat	B.A Geography	100 (One Unit)
24	GC W. Madlauda	B.A	80
25	GC Alawa Chudh	B.Sc. Non	
26	GC Jassia	Medical	
		B.A	80 (One Unit)

Sr No	Name of the College	Name of the Course	No. of Seats to be Increased
28	Govt. College	B.A.	40
	Govt. Ballabhabhar	B.Sc. (H) Ash subject	80
29	Govt. Chhara	B.A.	80
30	Govt. Sec. 2 Gurgaon	B.A.	80
31	Govt. Meh	B.A. Com	20
32	Govt. Sec. 52 Gurgaon	M.Com	20
		B.Com.	80

Note: Any increment in seats is subject to the condition that no new faculty will be demanded by the college and if there is any shortage of staff then that will be managed by the college from their existing staff.

c. List of colleges for Seats decrease:

	Name of the College	Name of the Course	No. of Seats to be Decreased
1	Govt. Chhachhbrauli Yamuna Nagar	B.A.	80
	Govt. W. Gohari	B.A. Com	50
2		B.Sc. Non-Medical	40

d. List of colleges for discontinuation of courses/subjects:

Sr No	Name of College	Name of Courses/Subjects
1	Govt. College Aharwala (Bilaspur) Yamunanagar	Punjabi as a Subject in U.G. Level
2	Govt. Saha (Ambala)	Home Science as subject in B.A.
3	Govt. P.G. College, Naraingarh	Music (V)
4	Govt. Kalka	Post Graduate Diploma in Fashion Designing, Master of Arts (M.A.) Geography, P.G. DIPLOMA IN ENGLISH
	Govt. P.G. College Sector-I Panchkula	Anthropology
5		Post Graduate Diploma in Translation Hindi-English
		Post Graduate Diploma in Yoga
6	Govt. College Balsamand (Hisar)	Commerce
7	Govt. Raha	Bachelor of Science (B.Sc.) - Medical
8	Govt. Loharu	M.A. History
9	Govt. Basti, Karnal	Mathematics
		Economics

e. List of College having less admission during 2021-22 session:

In addition to above, there are some Colleges where Admissions in 2021-22 session was Less than 12.5% in case of New College and less than 25% in case of Old College. As per the department instructions, if the student strength is less than twenty (i.e. 25% of the unit), the subject stream shall be closed by the college. But it has come to the notice that below mentioned colleges had neither closed the course and nor shifted the students to nearby colleges. So in this connection, a show cause notice is being issued to the Principals/DPOs of these colleges regarding the same. Following colleges are to be discontinued due to less admissions as per discussion with the concerned principals:

Sr No.	College Name	E.Y	Course Name	Total Seats	Admission Done	Admission %
1	GC Kalka	1970	Post Graduate Diploma in Fashion Designing	40	0	0.00%
2	GC Ratna	1999	Bachelor of Science (B.Sc.) Non Medical	80	0	0.00%
3	GC Nalwa	1981	Bachelor of Science (B.Sc.) Non Medical	40	0	0.00%
4	GC Mihir Surera Ellenabad	2010	Bachelor of Science (B.Sc.) Non Medical	80	0	0.00%
5	GCW Sahneri	2012	Bachelor of Science (B.Sc.) Non Medical	80	0	0.00%
6	GCW Punhana	2017	Bachelor of Commerce (B.Com)	80	0	0.00%

- Brief introduction of National Education Policy (NEP) was presented before the Principals and they were asked to adhere to the guidelines issued in the matter time to time by the universities department and get prepared for the implementation of NEP in Colleges.
- Status of college website was shared with the principals and they were asked to update the website of their colleges on regular basis.
- Status of Aadhar enabled Biometric Attendance was shared with the Principals and they were directed to ensure the regular marking of biometric attendance by the employees of their colleges.
- Online Admissions. Some new amendments pertaining to centralized online admissions 2022-23 were proposed discussed in the meeting and it was decided that the following changes may be made in the admission portal for upcoming session 2022-23:
 - Registration Fee shall be charged from each Student.
 - Fate fee shall be charged from students who will apply for the admission after last date on weekly basis.
 - Fixed Timeline for approving sanctioning of additional seats course to the colleges.
 - College will add the new allotted courses and seats from their Form and it will be approved by the IT Cell.
 - Registration should be based on Mobile No. with OTP.
 - UPI Payment option.
 - Benefits on the basis of PPP for Haryana candidates.

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Regd./Email

From

Additional Chief Secretary to Govt. of Haryana
Higher Education Department.

To

All the Vice Chancellors of
State Universities

Memo No. 3/2-2022 C-I (4)

Dated, Panchkula, the - 28/07/2022


Subject: Regarding exemption of late affiliation fees of new courses/
increasing of seat in Govt. Colleges

Kindly refer to the subject cited above.

This is bring to your kind notice that the State Govt. has allowed new courses to Govt. Colleges in the State. Usually new courses are allotted in the month of June/July to colleges by the Govt

It has come to the notice of department from the Govt. Colleges that State Universities are charging late affiliation fees of new courses and increasing of seats from the Govt. colleges. Govt. has decided not to charge any late affiliation fees of new courses/increasing of seats from the Principals of Govt. Colleges by the universities

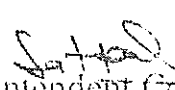
This is for your kind information and necessary action.


Dy. Superintendent College-I
for Additional Chief Secretary to Govt. of Haryana
Higher Education Department

Endst. No. Even

Dated, Panchkula, the 28/07/2022

A copy of the above is forwarded to all Principal of Govt. Colleges for information and necessary action.


Dy. Superintendent College-I
for Additional Chief Secretary to Govt. of Haryana
Higher Education Department

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