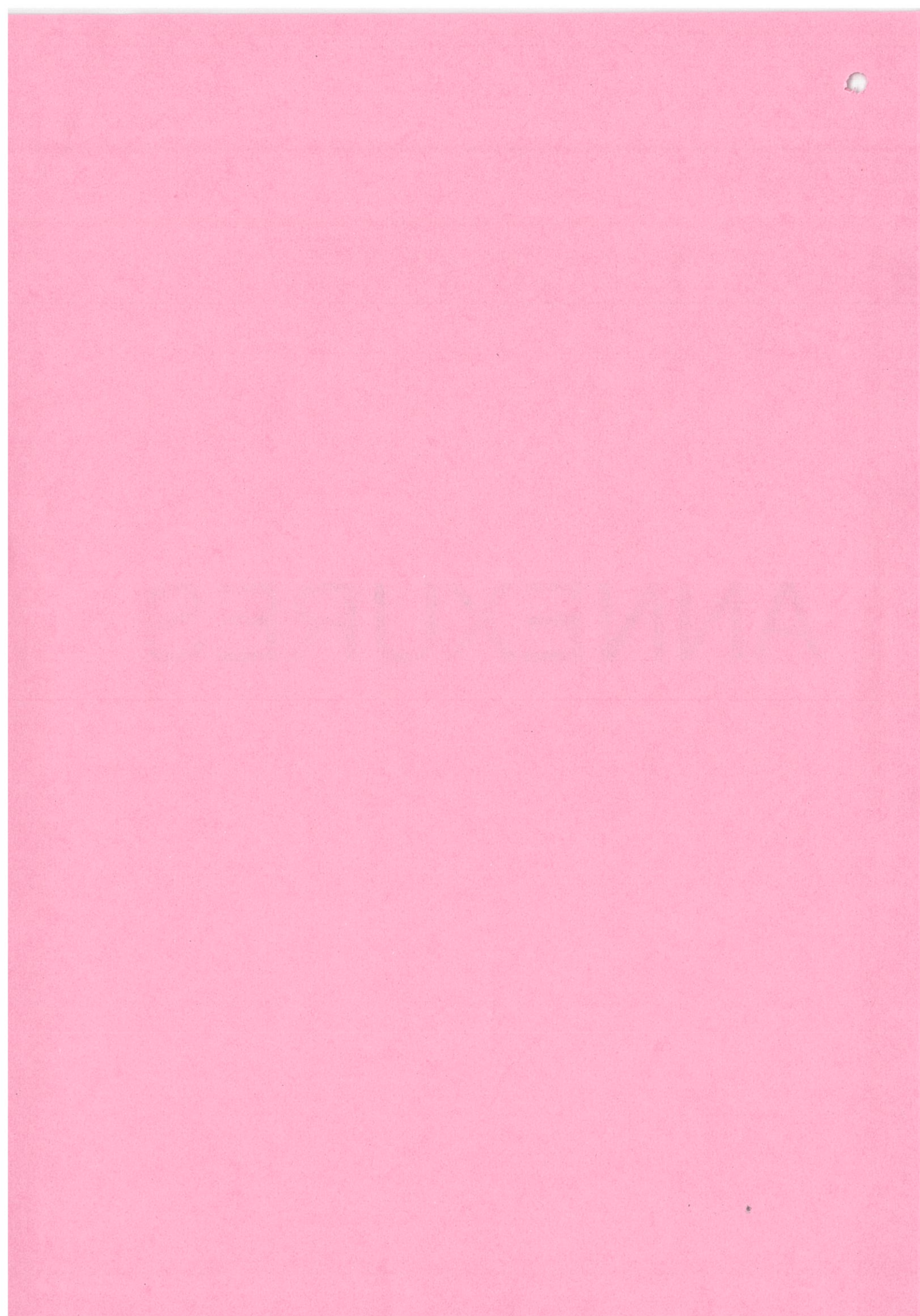


# ANNEXURES





# Annexure - I

BHAGAT PHOOL SINGH MAHILA VISHWAVIDYALAYA, KHANPUR KALAN, SONEPAT  
MINUTES OF THE 73<sup>rd</sup> MEETING OF THE EXECUTIVE COUNCIL HELD ON 02/12/2022  
AT 11.00 A.M. IN THE CONFERENCE HALL, ADMINISTRATIVE BLOCK, BHAGAT  
PHOOL SINGH MAHILA VISHWAVIDYALAYA, KHANPUR KALAN.

The following were present:-

- |  |                      |
|--|----------------------|
| 1. Prof. Sudesh,<br>Vice-Chancellor  | Chairperson          |
| 2. Ms. Kamlesh Kumari (attended online)<br>Nominee of Finance Department,  | Ex-officio-member    |
| 3. Dr. Anju Manocha, (attended online)<br>Joint Director O/o DGHE Panchkula,<br>Nominee of Additional Secretary Higher Education | -do-                 |
| 4. Sh. Sanjeev Kumar,<br>Deputy Director,<br>Nominee of Technical Education Department   | -do-                 |
| 5. Prof. Ajit Singh,<br>Dean, Faculty of Engineering & Technology  | -do-                 |
| 6. Dr. Suman Dalal,<br>Dean, Faculty of Physical Education<br>Dean Faculty of Education  | -do-                 |
| 7. Prof. Surender Mor,<br>Dean, Faculty of Social Sciences   | -do-                 |
| 8. Prof. Ipshita Bansal,<br>Dean faculty of Commerce & management  | -do-                 |
| 9. Prof. Vijay Nehra,<br>Dean Faculty of laws  | -do-                 |
| 10. Prof. Amrita,<br>Dean faculty of Arts & languages  | -do-                 |
| 11. Dr. Neelam Jain,<br>Dean, Faculty of Sciences,<br>Chairperson Deptt. of Pharmacy   | -do-                 |
| 12. Prof. Mahesh Dadhich,<br>Dean, Faculty of Ayurvedic Medicine<br>Principal, MSM Institute of Ayurveda                         | -do-                 |
| 13. Dr. Veena, Principal,<br>BPS Institute of Higher Learning,   | Chancellor's Nominee |
| 14. Smt. Kamla Rani,<br>House No. 12, University Campus  | -do-                 |
| 15. Prof. Sunita Srivastava,<br>Department of Physics,<br>Punjab University, Chandigarh  | Other Member         |
| 15. Prof. Shweta,<br>Dean of Colleges,   | -do-                 |
| 16. Dr. Geeta Mor,<br>Supdt. BPSMV Khanpur Kalan   | Special invitee      |
| 17. Dr. Sandeep Dahiya,  |                      |

*[Signature]*

*[Signature]*

C.O.E.  
18. Prof. SanketVij,  
Dean Academic Affairs  
Officiating Registrar

Secretary

At the outset, the Vice-Chancellor welcomed all the members, to the 73<sup>rd</sup> meeting of the Executive Council. Accepting the felicitation, Prof. Sudesh Hon'ble Vice-Chancellor informed the August House that the SSR has been submitted for the NAAC accreditation and data validation and verification has been done. The NAAC team may visit the University in January / February 2023. All the members congratulated her for the same.

After the exchange of pleasantries, the formal agenda items with the permission of the Chairperson were taken up by the Secretary, Executive Council.

**1 Confirmation of the Minutes of 72<sup>nd</sup> meeting of Executive Council held on 07/10/2022.**

Resolved that the minutes of 72<sup>nd</sup> meeting of Executive Council held on 07/10/2022 be confirmed.

**2 Follow up Action Report.**

Resolved that the action taken report of 72<sup>nd</sup> meeting of Executive Council held on 07/10/2022 be noted.

**3. To note the action taken by the Vice-Chancellor in anticipation of approval of the Executive Council in appointing Prof. Shweta Singh, Department of Management Studies, as Dean of Colleges with effect from 11/05/2022, for a term of three years in addition to his own duties, in terms of statute 3 and 5 of BPSMV Act 2006.**

Resolved that the action taken by the Vice-Chancellor be noted and approved.

**4. To note the action taken by the Vice-Chancellor in anticipation of the approval of the Executive Council in appointing Prof. Shweta Singh, Deptt. of Management Studies as Dean Students Welfare, in addition to her own duties, for a term of two years, with effect from 13/10/2022, in terms of statute 3 & 4 of BPSMV Act 2006.**

Resolved that the action taken by the Vice-Chancellor be noted and approved.

**5. To note the action taken by the Vice-Chancellor with regard to allotment of Rent free accommodation to Sh. Kali Ram, Assistant Security Officer on contract basis and also waived off room rent w.e.f the date the house the allotted to him.**

Resolved that the action taken by the Vice-Chancellor be noted and approved.

**6. To note the action taken by the Vice-Chancellor in anticipation of approval of the Executive Council to include the following provisions in**

  
2 

Duty Leave under Clause-12 Chapter-XII (Leave Regulations) of BPSMV  
Calendar Vol.-III:-

"For collection of Data and Samples, Library Consultation and Field  
Visits, Conducting Experiments, Interviews etc. related to research work".

Resolved that the action taken by the Vice-Chancellor be noted and approved

7. To note the action taken by the Vice-Chancellor in approving the amendment of Clause No. 9, 13 & 17 in Child Care Leave (CCL) rules in anticipation of approval of the Executive Council.

Resolved that the action taken by the Vice-Chancellor be noted and approved.

8. To note the action taken by the Vice-Chancellor in anticipation of approval of the Executive Council under section 23 (4) regarding contractual engagement of Sh. Arun Kumar Gupta (Retd.) HOD D-Pharmacy as HOD D-Pharmacy (BPSM Polytechnic) after superannuation initially for period of six months for fulfilment the PCI norms.

Resolved that the action taken by the Vice-Chancellor be noted and approved.

9. To note the action taken by the Hon'ble Vice-Chancellor in anticipation approval of the Executive Council in approving the amendments of constitution of the Youth Welfare Committee for the BPSMV.

Resolved that the action taken by the Vice-Chancellor be noted and approved.

10. To consider and approve the correction in the date of promotion under CAS granted to Dr. Meenakshi Katyal, Assistant Professor in Management Studies w.e.f. 01.07.2015 instead of 18.08.2015.

Resolved to approve the correction in the date of promotion as above.

11. To consider the case for hiring the services of Haryana Knowledge Corporation Limited (HKCL) regarding inviting of online applications for recruitment of various teaching and non-teaching posts in BPSMV, KhanpurKalan.

Resolved to approve the above proposal and also noted the contents of the draft MoU to be executed with the above said agency.

12. To consider and approval of the revised minimum qualifications for appointment of teachers and other academic staff including Librarians and Directors of Physical Education and Sports in Universities and Colleges and measures for the maintenance of Standards in Higher Education, 2022 based on UGC regulations 2018.

Resolved to approve the above proposal. Further the Vice-Chancellor was authorized to make changes in the selection criteria, if any, on the analogy of neighbouring universities.



13. To consider and approve the recommendations of the Selection Committee/ Screening-cum-Evaluation Committee for promotion of teachers of University/Constituent colleges/Institutes under Career Advancement Scheme, as per UGC guidelines received through State Govt. vide Memo No. KW-7/18-2009 C-IV (3) dated 21.07.2011.

Resolved that the recommendations of the Selection and Screening-cum-Evaluation Committee as above be approved.

14. To note the action taken by the Hon'ble Vice-Chancellor regarding engagement of Sh. Ranjit Singh Sheoran as Assistant on contract basis for a period of one year.

Resolved that the action taken by the Vice Chancellor be noted and approved.

15. To consider the case to increase the remuneration in respect of representatives of HKCL from 25000/- (plus applicable taxes) to 35000/- (plus applicable taxes) per person per month w.e.f 01-04-2022.

Resolved that the above proposal be approved.

16. To consider the request of Kumari (Dr.) Darshna Devi the then Acharya, Kanya Gurukul, Kharal, Jind (now Regional Center, Kharal, Jind) for providing her the life time essential facilities.

Resolved that the above proposal be approved subject to concurrence of the State Government.

17. To consider and approve for purchase of two new buses for the students in lieu of two condemned buses.

The above item was read along with agenda item No. 25.

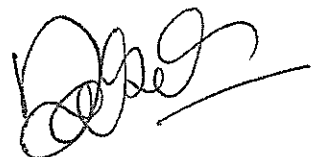
18. To consider & approve the recommendations made by the Academic Council vide its resolution 21 dated 9/06/2022 regarding implementation of the new MSE (Minimum Standard of Education) Gazette notification of NCISM dated 16.2.2022 & NCISM Academic Calendar for the batch 2021-22 of BAMS.

Resolved to approve the recommendations of the Academic Council as above.

19. To consider and approve for purchase of two new buses for the students in lieu of two condemned buses.

The above item was read along with agenda item No. 25.

20. Complaint received from DGHE Panchkula regarding Corruption/ Fraud/ Bribe in Examination Branch of BPSMV.



Resolved that keeping in view the sensitivity of the case under reference a fresh fact finding committee be constituted by the Vice-Chancellor to make clear recommendations in the matter. The above enquiry committee should submit its report within one month. Further resolved that the recommendations of the said committee be placed before Executive Council in its next meeting.

21. To consider the recommendations of the Internal Complaint committee constituted by the Vice-Chancellor (kept under sealed envelope) to enquire the complaints against Dr. Pushpender Sharma, Associate Professor, MSM Institute of Ayurveda (under suspension).

The Chairperson, Internal Complaint committee presented the agenda before the House. The report of the committee was handed over by Chairperson ICC to the Registrar. After a detailed deliberations, it was unanimously resolved that the major penalty "**Compulsory Retirement**" be imposed on Dr. Pushpender Sharma, immediately as per Haryana Civil services (Punishment and appeal) rules 2016

22. To consider the recommendations of the committee constituted by the Vice-Chancellor to review the existing rules and frame the new guidelines for appointment of distinguished Visiting Faculty, Honorary Faculty, Visiting Professor, Visiting fellow, Adjunct Faculty, Professor Emeritus and Floating Faculty on the analogy of M.D. University, Rohtak.

Resolved to approve the recommendations of the above committee. Further resolved that the guidelines for hiring Consultant already implemented in MDU Rohtak be followed in BPSMV, Khanpur Kalan.

23. To consider the case for engagement of Sh. Bhim Sen as SDO (Electrical) on contract basis for a period of six months.

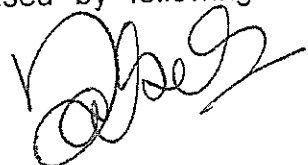
Resolved to approve the recommendations of the Ad hoc Selection Committee for engagement of Sh. Bhim Sen as SDO (Electrical) on contractual basis for six months on a consolidated salary as approved by the competent authorities as per norms.

24. To note the action taken by the then Vice-Chancellor in approving the minutes of the meeting of the committee constituted for deciding the eligibility/ workload of Teaching Assistants appointed in the KGSSS.

Resolved that the action taken by the Vice-Chancellor be noted and approved.

25. To consider the proposal for purchase of 13 vehicles on replacement basis and 08 new vehicles for the University Departments and Regional Centres.

Resolved to approve the above proposal for purchase of 13 new Vehicles on replacement basis. Further it was resolved that eight new vehicles along with one Mini Bus for the students may also be purchased by following due procedure.



26. To consider and approve the consolidated salary equal to minimum of the pay scale prescribed for the post of Deputy Medical Superintendent (Contractual) and Ayurvedic Medical Officer (Contractual) on the Principle of equal pay for equal work in MSM Institute of Ayurveda, Hospital.

Resolved that the equal pay as proposed be granted to the contractual employees with effect from the date of decision of Executive Council subject to the condition that they will withdraw their case pending in Hon'ble High Court.

27. Any other item with the permission of the Chair.

No agenda was discussed under the agenda No. 27.

28. To consider & approve the recommendations of the Committee constituted by the Vice-Chancellor under the convenorship of Dean Academic Affairs, BPSMV, Khanpur Kalan to revisit the existing rules & regulations with regard to sabbatical leave.

Resolved to approve the recommendations of the committee as above. Further resolved that the Vice-Chancellor be authorized to sanction sabbatical leaves.

29. To consider the request of Ms. Neelam Yadav, Assistant Professor (T) & Ms. Suksham, Assistant Professor (Temporary) to issue NOC for pursuing the Pre Ph. D without availing the leave for the entire duration of the Ph.D. coursework.

Deferred.


30. To consider and approve the recommendations of the Selection Committee/ Screening-cum-Evaluation Committee for promotion of teachers of University/Constituent colleges/Institutes under Career Advancement Scheme, as per UGC guidelines received through State Govt. vide Memo No. KW-7/18-2009 C-IV (3) dated 21.07.2011.

Resolved that the recommendations of the Selection and Screening-cum-Evaluation Committee as above be approved. The House congratulated the Vice-Chancellor for granting promotions to the teachers on large scale, which were pending for the last two or three years.

31. To consider the case for finalizing the term and conditions of the Draft MoU for hiring the services of EdCIL.

Resolved to approve the recommendations of the committee w.r.t. the draft MoU and also approved the proposal for hiring the services of EdCIL.

32. Any other item with the permission of the Chair.





Under any other item the following two agendas were discussed in the august house.

- To consider the case for enhancement of the rates of sitting fee for the outside experts/ members of various committees

After a detailed deliberations, it was resolved to approve the following rates for sitting fee on the analogy of MDU Rohtak

	Revised
Honorarium to be paid to the non-official member (non official member means members other than from BPSMV its affiliated colleges and the State Government for attending the meeting of Executive Council/ Academic Council/ University Court/ Finance Committee and Selection Committee.	Rs. 5000/- per meeting.
Honorarium to be paid to the outside members/experts of Establishment Committee, Department Research Committee, Boards of Studies, Faculties and other Committees constituted by the Vice-Chancellor.	Rs. 3000/- per meeting with a maximum ceiling of Rs. 6000/- per day. However in case the duration of a meeting goes beyond five hours, remuneration would be Rs. 5000/- meeting.

- To consider the case for increasing the financial powers of Deans/HODs/ Chairpersons/Principals/Directors/In-charges / Branch Officers.

After detailed deliberations, it was resolved to assign / delegate the following administrative and financial powers for purchasing official items and repairing of official equipments etc. to the following officers on the analogy of MDU Rohtak. Further it was also resolved that before purchasing / repairing any of the official items / equipments, the budget position may be sought from the concerned office from which the amount is to be debited.

S N	Officers	powers delegated
1.	Deans/HODs/ Chairpersons/ Principals/ Directors/ In-charges / Branch Officers/ Chief Warden/ Librarian/ Proctor & Coordinators of respective Cells.	Any individual bill up to i) Rs. 5000/- (without quotation) Rs. 20,000/- (on lowest quotation)

*[Signature]*  
5/12/22  
Vice-Chancellor

*[Signature]*  
05/12/22  
Registrar



## Annexure 2

Report of follow-up action on the decisions taken by the Executive Council in its 73<sup>rd</sup> meeting held on 02/12/2022.

Agenda No.	Agenda item	Follow up action taken
1	Confirmation of the Minutes of 72 <sup>nd</sup> meeting of Executive Council held on 07/10/2022.	Noted
2	Follow up Action Report.	Noted
3	To note the action taken by the Vice-Chancellor in anticipation of approval of the Executive Council in appointing Prof. Shweta Singh, Department of Management Studies, as Dean of Colleges with effect from 11/05/2022, for a term of three years in addition to his own duties, in terms of statute 3 and 5 of BPSMV Act 2006.	Office order has been issued vide letter No. BPSMV/Acad./22/1207-50 dated 11/05/2022.
4	To note the action taken by the Vice-Chancellor in anticipation of the approval of the Executive Council in appointing Prof. Shweta Singh, Deptt. of Management Studies as Dean Students Welfare, in addition to her own duties, for a term of two years, with effect from 13/10/2022, in terms of statute 3 & 4 of BPSMV Act 2006.	Notified vide letter No. BPSMV/Acad./22/3014-3064 dated 11/10/2022.
5	To note the action taken by the Vice-Chancellor with regard to allotment of Rent free accommodation to Sh. Kali Ram, Assistant Security Officer on contract basis and also waived off room rent w.e.f the date the house the allotted to him.	Letter has been sent vide Letter No. BPSMV/EN-I/22/2248 dated 15/12/2022.
6	To note the action taken by the Vice-Chancellor in anticipation of approval of the Executive Council to include the following provisions in Duty Leave under Clause-12 Chapter-XII (Leave Regulations) of BPSMV Calendar Vol.-III:- "For collection of Data and Samples, Library Consultation and Field Visits, Conducting Experiments, Interviews etc. related to research work".	Office order issued vides Endst. No. BPSMV/ET-1/22/6383-6433 dated 27/10/2022 and Academic Branch informed to incorporate the same in the leave Regulations vide Ref. No. BPSMV/ET-III/22/374 dated 28/01/2023.
7	To note the action taken by the Vice-Chancellor in approving the	The amendments in CCL rules have been circulated vide Letter No.

	amendment of Clause No. 9, 13 & 17 in Child Care Leave (CCL) rules in anticipation of approval of the Executive Council.	BPSMV/EN-I/22/2299 dated 22/12/2022.
8	To note the action taken by the by the Vice-Chancellor in anticipation of approval of the Executive Council under section 23 (4) regarding contractual engagement of Sh. Arun Kumar Gupta (Retd.) HOD D-Pharmacy as HOD D-Pharmacy (BPSM Polytechnic ) after superannuation initially for period of six months for fulfilment the PCI norms.	Noted
9	To note the action taken by the Hon'ble Vice-Chancellor in anticipation approval of the Executive Council in approving the amendments of constitution of the Youth Welfare Committee for the BPSMV.	Letter in this regard has been issued to all concerned on 13.3.2023.
10	To consider and approve the correction in the date of promotion under CAS granted to Dr. Meenakshi Katyal, Assistant Professor in Management Studies w.e.f. 01.07.2015 instead of 18.08.2015.	Office order issued vides Endst. No. BPSMV/ET-II/22/7693-97 dated 27/12/2022.
11	To consider the case for hiring the services of Haryana Knowledge Corporation Limited (HKCL) regarding inviting of online applications for recruitment of various teaching and non-teaching posts in BPSMV, Khanpur Kalan.	The MOU has been signed with the HKCL and advertisement of Teaching & Non-Teaching staff has been processed through HKCL.
12	To consider and approval of the revised minimum qualifications for appointment of teachers and other academic staff including Librarians and Directors of Physical Education and Sports in Universities and Colleges and measures for the maintenance of Standards in Higher Education, 2022 based on UGC regulations 2018.	Noted and circulated to all HOD/ Principal/ Director/Chairperson/In-charges(s) vide Endst. No. BPSMV/ET-II/22/7465-95 dated 15/12/2022.
13	To consider and approve the recommendations of the Selection Committee/ Screening-cum-Evaluation Committee for promotion of teachers of University/Constituent colleges/Institutes under Career	Office order issued vide Endst. No. BPSMV/ET-II/22/7354-60 dated 06/12/2022. Further the date of CAS promotion in respect of the following teachers have been rectified vide corrigendum No. BPSMV/ET-II/23/210-217 dated



	Advancement Scheme, as per UGC guidelines received through State Govt. vide Memo No. KW-7/18-2009 C-IV (3) dated 21.07.2011.	16/01/2023.									
		<table> <tr> <th>Name</th><th>Designation</th><th>Amended date as per recommendations of S.C.</th></tr> <tr> <td>Dr. Nutan</td><td>Associate Prof.</td><td>05/11/2020</td></tr> <tr> <td>Mr. Ashish Hooda</td><td>Assistant Prof.</td><td>22/01/2020</td></tr> </table>	Name	Designation	Amended date as per recommendations of S.C.	Dr. Nutan	Associate Prof.	05/11/2020	Mr. Ashish Hooda	Assistant Prof.	22/01/2020
Name	Designation	Amended date as per recommendations of S.C.									
Dr. Nutan	Associate Prof.	05/11/2020									
Mr. Ashish Hooda	Assistant Prof.	22/01/2020									
14	To note the action taken by the Hon'ble Vice-Chancellor regarding engagement of Sh. Ranjit Singh Sheoran as Assistant on contract basis for a period of one year.	Appointment letter has been issued vide letter No. BPSMV/EN/22/2235 dated 13/12/2022.									
15	To consider the case to increase the remuneration in respect of representatives of HKCL from 25000/- (plus applicable taxes) to 35000/- (plus applicable taxes) per person per month w.e.f 01-04-2022.	Noted & implemented.									
16	To consider the request of Kumari (Dr.) Darshna Devi the then Aacharya, Kanya Gurukul, Kharal, Jind (now Regional Center, Kharal, Jind) for providing her the life time essential facilities.	Letter has been sent to the State Govt. for approval vides Letter No. BPSMV/EN-1/22/61 dated 05/12/2022.									
17	To consider and approve for purchase of two new buses for the students in lieu of two condemned buses.	The Director Higher Education, Haryana Panchkula vide letter No. BPSMV/TPT/23/19 dated 11/01/2023 and BPSMV/TPT/23/64 dated 01/02/2023 for grant of permission to purchase 06 buses on replacement basis as well as 11 new buses and Director Higher Education has granted permission for purchase of 06 new buses in place of condemned buses.									
18	To consider & approve the recommendations made by the Academic Council vide its resolution 21 dated 9/06/2022 regarding implementation of the new MSE (Minimum Standard of Education) Gazette notification of NCISM dated 16.2.2022 & NCISM Academic	Noted and implemented from the academic session 2021-22.									

	Calendar for the batch 2021-22 of BAMS.	
19	To consider and approve for purchase of two new buses for the students in lieu of two condemned buses.	The Director Higher Education, Haryana Panchkula vide letter No. BPSMV/TPT/23/19 dated 11/01/2023 and BPSMV/TPT/23/64 dated 01/02/2023 for grant of permission to purchase 06 buses on replacement basis as well as 11 new buses and Director Higher Education has granted permission for purchase of 06 new buses in place of condemned buses.
20	Complaint received from DGHE Panchkula regarding Corruption/ Fraud/ Bribe in Examination Branch of BPSMV.	The meeting of the fact finding committee was held on 21/02/2023 in the O/o Controller of Examinations at 11.00 a.m. Further the case is being under process.
21	To consider the recommendations of the Internal Complaint committee constituted by the Vice-Chancellor (kept under sealed envelope) to enquire the complaints against Dr. Pushpender Sharma, Associate Professor, MSM Institute of Ayurveda (under suspension).	Office order issued vide Endst. No. BPSMV/ET-III/22/7262-7267 dated 02/12/2022.
22	To consider the recommendations of the committee constituted by the Vice-Chancellor to review the existing rules and frame the new guidelines for appointment of distinguished Visiting Faculty, Honorary Faculty, Visiting Professor, Visiting fellow, Adjunct Faculty, Professor Emeritus and Floating Faculty on the analogy of M.D. University, Rohtak.	Noted for compliance in future.
23	To consider the case for engagement of Sh. BhimSen as SDO (Electrical) on contract basis for a period of six months.	Appointment letter has been issued vide Letter No. BPSMV/EN-I/22/2171 dated 05/12/2022.
24	To note the action taken by the then Vice-Chancellor in approving the minutes of the meeting of the committee constituted for deciding the eligibility/ workload of Teaching Assistants appointed in the KGSSS.	A committee has been constituted vide this office No. BPSMV/EN-III/22/221 dated 31/01/2023.
25	To consider the proposal for purchase of 13 vehicles on replacement basis and 08 new	The Director Higher Education, Haryana Panchkula vide letter No. BPSMV/TPT/23/19 dated 11/01/2023 and

	vehicles for the University Departments and Regional Centers.	BPSMV/TPT/23/64 dated 01/02/2023 for grant of permission to purchase 06 buses on replacement basis as well as 11 new buses and Director Higher Education has granted permission for purchase of 06 new buses in place of condemned buses.
26	To consider and approve the consolidated salary equal to minimum of the pay scale prescribed for the post of Deputy Medical Superintendent (Contractual) and Ayurvedic Medical Officer (Contractual) on the Principle of equal pay for equal work in MSM Institute of Ayurveda, Hospital.	Office order has been issued vide letter No. BPSMV/EN-II/23/248-254 dated 04/02/2023.
27	Any other item with the permission of the Chair.	No agenda was discussed under the agenda No. 27.
28	To consider & approve the recommendations of the Committee constituted by the Vice-Chancellor under the Convenership of Dean Academic Affairs, BPSMV, Khanpur Kalan to revisit the existing rules & regulations with regard to sabbatical leave.	Circulated vide Letter No. BPSMV.ET-II/23/372 dated 28/01/2023.
29	To consider the request of Ms. Neelam Yadav, Assistant Professor (T) & Ms. Suksham, Assistant Professor (Temporary) to issue NOC for pursuing the Pre Ph. D without availing the leave for the entire duration of the Ph.D. coursework.	Noted and informed vide letter(s) No. BPSMV/ET-II/22/7667 dated 22.12.2022 & BPSMV/ET-II/22/7677 dated 22/12/2022 to the concerned.
30	To consider and approve the recommendations of the Selection Committee/ Screening-cum-Evaluation Committee for promotion of teachers of University/Constituent colleges /Institutes under Career Advancement Scheme, as per UGC guidelines received through State Govt. vide Memo No. KW-7/18-2009 C-IV (3) dated 21.07.2011.	Office order issued vides Endst. No. BPSMV/ET-II/22/7354-60 dated 06/12/2022.
31	To consider the case for finalizing the term and conditions of the Draft MOU for hiring the services of EdCIL.	The MOU has been signed with EdCIL for hiring the services.
32	Under any other item the following two agendas were discussed in the august house.	

	<ul style="list-style-type: none"> <li>• To consider the case for enhancement of the rates of sitting fee for the outside experts/ members of various committees.</li> <li>• To consider the case for increasing the financial powers of Deans/ HODs/ Chairpersons/ Principals/ Directors/In-charges / Branch Officers.</li> </ul>	<p>The Resolution has been supplied to all the HODs/ Principals/ Directors/ Branch Officer through email for information and necessary action, please.</p> <p>The Resolution has been supplied to all the HODs/ Principals/ Directors/ Branch Officer through email for information and necessary action, please.</p>
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**IMMEDIATE**

**No. 3/5/2014-4GS-III  
HARYANA GOVERNMENT  
GENERAL ADMINISTRATION DEPARTMENT  
(General Services-III Branch)**

**Dated: Chandigarh the 16th March, 2022.**

**To**

1. All the Administrative Secretaries to Govt. Haryana.
2. All the Heads of Departments in the State of Haryana.
3. All the Managing Directors of Boards/Corporations in the State of Haryana.
4. All the Divisional Commissioners in Haryana.
5. The Registrar General, Punjab and Haryana High Court, Chandigarh.
6. The Registrar of all the Universities in the State of Haryana.
7. All the Deputy Commissioners in the State of Haryana.

**Subject: Amendment in Service Rules regarding lower and upper age limit.**

**Sir/Madam,**

I am directed to invite your attention to Government instructions of No. 3/5/2014-4GS-III dated 11.06.2018 and No. 22/06/2021-1GS-III, dated 03.02.2021 pertaining to lower and upper age limit and relaxation in age under various circumstances. In the above said instructions all the Departments were directed to make necessary amendment in the Service Rules to change the lower age limit to 18 years and upper age limit to 42 years.

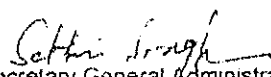
2. It has come to notice that most of the Departments have not made necessary amendment in the rules.

3. In the said instructions dated 03.02.2021, the instruction dated 11.06.2018 were inadvertently withdrawn. It is clarified here that the instructions dated 11.06.2018 were erroneously withdrawn and may please be treated to have been restored.

4. For the aid of departments a "specimen amendment" to service rules is hereby provided as Annexure-A. The departments may utilize the specimen (Annexure-A) to give effect to these instructions in respect of fixing of lower and upper age limits. The amendment may be got notified in Government e-Gazette through the office of LR, Haryana.

5. These instructions may please be brought to the notice of all concerned for strict compliance.

Yours faithfully

  
Under Secretary General Administration,  
for Chief Secretary to Government Haryana.



Bhagat Phool Singh Mahila Vishwavidyalaya

Khanpur Kalan (Sonapat), Haryana-131305

Office No. 01263-283032, Fax No. 01263-283114, [www.bpswomenuniversity.ac.in](http://www.bpswomenuniversity.ac.in)

Ref No. BPSMV/Acad/22/

Dated:

To

The A.R. E.N.T.,  
BPS Mahila Vishwavidyalaya,  
Khanpur Kalan.Sub:- Copy of extract of Resolution No. 7, 21, 26, 31, 32, 49, 50 & 65 of the 72<sup>nd</sup> meeting of Executive Council held on 07/10/2022.

Sir/Madam,

Please find enclosed herewith copy of extract of Resolution No. 7, 21, 26, 31, 32, 49, 50 & 65 of the 72<sup>nd</sup> meeting of Executive Council held on 07/10/2022 in the Conference Hall, Administrative Block, BPSMV, Khanpur Kalan.

You are requested to kindly send the Action Taken Report within next 15 days.

Yours sincerely,

DA: As above.

A.R. (Academic)

for n.a pb.

Supdt

Ay  
EN-I, II, III, IV

6. To consider & approve the recommendations made by the committee constituted by the Vice-Chancellor to prepare the roster register of Non-Teaching posts of Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan (Gonnam) as per State Govt. Reservation Policy held on 28.09.2022.

Resolved to approve the recommendations of the committee on the analogy adopted in the case of teaching posts. Further, the House also authorized the Vice-Chancellor to make the amendments in roster points in view of the latest instructions and also proper implementation thereof.

50. To consider the request of Sh. Sumer Singh, SDE to allow him to visit at Water Treatment Plant, STP, Boosting Station at Kakana, South Campus, Bhaiswal Kalan and other sites of the university campus to maintain the essential services by his own car upto 1000 K.M. @ Rs. 16/- per km per month for official purpose only.

Resolved to approve the above proposal.

- done 65. To consider the case of Sh. Vijay Sangwan for engagement as Horticulture Consultant in BPSMV Khanpur Kalan, on visit basis @ Rs. 4000/- per visit plus Travelling Allowance subject to a maximum of 8 to 10 visits in a month for a period of one year.

Resolved to approve the above proposal.



# Annexure-5

- 12 -

No 42/05/2022-2HR-1  
HARYANA GOVERNMENT  
HUMAN RESOURCES DEPARTMENT  
(HUMAN RESOURCES BRANCH)

Dated Chandigarh, the 03<sup>rd</sup> January, 2023

To

1. All the Administrative Secretaries to Government, Haryana
2. All the Heads of Departments, Haryana
3. All the Managing Directors/Chief Administrators of all the Boards/Corporations in the State of Haryana
4. All the Divisional Commissioners in Haryana
5. All the Deputy Commissioners of the State of Haryana
6. The Registrar, Punjab & Haryana High Court, Chandigarh

Subject:- Regarding treating B.Voc equal to any other three year Bachelor Degree for employment purposes.

Sir/Madam,

I am directed to invite your attention to the subject noted above and to say that the matter regarding clarification for treating B.Voc equivalent to any other three year Bachelor Degree for employment was under active consideration with the Government. The Haryana State Higher Education Council (HSHEC) has also recommended that B.Voc degree awarded by any statutory University established under the State or Central Act be recognized for employment purpose as equivalent to a degree course where a 'Bachelor Degree' in any discipline is the eligibility condition for employment.

2 In order to look into new developments and consider the candidates passing out of B.Voc Degree Programme as per eligibility requirement, University Grants Commission vide D.O. No. F.2-7/2014 (CC/NVEQF)/Misc., Dated 04.08.2016 requested that Bachelor of Vocational (B.Voc), a Bachelor level Degree specified by UGC under section 22(3) of UGC Act, 1956 and notified in official Gazette of India, dated 19.01.2013 be recognized at par with other Bachelor Degree for competitive exams conducted by Union/State Public Service Commission, Staff Selection Commission or other such bodies where the eligibility criteria is "Bachelor Degree in any Discipline".

3 In pursuance of the recommendation of University Grants Commission & Haryana State Higher Education Council (HSHEC), State Government has decided that 'Bachelor of Vocational Degree' (B.Voc) awarded by any statutory University established under the State or Central Act is recognized for employment purposes as equivalent to a degree course where a 'Bachelor Degree' in any discipline is the eligibility condition for employment.

4 The above instructions may be brought to the notice of all concerned for its compliance in letter and spirit.

Yours faithfully,

*Tilak Ram*  
o/c Superintendent, Human Resources-I  
for Chief Secretary to Government Haryana

Endst. No. 42/05/2022-2HR-1

Dated Chandigarh, the 03<sup>rd</sup> January, 2023

A copy is forwarded to the following for information and necessary action:-

1. The Registrars of all Universities in the State of Haryana.
2. The Secretary, Haryana Public Service Commission/Haryana Staff Selection Commission.

Yours faithfully,

*Tilak Ram*  
o/c Superintendent, Human Resources-I  
for Chief Secretary to Government Haryana

03/01/2023



BHAGAT PHOOL SINGH MAHILA VISHWAVIDYALAYA, KHANPUR KALAN



Minutes of the Meeting of Youth welfare Committee 2022-23 held on

21<sup>ST</sup> December, 2022 at 12.00 noon.

BHAGAT PHOOL SINGH MAHILA VISHWAVIDAYALYA  
KHANPUR KALAN (SONEPAT)

Dean Students' Welfare Office.

Minutes of 1st meeting of youth welfare committee held on 21.12.22 at 12.00 noon in the conference hall, Administrative Block, Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan. (Sonapat)

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The following members of Youth Welfare committee were present

1. Prof. Sudesh, Vice Chancellor, BPSMV	President
2. Prof. Shweta Singh Dean Students' Welfare	Vice President
3. Dr. Suman Dalal Chief Warden	Member
4. Dr. Sandeep Principal Govt. college for women matlauda	Member
5. Dr. Monika Associate Professor, BPS ITTR	Member
6. Dr. Kapil Kumar Assistant Professor, Deptt. of Management	Member
7. Dr. Manju Saroha Assistant Professor CSE/IT	Member
8. Dr. Nitika Assistant Professor, BPSIHL	Member
9. Dr. Archana Malik Assistant Professor, Deptt. of Laws	Member
10. Dr. Sunil Sangwan Associate professor Chairperson, Deptt. of BAS	Member
11. Dr. Sandeep Principal Govt. college for women matlauda	Member
12. Ms Neha (Student) BSc (Medical) 3rd year, BPSIHL	Member
13. Dr. Sushma Joshi Director Youth and Cultural affairs	Member Secretary

The Quorum was complete

The Vice Chancellor welcomed the members of the committee. After a brief introduction of the committee members, the agenda was presented for discussion.

The following was discussed and resolved.

**Agenda No.1:** To consider and approve the proposal of organizing the UNIFEST for the session 2022-23 by any of the affiliated colleges as will be approved by the Vice-Chancellor. The date of the event (UNIFEST) may also be approved.

**Resolution :** The proposal of organizing the UNIFEST for the session 2022-23 was approved. It was also resolved that the UNIFEST will be held at one of the affiliated college of BPSMV as shall be approved by the Vice Chancellor. UNIFEST will be organized for three days in the second fortnight of March'23. The dates will be finalized in meeting of all Principals and DYCA to be convened by DSW.

**Agenda No.2 :**To approve the list of events to be organized along with the Bulletin of information & Rule Book for UNIFEST 2022-23.

**Resolution :** List of events of the UNIFEST was approved.

**Agenda No.3.** To consider and approve the allocation of budget of Rs.4 lakh (including the distribution of prizes & TA/DA/remuneration/other expenses to judges to the concerned College for organizing the UNIFEST.

**Resolution :** It was resolved that a budget of Rs 4.5 lacs will be allocated to the college concerned for organizing the UNIFEST.

**Agenda No.4 :** To consider and approve a proposed Calendar of activities for the session 2022-23.

**Resolution :** Approved as proposed.

**Agenda No.5 :** To consider and approve the arranging of special lectures of eminent personalities/motivational speakers/ corporate trainers/spiritual leaders throughout the session i. e. 2022-23 at the University level. For this purpose, DSW may be authorized to invite the key speakers in consultation with the Vice-Chancellor with a budgetary provision of Rs.10,00,000/- ( Rs.10 Lakh). The Committee may empower the DSW to finalize the date and schedule after exploring the consent of the speakers.

**Resolution :** Approved as proposed.



**Agenda No.6:** To consider and approve the establishment of a Theater Room in the Students' Activity Center at the University Campus.

**Resolution :** Approved as proposed.

**Agenda No.7:** To consider and authorize the Dean Students' Welfare to constitute the Committees to empanel the various agencies for the routine utilities like Flower Decoration, Flex/Banners, Printing of festival materials, Tentage, Refreshment /Lunch/Dinner, engagement of light and sound system, etc. for various programmes organized by the DSW/Various departments throughout the session.

**Resolution :** Approved as proposed.

**Agenda No.8 :** To consider and approve the following:-

- (i) That the DA @ Rs.300/- per head per day for hilly area and outside Haryana and Rs.200/- with in Haryana to the students for going to participate in cultural/ literary activities, Youth Festivals, Camps & Courses etc. organized by the DSW office/Principal of the colleges.
- (ii) That the following remuneration for the Teachers/Officials/Attendants who attend various camps and courses excluding the journey days besides their TA/DA:-

1. Teacher	Rs.200/- per day
2. Official	Rs.150/- per day
3. Attendant/Peon	Rs.100/- per day
- (iii) That the facilities of taxi/own car be provided to one judge as per his/her entitlement, in case he/she is only judge to travel from that station or more(two/three judges) from a route/station are invited to act as judge(s) during the UNIFEST.

**Resolution :** Approved as proposed.

**Agenda No.9 :** To consider and approve the proposal of purchase of 52 seater AC bus for students' for going to study Tour/historical trip from the DSW budget.

**Resolution :** Approved as proposed.

**Agenda No.10.** To consider and approve the lump sum honorarium be paid to the professional performing artist, poets and other categories related with the performance and exhibition of art work in individual as well as with group are as under:-

The person with National awards like Padamshree, Padam vibhushan etc.	The Vice- Chancellor be authorized to finalized the payment after discussion with artist/performer
The artist National/ international level	Rs.25,000.00 Maximum (Individual) Rs.50,000.00 (A Group of 10-15 persons)
The artist of state level	Rs.15,000.00 Maximum (Individual) Rs.25,000.00 (A Group of 10-15 persons)

**Resolution :** Approved as proposed.

**Agenda No.11:** To consider and approve the rates of refreshment of Rs.70/- per head per day to be served to the participants during the rehearsal and to the Chief Guests/ Guests/Teachers/Members of the various committees/campers and each staff member on duty during the youth festivals, YLTC, Trekking Expeditions, Value Based Spiritual Camps/ courses and other functions etc. organized by the Dean Students' Welfare office.

**Resolution :** Approved as proposed.

**Agenda No.12 :** That the Protest Fee during UNIFEST will be Rs.1000/- per protest.

**Resolution :** Approved as proposed.

**Agenda No.13 :** To consider and approve the entry fee of UNIFEST for session 2022-23 as below:-

Entry fee for UNIFEST from all the college/institutions shall be Rs.3000/- having strength up to 1000 students and Rs.5000/- if the students' strength exceeds the above number. This shall apply even if a college participates in one event or none at all. The entry fee is mandatory. The entry fee will be deposited in the

starting of the session. The entry forms may be entertained up to five days before the date of commencement of the UNIFEST.

**Resolution** : Approved as proposed.

**Agenda No.14** : To consider and approve the rates of honorarium etc. of the Judges to be invited for the Judgement during UNIFEST, Zonal Youth Festivals, Inter-Zonal Youth Festival and other functions, to be organized for the session 2022-23 and 2023-24 are as under:-

*Honorarium of Rs.1000/- per head per day along with actual TA and Rs.500/- per item per head in case of additional item for the same judge, if required.*

**Resolution** : Approved as proposed.

**Agenda No.15** : To consider and approve the rates of Rs. 800/- ( At least 3 hours) per rehearsal per accompanist per day and stage performance @ Rs.1000/- per accompanist per day for the accompanists hired from outside for the Youth Festivals/ UNIFEST and other functions organized by the University for a maximum of 10 days. The DA to the accompanists will be paid at par with the students/campers in addition to the amount paid for the rehearsals and stage performance outside the station.

**Resolution** : Approved as proposed.

**Agenda No.16** : In BPSMV UNIFEST two awards i.e.i) winner trophy+ Rs. 3100/-. (ii) Runner up trophy + 2100/-. will be given to the College/Institute whose performance will be overall Best in all events as per criteria decided by the Youth Welfare Department. The Runners up award will be given to College/institute of 2<sup>nd</sup> position. These award will be announced at the Valedictory function & the prize Money will be disbursed duly signed by Principal/director concerned.

**Resolution** : The following was resolved :

1. In BPSMV UNIFEST two awards i.e.

- i) winner trophy ( without any cash money) will be given to the college whose performance will be

overall Best in all events as per criteria decided by the Youth Welfare Department

- ii) Runner up trophy ( without any cash money) will be given to College/institute of 2<sup>nd</sup> position.

2. The following Prizes will be given to Individual/Group Item :

- i) First Position Rs 750/- per head
- ii) Second Position Rs 650/- per head
- iii) Third Position Rs 550/- per head

3. These award will be announced at the Valedictory function by Principa/ Director concerned.

**Agenda No.17:** To approve the proposal of constitution of committees & judges for UNIFEST

#### **COMMITTEE FOR UNIFEST:**

The Convener-Principal will convene the meeting of the concerned zones in which the organizational issues may be discussed. The related material and rules and regulations will be supplied by the Convener-Principal to all colleges which will be available from the Students' Welfare Department well in advance. There will be two Committees for the smooth conducting of the UNIFEST namely:

- (i) Result Compilation Committee : It will consist of Convener-Principal, Organizing Secretary and three Principals/ Directors along with Director Youth Welfare or Nominee. At least two Principals must be present at the time of compilation of result.
- (ii) Jury of Appeal : It will consist of Convener, another three Principals / Directors of the Regional centers along with Director Youth Welfare or nominee.
- (iii) The committees for UNIFEST will be constituted by the Dean Students Welfare .

#### **JUDGES FOR THE UNIFEST:**

The panel of judges will be supplied by the Students' Welfare Department duly approved by the Vice-Chancellor. The Convener Principal will invite the judges out of the panel under intimation to the DYCA. The TA/ DA of the judges will be paid by the concerned college as per University rules and the decision made by the Youth Welfare Committee. If any judge does not turn up well in time, the Principal can appoint the judge in consultation with the Department of Students' Welfare.

The announcement of the result will be made on the last day of the festival after compilation of the result by the Result Compilation Committee.

**Resolution :** Approved as proposed.

**Agenda No.18.** Any other item (on the table with permission of the Chair)

**Resolution :**

1. On the request of DSW the house authorizes the Vice Chancellor to take any decision as and when required on behalf of the Youth Welfare committee.
2. The Vice chancellor showed her serious concern and desired to inform all the participants and the organisers that the disgraceful portray of the women through any of song/event may be condemned.

The meeting ended with a vote of thanks to the chair.

MEMBER SECRETARY

Youth Welfare Committee

Director Youth and cultural Affairs

BPSMV.

Annexure - 7

-162-

-2-

**Bhagat Phool Singh Mahila Vishwavidyalaya**

Khanpur Kalan (Sonapat), Haryana-131305

(A State University established by an Act of Haryana Legislature & recognised by UGC under section 2 (f) and 12 B of the UGC act, 1956)

Minutes of the committee constituted to finalize the latest qualifications and selection criteria for various non teaching posts.

The meetings of the committee were held on 30.09.2022, 15.11.2022, 01.12.2022 and 25.01.2023 in the office of DAA. The following were present:

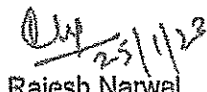
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|----|-------------------------------------|----------|
| 1  | Prof. Sanket Vij, DAA               | Convener |
| 2  | Dr. Suman Dalal, Chairperson, ITTR  | Member   |
| 3. | Prof. Ashok Verma, Dept. of English | Member   |
| 4. | Assistant Registrar, ENT            | Member   |

After detailed deliberation and taking the qualifications and selection criteria of various non teaching posts of sister Universities / Govt. into consideration, the committee recommends the eligibility conditions and selection criteria of various non teaching posts of BPSMV Khanpur Kalan, which are enclosed herewith (38 pages ).

  
Prof. Sanket Vij

  
Dr. Suman Dalal

  
Prof. Ashok Verma

  
Sh. Rajesh Narwal

ARENT





## Bhagat Phool Singh Mahila Vishwavidyalaya

Khanpur Kalan, Sonapat, Haryana – 131 305.

A State University established by an Act of State Legislative Assembly of Haryana and recognized by UGC under Section 2(f) and 12(B) of the UGC Act. 1956.

### Qualifications for Direct Recruitment to Various Non-teaching Positions

Sr. No.	Name of Post	Qualifications
1	Controller of Examination	<p>Essential:</p> <p>(i) Master degree with at least 55% marks or its equivalent grade 'B' in the UGC seven point scale.</p> <p>(ii) At least 15 years' experience as Lecturer (Senior Scale)/Assistant Professor/Lecturer with 8 years' experience in Reader's/Associate Professor grade along with experiences in Educational administration.</p> <p>OR</p> <p>Comparable experience in research establishment and/or other institutions of higher education.</p> <p>OR</p> <p>15 years' of administrative experience of which 8 years as Deputy Registrar or on an equivalent post.</p> <p>*Age: Between 18-50 years.</p> <p>*Age limit may be relaxed in case of In-service candidates who have applied through proper channel.</p> <p>The Selection will be based on the criteria mentioned at <b>Annexure-I.</b></p>
2	Assistant Registrar	<p>(i) Good Academic Record with Master's degree with at least 55% marks or its equivalent grade of B in the UGC seven point scale.</p> <p>(ii) There shall be no relaxation in qualifications for internal candidates competing against open post.</p> <p>(iii) The relaxation of age up to five years shall be allowed to all the candidates who have five years or more experience as Superintendent or an equivalent post irrespective of the fact whether the candidates are internal or external.</p> <p>(iv) The Bachelor degree in any discipline shall be considered as lower examination for determining the "Criteria of Good Academic Record" for the post of Assistant Registrar.</p> <p><b>Desirable:</b> The candidates for direct recruitment for the post of Assistant Registrar should have adequate knowledge of Computer, like, M.S. Office, Excel, Internet, etc.</p> <p><b>Annexure-II.</b></p>
3	Workshop Supdt.	<p>(i) Master Degree with 60% marks in relevant discipline with minimum 05 years' experience as Assistant Technical Officer in University/Training Centre of Govt.</p> <p>(ii) Matric with Hindi/ Sanskrit as one of the subject.</p> <p>(iii) The candidates shall have to qualify the Subjective Test and Computer Appreciation &amp; Application (Phase-I) and Aptitude Test (Phase-II).</p> <p>The Selection will be based on the criteria mentioned at <b>Annexure-III.</b></p>





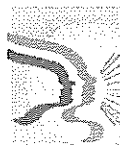
## Bhagat Phool Singh Mahila Vishwavidyalaya

Khanpur Kalan, Sonipat, Haryana – 131 305.

A State University established by an Act of State Legislative Assembly of Haryana  
and recognized by UGC under Section 2(f) and 12(B) of the UGC Act. 1956.

4	PGT	<ul style="list-style-type: none"> <li>(i) Master degree with at least 50% marks in the concerned subject/ combination of subject and in aggregate and B.Ed. from recognized university</li> <li>(ii) Hindi/ Sanskrit as one of the subject in Matriculation or Higher</li> <li>(iii) Certificate of having qualified Haryana Teacher Eligibility Test (HTET Level-III) / School Teachers Eligibility Test (STET) of concerned subject.</li> <li>(iv) "Good academic record" Candidates having 50% marks after taking average of any three examination from 10th / 12th / Graduation/ Post Graduation as the case may be. However, the candidate must have at least 50% marks in Post-Graduation except PGT Computer Science; the candidate must have at least 55% marks in Post Graduation/ Graduation as the case may be.</li> <li>(v) The candidates shall have to qualify the Subjective Test (Phase-I).</li> </ul> <p style="text-align: center;">The Selection will be based on the criteria mentioned at</p> <p style="text-align: center;"><b>Annexure-IV</b></p>
5	TGT	<ul style="list-style-type: none"> <li>(i) Bachelor degree with at least 50% marks in the concerned subject/ combination of subject and in aggregate</li> <li>(ii) B.Ed. Or equivalent degree from a recognized University &amp; HTET Level-II Qualified</li> <li>(iii) Proficiency in teaching in Hindi and English medium.</li> <li>(iv) The candidates shall have to qualify the Subjective Test (Phase-I).</li> <li>(v) Hindi/ Sanskrit as one of the subject in Matriculation or Higher</li> </ul> <p style="text-align: center;">The Selection will be based on the criteria mentioned at</p> <p style="text-align: center;"><b>Annexure-V.</b></p>
6	Superintendent	<ul style="list-style-type: none"> <li>(i) A Bachelor Degree from a recognized university</li> <li>(ii) 08 years' experience in Clerical Cadre (out of which 05 years as Assistant).</li> <li>(iii) Matric with Hindi/ Sanskrit as one of the subject.</li> </ul> <p style="text-align: center;"><b>Annexure-II.</b></p>
7	Sr. Library Asst.	<ul style="list-style-type: none"> <li>(i) M. Lib &amp; I. Sc. With 55% marks</li> <li>(ii) PGDCA or equivalent diploma/ Degree</li> <li>(iii) 5 years experience on the post of Jr. Library Assistant (Level -4) or 10 years experience as Library Attendant (Level-2).</li> <li>(iv) The candidates shall have to qualify the Subjective Test (Phase-I) and Aptitude Test (Phase-II).</li> </ul> <p style="text-align: center;">The Selection will be based on the criteria mentioned at</p> <p style="text-align: center;"><b>Annexure-III.</b></p>

8	Assistant	<p>(i) 12<sup>th</sup> from a recognized Board with 05 years' experience as Clerical Cadre in Govt./Semi Govt./ Govt. Aided/ University/affiliated College/ educational institutions.</p> <p>(ii) Matric with Hindi/ Sanskrit as one of the subject.</p> <p>(iii) The candidates shall have to qualify the Type Test (Phase-I), Computer Appreciation and Application (Phase-II) and Aptitude Test (Phase-III).</p> <p style="text-align: center;">The Selection will be based on the criteria mentioned at <b>Annexure-VI.</b></p>
9	Accountant	<p>(i) 12<sup>th</sup> with Commerce from recognized board with 5 years experience in Clerical grade.</p> <p>(ii) Knowledge of Computers and handling Accounts Matters.</p> <p>(iii) Matric with Hindi/ Sanskrit as one of the subject.</p> <p>(iv) The candidates shall have to qualify the Subjective Test and Computer Appreciation &amp; Application (Phase-I) and Aptitude Test (Phase-II).</p> <p style="text-align: center;">The Selection will be based on the criteria mentioned at <b>Annexure-III.</b></p>
10	Junior Engineer	<p>(i) Three years Diploma in relevant stream of Engineering from a Polytechnic/Institution duly recognized by the State Technical Board. <b>OR</b> B.E./B. Tech. Degree in relevant stream of Engineering recognized by AICTE/UGC.</p> <p>(ii) Matric with Hindi/ Sanskrit as one of the subject.</p> <p>(iii) 03 years experience in the relevant field.</p> <p>(iv) The candidates shall have to qualify the Subjective Test and Computer Appreciation &amp; Application (Phase-I) and Aptitude Test (Phase-II).</p> <p style="text-align: center;">The Selection will be based on the criteria mentioned at <b>Annexure-III.</b></p>
11	Hostel Supervisor	<p>(i) 12<sup>th</sup> from recognized board and having knowledge of Computer and 05 years' experience in handling mess and accounts in recognized Educational Institutes / PSUs.</p> <p>(ii) Matric with Hindi/ Sanskrit as one of the subject.</p> <p>(iii) The candidates shall have to qualify the Subjective Test and Computer Appreciation &amp; Application (Phase-I) and Aptitude Test (Phase-II).</p> <p style="text-align: center;">The Selection will be based on the criteria mentioned at <b>Annexure-III.</b></p>



## **Bhagat Phool Singh Mahila Vishwavidyalaya**

**Khanpur Kalan, Sonapat, Haryana – 131 305.**

**A State University established by an Act of State Legislative Assembly of Haryana and recognized by UGC under Section 2(f) and 12(B) of the UGC Act. 1956.**

12	Assistant Librarian (Non Teaching –MSM Inst. of Ayurveda)	<ul style="list-style-type: none"><li>(i) M. Lib &amp; I. Sc. With 55% marks</li><li>(ii) PGDCA or equivalent diploma/ Degree</li><li>(iii) 5 years experience on the post of Jr. Library Assistant (Level-4) or 10 years experience as Library Attendant (Level-2).</li><li>(iv) The candidates shall have to qualify the Subjective Test (Phase-I) and Aptitude Test (Phase-II).</li></ul> <p>The Selection will be based on the criteria mentioned at <b>Annexure-III.</b></p>
13	Asst. Security Officer	<ul style="list-style-type: none"><li>(i) Graduate with two years experience in the administration/similar capacity or retired JCO in the Indian Army/equivalent rank in Para Military or retired S.I./A.S.I. in the Police.</li><li>(ii) Good Physique.</li><li>(iii) Matric with Hindi/ Sanskrit as one of the subject.</li><li>(iv) The candidates shall have to qualify the Subjective Test and Computer Appreciation &amp; Application (Phase-I) and Aptitude Test (Phase-II).</li></ul> <p>The Selection will be based on the criteria mentioned at <b>Annexure-III.</b></p>
14	Staff Nurse	<ul style="list-style-type: none"><li>(i) Matriculation or its equivalent from a recognized University/Board with Hindi as a compulsory subject.</li><li>(ii) Certificate in General Nursing &amp; Midwifery from a recognized institution or equivalent qualification from an institution recognized by the Indian Nursing Council. OR Any recognized higher qualification (B.Sc./M.Sc. Nursing)</li><li>(iii) Should be registered A-Grade Nurse and Midwife with Haryana Nurses Registration Council.</li><li>(iv) The candidates shall have to qualify the Subjective Test and Computer Appreciation &amp; Application (Phase-I) and Aptitude Test (Phase-II).</li></ul> <p>The Selection will be based on the criteria mentioned at <b>Annexure-III.</b></p>
15	Workshop Instructor	<ul style="list-style-type: none"><li>(i) First class 3 year Diploma in Mechanical or Production or Automobile Engineering from a recognized Institute or a Polytechnic affiliated to State Board of Technical Education.</li><li>(ii) Matric with Hindi/ Sanskrit as one of the subject.</li><li>(iii) The candidates shall have to qualify the Subjective Test and Computer Appreciation &amp; Application (Phase-I) and Aptitude Test (Phase-II).</li></ul> <p>The Selection will be based on the criteria mentioned at <b>Annexure-III.</b></p>

16	PRT (Art & Craft)	(i) Graduation with 50% from a recognized University with the concerned subject. (ii) Senior Secondary School Certificate with 50% marks or intermediate with 50% marks or its equivalent. (iii) The candidate should have passed H. TET Level-I. (iv) The candidates shall have to qualify the Subjective Test (Phase-I).  The Selection will be based on the criteria mentioned at <b>Annexure-VII</b>
17	PRT (English)	(i) Graduation with 50% from a recognized University with the concerned subject. (ii) Senior Secondary School Certificate with 50% marks or intermediate with 50% marks or its equivalent. (iii) The candidate should have passed H. TET Level-I. (iv) The candidates shall have to qualify the Subjective Test (Phase-I).  The Selection will be based on the criteria mentioned at <b>Annexure-VII</b>
18	JBT	(i) The candidate should have passed Senior Secondary with a 2 year diploma in Elementary Education from a recognized university & HTET Level-I qualified. (ii) The candidates should have scored at least a 50% in the above required course. (iii) The candidates shall have to qualify the Subjective Test (Phase-I).  The Selection will be based on the criteria mentioned at <b>Annexure-VII.</b>
19	Technical Asst.	(i) First class 3 years Diploma in CSE/IT from State Technical Board OR equivalent OR B. Tech. in CSE/IT with at least 50% marks OR B.Sc. Computer Science with at least 60% marks (ii) Matric with Hindi/ Sanskrit as one of the subject.  <b>For Fashion Technology</b> Three years Diploma in Textiles with at least 60% marks with two years experience. Or B. Tech Textiles with 50% marks. CAD/CAM/Pattern Making is desirable.  (iii) The candidates shall have to qualify the Subjective Test (Phase-I) and Aptitude Test (Phase-II).  The Selection will be based on the criteria mentioned at <b>Annexure-III.</b>



## **Bhagat Phool Singh Mahila Vishwavidyalaya**

**Khanpur Kalan, Sonapat, Haryana – 131 305.**

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20	Computer Asst.	<ul style="list-style-type: none"><li>(i) First class 3 years Diploma in CSE/IT from State Technical Board OR equivalent OR B. Tech. in CSE/IT with at least 50% marks OR B.Sc. Computer Science with at least 60% marks</li><li>(ii) Proficiency in use of computers</li><li>(iii) Candidates will have to qualify a written test and typing test at the speed of 30 words in English/ Hindi per minute and computer test at the speed of 8000 key depressions per hour in MS Word.</li><li>(iv) The candidates shall have to qualify the Type Test (Phase-I), Computer Appreciation and Application (Phase-II) and Aptitude Test (Phase-III).</li></ul> <p>The Selection will be based on the criteria mentioned at <b>Annexure-VI.</b></p>
21	Junior Scale Stenographer (English)	<ul style="list-style-type: none"><li>(i) 12<sup>th</sup> pass from recognized Board</li><li>(ii) Matric with Hindi/ Sanskrit as one of the subject.</li><li>(iii) The candidates shall also have to qualify a test in Stenography in English shorthand at the speed of 80 wpm &amp; transcription thereof at the speed of 15 wpm only on Computer up to (8% mistakes are allowed) (Phase-I) and Test in Computer Appreciation and Application (Phase-II).</li></ul> <p>The Selection will be based on the criteria mentioned at <b>Annexure-VIII.</b></p>
22	Junior Scale Stenographer (Hindi)	<ul style="list-style-type: none"><li>(i) 12<sup>th</sup> pass from recognized Board</li><li>(ii) Matric with Hindi/ Sanskrit as one of the subject.</li><li>(iii) The candidates shall also have to qualify a test in Stenography in Hindi shorthand at the speed of 80 wpm &amp; transcription thereof at the speed of 15 wpm only on Computer up to (8% mistakes are allowed) (Phase-I) and Test in Computer Appreciation and Application (Phase-II).</li></ul> <p>The Selection will be based on the criteria mentioned at <b>Annexure-VIII.</b></p>
23	Driver	<ul style="list-style-type: none"><li>(i) Matric with Hindi/ Sanskrit as one of the subject.</li><li>(ii) Five years' experience in driving Heavy and Light Vehicles.</li><li>(iii) Should possess valid driving license for Heavy and Light vehicles.</li><li>(iv) Should not be colour / night blind.</li><li>(v) The candidates shall have to qualify the Written Test (Phase-I) and Skill Test/ Driving Test (Phase-II).</li></ul> <p>Desirable: Knowledge of working on Computers.</p> <p>The Selection will be based on the criteria mentioned at <b>Annexure-IX.</b></p> <p><b>Note: Qualifying the Driving test is compulsory for all the Candidates.</b></p>



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24	Panchkarma Technician	<ul style="list-style-type: none"><li>(i) Diploma or Certificate in Panchkarma of minimum one year duration from a recognized institution.</li><li>(ii) Minimum three years' experience in Govt/ Semi Govt/ autonomous body/ PSU in the concerned field.</li><li>(iii) Hindi / Sanskrit up to Matric standard.</li><li>(iv) The candidates shall have to qualify the Subjective Test and Computer Appreciation &amp; Application (Phase-I) and Aptitude Test (Phase-II).</li></ul> <p>The Selection will be based on the criteria mentioned at <b>Annexure-III.</b></p>
25	Panchkarma Assistant	<ul style="list-style-type: none"><li>(i) Diploma or Certificate in Panchkarma of minimum one year duration from recognized institution.</li><li>(ii) Minimum three years' experience in Govt/ Semi Govt/ autonomous body/ PSU in concerned field.</li><li>(iii) Matric with Hindi/ Sanskrit as one of the subject.</li><li>(iv) The candidates shall have to qualify the Subjective Test and Computer Appreciation &amp; Application (Phase-I) and Aptitude Test (Phase-II).</li></ul> <p>The Selection will be based on the criteria mentioned at <b>Annexure-III.</b></p>
26	Accounts Clerk	<ul style="list-style-type: none"><li>(i) 12<sup>th</sup> pass with Commerce from recognized Board</li><li>(ii) Proficiency in use of computers</li><li>(iii) Matric with Hindi/ Sanskrit as one of the subject.</li><li>(iv) The candidates shall have to qualify the Subjective Test and Computer Appreciation &amp; Application (Phase-I) and Aptitude Test (Phase-II).</li></ul> <p>The Selection will be based on the criteria mentioned at <b>Annexure-III.</b></p>
27	Clerk	<ul style="list-style-type: none"><li>(i) 12<sup>th</sup> pass from recognized Board</li><li>(ii) Matric with Hindi/ Sanskrit as one of the subject.</li><li>(iii) The candidates shall have to qualify the Type Test (Phase-I), Computer Appreciation and Application (Phase-II) and Aptitude Test (Phase-III).</li></ul> <p>The Selection will be based on the criteria mentioned at <b>Annexure-VI.</b></p>
28	Lab Attendant	<ul style="list-style-type: none"><li>(i) Graduation from a recognized university. OR 10+2 with ITI (any industrial trade)/ Diploma(two years in Laboratory Technology/ medical Technology from a recognized institute</li><li>(ii) Matric with Hindi/ Sanskrit as one of the subject.</li><li>(iii) The candidates shall have to qualify the Written Test (Phase-I) and Computer Test (Phase-II).</li></ul> <p>The Selection will be based on the criteria mentioned at <b>Annexure-V.</b></p>



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29	Attendant Dark Room	<p>(i) 10+2 with Science</p> <p>(ii) Matric with Hindi/ Sanskrit as one of the subject.</p> <p>(iii) Preference will be given to persons with two years' diploma in Radiography and imaging Technology with one year experience from a Govt. Hospital.</p> <p style="text-align: center;">Or</p> <p style="text-align: center;">B.Sc. in Radiology.</p> <p>(iv) The candidates shall have to qualify the Subjective and Computer Appreciation &amp; Application Test (Phase-I) and Aptitude Test (Phase-II).</p> <p style="text-align: center;">The Selection will be based on the criteria mentioned at <b>Annexure-III</b></p>
30	Library Attendant	<p>(i) 12<sup>th</sup> Pass with recognized board.</p> <p>(ii) Certificate/ Dip./ Degree in Library Science and Knowledge of Computer</p> <p>(iii) Matric with Hindi/ Sanskrit as one of the subject.</p> <p>(iv) The candidates shall have to qualify the Subjective Test and Computer Appreciation &amp; Application (Phase-I) and Aptitude Test (Phase-II).</p> <p style="text-align: center;">The Selection will be based on the criteria mentioned at <b>Annexure-III.</b></p>
31	Security Guard/Gate Keeper/ Chowkidar	<p>(i) Matric with Hindi/ Sanskrit as one of the subject.</p> <p>(ii) Should be conversant with the work of Watch &amp; Ward.</p> <p>(iii) Preferably Ex-serviceman.</p> <p>(iv) The candidates shall have to qualify the Subjective Test (Phase-I) and Aptitude Test (Phase-II).</p> <p style="text-align: center;">The Selection will be based on the criteria mentioned at <b>Annexure-X.</b></p>
32	Pump Operator	<p>(i) Certificate in the trade of motor / Tractor/ Diesel/ Mechanical/ Electrical/ Wireman.</p> <p>(ii) Matric with Hindi/ Sanskrit as one of the subject.</p> <p>(iii) The candidates shall have to qualify the Subjective Test (Phase-I) and Aptitude Test (Phase-II).</p> <p style="text-align: center;">The Selection will be based on the criteria mentioned at <b>Annexure-X.</b></p>

**Annexure – I**

**CRITERIA/WEIGHTAGE FOR THE POST OF CONTROLLER OF EXAMINATIONS FOR  
DIRECT RECRUITMENT IN BPSMV KHANPUR KALAN**

Parameters			Maximum Marks
<b>A Academic Record</b>			<b>40</b>
Criteria for Assessment of Academic Record			
	10 <sup>th</sup> Or equivalent	(% of marks in 10 <sup>th</sup> subtracted by 40) x 0.084	5*
	12 <sup>th</sup> Or Equivalent	(% of marks in 12 <sup>th</sup> subtracted by 40) x 0.084	5*
	Graduation	(% of marks in UG subtracted by 40) x 0.167	10*
	Post Graduation( in the subject of eligibility)	(% of marks in PG subtracted by 55) x 0.334*	15*
	M. Phil.- OR Ph.D. - 5	3 Or 5	5*
<b>B</b>	<b>Work experience</b> 01 mark for each year above the minimum no. of years of experience(University and Higher Educational institutions) to the relevant post		<b>10</b>
<b>C</b>	<b>Domain Knowledge Test</b>		<b>30</b>
<b>D</b>	<b>Performance in Interview</b>		<b>20</b>
	<b>Criteria for assessment during Interview:</b> Performance in the interview shall be judged on the basis of subject knowledge, communication skills, confidence, creative and analytical thinking, quality of responses, knowledge of ICT tools, etc. and over all personality in an aggregate manner.		
	Total Marks obtained by applicant/ assessed by committee (A+B+C+D)		

(\*) subject to minimum zero

Note:- 1. Assessment and Verification of Category A and B will be done by the Screening Committee.  
2. Assessment of Category D will be done by the Selection Committee.

- Criteria for short listing of Candidates for consideration before Selection Committee:** Top 15 candidates will be shortlisted against one post based on the total merit points (80) of Academic record, Work experience and Domain Knowledge Test. In case of tie, all the candidates on same score will be shortlisted and hence called for interview. In case Domain Knowledge Test is conducted, it will be mandatory to score 40% marks in it for consideration of candidature.

- Criteria for Selection committee meeting and decision:**
  - Selection Committee meeting will be held only if three eligible candidates apply for the post.
  - The decision of Selection committee shall be final and binding regarding suitability of a candidate for the post. Merely having merit points will not bestow any right of appointment to a candidate.



**Annexure – II**

**CRITERIA/WEIGHTAGE FOR THE POST OF ASSISTANT REGISTRAR/  
SUPERINTENDENT FOR DIRECT RECRUITMENT IN BPSMV KHANPUR KALAN**

Parameters			Maximum Marks
<b>A Academic Record</b>			<b>40</b>
Criteria for Assessment of Academic Record			
	10 <sup>th</sup> Or equivalent	(% of marks in 10 <sup>th</sup> subtracted by 40) x 0.084	5*
	12 <sup>th</sup> Or Equivalent	(% of marks in 12 <sup>th</sup> subtracted by 40) x 0.084	5*
	Graduation	(% of marks in UG subtracted by 40) x 0.167	10*
	Post Graduation( in the subject of eligibility)	(% of marks in PG subtracted by 55) x 0.334*	15*
	M. Phil.- OR Ph.D. - 5	3 Or 5	5*
<b>B</b>	<b>Work experience</b> 01 mark for each year above the minimum no. of years of experience (In Govt. / Semi Govt./ Govt. Aided / University / Affiliated Colleges)		<b>10</b>
<b>C</b>	<b>Domain Knowledge Test</b>		<b>30</b>
<b>D</b>	<b>Performance in Interview</b>		<b>20</b>
	<b>Criteria for assessment during Interview:</b> Performance in the interview shall be judged on the basis of subject knowledge, communication skills, Confidence, Creative and Analytical thinking, Higher Education Systems, Indian Universities & their Administration, HCSR Rules, Budget & Accounts, RTI Act and other related Acts, regulations etc .		
	Total Marks obtained by applicant/ assessed by committee (A+B+C+D)		

(\*) subject to minimum zero

Note:- 1. Assessment and Verification of Category A and B will be done by the Screening Committee.  
2. Assessment of Category D will be done by the Selection Committee.

**Criteria for short listing of Candidates for consideration before Selection Committee:** Top 15 candidates will be shortlisted against one post and additional 5 for every additional post based on the total merit points (80) of Academic record, Work experience and Domain Knowledge Test. In case of tie, all the candidates on same score will be shortlisted and hence called for interview.

In case Domain Knowledge Test is conducted, it will be mandatory to score 40% marks in it for consideration of candidature.

**Criteria for Selection committee meeting and decision:**

1. Selection Committee meeting will be held only if three eligible candidates apply for the post.
2. The decision of Selection committee shall be final and binding regarding suitability of a candidate for the post. Merely having merit points will not bestow any right of appointment to a candidate.

**BROAD SYLLABUS FOR ASSISTANT REGISTRAR/ SUPERITENDENT**

**(Higher Education System: Governance, Policy and Administration)**

Structure of the institutions for higher learning and research in India; formal and distance education; professional/technical and general education; value education; governance.

**(Indian Universities and their Administration)**

Types of Universities, Role of Government in Universities, Administrative Hierarchy, Administrative Branches and their functions, Functions of Statutory Officers, University Accounting and Audit System.

The candidates are expected to have the knowledge of the following rules:

- ☐ The University Employees (Terms and Conditions) of Service.
- ☐ The University Act, Statutes and Ordinances.
- ☐ Governance of Colleges.
- ☐ Regulations related to various University Examinations and Coursed of Study.
- ☐ The Recruitment Rules (Teaching and Non-Teaching Employees).
- ☐ Fundamental and Supplementary Rules.
- ☐ State Civil Services Rules.
- ☐ Reservations and Concessions for SC, ST, OBC, PH etc.
- ☐ General Financial Rules.
- ☐ Leaves Rules
- ☐ Budget and Accounts.
- ☐ The Right to Information Act, 2005.
- ☐ The Public Premises (Eviction of Unauthorized Occupants) Act.
- ☐ Departmental Proceedings, Punishment and Appeal

### **English Language**

Verb, Subject-Verb Agreement, Error Correction, Tenses, Sentence Rearrangement, Adverb, Comprehension, Articles, Grammar, Fill in the Blanks, Unseen Passages, Synonyms, Vocabulary, Idioms & Phrases, Antonyms etc.

### **Quantitative Aptitude and Reasoning**

Number System, Percentages, Decimal & Fractions, Average, Simplification, Problems on Ages, Profit and Loss, Time and Work, Ratio and Proportions, Time and Distance, HCF & LCM, Mixtures & Allegations, Simple & Compound Interest, Data Interpretation etc.

Number Series, Coding-Decoding, Non-Verbal Series, Number Ranking, Alphabet Series, Directions, Analogy, Arithmetical Reasoning, Blood Relations, Decision Making, Mirror Images, Clocks & Calendars, Cubes and Dice, Embedded Figures etc.

### **General Science & Computer Knowledge**

History of Computers/Generations, Internet, Networking, Input Output Devices, DBMS, M.S. Office, Shortcuts.

### **General Knowledge and Current Affairs**

Questions will be designed to test the ability of the candidate's General Knowledge viz. General Science, current events of national and international importance, History of India and Indian National Movement, India and World Geography, Indian Polity and Economy, Constitution of India.

Important Financial & Economic News, Budget and Five Year Plans, Abbreviations, Awards and Honors, Sports, Important Days, International and National Organizations, Books and Authors, Countries & Capitals etc.

**Annexure – III**

**CRITERIA/WEIGHTAGE FOR THE POST OF ACCOUNTANT, STAFF NURSE, J.E, HOSTEL SUPERVISOR, LIBRARY ATTENDANT, LIBRARY ASSISTANT /ASSISTANT LIBRARIAN, ASO, PANCHKARMA TECHNICIAN, PANCHKARMA ASSISTANT, ATTENDANT DARK ROOM, TECHNICAL ASSISTANT, ACCOUNTS CLERK, SR. LIBRARY ASSISTANT, WORKSHOP SUPERINTENDENT, WORKSHOP INSTRUCTOR FOR DIRECT RECRUITMENT IN BPSMV KHANPUR KALAN.**

The Merit Points of the candidate will be calculated on the basis of the aggregate marks obtained as per following distribution:

	<b>Parameters</b>	<b>Maximum Marks</b>
<b>A</b>	Subjective Test and Computer Appreciation & Application Test (Phase-I)	50
<b>B</b>	Aptitude Test (Phase-II)	30
<b>C</b>	Academic Qualification (Physically Original Document Verification) (Phase-III)	20
	<b>Total Marks</b>	<b>100</b>

**Selection Procedure:**

Selection will be based on the total aggregate marks/Merit of the candidate out of 100 will be calculated as per Criteria of Selection of 4 phases (i.e. Marks obtained in subjective test and Computer Appreciation & Application test Phase - I) + (Marks obtained in Aptitude test in Phase-II) + Marks on the basis of Academic Qualification (after Physically verification of original documents) in Phase-III). All marks/ percentage /merits points will be computed with the precision of three digits after decimal without any rounding. Final selection will be made on the basis of merit list prepared on the basis of aggregate marks obtained by the candidates out of 100.

However, as PWD (Persons with Disabilities) candidates with the following disabilities only have been exempted from qualifying the Computer Appreciation & Application.

**Amputation of hand (Left and Right), Amputation of upper limbs, Paralysis of Radial Nerve Redial Nerve Palsy) either upper limbs, Declination Degenerative disorder effecting the nervous system which may cause paralysis and atrophy of the hand and its muscles and Visually Handicapped.**

The total merit of the PWD candidates with above disabilities only will be calculated on the basis of aggregate marks obtained in the Aptitude Test and Academic Qualifications as defined against point as **per criteria specified in Section – 1.3, 1.4 and 1.5 respectively** and their merit will be prepared only against PWD posts.

The Graduation Certificate issued by the Government to the Ex-Servicemen does not contain any percentage. For such Ex-Servicemen candidates criteria of calculating of marks at the Graduation level will be 35%.

Detail of Phases for Selection		
S.No.	No. of Phase	Detail of Phase
A.	Phase-I (As per criteria specified in Section-1.3.)	It will consist of subjective test and Computer Appreciation & Application. The candidate has to qualify the same as per criteria specified in <b>Section-1.3</b> to appear in Phase –II
B.	Phase-II (As per criteria specified in Section -1.4.)	It will consist of Aptitude test The candidate has to qualify the Aptitude test as per criteria specified in <b>Section-1.4.</b>  (The candidate who will qualify Phase-II will appear in Phase-III)
C.	Phase-III (As per criteria specified In Section 1.5.)	The candidate has to appear for the physical verification of the required Original Educational/Castes certificates/testimonials as per criteria specified in <b>Section -1.5.</b> <b>(Final Merit list of only those candidates will be prepared who will physically appear in Phase-III and if the original educational/Caste certificates/NOC from present employer, as applicable documents are found in order).</b>

#### Tie-Breaking Criterion:

In the event of two or more candidates obtaining same aggregate marks, the tie-breaking criterion for awarding the ranks will be as follows:

- Candidate with higher marks in subjective test and Computer Appreciation & Application Test will be given preference.
- If tie still persists, it will be resolved on the basis of marks obtained in Aptitude test. Candidate with higher marks in aptitude test will be given preference.
- If tie still persists, senior in age will be given preference.



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<b>1.3: PHASE-I</b>	<b>Subjective Test and Computer Appreciation &amp; Application:</b>	
<b>Time: 50 Minutes</b>	<b>Max. Marks: 50</b>	<b>Pass Marks :25</b>
<b>Syllabus of Computer Appreciation &amp; Application Test:</b> Introduction to Computer & Windows, Word Processing, Spread sheet, Power Point, Internet Browsing and Email Management.		
<p>The Question Paper of <b>Computer Appreciation &amp; Application Test</b> will consist of 100 Multiple Choice Questions. For each question, four suggested answers are given out of which one is correct and remaining three are incorrect. Candidate has to choose one correct answer to each question. In any case, for each question candidate has to select only one answer. If candidates elect more than one answer, the response will be considered wrong. For every correct answer, candidate will be awarded 0.5 mark. There will be penalty for wrong answers marked in the Objective Tests. For each question for which a wrong answer has been given by the candidate, one fourth of the marks assigned to that question (i.e. 0.125), will be deducted.</p> <p>If a question is left blank, i.e. no answer is marked by the candidate, there will be no penalty for that question and zero mark will be awarded to that question.</p>		

<b>1.4: PHASE-II</b>	<b>Aptitude Test</b>		
<b>Time:60minutes</b>	<b>Max.Marks:30</b>	<b>Pass Marks: 15</b>	
<b>Structure of the Aptitude Test is as under:</b>			
<b>SN</b>	<b>Sections</b>	<b>No. of Questions</b>	<b>Marks</b>
1.	General English	20	10
2.	Numerical Ability	20	10
3.	Reasoning Ability	20	10
	<b>Total</b>	<b>60</b>	<b>30</b>
<p>The Question Paper <b>of the Aptitude Test</b> will consist of 60 Multiple Choice Questions. For each question, four suggested answers are given out of which one is correct and remaining three are incorrect. Candidate has to choose one correct answer to each question. In any case, for each question candidate has to select only one answer. If candidate select more than one answer, the response will be considered wrong. For every correct answer candidate will be awarded 0.5 mark. There will be penalty for wrong answers marked in the Objective Tests. For each question for which a wrong answer has been given by the candidate, one fourth of the mark assigned to that question (i.e. 0.125), will be deducted. If a question is left blank, i.e. no answer is marked by the candidate, there will be no penalty for that question and 0 mark will be awarded to that question.</p>			

<b>1.5:</b>	<b>PHASE-III</b>	<b>Academic Qualification (Physically Original Document Verification)</b>
		<b>Max.Marks:20</b>

- The candidates are compulsory required to appear physically in Phase III for Original Document verification of Educational/ castes/No objection certificates who are already in service.
- The Graduation Certificate issued by the Army/Navy/Air Force to the Ex-Servicemen does not contain any percentage. For such Ex-Servicemen candidates criteria of calculating of marks at the Graduation level will be 35%.

<b>Formula of Calculation of Marks in Academic Qualification (Phase-III)</b>
Marks in Academic Qualification out of 20 =( % of marks as per prescribed qualification X 0.2)



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### **Annexure – IV**

#### **CRITERIA/ WEIGHTAGE FOR THE POST OF POST GRADUATE TEACHERS FOR DIRECT RECRUITMENT IN BPSMV KHANPUR KALAN.**

The Merit Points of the candidate will be calculated on the basis of the aggregate marks obtained as per following distribution:

	<b>Parameters</b>	<b>Maximum Marks</b>
<b>A</b>	<b>Subjective Test (Phase-I)</b>	80
<b>B</b>	<b>Experience (Phase-II)</b>	10
<b>C</b>	<b>Academic Qualification (Phase-III)</b>	10
	<b>Total Marks</b>	<b>100</b>

#### **Selection Procedure:**

Final Selection will be based on the total aggregate marks/Merit of the candidate out of 100 will be calculated as per Criteria of Selection of 3 phases (i.e. Marks obtained in subjective test Phase - I) + (Marks obtained in Experience Phase-II) + Marks on the basis of Academic Qualification(after Physically verification of original documents) in Phase-III). All marks/percentage/merits points will be computed with the precision of three digits after decimal without any rounding. Final selection will be made on the basis of merit list prepared on the basis of aggregate marks obtained by the candidates out of 100. The Graduation Certificate issued by the Government to the Ex-Servicemen does not contain any percentage. For such Ex-Servicemen candidates criteria of calculating of marks at the Graduation level will be 35%.

<b>Detail of Phases for Selection</b>	
<b>No. of Phase</b>	<b>Detail of Phase</b>
Phase-I (As per criteria specified in Section-1.3.)	It will consist of subjective test. The candidate has to qualify the same as per criteria specified in <b>Section-1.3</b> to appear in Phase –II
Phase-II (As per criteria specified in Section –1.4.)	Marks obtained of experience as per criteria specified in section 1.4
Phase-III (As per criteria specified In Section 1.5.)	The candidate has to appear for the physical verification of the required Original Educational/Castes certificates/testimonials as per criteria specified in <b>Section –1.5.</b> <b>(Final Merit list of only those candidates will be prepared who will physically appear in Phase-III and if their original educational/Caste certificates/NOC from present employer, as applicable documents are found in order).</b>

#### **Tie-Breaking Criterion :**

In the event of two or more candidates obtaining same aggregate marks, the tie-breaking criterion forwarding the ranks will be as follows:

- Candidate with higher marks in subjective test will be given preference.
- If tie still persists, Candidate with higher marks in Experience will be given preference.
- If tie still persists, Candidate with higher marks in Academic Qualifications will be given preference.





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- d) If tie still persists, senior in age will be given preference.

<b>1.3: PHASE-I</b>	<b>Subjective Test:</b>	
<b>Time:90 Minutes</b>	<b>Max. Marks: 80</b>	<b>Pass Marks :40</b>
<p>The exam pattern followed in the PGT recruitment is explained below:</p> <p>1 General awareness, Reasoning, Maths, Science, Computer, English, Hindi, and concerned or relevant subject, as applicable.</p> <p>2 History, Current Affairs, Literature, Geography, Civics, Environment, Culture etc. of Haryana.</p> <p>The Question Paper <b>of Subjective Test</b> will consist of 80 Multiple Choice Questions. For each question, four suggested answers are given out of which one is correct and remaining three are incorrect. Candidate has to choose one correct answer to each question. In any case, for each question candidate has to select only one answer. If candidate select more than one answer, the response will be considered wrong. For every correct answer, candidate will be awarded 01 mark. There will be penalty for wrong answers marked in the Objective Tests. For each question for which a wrong answer has been given by the candidate, one fourth of the marks assigned to that question (i.e. 0.25), will be deducted.</p> <p>If a question is left blank, i.e. no answer is marked by the candidate, there will be no penalty for that question and zero mark will be awarded to that question.</p>		
<b>1.4: PHASE-II</b>	<b>Experience</b>	
<b><u>Work experience</u></b> <p>01 mark for each year of experience (In Govt. / Semi Govt./ Govt. Aided / University / Affiliated Schools)</p>		
<b>1.5: PHASE-III</b>	<b>Academic Qualification (Physically Original Document Verification)</b>	
	<b>Max.Marks:10</b>	

- The candidates are compulsory required to appear physically in Phase III for Original Document verification of Educational/ castes/No objection certificates who are already in service.
- The Graduation Certificate issued by the Army/Navy/Air Force to the Ex-Servicemen does not contain any percentage. For such Ex-Servicemen candidates criteria of calculating of marks at the Graduation level will be 35%.

<b>Formula of Calculation of Marks in Academic Qualification (Phase-III)</b>
Marks in Academic Qualification out of 20 = (% of marks as per prescribed qualification X 0.2)

**Annexure-V**

**CRITERIA / WEIGHTAGE FOR THE POST OF TGT FOR DIRECT  
RECRUITMENT IN BPSMV KHANPUR KALAN**

	<b>Parameters</b>	<b>Maximum Marks</b>
<b>A</b>	Subjective Test (Phase-I)	80
<b>B</b>	Experience (Phase-II)	10
<b>C</b>	Academic Qualification (Phase-III)	10
	<b>Total Marks</b>	<b>100</b>

**Selection Procedure:**

Final Selection will be based on the total aggregate marks/Merit of the candidate out of 100 will be calculated as per Criteria of Selection of 3 phases (i.e. Marks obtained in subjective test Phase - I) + (Marks obtained in Experience Phase-II) + Marks on the basis of Academic Qualification (after Physically verification of original documents) in Phase-III). All marks/percentage/merits points will be computed with the precision of three digits after decimal without any rounding. Final selection will be made on the basis of merit list prepared on the basis of aggregate marks obtained by the candidates out of 100.

The Graduation Certificate issued by the Government to the Ex-Servicemen does not contain any percentage. For such Ex-Servicemen candidates criteria of calculating of marks at the Graduation level will be 35%.

<b>Detail of Phases for Selection</b>	
<b>No. of Phase</b>	<b>Detail of Phase</b>
Phase-I (As per criteria specified in Section-1.3.)	It will consist of subjective test. The candidate has to qualify the same as per criteria specified in <b>Section-1.3</b> to appear in Phase -II
Phase-II (As per criteria specified in Section -1.4.)	Marks obtained of experience as per criteria specified in section 1.4
Phase-III (As per criteria specified In Section 1.5.)	The candidate has to appear for the physical verification of the required Original Educational/Castes certificates/testimonials as per criteria specified in <b>Section -1.5.</b> <b>(Final Merit list of only those candidates will be prepared who will physically appear in Phase-III and if their original educational/Caste certificates/NOC from present employer, as applicable documents are found in order).</b>

**Tie-Breaking Criterion**

In the event of two or more candidates obtaining same aggregate marks, the tie-breaking criterion forwarding the ranks will be as follows:

- Candidate with higher marks in subjective test will be given preference.
- If tie still persists, Candidate with higher marks in Experience will be given preference.
- If tie still persists, Candidate with higher marks in Academic Qualifications will be given preference.



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d) If tie still persists, senior in age will be given preference.

<b>1.3: PHASE-I</b>	<b>Subjective Test:</b>
<b>Time:90 Minutes</b>	<b>Max. Marks: 80 Pass Marks :40</b>
<p>The exam pattern followed in the TGT recruitment is explained below:</p> <ol style="list-style-type: none"><li>1 General awareness, Reasoning, Maths, Science, Computer, English, Hindi, and concerned or relevant subject, as applicable.</li><li>2 History, Current Affairs, Literature, Geography, Civics, Environment, Culture etc. of Haryana.</li></ol>	
<p>The Question Paper of <b>Subjective Test</b> will consist of 80 Multiple Choice Questions. For each question, four suggested answers are given out of which one is correct and remaining three are incorrect. Candidate has to choose one correct answer to each question. In any case, for each question candidate has to select only one answer. If candidate select more than one answer, the response will be considered wrong. For every correct answer, candidate will be awarded 01 mark. There will be penalty for wrong answers marked in the Objective Tests. For each question for which a wrong answer has been given by the candidate, one fourth of the marks assigned to that question (i.e. 0.25), will be deducted.</p> <p>If a question is left blank, i.e. no answer is marked by the candidate, there will be no penalty for that question and zero mark will be awarded to that question.</p>	

<b>1.4: PHASE-II</b>	<b>Experience</b>
<p><b>Work experience</b></p> <p>01 mark for each year of experience (In Govt. / Semi Govt./ Govt. Aided / University / Affiliated Schools)</p>	

<b>1.5: PHASE-III</b>	<b>Academic Qualification (Physically Original Document Verification)</b>
	<b>Max.Marks:10</b>

- a) The candidates are compulsory required to appear physically in Phase III for Original Document verification of Educational/ castes/No objection certificates who are already in service.
- b) The Graduation Certificate issued by the Army/Navy/Air Force to the Ex-Servicemen does not contain any percentage. For such Ex-Servicemen candidates criteria of calculating of marks at the Graduation level will be 35%.

<b>Formula of Calculation of Marks in Academic Qualification (Phase-III)</b>
Marks in Academic Qualification out of 20 = (% of marks as per prescribed qualification X 0.2)



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### **Annexure – VI**

#### **CRITERIA/WEIGHTAGE FOR THE POST OF CLERK, ASSISTANT, COMPUTER ASSISTANT AND CLERK-CUM-DATA ENTRY OPERATOR FOR DIRECT RECRUITMENT IN BPSMV KHANPUR KALAN**

The Merit Points of the candidate will be calculated on the basis of the aggregate marks obtained as per following distribution:

	<b>Parameters</b>	<b>Maximum Marks</b>
<b>A</b>	Type Test( Phase-1)	30
<b>B</b>	Computer Appreciation & Application Test(Phase –II)	20
<b>C</b>	Aptitude Test (Phase –III)	30
	Academic Qualifications (Phase-IV) (Physically Original Document Verification)	20
	<b>Total Marks</b>	<b>100</b>

#### **Selection Procedure:**

Final Selection will be based on the total aggregate marks/Merit of the candidate out of 100 will be calculated as per Criteria of Selection of 4 phases (i.e. Marks obtained in Type test on Computer in Phase - I) + (Marks obtained in test of Computer Appreciation & Application test in Phase-II) + (Marks obtained in Aptitude test in Phase-III) + Marks on the basis of Academic Qualification (after Physically verification of original documents) in Phase-IV. All marks/percentage/merits points will be computed with the precision of three digits after decimal without any rounding. Final selection will be made on the basis of merit list prepared on the basis of aggregate marks obtained by the candidates out of 100.

However, as PWD (Persons with Disabilities) candidates with the following disabilities only have been exempted from qualifying the Computer Appreciation & Application and Typing Test:

**Amputation of hand (Left and Right), Amputation of upper limbs, Paralysis of Radial Nerve (Radial Nerve Palsy) either upper limbs, Degenerative disorder effecting the nervous system which may cause paralysis and atrophy of the hand and its muscles and Visually Handicapped.**

The total merit of the PWD candidates with above disabilities only will be calculated on the basis of aggregate marks obtained in the Aptitude Test and Academic Qualifications as defined against point as per criteria specified in Section – 1.5 and 1.6 respectively and their merit will be prepared only against PWD posts.

The Graduation Certificate issued by the Government to the Ex-Servicemen does not contain any percentage. For such Ex-Servicemen candidates criteria of calculating of marks at the Graduation level will be 35%.



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Detail of Phases for Selection		
S.No.	No. of Phase	Detail of Phase
1.	Phase-I (As per criteria specified in Section-1.3.)	It will consist of type test in English on Computer only. The candidate has to qualify the type test as per criteria specified in Section-1.3 to appear in Phase –II
2.	Phase-II (As per criteria specified in Section –1.4.)	It will consist of test of Computer Appreciation & Application. The candidate has to qualify the Computer Appreciation & Application Test as per criteria specified in Section-1.4.
3.	Phase-III (As per criteria specified In Section 1.5.)	It will consist of Aptitude test The candidate has to qualify the Aptitude test as per criteria specified in Section-1.5. (The candidate who will qualify Phase-II and Phase-III will appear in Phase-IV)
4.	Phase-IV (As per criteria specified in Section –1.6.)	The candidate has to appear for the physical verification of the required Original Educational/ Castes certificates/testimonials as per criteria specified in Section –1.6. (Final Merit list of only those candidates will be prepared who will physically appear in Phase-IV and if their original educational/ Caste certificates/ NOC from present employer, as applicable documents are found in order).

### Tie-Breaking Criterion

In the event of two or more candidates obtaining same aggregate marks, the tie-breaking criterion for awarding the ranks will be as follows:

- Candidate with higher marks in Type test will be given preference.
- If tie still persists, it will be resolved on the basis of marks obtained in Computer Appreciation & Application Test. Candidate with higher marks in Computer Appreciation & Application Test will be given preference.
- If tie still persists, it will be resolved on the basis of marks obtained in Aptitude test. Candidate with higher marks in aptitude test will be given preference.
- If tie still persists, senior in age will be given preference.

<b>1.3: PHASE-I</b>	<b>Type Test in English (On Computer Only):</b>
<b>Time : 10 Minutes</b>	<b>Max. Marks: 30</b>

Candidate will be provided with a passage comprising of 600 words in English. The required qualifying speed on Computer for typing test is 30 Words Per Minute (WPM). The duration of test will be TEN (10) minutes.

<b>Formula of Calculation of Marks in type Test (Phase-I)</b>
<b>Marks in Type Test (Phase-I) out of 30=(Words Per Minute minus 30) = (WPM - 30)</b>
<b>Note:</b> (i) The transcripts of those candidates comprising of less than 300 words will not be evaluated.  (ii) Marks will not be given whose speed will be less than 30 WPM, they will be declared as 'Not Qualified'

<b>1.4: PHASE-II</b>	<b>Computer Appreciation &amp; Application Test</b>	
<b>Time:40 minutes</b>	<b>Max. Marks: 20</b>	<b>Pass Marks:10</b>
<b>Syllabus of Computer Appreciation &amp; Application Test:</b> Introduction to Computer & Windows, Word Processing, Spreadsheet, PowerPoint, Internet Browsing and Email Management. <b>(Detailed Syllabus attached page 49 to 50) .</b>		
The Question Paper of <b>Computer Appreciation &amp; Application Test</b> will consist of 40 Multiple Choice Questions. For each question, four suggested answers are given out of which one is correct and remaining three are incorrect. Candidate has to choose one correct answer to each question. In any case, for each question candidate has to select only one answer. If candidate select more than one answer, the response will be considered wrong. For every correct answer, candidate will be awarded 0.5 mark. There will be penalty for wrong answers marked in the Objective Tests. For each question for which a wrong answer has been given by the candidate, one fourth of the marks assigned to that question (i.e. 0.125), will be deducted. If a question is left blank, i.e. no answer is marked by the candidate, there will be no penalty for that question and zero mark will be awarded to that question.		

1.5: PHASE-III	Aptitude Test		
Time: 60 minutes	Max.Marks:30		Pass Marks: 15
Structure of the Aptitude Test is as under:			
SN	Sections	No. of Questions	Marks
1.	General English	20	10
2.	Numerical Ability	20	10
3.	Reasoning Ability	20	10
	Total	60	30



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The Question Paper of the **Aptitude Test** will consist of 60 Multiple Choice Questions. For each question, four suggested answers are given out of which one is correct and remaining three are incorrect. Candidate has to choose one correct answer to each question. In any case, for each question candidate has to select only one answer. If candidate select more than one answer, the response will be considered wrong. For every correct answer candidate will be awarded 0.5 mark. There will be penalty for wrong answers marked in the Objective Tests. For each question for which a wrong answer has been given by the candidate, one fourth of the mark assigned to that question (i.e. 0.125), will be deducted. If a question is left blank, i.e. no answer is marked by the candidate, there will be no penalty for that question and 0 mark will be awarded to that question.

<b>1.6: PHASE-IV</b>	<b>Academic Qualification (Physically Original Document Verification)</b>	
	<b>Max. Marks : 20</b>	

- The candidates are compulsory required to appear physically in Phase IV for Original Document verification of Educational/ castes/No objection certificates who are already in service.
- The Graduation Certificate issued by the Army/Navy/Air Force to the Ex-Servicemen does not contain any percentage. For such Ex-Servicemen candidates criteria of calculating of marks at the Graduation level will be 35%.

<b>Formula of Calculation of Marks in Academic Qualification (Phase-IV)</b>
Marks in Academic Qualification out of 20 = (% of marks as per prescribed qualification X 0.2)



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### Annexure – VII

#### CRITERIA / WEIGHTAGE FOR THE POST OF JBT/PRT FOR DIRECT RECRUITMENT IN BPSMV KHANPUR KALAN

	Parameters	Maximum Marks
A	Subjective Test (Phase-I)	80
B	Experience (Phase-II)	10
C	Academic Qualification (Phase-III)	10
	<b>Total Marks</b>	<b>100</b>

#### Selection Procedure:

Final Selection will be based on the total aggregate marks/Merit of the candidate out of 100 will be calculated as per Criteria of Selection of 3 phases (i.e. Marks obtained in subjective test Phase - I) + (Marks obtained in Experience Phase-II) + Marks on the basis of Academic Qualification(after Physically verification of original documents) in Phase-III). All marks/percentage/merits points will be computed with the precision of three digits after decimal without any rounding. Final selection will be made on the basis of merit list prepared on the basis of aggregate marks obtained by the candidates out of 100.

The Graduation Certificate issued by the Government to the Ex-Servicemen does not contain any percentage. For such Ex-Servicemen candidates criteria of calculating of marks at the Graduation level will be 35%.

Detail of Phases for Selection	
No. of Phase	Detail of Phase
Phase-I (As per criteria specified in Section-1.3.)	It will consist of subjective test. The candidate has to qualify the same as per criteria specified in <b>Section-1.3</b> to appear in Phase -II
Phase-II (As per criteria specified in Section -1.4.)	Marks obtained of experience as per criteria specified in section 1.4
Phase-III (As per criteria specified In Section 1.5.)	The candidate has to appear for the physical verification of the required Original Educational/Castes certificates/testimonials as per criteria specified in <b>Section -1.5.</b> <b>(Final Merit list of only those candidates will be prepared who will physically appear in Phase-III and if their original educational/Caste certificates/NOC from present employer, as applicable documents are found in order).</b>

#### Tie-Breaking Criterion

In the event of two or more candidates obtaining same aggregate marks, the tie-breaking criterion forwarding the ranks will be as follows:

- Candidate with higher marks in subjective test will be given preference.
- If tie still persists, Candidate with higher marks in Experience will be given





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- preference.
- c) If tie still persists, Candidate with higher marks in Academic Qualifications will be given preference.
- d) If tie still persists, senior in age will be given preference.

<b>1.3: PHASE-I</b>	<b>Subjective Test:</b>
<b>Time:90 Minutes</b>	<b>Max. Marks: 80 Pass Marks :40</b>
<p>The exam pattern followed in the JBT/PRT recruitment is explained below:</p> <p>a) General awareness, Reasoning, Maths, Science, Computer, English, Hindi, and concerned or relevant subject, as applicable.</p> <p>b) History, Current Affairs, Literature, Geography, Civics, Environment, Culture etc. of Haryana.</p>	
<p>The Question Paper of Subjective Test will consist of 80 Multiple Choice Questions. For each question, four suggested answers are given out of which one is correct and remaining three are incorrect. Candidate has to choose one correct answer to each question. In any case, for each question candidate has to select only one answer. If candidate select more than one answer, the response will be considered wrong. For every correct answer, candidate will be awarded 01 mark. There will be penalty for wrong answers marked in the Objective Tests. For each question for which a wrong answer has been given by the candidate, one fourth of the marks assigned to that question (i.e. 0.25), will be deducted.</p> <p>If a question is left blank, i.e. no answer is marked by the candidate, there will be no penalty for that question and zero mark will be awarded to that question.</p>	

<b>1.4: PHASE-II</b>	<b>Experience</b>
<p><b>Work experience</b></p> <p>01 mark for each year of experience (In Govt. / Semi Govt./ Govt. Aided / University / Affiliated Schools)</p>	

<b>1.5: PHASE-III</b>	<b>Academic Qualification (Physically Original Document Verification)</b>
	<b>Max.Marks:10</b>

- a) The candidates are compulsory required to appear physically in Phase III for Original Document verification of Educational/ castes/No objection certificates who are already in service.
- b) The Graduation Certificate issued by the Army/Navy/Air Force to the Ex-Servicemen does not contain any percentage. For such Ex-Servicemen candidates criteria of calculating of marks at the Graduation level will be 35%.

<b>Formula of Calculation of Marks in Academic Qualification (Phase-III)</b>
Marks in Academic Qualification out of 20 = (% of marks as per prescribed qualification X 0.2)



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### **Annexure-VIII**

#### **CRITERIA/WEIGHTAGE FOR THE POST OF JR.SCALE STENOGRAPHER AND STENO TYPIST FOR DIRECT RECRUITMENT IN BPSMV KHANPUR KALAN.**

##### **Section-1:**

The Merit Points of the candidate will be calculated on the basis of the aggregate marks obtained as per following distribution:

	<b>Parameters</b>	<b>Maximum Marks</b>
<b>A</b>	Stenography Test( Phase-1)	50
<b>B</b>	Computer Appreciation & Application Test(Phase –II)	20
<b>C</b>	Academic Qualification (Phase III) (Physically Original Document Verification)	30
	<b>Total Marks</b>	<b>100</b>

##### **Note: Tie-breaking criterion**

- The tie-breaking criterion forwarding the ranks to candidates scoring the same aggregate marks will be as follows:
- Candidate with higher marks in 10+2 or equivalent will be given preference.
- If tie-persists, it will be resolved on the basis of marks obtained in 10<sup>th</sup> or equivalent examination. Candidate with higher marks in 10<sup>th</sup> or equivalent will be given preference.
- If tie-persists, senior in age will be given the preference.

##### **Phase I: Stenography Test**

**Max. Marks: 50 Pass Marks: 25**

The candidate shall have to qualify a test in stenography in English at the speed of 80 wpm & transcription thereof at the speed of 15 wpm only on Computer (8% mistakes are allowed).

##### **(a) First Stage:**

A paragraph in English of 240 words will be dictated in 3 minutes to the candidates (i.e. at the speed of 80 words per minute (w.p.m)). Candidates are required to write down the Speech. Candidate has to carefully listen the words and need to write it in the note book. To write the speech in fast way, candidate need to use the technique called "SHORTHAND". The text that candidate has written in the notebook from listening is going to be used in second stage of Skill test.



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### **(b) Second Stage :**

In the second stage of the test, candidate needs to type the text that he has written within 16 minutes on computer only.

**Admissible Mistake in Steno Test is 19 words.**

### **(c) Marking scheme**

Every full mistake account for 1.25 marks. Its meaning is in case of 19 mistakes, marks deducted are  $1.25 \times 19 = 23.75$ . So in a text of 240 words, if five mistakes are there, then marks obtained will be  $=(1.25 \times 5) = 50 - 6.25 = 43.75$

### **Phase II: Computer Appreciation & Application Test:**

**Max.Marks:20**

**Pass Marks: 10**

**Time: 60 Minutes.**

The Question Paper will consists of 40 Multiple Choice Questions. For each question, four suggested answers are given out of which one is correct and remaining three are incorrect. Candidate has to choose one correct answer to each question. In any case, for each question candidate has to select only one answer. If candidate select more than one answer, the response will be considered wrong. For every correct answer candidate will be awarded 0.5 marks. There will be penalty for wrong answers marked in the Objective Tests. For each question for which a wrong answer has been given by the candidate one fourth i.e 0.125 of the marks assigned to that question will be deducted as penalty to arrive at corrected score. If a question is left blank, i.e. no answer is marked by the candidate, there will be no penalty for that question.

### **Phase III: Academic Qualifications:**

**Maximum Marks: 30Marks**

% marks at prescribed qualification X 0.3.

### **Section II Selection Procedure**

#### **Phase-I:**

The Phase-I will consist of stenography test. The candidate has to score minimum 26.25 marks out of 50 to qualify for the Phase- II.

#### **Phase-II:**

The phase - II will consist of on-line/off-line test of Computer Appreciation & Application. The candidate has to score minimum 8 marks out of 20 to qualify for the

#### **Phase-III.**

The Phase -III: The aggregate marks will be calculated as Marks in Stenography Test + Marks obtained in Computer Appreciation & Application test + Marks in Stenography test + Marks on the basis of Academic Qualification. Final selection will be made on the basis of merit list prepared on the basis of aggregate marks.



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### **Detailed syllabus of Test in Computer Appreciation and Application**

#### **1. Introduction to Computer**

Introduction, Objective, What is Computer, Advantage/Disadvantage of Computer History of Computer, Generation of Computer, Basic applications of computer, Entertainment, E-governance, Components of Computer System, Central Processing Unit(CPU), VDU, Keyboard and Mouse, Other input/output Devices, Computer Organization, Computer Memory Primary & Secondary, Ram & Rom, units of memory, Introduction to Computer Peripherals, Connecting keyboard, mouse, monitor and printer to CPU, Use of Mouse, Working with left Mouse button, Working with right Mouse Button, Checking Power Supply, Concept of Hardware and Software, Hardware, Software, Application software, Systems software, Classifications of Computers. Representation of data/information concepts of data processing, Data and Information, Storage of Data/Information as files.

#### **2. Introduction to Windows**

Introduction, Objective, Operating System, What is Operating System, Types of Operating system, Operating System and Basics of Windows, User Interface, Using Mouse and Moving Icons on the screen, My Computer, Starting an application using start button, minimize, maximize, restore and closing of window, Taskbar, Status bar, Recycle Bin, Start Button and Menu selection etc. Running an Application, Windows Explorer, Creating, deleting and Renaming of files and folders, Opening and closing of different Windows etc. Windows Setting, Control Panels, Wall Papers and Screen Savers, Setting the date and Sound etc.

Using Help, Display Properties, Advanced Windows, Using Right Mouse Button, Creating shortcuts, Basics of window setup, Notepad, Window Accessories, Using Multimedia, Playing CD's/DVD's, Using Media Player, Sound Recorder.

#### **3. Word Processing**

Introduction, Objectives, Word Processing Basics, Opening Word Processing Package, Menu Bar, Toolbar, Using Help, Using Icons below, Menu Bar, Opening Documents, and Closing Documents, Opening, Documents, Save and Save as, Page Setup, Print Preview, Printing of Documents & Other Properties, Display/Hiding of Paragraph Marks, Moving Around in a Document, Scrolling the Documents, Scrolling by line/paragraph, Fast Scrolling and Moving Pages, Using a Document/Help Wizard, Text Creation and editing, Creating a document, Selecting & Moving text, Spell checking, Text Selection, Editing with cut, copy & paste, Undo & Redo, Find and Replace, The saurus, Paragraph and Tab Setting, Formatting the text, Font and Size selection, Bold, Italic and Underline, Alignment of Text, Center, Left, Right and justify etc., Bullet and Numbering Border and Shading, Change Case, Working with tabs, indents & spacing, ,Formatting paragraphs, using columns, Table Manipulation, Concept of table, Rows, Columns and Cells, Draw Table, Changing cell Width and Height, Alignment of Text in Cell, Copying of cell, Delete/insertion of row and columns, Borders for table, Deleting at able, Splitting and merging cells, Converting table to text, Setting table properties, Mail Merge, Printing, Print Preview, Print as elected page, etc. Paper Orientation, Paper setting/margin.



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### **4. Spread-Sheet**

Introduction, Objectives, Elements of Electronics Spread Sheet, Application/usage of Electronic Spread Sheet, Opening of Spread Sheet, Menu bar, Saving Work book, Creation of cell and addressing of cells, Inserting new rows & columns, worksheets, Editing rows/ columns height & width, Renaming, deleting and moving a worksheet, Manipulation of Cells, Cell addressing, Enter texts, Numbers and Dates, Cell Height and Width, Copying of cells etc., Formulas Using Formulas, Using basic functions & formulas a cell, Sum function, Average, Percentage, other functions, Function, Data sorting, Using Subtotals, Applying filters, Chart, Inserting Chart Formatting chart, Spreadsheet for small accountings, Maintaining invoices/budgets, Totaling of various transactions, Maintaining daily & monthly sales report.

### **5. PowerPoint**

Introduction to power Point, what is Power Point, starting Power Point, creating and opening a presentation, Power Point views, moving between slides, saving/ closing a presentation, exiting PowerPoint. Creating a new presentation using the auto content wizard and slide layout. Creating a new presentation using different layouts Customizing Presentation: Changing the text formats, adding bullets, aligning text. Formatting slides: Using color schemes, background color and designs, adding picture/ graphics on slide Adding Head and Footer, changing slide layouts. Adding charts of different types of slide, organization chart slide show, Using slide transition: giving timing, sound and adding animations to slides and using preset animations Using Drawing Toolbar Slide Mater View Using custom animation: Animating pictures and Text with sound effects, Using page setup and printing.

### **6. Internet**

Introduction, Objectives, Basic of computer net works, Local Area Network(LAN), Wide Area Network(WAN), Internet, Concept of Internet, Application of internet, Advantages of internet, Connecting internet, Internet service providers(ISP), Internet Access, Broad Band, Dial Up  
Wi-Fi, Troubleshooting

### **7. WWW and Web Browsers**

Introduction, Objectives, World Wide Web(WWW), Web Browser, Internet Explorer Netscape Communicator, Search Engine and Surfing the Internet, URL Address, Searching over the Web, Moving Around in a web-site, Printing and saving web pages, Uploading and Downloading, Chatting.

### **8. Introduction to E-mail**

Introduction, Objectives, Basic of Electronic Mail, Creating new e-mail account, What is an Electronic mail, Email addressing, Mailbox: Inbox and outbox, Sending & Checking mails, Creating an E-mail, Viewing an E-mail, Sending an E-mail, Replying to an E-mail message, Forwarding an E-mail message, Sorting and searching emails, Saving mails, Sending same mail to various users etc., Documents Handling, Sending soft copy as attachment, Sending a portion of document as email, Visiting various sites.

**Annexure-IX**

**CRITERIA / WEIGHTAGE FOR THE POST OF DRIVER FOR DIRECT  
RECRUITMENT IN BPSMV KHANPUR KALAN**

The Merit Points of the candidate will be calculated on the basis of the aggregate marks obtained as per following distribution:

	Parameters	Maximum Marks
<b>A</b>	Written Test (Phase –I)	50
<b>B</b>	Skill Test/Driving Test (Phase –II)	50
	<b>Total Marks</b>	<b>100</b>

**Selection Criteria for the post of Driver for direct recruitment in BPSMV  
Khanpur Kalan**

<b>A . PHASE-I</b>	
Written Test : 50Marks	<p>There shall be 100 multiple choice questions, including English, Hindi, Arithmetic, General Awareness &amp; General Sciences along with questions for aptitude test (Duration of Test 100 Minutes). For each question, four suggested answers are given out of which one is correct and remaining three is incorrect. Candidate has to choose one correct answer to each question. If candidate select more than one answer, the response will be considered wrong. For every correct answer, candidate will be awarded 0.5 mark. There will be penalty for wrong answers marked in the Objective Tests. For each question for which a wrong answer has been given by the candidate, one fourth of the marks assigned to that question (i.e. 0.125), will be deducted. If a question is left blank, i.e. no answer is marked by the candidate, there will be no penalty for that question and zero mark will be awarded to that question.</p>
<b>B. PHASE-II</b>	
Skill Test/Driving Test :50 Marks <b>(Driving test is compulsory to qualify by the Candidates with minimum 25 marks)</b>	<p>Skill Test/Driving Test contains different tests like DUG test, ZIG ZAG / 8 shape test (forward and reverse), Road test etc.  <b>(The candidate who will qualify Phase-I will appear in Phase-II)</b>            Note: 25 marks are mandatory as qualifying marks out of 50 marks of Written Test for all candidates.  <b>(Weight-age 50%)</b></p>



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and recognized by UGC under Section 2(f) and 12(B) of the UGC Act. 1956.**

### **Selection Procedure:**

Final Selection will be based on the total aggregate marks/Merit of the candidate out of 100 will be calculated as per Criteria of Selection of 2 phases (i.e. Marks obtained in written test Phase - I) + (Marks obtained in Skill test / Driving test in Phase-II). All marks/percentage/merits points will be computed with the precision of three digits after decimal without any rounding. Final selection will be made on the basis of merit list prepared on the basis of aggregate marks obtained by the candidates out of 100.

### **Tie-Breaking Criterion:**

In the event of two or more candidates obtaining same aggregate marks, the tie-breaking criterion forwarding the ranks will be as follows:

- a) Candidate with higher marks in written test will be given preference.
- b) If tie still persists, it will be resolved on the basis of marks obtained in Driving Test.
- c) If tie still persists, senior in age will be given preference.



## Bhagat Phool Singh Mahila Vishwavidyalaya

Khanpur Kalan, Sonapat, Haryana – 131 305.

A State University established by an Act of State Legislative Assembly of Haryana and recognized by UGC under Section 2(f) and 12(B) of the UGC Act. 1956.

### Annexure-X

#### **CRITERIA / WEIGHTAGE FOR THE POST OF SECURITY GUARD AND PUMP OPERATOR FOR DIRECT RECRUITMENT IN BPSMV KHANPUR KALAN**

The Merit Points of the candidate will be calculated on the basis of the aggregate marks obtained as per following distribution:

	Parameters	Maximum Marks
<b>A</b>	Subjective Test (Phase-I)	50
<b>B</b>	Aptitude Test(Phase-II)	30
<b>C</b>	Academic Qualification (Physically Original Document Verification) (Phase-III)	20
	<b>Total Marks</b>	<b>100</b>

#### **Selection Procedure:**

Final Selection will be based on the total aggregate marks/Merit of the candidate out of 100 will be calculated as per Criteria of Selection of 4 phases (i.e. Marks obtained in subjective test Phase - I) + (Marks obtained in Aptitude test in Phase-II) + Marks on the basis of Academic Qualification (after Physically verification of original documents) in Phase-III). All marks/percentage/merits points will be computed with the precision of three digits after decimal without any rounding. Final selection will be made on the basis of merit list prepared on the basis of aggregate marks obtained by the candidates out of 100.

The Graduation Certificate issued by the Government to the Ex-Servicemen does not contain any percentage. For such Ex-Servicemen candidates criteria of calculating of marks at the Graduation level will be 35%.

Detail of Phases for Selection	
No. of Phase	Detail of Phase
Phase-I (As per criteria specified in Section-1.3.)	It will consist of subjective test. The candidate has to qualify the same as per criteria specified in <b>Section-1.3</b> to appear in Phase –II
Phase-II (As per criteria specified in Section –1.4.)	It will consist of Aptitude test The candidate has to qualify the Aptitude test as per criteria specified in <b>Section-1.4</b> .  (The candidate who will qualify Phase-II will appear in Phase-III)
Phase-III (As per criteria specified In Section 1.5.)	The candidate has to appear for the physical verification of therequiredOriginalEducational/Castescertificates/testimonialsasper criteria specified in Section –1.5. (Final Merit list of only those candidates will be prepared who will physically appear in Phase-III and if their original educational /Caste certificates/NOC from present employer, as applicable documents are found in order).



### Tie-Breaking Criterion

In the event of two or more candidates obtaining same aggregate marks, the tie-breaking criterion forwarding the ranks will be as follows:

- Candidate with higher marks in subjective test will be given preference.
- If tie still persists, it will be resolved on the basis of marks obtained in Aptitude test.
- Candidate with higher marks in aptitude test will be given preference.  
If tie still persists, senior in age will be given preference.

<b>1.3: PHASE-I</b>	<b>Subjective Test</b>
<b>Time: 50Minutes</b>	<b>Max. Marks: 50    Pass Marks :25</b>
<p>The written test will consist of 100 Multiple Choice Questions. For each question, four suggested answers are given out of which one is correct and remaining three are incorrect. Candidate has to choose one correct answer to each question. In any case, for each question candidate has to select only one answer. If candidate select more than one answer, the response will be considered wrong. For every correct answer, candidate will be awarded 0.5 mark. There will be penalty for wrong answers marked in the Objective Tests. For each question for which a wrong answer has been given by the candidate, one fourth of the marks assigned to that question (i.e. 0.125), will be deducted.</p> <p>If a question is left blank, i.e. no answer is marked by the candidate, there will be no penalty for that question and no mark will be awarded to that question.</p>	

<b>1.4: PHASE-II</b>	<b>Aptitude Test</b>		
<b>Time : 60minutes</b>	<b>Max.Marks:30</b>		<b>Pass Marks: 15</b>
<b>Structure of the Aptitude Test is as under:</b>			
<b>S.N.</b>	<b>Sections</b>	<b>No. of Questions</b>	<b>Marks</b>
<b>1.</b>	General English	20	10
<b>2.</b>	Numerical Ability	20	10
<b>3.</b>	Reasoning Ability	20	10
	<b>Total</b>	<b>60</b>	<b>30</b>



## **Bhagat Phool Singh Mahila Vishwavidyalaya**

**Khanpur Kalan, Sonapat, Haryana – 131 305.**

**A State University established by an Act of State Legislative Assembly of Haryana and recognized by UGC under Section 2(f) and 12(B) of the UGC Act. 1956.**

The Question Paper of the Aptitude Test will consist of 60 Multiple Choice Questions. For each question, four suggested answers are given out of which one is correct and remaining three are incorrect. Candidate has to choose one correct answer to each question. In any case, for each question candidate has to select only one answer. If candidate select more than one answer, the response will be considered wrong. For every correct answer candidate will be awarded 0.5 mark. There will be penalty for wrong answers marked in the Objective Tests. For each question for which a wrong answer has been given by the candidate, one fourth of the mark assigned to that question (i.e. 0.125), will be deducted. If a question is left blank, i.e. no answer is marked by the candidate, there will be no penalty for that question and 0 mark will be awarded to that question.

<b>1.5:</b>	<b>PHASE-III</b>	<b>Academic Qualification (Physically Original Document Verification)</b>
		<b>Max.Marks:20</b>

- The candidates are compulsory required to appear physically in Phase III for Original Document verification of Educational/ castes/No objection certificates who are already in service.
- The Graduation Certificate issued by the Army/Navy/Air Force to the Ex-Servicemen does not contain any percentage. For such Ex-Servicemen candidates criteria of calculating of marks at the Graduation level will be 35%.

### **Formula of Calculation of Marks in Academic Qualification (Phase-III)**

Marks in Academic Qualification out of 20 = (% of marks as per prescribed qualification X 0.2)

**Annexure-XI**

**CRITERIA / WEIGHTAGE FOR THE POST OF LAB ATTENDENT FOR  
 DIRECT RECRUITMENT IN BPSMV KHANPUR KALAN**

The Merit Points of the candidate will be calculated on the basis of the aggregate marks obtained as per following distribution:

	Parameters	Maximum Marks
A	Written Test(Phase –I)	70
B	Computer Test(Phase –II)	30
	Total Marks	100

**Selection Criteria for the post of Lab Attendant for direct recruitment  
 in BPSMV Khanpur Kalan**

<b>PHASE-I</b>	It will consist of Aptitude test. The candidate has to qualify the Aptitude test as per criteria specified in <b>Section–1.1.</b>  (The candidate who will qualify Phase-I will appear in Phase-II)
A. Written Test :70 Marks	
<b>PHASE-II</b>	It will consist of subjective test and Computer Appreciation & Application. The candidate has to qualify the same as per criteria specified in <b>Section–1.2</b>
B. Computer Test: 30 Marks	

**Selection Procedure:**

Final Selection will be based on the total aggregate marks/Merit of the candidate out of 100 will be calculated as per Criteria of Selection of 2 phases (i.e. Marks obtained in written test Phase - I) + (Marks obtained in Skill test / Computer Test in Phase-II). All marks/percentage/merits points will be computed with the precision of three digits after decimal without any rounding. Final selection will be made on the basis of merit list prepared on the basis of aggregate marks obtained by the candidates out of 100.



## **Bhagat Phool Singh Mahila Vishwavidyalaya**

**Khanpur Kalan, Sonapat, Haryana – 131 305.**

**A State University established by an Act of State Legislative Assembly of Haryana and recognized by UGC under Section 2(f) and 12(B) of the UGC Act. 1956.**

<b>1.1 : PHASE- I</b>	<b>Written Test</b>
<b>Time: 70 Minutes</b>	<b>Max. Marks: 70    Pass Marks :35</b>
<p>There shall be 70 multiple choice questions, including English, Hindi, Arithmetic, General Awareness &amp; General Sciences along with questions for aptitude test. For each question, four suggested answers are given out of which one is correct and remaining three are incorrect. Candidate has to choose one correct answer to each question. If candidate select more than one answer, the response will be considered wrong. For every correct answer, candidate will be awarded 01 mark. There will be penalty for wrong answers marked in the Objective Tests. For each question for which a wrong answer has been given by the candidate, one fourth of the marks assigned to that question (i.e. 0.125), will be deducted. If a question is left blank, i.e. no answer is marked by the candidate, there will be no penalty for that question and zero mark will be awarded to that question.</p>	
<b>1.2: PHASE-II</b>	<b>Subjective Test and Computer Appreciation &amp; Application:</b>
<b>Time:60Minutes</b>	<b>Max. Marks: 30    Pass Marks :15</b>
<p><b>Syllabus of Computer Appreciation &amp; Application Test:</b> Introduction to Computer &amp; Windows, Word Processing, Spreadsheet, Power Point, Internet Browsing and Email Management.</p>	
<p>The Question Paper of <b>Computer Appreciation &amp; Application Test</b> will consist of 60 Multiple Choice Questions. For each question, four suggested answers are given out of which one is correct and remaining three are incorrect. Candidate has to choose one correct answer to each question. In any case, for each question candidate has to select only one answer. If candidate select more than one answer, the response will be considered wrong. For every correct answer, candidate will be awarded 0.5 mark. There will be penalty for wrong answers marked in the Objective Tests. For each question for which a wrong answer has been given by the candidate, one fourth of the marks assigned to that question (i.e. 0.125), will be deducted. If a question is left blank, i.e. no answer is marked by the candidate, there will be no penalty for that question and zero mark will be awarded to that question.</p>	



## **Bhagat Phool Singh Mahila Vishwavidyalaya**

**Khanpur Kalan, Sonapat, Haryana – 131 305.**

**A State University established by an Act of State Legislative Assembly of Haryana  
and recognized by UGC under Section 2(f) and 12(B) of the UGC Act. 1956.**

### **Tie-Breaking Criterion:**

In the event of two or more candidates obtaining same aggregate marks, the tie-breaking criterion for awarding the ranks will be as follows:

- a) Candidate with higher marks in written test will be given preference.
- b) If tie still persists, it will be resolved on the basis of marks obtained in Computer Test.
- c) If tie still persists, senior in age will be given preference.

PROFESSOR THE DEPT. CITY

Annexure - 8

No. 65/2/88-3D1

129

From

To

The Chief Secretary to Govt., Haryana.

- 1) All Heads of Departments, Commissioners, Ambala, Hisar, Rohtak & Gurgaon Divisions.
- 2) The Registrar, Punjab & Haryana, High Court, Chandigarh.
- 3) All the Deputy Commissioners in Haryana.
- 4) All the Secretaries, Zila Sainik Boards in Haryana.

Dated : 6/11/98

Sub : Concessions and Incentives to the Territorial Army Personnel.

Sir,

I am directed to refer to Govt. letter of even No. dated 8/11/94 vide which the decision was taken to grant the benefit of one increment after every three years of Territorial Army Service to Haryana Govt. employees, who join Territorial Army. The matter has been reconsidered and clarified as under :-

- a) This Addl. increment is granted w.e.f. 8.11.94 or the date on which he completes three years Territorial Army Service.
- b) This increment will be granted in the running grade.
- c) Before granting addl. increment, the sanctioning administrative authority is required to satisfy himself that the concerned individual has attended all the Annual Training Camps during the last three years.

2. This issues with the concurrence of the Finance Department conveyed vide their U.O.No. 11(17) SWD II-82/1522 dated 9.10.98.

Yours faithfully,

Under Secretary, Haryana,  
for Chief Secretary to Govt., Haryana.

Enclst. No. 65/2/88-3D1

Annex - 9

376-

CP-376

Chief Secretary to Government Haryana,  
Defence Services Welfare Department,  
- 12, Panchkula.

To

The Vice Chancellor  
B.P.S Women University  
Khanpur Kalan, Sonapat.

Memo No. 65/2/88-3D1  
Dated Panchkula, the 30<sup>th</sup> Aug, 2016

Subject: Concession and incentive to the Territorial Army Personnel in Haryana.

\*\*\*\*\*

Please find attached herewith an application received from Maj (Dr.) Anil Balhera, 112 infantry Battalion (TA) Dogra, PIN-934312, C/o 56 APO (in original) and a copy of Government notification no. 65/2/88-3D1 dated 06-11-98.

2. You are, therefore, requested to do the needful as per Government directions and forward the action taken by you to the Government at the earliest.

*Namal Singh*  
Superintendent Defence - I  
for Chief Secretary to Government Haryana  
Defence Services Welfare Department  
Dated Aug, 2016

Endst. No. 65/2/88-3D1

A copy is forwarded to Maj (Dr.) Anil Balhera, 112 infantry Battalion (TA) Dogra, PIN- 934312 C/o 56 APO for information.

*Sd -*  
Superintendent Defence - I  
for Chief Secretary to Government Haryana  
Defence Services Welfare Department

Annexure -10

CFMS 299  
08/01/19

- 409-

From

The Principal Secretary to Government Haryana,  
Sainik & Ardh Sainik Welfare Department,  
Sector - 12, Panchkula.

To

The Vice Chancellor  
B.P.S Women University  
Khanpur Kalan, Sonapat.

Memo No. 65/2/88-3D1

Dated Panchkula, the

Subject: Concession and incentive to the Territorial Army Personnel in Haryana.

\*\*\*\*\*

Please find attached herewith an application received from Maj(Dr.) Anil Balhera, 112 infantry Battalion (TA) Dogra, PIN-934312, C/o 56 APO (in original) and a copy of Government notification no. 65/2/88-3D1 dated 06-11-98.

2. You are requested to do the needful as per Government instruction and forward the action taken by you to the Government at the earliest.

✓  
Superintendent Defence - I  
for Principal Secretary to Government Haryana,  
Sainik & Ardh Sainik Welfare Department, Haryana.

Endst. No. 65/2/88-3D1

Dated

A copy is forwarded to Maj (Dr.) Anil Balhera, 112 infantry Battalion (TA) Dogra, PIN- 934312 C/o 56 APO for information.

Superintendent Defence - I  
for Principal Secretary to Government Haryana,  
Sainik & Ardh Sainik Welfare Department, Haryana



Annexure- 11

1/16

Bhagat Phool Singh Mahila Vishwavidyalaya

Khanpur Kalan (Sonapat), Haryana-131305

Office No. 01263-283001, 283002, Fax No. 01263-283079, www.bpsmvuniversity.ac.in

Dated 08/01/20

Ref No. BPSMV/ET-II/20/142

To

Assistant Registrar,  
Academic Branch,  
BPSMV, Khanpur Kalan

Sub.: Agenda item to consider and approve the Govt. instructions received vide Memo No. 65/2/788-3D1 dated 06.11.1998 regarding concession and incentive to the territorial army personnel in Haryana and authorize the Vice-Chancellor to implement the Govt. instructions received from time to time.

Please find enclosed herewith a copy of agenda item to be placed before the ensuing meeting of Executive Council

Assistant Registrar (I.I.)  
for Registrar

Encl. As above.

*Signature*  
Nang

417

#### DRAFT AGENDA ITEM FOR EXECUTIVE COUNCIL

To consider and approve the Govt. instructions received vide Memo No. 65/2/88-3D1 dated 06.11.1998 regarding concession and incentive to the territorial army personnel in Haryana and authorize the Vice-Chancellor to implement the Govt. instructions received from time to time.

#### Statement of the case

Mr. (Dr.) Anil Balhara joined this University as Assistant Professor in Dept. of Law on 28.07.2007 (A.N.). Prior to joining this University, he was working in School Education Department, Haryana. He is serving Indian Territorial Army as Major.

As per Memo No. 65/2/88-3D1 dated 06.11.1998 (Annexure II), the decision for grant of the benefit of one increment after every three years of Territorial Army Service to Haryana Govt. employees, who joined Territorial Army has been considered as under:-

- a) This addl. Increment is granted w.e.f. 08.11.94 or the date on which he completes three years Territorial Army Service
- b) This increment will be granted in the running grade.
- c) Before granting addl. increment, the sanctioning administrative authority is required to satisfy itself that the concerned individual has attended all the Annual Training Camps during the last three years.

The Finance Officer vetted the proposal subject to the condition that the Govt. notification 65/2/88-3D1 dated 06.11.1998 is adopted by the University for implementation.

The matter was placed before the Vice-Chancellor who ordered to place the matter before the Executive Council for approval.

Hence, the item

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25.09.20

7	Dr. Yogesh Chander	Assistant Professor	Physical Education	Rs 8000/-	23.07.2018
8	Dr. Sarla Rani	Assistant Professor in	ITTR	Rs 8000/-	27.02.2019
9	Dr. Monika	Assistant Professor	ITTR	Rs. 8000/-	27.02.2019
10	Dr. Manju Dahi	Assistant Professor	BPSIHL	Rs. 8000/-	5.11.2017
11	Dr. Suman	Assistant Professor	BPSIHL	Rs 8000/-	16.3.2019
12	Dr. Shreea Kumari	Assistant Professor	BPSIHL	Rs. 7000/-	23.2.2017
13	Mrs. Preeti Dhankar	Assistant Professor	BPSIHL	Rs 7000/-	23.2.2019
14	Dr. Parvinder Kaur	Assistant Professor	BPSIHL	Rs. 8000/-	06.11.2019
15	Mrs. Neelika	Assistant Professor	BPSIHL	Rs. 8000/-	05.11.2019
16	Dr. Bhavna Sharma	Assistant Professor	Deptt. of Commerce	Rs. 8000/-	01.07.2019
17	Dr. Manju Panwar	Assistant Professor	Deptt. of Social Work	Rs. 8000/-	02.07.2018
18	Mr. Gian Chand	Assistant Professor	Deptt. of Social Work	Rs. 7000/-	29.01.2016

The House approved the above recommendations of the Screening-cum-Evaluation committees.

15. To consider and approve the Govt. instructions received vide Memo No. 65/2/768-3D1 dated 06.11.1998 regarding concession and incentive to the territorial army personnel in Haryana and authorize the Hon'ble Vice-Chancellor to implement the Govt. instructions received from time to time.

The item was withdrawn.

16. To consider and approve the correction in the date of promotion under CAS granted to Dr. Krishan Kumar, Assistant Professor in Management Studies from 12.08.2018 to 14.08.2018.

The House approved the correction in the date of grant of ACP-3000/- i.e. w.e.f. 14/08/2018 instead of 12/08/2018. The House resolved that a committee be constituted to review all CAS promotion cases for making sure that no such lapses remain.

**MINUTES OF THE MEETING OF THE COMMITTEE CONSTITUTED BY THE REGISTRAR TO RESOLVE THE ISSUE OF TEACHING ASSISTANTS OF UNIVERSITY CAMPUS SCHOOL HELD ON 17.11.2022 AT 11:00 A.M. IN THE OFFICE OF THE ASSISTANT REGISTRAR (ESTT. NON-TEACHING), BPSMV, KHANPUR KALAN.**

The following were present:-

- |   |        |
|---|--------|
| 1. Prof. Neelu Sood, Principal, University Campus School    | Member |
| 2. Ms. Gayatri, TGT Math, University Campus School          | Member |
| 3. Sh. Rajesh Kumar, Assistant Registrar, ENT Branch, BPSMV | Member |

**Proceeding of the meeting: -**

The matter was discussed in detail. At present, there are 03 NTTs working in University Campus School (two NTT since 2011 & one NTT since 2019) who are requesting again & again to enhance their remuneration as they are facing financial hardships in such a meagre remuneration which is less than the salary of an outsource Lab attendant. Presently, they are being paid remuneration of Rs.13,800/- p.m. since November, 2015. At the time of their engagement, the qualification i.e. B.A + NTT Diploma was prescribed by the University. The work and conduct of teachers is good and their dedicated services need to be taken care of.

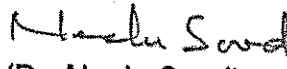
No such example of NTT in other Institutes has been found from which the amount of remuneration may be taken.

After detailed deliberation the committee is of unanimous view that the salary of NTT of University Campus School may be enhanced. The NTT are taking care of classes from Nursery to U.K.G. The present position of remuneration which is paid to the other teachers is as follows: -

Teaching Assistant (PRT)	Rs. 19000/- p.m.
Teaching Assistant (TGT)	Rs. 21000/- p.m.
Teaching Assistant (PGT)	Rs. 26000/- p.m.

In view of the above, it is recommended that the remuneration of NTTs who are appointed purely on workload basis may be enhanced from Rs.13,800/- to Rs.17,000/- p.m.

The meeting ended with a vote of thanks from the chair.

  
(Dr. Neelu Sood)  
Convener

  
(Gayatri Rathee)  
Member

  
(Rajesh Kumar)  
Member



**Bhagat Bhool Singh Mahila Vishwavidyalaya,**  
Khanpur Kalan (Sonepat), Haryana-131305

Office No.01263-283001,283002,Fax No.01263-283779,www.bpswomenuniversity.ac.in

OFFICER ORDER

The Vice- Chancellor is pleased to re- constitute the following committee to consider the ACP/Promotion cases of teaching staff of BPS Mahila Polytechnic.

- |  |              |
|--|--------------|
| 1 Dean Academic Affairs  | Convener     |
| 2 Chairperson, Dept. of Electronics & Communication & Engineering. | Member       |
| 3 Registrar  | Member       |
| 4 Dy. Registrar (ET)   | Member Secy. |

REGISTRAR

Endst.No.BPSMV/ET-III/22 5082-86

Dated:- 22/09/22

Copy of the above is forwarded to the following for kind information and necessary action:

- 1 Dean,Academic Affairs, BPSMV, Khanpur Kalan.
2. Chairperson, Dept. of ECE, BPSMV, Khanpur Kalan.
- 3 Dy. Registrar (ET),BPSMV, Khanpur Kalan.
4. P.S to Vice- Chancellor(for kind information of the Vice-Chancellor) BPS Mahila Vishwavidyalaya, Khanpur Kalan (SNP)
5. P.A to Registrar (for kind information of the Registrar) BPS Mahila Vishwavidyalaya, Khanpur Kalan (SNP)

Deputy Registrar (ET)  
For Registrar

*Santam*



**Bhagat Bhool Singh Mahila Vishwavidyalaya,**  
Khanpur Kalan (Sonepat), Haryana-131305

Office No.01263-283001,283002,Fax No.01263-283779,www.bpswomenuniversity.ac.in

**OFFICER ORDER**

The Vice- Chancellor is pleased to re- constitute the following committee to consider the ACP/Promotion cases of teaching staff of BPS Mahila Polytechnic.

- |  |              |
|--|--------------|
| 1 Dean Academic Affairs  | Convener     |
| 2 Chairperson, Dept. of Electronics & Communication & Engineering. | Member       |
| 3 Registrar  | Member       |
| 4 Dy. Registrar (ET)   | Member Secy. |

REGISTRAR

Endst.No.BPSMV/ET-III/22 5032-36

Dated:- 22/09/22

Copy of the above is forwarded to the following for kind information and necessary action:

- 1 Dean Academic Affairs, BPSMV, Khanpur Kalan.
2. Chairperson, Dept. of ECE, BPSMV, Khanpur Kalan.
- 3 Dy. Registrar (ET),BPSMV, Khanpur Kalan.
4. P.S to Vice- Chancellor(for kind information of the Vice-Chancellor) BPS Mahila Vishwavidyalaya, Khanpur Kalan (SNP)
5. P.A to Registrar (for kind information of the Registrar) BPS Mahila Vishwavidyalaya, Khanpur Kalan (SNP)

Deputy Registrar (ET)  
For Registrar

*[Signature]*





Annexure - 15

Annexure - I

DREF-1132  
26/7/22

Registrar Office  
Diary No. CFMS- 5232  
Dated ..... 22/07/2022  
BPSMV, Khanpur Kalan

To

The Registrar  
Bhagat Phool Singh Mahila Vishwavidyalaya  
Khanpur Kalan (Sonapat) 131305

M. Malik  
26/7/22  
DREF  
27.7.2022  
S. K. Singh

Subject- Appointment as Inquiry Officer.

Madam/Sir,

It is with reference to University letter No. ET-1/22/1683-84 dated 30/05/2022 and No. ET-1/22/2027 dated 07/07/2022.

Att 2  
27/7/22

I hereby convey my consent to act as an enquiry officer to enquire and resolve the pension case of Prof. Vimal Joshi (Retd.) Deptt. of Law.

You are required to supply the detail facts of pension matter of Prof. Vimal Joshi with copies of relevant rules and other steps taken by university to find out the solution of the matter, if any, by return post to my address.

Yours sincerely

Dr. D.R. Yadav  
18/7/2022

Dated-

(Dr. D.R. Yadav)  
Medico Legal Advisor to Government of Haryana  
and Director, PGIMS (Retd.)  
H.No. 696/28, Subhash Nager  
ROHTAK, 124001

Inquiry report regarding departmental action along with release of retiral benefits to Prof. Vimal Joshi (retired), Department of Law, BPS Mahila Vishwavidhyalaya Khanpur Kalan (Sonapat)

Undersigned has been appointed as Inquiry Officer as desired by the Hon'ble Vice Chancellor, on the issues of departmental inquiry and retiral benefits to Prof. Vimal Joshi (retired) Department of Law, Bhagat Phool Singh Mahila Vishwavidhyalaya, Khanpur Kalan (Sonapat) vide letter No. BPSMV/ET-I/22/2027 dated 07/07/2022. The relevant facts concerning the case, as informed are following :-

1. Prof. Vimal Joshi who was initially on deputation from M.D. University Rohtak and joined as Professor on 25/07/2007 at BPS Mahila Vishwavidhyalaya, Khanpur Kalan, and later on selected as Professor on regular basis in the Department of Law, in pursuant to advertisement No. 1/July 2012, where he was the only candidate appeared in the interview and joined as such on 05/12/2012.
2. Then on a complaint dated 31/05/2013 of a faculty member, Dr. Sandeep Berwal Assoc. Professor, BPSITTR belonging to other department, was received against him regarding research publications submitted at the time of selection. On this, comments of Prof. K.P.S. Mahalwar, the then Convenor, Screening Committee earlier sought, and Prof. V.K. Aggarwal, Vice Chancellor, Jagannath University, Jaipur was appointed afresh as an External Expert to assess the eligibility of Prof. Joshi and as per his report, explanation of Prof. Joshi was also sought regarding some confliction in the main body of Application Form and the Annexures attached. The Executive Council, being the appointing authority, noted the contents of the Inquiry Committee proceedings of Prof. Aggarwal and the explanation of Prof. Vimal Joshi considered in its 36<sup>th</sup> meeting held on 18/12/2014 and found Prof. Joshi eligible for his appointment as per UGC and State Government Rules, thereby ruling out of any disciplinary proceedings against Prof. Joshi. As such, no disciplinary action has been initiated against Prof. Vimal Joshi and thus no charge-sheet has been issued to him either till date. In this way, the departmental action on this account on the part of Prof. Joshi was not contemplated and he was completely exonerated considering it as minor issue which was duly admitted by Prof. Joshi as human error in typing.

3. So far as criminal action is concerned, a case FIR No. 007 dated 19/07/2016 under Sections 420/467/468/471/120B I.P.C. and Section 13 (1) Prevention of Corruption Act, Police Station Mahila Thana, Khanpur Kalan was lodged subsequently against Prof. Vimal Joshi. The allegations in this on the basis of police report are that Prof. Vimal Joshi was ineligible to be selected as Professor of Law as he did not fulfil eligibility condition. He was granted bail by Hon'ble Punjab & Haryana High Court in case CRM-M 33822 of 2016 vide order dated 13/12/2016 and the trial of the same is pending before the competent court.
  4. Now after his superannuation, the issue of retirement benefits etc is to be decided as per the Haryana Civil Service (Pension) Rules. 2016.
  5. The Haryana Civil Service (Pension) Rules, 2016, are applicable broadly to the university employees as per resolution No. 6 of First Meeting of the Executive Council dated 27/11/2006 and pension can be withheld if permissible under the rules. The concerned employee Prof. Joshi retired on 30<sup>th</sup> September 2020 and remains without pensionary benefits. For this Rule 81 of ibid Rules is very important to be quoted:-
81. Provisional pension where proceedings are pending at the time of retirement.-
- (1) (a) In respect to a Government employee against whom departmental or judicial proceedings are pending at the time of retirement, the Principal Accountant General(A&E) Haryana shall *authorize the provisional pension equal to the maximum pension which shall have been admissible on the basis of qualifying service up to the date of retirement of the Government employee, or if he was under suspension on the date on the date of retirement, upto the date immediately preceding the date on which he was placed under suspension.*
  - (b) The provisional pension shall be authorised by the Principal Accountant General(A&E) Haryana during the period commencing from the date of retirement up to and including the date on which, after the concluding of departmental or judicial proceedings, final orders are passed by the competent authority.

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(C) No gratuity and commuted value of pension shall be authorised to the Government employee until the conclusion of the departmental or judicial proceedings and issue of final orders thereon;

Note.-This provision shall also be applicable where-

- (i) The departmental proceedings under Rule 8 of Haryana Civil Services ( Punishment & Appeal )Rules, 2016 involving any financial loss to Government are pending at the time of retirement.
- (ii) Any complaint against the Government employee pertaining to his dishonesty is pending in State Vigilance Bureau, Lokayukat or in any Government Investigation Agency at the time of retirement.

(2) Payment of provisional pension made under sub-rule (1) (a) shall be adjusted against final pensionary benefits sanctioned to such Government employee upon conclusion of such proceedings but no recovery shall be made where the pension finally sanctioned is less than the provisional pension or the pension is reduced or withheld either permanently or for a specified period.

Note.- Where any complaint against a Government employee is pending in the office of lokayukat Haryana shall be given pensionary benefits after consultation with the Lokayukat.

Thus the unequivocal position that emerges is that as on date, there is nothing which could afford the university any reason or basis to withhold the provisional pension. The provisional pension of Prof. Vimal Joshi, is to be fixed and paid as per Rule 81 mentioned above w.e.f the date of his retirement.

6. So far as the question of withholding of retiral benefits are concerned Appointing Authority has got the right to withhold or withdraw pensionary benefits under Rule 12 of the Haryana Civil Service (Pension) Rules, 2016, as reproduced below-

**Right of appointing authority to withhold or withdraw pension.—**

- (1) The Appointing Authority reserve the right of withholding or withdrawing a pension or any part of it, whether permanently or for a specified period, and the right of ordering the recovery from a pension to make good of the whole or part of any pecuniary loss, if any, caused to Government, if the pensioner is found in departmental or judicial proceedings, to have—
- (a) been guilty of grave misconduct or negligence committed by him but there is no pecuniary loss to Government; or
  - (b) caused pecuniary loss to Government by misconduct or negligence; during his service including service rendered on re-employment after retirement:

provided that the Haryana Public Service Commission or Haryana Staff Selection Commission or any other approved Recruitment Agency, as the case may be, shall be consulted before final orders are passed :

Provided further that where a part of pension is withheld or withdrawn, the amount of such pension shall not be reduced below the amount of minimum pension prescribed from time to time.

**Note.**—Pensionary benefits shall be withheld if departmental proceedings under rule 8 of Haryana Civil Services (Punishment and Appeal) Rules, 2016 involve any financial loss to Government are pending at the time of retirement.

- (2) (a) The departmental proceedings referred to in sub-rule (1), if instituted while the Government employee was in service whether before his retirement or during his re-employment, shall, after the final retirement of the Government employee, be deemed to be proceedings under this rule and shall be continued and concluded by the authority by which they were commenced in the same manner as if the Government servant had continued in service :

*(b) The departmental proceedings, if not instituted while the Government employee was in service, whether before his retirement, or during his re-employment,—*

- (i) shall not be instituted save with the sanction of the Government,*
  - (ii) shall not be in respect of any event which took place more than four Years before such institution, and*
  - (iii) shall be conducted by such authority and at such place as the Government may direct and in accordance with the procedure applicable to departmental proceedings in which an order of dismissal from service could be made in relation to the Government employee during his service.*
- (3) In the case of Government employee who has retired on attaining the age of superannuation or otherwise and against whom any departmental or judicial proceedings are instituted or where departmental proceedings are continued under sub-rule (2), a provisional pension as provided shall be sanctioned.*
- (4) Where the appointing authority decides not to withhold or withdraw pension but orders for recovery of pecuniary loss from pension, the recovery shall not ordinarily be made at a rate exceeding one-third of the pension admissible on the date of retirement of a Government employee.*
- (5) For the purpose of this rule—*
- (a) departmental proceedings shall be deemed to be instituted on the date on which the statement of charges is issued to the Government employee or pensioner, or if the Government employee has been placed under suspension from an earlier date, on such date ; and*
  - (b) judicial proceedings shall be deemed to be instituted—*
    - (i) in the case of criminal proceedings, on the date on which the complaint or report of a police officer, of which the Magistrate takes cognizance, is made, and*

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(ii) in the case of civil proceedings, on the date the plaint is presented in the court.

**Note1.**—As soon as proceedings of the nature, referred to above, are instituted, the authority which institutes such proceedings shall without delay intimate the facts to the Principal Accountant General (Accounts & Entitlement), Haryana and Treasury Officer concerned.

**Note2.**—In a case in which a pension as such is not withheld or withdrawn, but the amount of any pecuniary loss caused to Government is ordered to be recovered from the pension, the recovery shall not ordinarily be made at a rate exceeding one-third of the gross pension originally sanctioned including any amount which shall have been commuted.

In this particular case, no departmental proceedings have been instituted against Prof. Joshi and so far as the criminal proceedings are concerned, nothing has been mentioned about the stage at the trial court and it has merely been mentioned that FIR No. 007 at Mahila Thana, Khanpur Kalan, has been lodged, meaning thereby that only the criminal matter is pending at the time of retirement.

**Opinion**—On the basis of documents submitted to me, I am of the considered opinion that Prof. Joshi is entitled for the Provisional Pension which should have been given forthwith without delay from the date of his retirement. The Hon'ble Justice Harsimran Singh Sethi on dated 11/07/2022 in CWP 10081 of 2022 also passed the order that-

*Learned counsel for the respondents are directed that in case the provisional pension is not released, the same be released to the petitioner by the next date of hearing in case there is no impediment in release of the same.*



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There is no impediment in release of Provisional Pension to Prof. Joshi who retired long back w.e.f 30/09/2020, since Haryana Civil Service (Pension) Rules, 2016 clearly provide for release of Provisional Pension. He has Fundamental Right to live with dignity and honour in accordance with the Article 21 of Constitution of India.

10/1/22  
26.8.2022  
(Dr.D.R. Yadav)  
Enquiry Officer  
H.No. 696/28,  
Subhash Nager  
ROHTAK,  
124001



Annex-17

Anex-VII

**Bhagat Phool Singh Mahila Vishwavidyalaya**

**Khanpur Kalan (Sonapat), Haryana-131305**

Office No. 01263-283001, 283002, Fax No. 01263-283779, [www.bpswomenuniversity.ac.in](http://www.bpswomenuniversity.ac.in)

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Ref No. BPSMV/ET-II/22/ 6823

Dated: 07/11/2022

To

Dr. D.R.Yadav,  
Medico-Legal Advisor to government of Haryana  
And Director (retd.) PGIMS, Rohtak  
H.No-696/28, Subhash Nagar,  
Rohtak

Sub: Report of departmental enquiry in case of Prof. Vimal Joshi (Retd.),  
Department of Law, BPSMV, Khanpur Kalan.  
Sir,

Please refer to this office letter no. BPSMV/ET-I/22/2027 dated 07.07.2022 vide which you were appointed as an Enquiry Officer to enquire departmental inquiry against Prof. Vimal Joshi along with pension cases of Prof. Vimal Joshi (Retd.), Department of Law and Dr. Sumitra Devi (Retd.), Associate Professor, BPS ITTR.

The inquiry report regarding the release of retiral benefits to Prof. Vimal Joshi (Retd.), Department of Law was submitted by you on 26.08.2022. But there is no mention about the issue of departmental inquiry in respect of Dr. Vimal Joshi, Professor (Retd.).

It is, therefore requested to kindly to submit the enquiry report in respect of Dr. Vimal Joshi, Professor (Retd.) at the earliest.

Deputy Registrar (ET)  
for Registrar

*[Signature]*  
01/11/22



Annexure - 18

Anex-M

# Bhagat Phool Singh Mahila Vishwavidyalaya

## Khanpur Kalan (Sonapat), Haryana-131305

Office No. 01263-283001, 283002, Fax No. 01263-283779, www.bpswomenuniversity.ac.in

Ref No. BPSMV/ET-II/22/ 6823Dated: 07/11/2022

To

Dr. D.R. Yadav,  
Medico-Legal Advisor to government of Haryana  
And Director (retd.) PGIMS, Rohtak  
H.No-696/28, Subhash Nagar,  
Rohtak

Sub: Report of departmental enquiry in case of Prof. Vimal Joshi (Retd.),  
Department of Law, BPSMV, Khanpur Kalan.

Sir,

Please refer to this office letter no. BPSMV/ET-I/22/2027 dated 07.07.2022 vide which you were appointed as an Enquiry Officer to enquire departmental inquiry against Prof. Vimal Joshi along with pension cases of Prof. Vimal Joshi (Retd.), Department of Law and Dr. Sumitra Devi (Retd.), Associate Professor, BPS ITTR.

The inquiry report regarding the release of retiral benefits to Prof. Vimal Joshi (Retd.), Department of Law was submitted by you on 26.08.2022. But there is no mention about the issue of departmental inquiry in respect of Dr. Vimal Joshi, Professor (Retd.).

It is, therefore requested to kindly to submit the enquiry report in respect of Dr. Vimal Joshi, Professor (Retd.) at the earliest.

*[Signature]*  
7.11.2022  
Deputy Registrar (ET)

Returned with the remarks that the issue of Departmental Inquiry against Dr Joshi is been precisely & vividly narrated and findings in this regard have been included under Para 2 of the Inquiry Report dated 26.8.2022, whereby Dr Joshi was found eligible for appointment as Prof and he stands exonerated from the allegations made in the complaint dt. 31.5.2013 of Dr Bernal by the Appointing & Competent Authority, The E.C. in its meeting held on 18.12.2014 considering the typing error in the Application Form by Dr. Joshi (dully admitted by him), as Minor Issue, hence no departmental action contemplated against Dr Joshi.

Put at our file  
Mukh  
3/01/23

*[Signature]*  
D.R. Yadav

*[Signature]*  
31.12.23

*[Signature]*  
31.01.23  
R.H.T. 82

*[Signature]* dw 21.1.2022  
(Dr D.R. Yadav)  
Inquiry Officer  
696/28, Subhash Nagar  
Rohtak,

Annex-19

Hncx-125

**Bhagat Phool Singh Mahila Vishwavidyalaya**

**Khanpur Kalan (Sonapat), Haryana-131306**

Office No. 01263-283001, 283002, Fax No. 01263-283779, www.bpsmvuniversity.ac.in

**OFFICE ORDER**

In supersession to the earlier order issued vide Endst. No. BPSMV/ET-II/22/3296-3300 dated 29.08.2022 and in compliance with the orders passed by the Hon'ble High Court in CWP No. 10081 of 2022, the provisional pension amounting to Rs. 91,900/- per month is hereby sanctioned to Dr. Vimal Joshi, Professor (Retired), BPSMV, Khanpur Kalan until the conclusion of departmental & judicial proceedings in FIR No. 607 dated 19.07.2016.

Issued with the approval of the competent authority.

REGISTRAR

Endst. No. BPSMV/ET-II/22/ 3305-10

Dated 30/05/22

A copy of the above is forwarded to the following for information and further necessary action:-

1. Director, Higher Education, Shiksha Sadan, Sector-5, Panchkula for information with reference to the Memo No. 5/1-2022 UNP (1) E-office No. 868087 dated 24.03.2022.
2. Finance Officer, BPSMV, Khanpur Kalan for release of provisional pension.
3. Dr. Vimal Joshi, 62, Omax City, Phase-I, Sector-28, Rohtak
4. Anita Balyan, Advocate, Hon'ble Punjab & Haryana High Court, Chandigarh (e-mail: anitabalyan.adv@gmail.com)
5. P.A. to the Registrar (for information of the Registrar), BPSMV, Khanpur Kalan
6. P.S. to the Vice-Chancellor (for kind information of the Vice-Chancellor), BPSMV, Khanpur Kalan

Deputy Registrar (ET)  
for Registrar

Annex-20

Anex-11

Bhagat Phool Singh Mahila Vishwavidyalaya  
 Khanpur Kalan (Sonapat), Haryana-131305  
 Office No. 01263-283061, 283209, Fax No. 01263-283779.  
[www.bpswomenuniversity.ac.in](http://www.bpswomenuniversity.ac.in)

Ref. No. BPSMV/Accts-5/22/901

Dated: 30/08/2022

To

The Branch Manager,  
 Punjab National Bank  
 Khanpur Kalan Branch (Sonipat).

Sub:- Transfer of amount through RTGS of Rs. 1899039/-

You are requested to transfer an amount of Rs. 1899039/- (Rs. Eighteen Lakh  
 Ninety Nine Thousand Thirty Nine Only) from University Corpus Fund Account No.  
 2303000100346042 to the following beneficiary as per the details given below-

Sr. No	Payment In favour of	Account No.	IFSC Code	Branch Name	Total Amount (in Rs.)
1	Dr. Vimal Joshi	2303000100324378	PUNB0230300	PNB Khanpur Kalan, Sonipat	1899039/-
		Total			1899039/-

Finance Officer

30/8/22

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**BHAGAT PHOOL SINGH MAHILA VISHWAVIDYALAYA**  
(A State University established under Sections 2(f) and 12 (b) of the UGC Act, 1956)  
**Khanpur Kalan, Sonapat, Haryana-131305**

**RESEARCH PROMOTION POLICY**

**PREAMBLE**

Since its inception, Bhagat Phool Singh Mahila Vishwavidyalaya (BPSMV) is striving for excellence in academia and research by promoting faculty members to play key role in addressing crucial problems through research and strengthening research infrastructure. This policy aims at developing a penchant among faculty members of the University for quality research.

**OBJECTIVES**

- To motivate the faculty members for cutting-edge research and innovations
- To evince interest among faculty members for undertaking research projects sponsored by various funding agencies
- To encourage the faculty members for collaborative and interdisciplinary research projects
- To inspire the faculty members for sponsored consultancy projects
- To encourage the faculty members for creating, protecting and leveraging Intellectual Property Rights
- To invigorate the faculty members for publication of quality research work

To achieve the aforementioned objectives, the University institutes the following research awards and incentives:

**A) RESEARCH AWARDS**

The research awards shall be presented to the achievers annually based on the credits earned by regular faculty members of the University through various research activities.

- I. BPSMV Researcher Excellence Award

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- II. BPSMV Best Researcher Award (Faculties of Life Sciences, Pharmaceutical Sciences, Physical Sciences and Engineering & Technology)
  - III. BPSMV Best Researcher Award (Faculties of Commerce and Management, Law, Social Science, Education and Humanities)
  - IV. BPSMV Best Research Department Award

**I. BPSMV Researcher Excellence Award**

The BPSMV Research Excellence Award shall be presented to a faculty member achieving the highest credits based on the criteria mentioned in the Table 1. The minimum total credit points shall be 100. There should be minimum 15 credits each from any four categories. The recipient/(s) will be felicitated with a citation and memento. In order to bring further transparency and motivation, this award will be not be conferred upon a teacher more than twice.

**II. BPSMV Best Researcher Award (Faculties of Life Sciences, Pharmaceutical Sciences, Physical Sciences and Engineering & Technology)**

This award shall be given to a faculty member based on the criteria mentioned in Table 1. The faculty member with the highest credits shall be considered for this award (minimum credit points will be 75). There should be minimum 10 credits each from any three categories. The faculty member will be felicitated with a citation and memento. This award cannot be given more than twice to the same person. Further, it will not be conferred upon the same individual consecutively i.e. the recipient of the award shall be eligible for participation after a minimum gap of one year.

**III. BPSMV Best Researcher Award (Faculty of Commerce and Management, Law, Social Sciences, Education and Humanities)**

This award shall be given to a faculty member based on the criteria mentioned in Table 2. The faculty member with the highest credits shall be considered for this award (minimum credit points will be 75). There should be minimum 10 credits each from any three categories. The faculty member will be felicitated with a citation and memento. This award cannot be given more than twice to the same person. Further, it will not be conferred upon the same individual consecutively

i.e. the recipient of the award shall be eligible for participation after a minimum gap of one year.

#### **IV. BPSMV Best Research Department Award**

This award shall be given to the Department of University receiving the highest funding from external sources and the utilization of the same in concerned financial year. The grant received and utilized from DST-FIST/UGC-SAP/DBT-IPLS/ICSSR etc for research, conference, symposia etc and research grants received by the faculty members of that department will be considered for this award.

**Table 1: Criteria for BPSMV Researcher Excellence Award and BPSMV Best Researcher Award (Award II)**

S. No.	Research Activities	Categories	Credit Points		Remarks
1	Extramural Research Funding/Project (for each project)	1-5 (lakhs) >5-10 >10-20 >20-30 >30-50 >50-100 >100	05 10 15 20 30 35 40		> Full credits will be given to PI (single PI) for each project > In case of collaborative research, PI will get 60 % credits and 40 % credits will be given to Co-PI > In case of more than one Co-PI, then 40 % credits will be equally shared among them
2	Research Publications	Impact Factor (Thomson-Reuters) 0.5-1 >1-3 >3-5 >5-7.5 >7.5-10 >10	05 15 25 35 45 50		> Single author (full credits) > In case of more than one author, 60% credits will be given to first/corresponding author and 40% to all other authors > Only research papers and review articles will be considered for credit points for each publication
3	Books Publications (Reputed publishers with ISBN number)	Text Book Reference Book	National 10 15	International 20 30	> Single author (full credits) > In case of more than one author, 60% credits will be given to first/corresponding author and 40% to all other authors. > There will be capping of maximum 30 credits
4	Annual Citation Index as per Scopus (Excluding self citation)	Citations 25-50 >50-100 >100-200 >200-500 >500	05 10 20 30 40		> Those papers will be counted which have been published as BPSMV faculty
5	h-index of faculty member as per Scopus	05-10 >10-15 >15-20 >20-25 >25-30 >30-40 >40	05 10 15 20 25 30 40		



-10-

6	Research & Academic Awards and Fellowships	State Award/ Fellowship	20	> From Government organizations and apex national/international academic bodies with minimum 10 years of existence
		National Award/ Fellowship	30	> Fellowship must be for the duration of at least 3 months
		International Award/ Fellowship	40	

**Table 2: Criteria for Best Researcher Award (Award III only)**

Research Activity	Categories	Credit Points		Remarks
Extramural	1-3 (lakhs)	05		> Full credits will be given to PI (single PI) for each project. > In case of collaborative research, PI will get 60 % credits and 40 % credits will be given to Co-PI. > In case of more than one Co-PI, then 40 % credits will be equally shared among them.
Research	>3-5	10		
Funding/Project	>5-10	20		
(for each project)	>10-20	30		
	>20-50	35		
	>50	40		
Research Publications	UGC listed Journals	05		> Single author (full credits) > In case of more than one author, 60% credits will be given to first/corresponding author and 40% to all other authors. > Only research papers and review articles will be considered for credit points for each publication.
	Indian Citation Indexed	10		
	Scopus indexed	15		
	Impact factor (Thomson Reuters )			
	0.1-1	20		
	1-2	25		
	2-3	30		
	3-5	35		
	5-10	40		
Books (Reputed publishers with ISBN number)		National	International	> Single author (full credits) > In case of more than one author, 60% credits will be given to first/corresponding author and 40% to all other authors.
	Text Book	10	20	
	Reference Book	15	30	
				> There will be capping of maximum 30 credits
	Annual Citation	10-20 (Citation)	05	> Those papers will be counted
	Index as per Indian	>20-50	10	which have been published as
	Citation Index	>50-100	20	BPSMV faculty.
	(excluding self	>100-200	30	
	citation)	>500	40	
	National/International	State Award/	20	> From Government
	al Recognition	Fellowship		organizations and apex
	Research &	National Award/	30	national/international
	Academic Awards	Fellowship		academic bodies with
	and Fellowships	International	40	minimum 10 years of existence
		Award/ Fellowship		> Fellowship must be for the
				duration of at least 3 months

### PERIOD OF RECKONING

The calendar year is the period for calculating the points earned by the faculty members i.e. from 1<sup>st</sup> January to the 31<sup>st</sup> December of the respective year. The applications will be received up to 31<sup>st</sup> March except for BPSMV Best Research Department Award. The last date for the submission of application for BPSMV Best Research Department Award will be 30<sup>th</sup> April.

### AWARD SELECTION COMMITTEE

A five-member committee shall be constituted by the Vice-Chancellor under the Chairmanship of Dean, Academic Affairs. The Director, Research will be the member of the committee. Three members will be nominated by the Vice-Chancellor. The decision of the committee shall be final and binding.

### B) RESEARCH INCENTIVES

#### Research Publication Promotion Incentives

- > A Faculty member who fulfils any of the following criteria will be awarded with a citation and memento:
- > publishing research papers of excellent quality with a cumulative impact factor (Thomson Reuter) of more than five as first or corresponding author.
- > earning any National or International recognition (Awards/Fellowship)
- > publishing with highest h-index in the University.

#### R & D/Consultancy Project Promotion Incentives

There may be provision of incentives for the faculty members awarded with extra mural funding for research project (minimum 5 lakhs) as per the following scheme:

Extra mural R&D Projects (Amount in lakhs)*	Consultancy Projects (Amount in lakhs)*	Incentives (Rs)
5-10 >10-20 >20-50 >50-75 >75	1-2 >2-5 >5-10 >10-20 >20	5,100/11,000/21,000/31,000/- 51,000/-
*DST-FIST/UGC-SAP/DBT-IP	LS or any other institutional grant will not be entitled for such incentives.	

The incentive and a citation will be given to PI only. If project involves more than one faculty from our university the incentive will be shared among the participating faculty members in the ratio of 60:40 (PI: Co-PI).

#### Collaborative Research project with foreign University/ Institute

Any collaborative research project undertaken by the faculty with a foreign university/institute may be awarded with a citation and memento. *(The year in which the collaborative project commenced is the criteria for including this into the scheme).*

**C) GRANTS TO PROMOTE RESEARCH AT UNIVERSITY LEVEL**

- Initial seed grant for three years (1 lac per year) for the newly recruited faculty members (up to five years from the date of their joining) for establishment of their research work. The proposal could be submitted throughout the year and will be reviewed either through an expert committee or through Research Promotion Board. The proposal will be awarded on their merits. Only ten projects will be awarded in a particular year and not more than one project will be given to same Department.
- Post seed grant for three years (1.5 lacs per year) may be given to the teachers who were appointed before 6-15 years. The proposal could be submitted throughout the year and will be reviewed through an expert committee through Research Promotion Board. The proposal will be awarded on their merits. Only five projects will be awarded in a particular year.
- Additional 10 duty leaves (for research purpose) may be sanctioned to the PI (having a major research project of more than 10 lakhs) for Project related work outside the University.

BPSMV Research and Development Corpus fund shall be created by the university with sufficient amount to encourage research and innovations in the University.



# **Bhagat Phool Singh Mahila Vishwavidyalaya**

**Khanpur Kalan (Sonapat), Haryana-131305**

Office No. 01263-283001, 283002, Fax No. 01263-283779, [www.bpswomenuniversity.ac.in](http://www.bpswomenuniversity.ac.in)

## NOTIFICATION

The Vice-Chancellor is pleased to establish the University Centre for Competitive Examinations (UCCE) with immediate effect.

The following Faculty Members have been appointed for the smooth functioning of the Centre:-

1. Dr. (Col.) Anil Balhera,  
Asstt. Professor, Deptt. Of Laws

Director

2. Dr. Anand Kumar,  
Asstt. Professor, Deptt. Of Laws

Dy. Director

REGISTRAR

Endst. No. BPSMV/Acad./22/2396-2450

Dated:- 14/08/22

A copy of the above is forwarded to the following for information and necessary action:-

1. All the member of the above Centre, BPSMV, Khanpur Kalan.
2. All HOD's/ Principals'/Directos/ Branch Officers, BPSMV, Khanpur Kalan.
3. P.S. to Vice Chancellor (for kind information of VC, BPSMV, Khanpur Kalan.
4. P.A. to Registrar (for kind information of the Registrar) BPSMV, Khanpur Kalan.

  
14/8/22  
Asstt. Registrar (Acad.)  
for Registrar

Annex-23

**Bhagat Phool Singh Mahila Vishwavidyalaya**  
Khanpur Kalan (Sonapat), Haryana-131305

OFFICE ORDER

The Vice-Chancellor is pleased to constitute the advisory committee consisting of following, to frame rules/business of UCCE:-

- |                          |          |
|--------------------------|----------|
| 1. Dean Academic Affairs | Convener |
| 2. Director, UCCE        | Member   |
| 3. Deputy Director, UCCE | Member   |
| 4. Finance Officer       | Member   |

REGISTRAR

Endst No. BPSMV/ Acad / 22/ 3275- 3281

Dated: 14/11/22

Copy of the above is forwarded to the following for information and necessary action:-

1. All the members of the above Committee, BPSMV, Khanpur Kalan.
2. PS to Vice-Chancellor (for kind information of the Vice-Chancellor), BPSMV Khanpur Kalan.
3. PA to Registrar (for kind information of the Registrar), BPSMV, Khanpur Kalan.

  
A.R. (Academic)  
for Registrar

**Policy Document/Business Rules  
of  
University Centre for Competitive Examinations**



**Bhagat Phool Singh Mahila Vishwavidyalaya  
Khanpur Kalan**

## University Centre for Competitive Examinations

### 1. Establishment :

- a. Name of the Centre:- The name of the centre shall be University Centre for Competitive Examination (herein after called as UCCE)
- b. Location of the Centre : The UCCE shall be located in the campus of Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan, Sonipat, Haryana.

### 2. Objectives of the Centre:

- i. To impart coaching and guidance to students of the University/affiliated and maintained colleges and other educational institutions for various competitive exams.
- ii. Prepare them to face interviews and improve communication skills.

### 3. Course offered, Application, Duration, Intake capacity and Fees structure :

- a. **Registration fee:** Rs. 100/- shall be the registration fee for each Course. Registration fee shall be non-refundable/adjustable under any circumstances like non starting of a particular course etc.

#### b. Identified Course :

Sr. No.	Course Name	Duration *	Intake Capacity*	Course Fee(in Rupees)
1.	IAS(Preliminary)	04 Months	50	4000/- (for General Category) 2000/- (for SC/ST/OBC/PwBD Candidates)
2.	IAS /CSE ( Integrated ) /HCS (Integrated)	08 Months	50	6000/- (for General Category) 3000/- (for SC/ST/OBC/PwBD Candidates)
3.	HCS (Judicial) Integrated	08 Months	50	5,000/- (for General Category) 2,500/- (for SC/ST/OBC/PwBD Candidates)
4.	HCS (Judicial) Prelim	4 Months	50	3,000/- (for General Category) 1500/- (for SC/ST/OBC/PwBD Candidates)

	Bank P.O.	04 Months	50	3,000/- (for General Category) 1500/- (for SC/ST/OBC/PwBD Candidates)
6.	UGC-NET (Paper-I)	03 Months	50	2,000/- (for General Category) 1,000/- (for SC/ST/OBC/PwBD Candidates)
7.	CET ( Common Eligibility Test) Haryana	03 Months	50	2,000/- (for General Category) 1,000/- (for SC/ST/OBC/PwBD Candidates)
8.	CTET/HTET	03 Months	50	2,000/- (for General Category) 1000/- (for SC/ST/OBC/PwBD Candidates)
9.	CDS/NDA	03 Months	50	3,000/- (for General Category) 1500/- ((for SC/ST/OBC/PwBD Candidates)
10.	UPSC ( Single Test/MCQ Written Pattern)	03 Months	50	3,000/- (for General Category) 1500/- (for SC/ST Candidates)
11.	HPSC ( Single Test/MCQ Written Pattern)	03 Months	50	3,000/- (for General Category) 1500/- (for SC/ST Candidates)
12.	Mock Interviews	UPSC/HPSC/ similar level Body	05 Mock Interviews	1,000/- (for General Category) 500/- (for SC/ST/OBC/PwBD Candidates)
<b>GST shall be applicable on all the above mentioned courses fee Under Goods and Service Tax Act</b>				

c. New courses with other details like duration, fee etc may be introduced on the demand of the students and availability of faculty. Duration of course may be increased/decreased as per requirement/resources in interest of students or otherwise.

d. Intake capacity may be varied on demand of Students and availability of resources.

e. The course may be dropped/discontinued in case of less enrollment of students i.e. less than 20% enrollment of the total intake in any course. The



course fee will be refunded or adjusted in other courses in all such cases on the request of the applicant submitted to the office of the Director, UCCE and approved by the Director, UCCE.

- f. Course fee once paid shall not be refunded after the commencement of the course.

4. **Application, Registration, Enrollment, Course Schedule and Syllabus/Scheme:**

- a. **Application:** In response to the admission notice circulated by the UCCE time to time, the intended student shall submit application on the prescribed proforma (**Annexure A**) through online mode using university portal i.e. [www.bpsmv.ac.in](http://www.bpsmv.ac.in).

- b. **Registration:** The application must be completed in all respect. Incomplete applications shall be summarily rejected. In all such cases registration fee will be not be refunded. The confirmation of the successful registration and enrollment will be supplied by the office of UCCE to the quarter concerned. In case of excess application received for a course, the UCCE may conduct test /any other rational method for short listing of the candidates.

- c. **Enrollment :** All the shortlisted enrolled students shall be required to pay course fee within seven working days. A copy of the registration fee and course fee receipt shall be submitted by the student in the office of the UCCE.

In case of non submission of requisite fee the enrollment of such student shall be cancelled and seat will be given to next eligible student.

- d. **Course Schedule :** The schedule of the various courses will be notified by the UCCE from time to time on the University portal.

- e. **Syllabus/Scheme :** The syllabus/scheme shall be in the consonance of UPSC/HPSC/UGC/Exam Conducting Body/Authority syllabus/scheme as notified by the governing bodies time to time.

## **5. Course Coordinator and other supporting Staff :**

- a. For smooth functioning & better coordination for each course, the Director, UCCE may detail appoint any suitable faculty (Regular/Contractual/Visiting faculty) of University as Course -Coordinator keeping factors like subject domain / course content or otherwise for entire duration of specific course or monthly basis for courses as mentioned in Clause 3.
- b. For the contribution rendered as Course-Coordinator in UCCE may be considered as mentoring of students for the purpose of API calculation of faculty provided no honorarium claimed by the Course Coordinator.
- c. The Certificate of rendering of service as course coordinator of specific course /specific duration may be issued by the Director, UCCE /Deputy Director, UCCE.
- d. The Course Coordinator will prepare the entire schedule matrix of coaching classes for a course indicating timing 2 pm onwards & details of teachers/experts from various faculties in consultation with Deputy Director/Director, UCCE.
- e. Denial of additional duty/dereliction of duty as course coordinator assigned to any faculty member of university by O/o the Director, UCCE may entail administrative/disciplinary action from Competent Authority on reporting of same by UCCE or otherwise.
- f. The Course coordinator may use relevant e content available /you tube channels/websites available in public domain as per requirement of concerned course/Public exam syllabus. E content/Pen Drive Courses including renewal of pen Drive Courses may be purchased /procured with the concurrence of Director, UCCE & as per existing rules. The Course Coordinator may make the best use of free resources available in public domain in students interest & keeping the financial proprietary in designing & selecting courses content.
- g. The Clerk, UCCE will assist the Course Coordinator in execution of work & overall supervision of Director/ Deputy Director, UCCE.
- h. The Clerk,UCCE & Supporting staff/Daftari will work as per direction issued by the Director, UCCE.

*Next Page*

## **6. Experts, Honorarium & their TA/DA:**

- a. Eminent academicians and administrative experts, prominent public figures, Alumni of the BPSMV will be invited to deliver lectures with the approval of the Vice Chancellor.
- b. The subject experts (Internal/External) will be approved by the Vice Chancellor on the recommendation of the Director, UCCE.
- c. Honorarium of Rs. 2000/- per lecture shall be paid to the external experts subject to maximum of two lectures per day.
- d. Honorarium of Rs. 1000/- per lecture shall be paid to the internal experts subject to maximum of two lectures per day.
- e. TA/DA shall be paid to External experts as per BPSMV regulations.
- f. Free of cost boarding and loading facilities may be offered to the external experts.
- g. Rs. 2000/- per month shall be paid to course coordinator as honorarium.
- h. The Director- UCCE and Deputy Director – UCCE shall be paid Rs. 5000/- per month as Honorarium for rendering additional duties.

#### **7. Delegation of Academic, Financial, and Administrative Powers:**

- a. The Director, UCCE shall be delegated academic, financial, and administrative powers similar to the Chairperson of UTD's.
- b. The refreshment charges and telephone facility shall be provided to Director, UCCE at par with the Chairperson of UTD's.
- c. In absence of the Director -UCCE, the Deputy Director may discharge all functions of Director or assigned by Director to Deputy Director.

#### **8. General Guidelines :**

- a. Hostel facilities may be provided to enrolled students on payment basis as per BPSMV rules.
- b. The wards of BPSMV employees shall be allowed to enroll in the courses offered by the UCCE time to time.
- c. The course fee shall be paid by the candidate as prescribed by the University from time to time.
- d. All academic problems of the students other than those affecting the University rules and regulations framed from time to time may be looked into by the Dean of Academic Affairs.
- e. Amendment in the policy document may be done as and when required with the approval of the Vice Chancellor.

- f. Wherever this ordinance is silent/does not mention any rule, the UGC guidelines issued from time to time will be applicable.

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Annexure-A

The Registration form (On line) will be developed by HKCL in consultation with O/o UCCE.

## UCCE BPSMV, KK

### Application Form for Admission in Coaching Course.

Course  
Seeking:

☐ [Course Name]

☐ [Course Name]

☐ [Course Name]

☐ [Course Name]

#### A) Personal information:

Name of Applicant: \_\_\_\_\_

[Please fill in BLOCK letters]

S/o, D/o, W/o: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Place of Birth: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Tel No (Residential): \_\_\_\_\_

Cell No: \_\_\_\_\_

Email Address: \_\_\_\_\_

C.N.I.C #: \_\_\_\_\_

Please Affix  
Photograph here

**B) Education background:**

Academic Record	Name & Place of Institute	Passing Year	Marks Obtained	% / Div.
Matric / O level / Equivalent				
Inter Science / A level / Equivalent				
Graduation Degree Name:				
Postgraduate Degree Name:				
Others Degree Name:				

add  
C Block here

**C) Experience:**

Company / Institute Name	Position / Designation	Duration	Total Experience
1.			
2.			
3.			
4.			

**D) Rules and regulations:**

- Policy Document/Business Rules of UCCE approved by Competent Authority.

**UNDERTAKING**

This is to certify that all the mentioned information is correct, and I will abide all the Rules and Regulations of UCCE, failing to which UCCE has reserved the right to cancel my admission at any time.

\_\_\_\_\_  
Applicant's Signature

Dated: \_\_\_\_\_

**E) Documentation required:**

1. Two attested copies of following documents:
  - a) Aadhar Card of Candidate
  - b) Qualifying Degree/Marksheet  
Copy.
  - (c) I Card copy of Student studying  
in any Institute of BPSMV, KK.
  - (d) SC/ST/PWD/OBC certificate  
issued by competent authority in  
case of claiming fee rebates.
3. Two Photographs.
4. One photocopy of duly filled application form for acknowledgement.
5. Fee Receipt as per UCCE Business Rules

Bank Name: \_\_\_\_\_

University Fee Receipt: \_\_\_\_\_

Date: \_\_\_\_\_

# Department of Industries & Commerce, Haryana

Form-III

"Certificate of Registration to be issued under Section 9(1) of the Haryana Registration and Regulation of Societies Act, 2012"

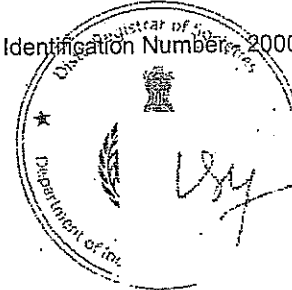
(See rule 5 and rule 6)

## Certificate of Registration of Society

I hereby certify that a Society bearing the Registration Number and name as undermentioned has been registered this [28] day [Jul] month [2022] year under the Haryana Registration and Regulation of Societies Act, 2012 (Haryana Act No. 1 of 2012).

State Code		District Code			Year Of Registration				Registration Number				
H	R	0	0	8	2	0	2	2	0	1	7	0	3
Name Of the Society					Registered Office Address								
Bhagat Phool Singh Mahila Vishwavidyalaya Alumni Association, Khanpur Kalan					Director, Room 30, Administrative Block, Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan, Sonipat								

Issued under my hand at [Sonipat] this [28] day of (month)[Jul] (Year)[2022] having Unique Identification Number 2000153998



Issuing Authority,  
District Registrar, Haryana.

### SOME IMPORTANT PROVISIONS OF THE HRRS ACT 2012 TO BE FOLLOWED :

- One Flat one vote.
- Collegium Scheme to be approved from District Registrar if members strength is more than 1000.
- Administrator if appointed will not enroll new members, incur capital expenditure and give employment in the society.
- Terms of Governing Body not to be more than 3 years.
- Member to be not less than 21 year age.
- Office bearers of society (Three to twenty one).
- General Body and other meeting should be conducted with quorum i.e 1st meeting - 40%, 2nd meeting - 25% and 3rd meeting - 15% (see entire Provisions)
- Submission of mandatory Annual Returns i.e. list of members, list of members of collegium, list of office bearers, Annual Report on working, Balance Sheet & Auditors Report, Copy of special resolution otherwise shall attract penalties & fines as per provisions of Act.
- In case of Joint Apartment owners, 1st owner will be eligible to contest the elections.
- Proxy voting not allowed.
- Condominium/ Association covered under Apartment Ownership Act 1983 is to be formed by owners only.
- Election observer may be appointed by District Registrar or on request of Society



- 8 -

**CONSTITUTION AND BYELAWS  
OF  
BHAGAT PHOOL SINGH MAHILA VISHWAVIDYALAYA ALUMNI ASSOCIATION,  
KHANPUR KALAN**

Sr. No	Subject	Description
1.	Name of the Association	The name of the Association shall be the Bhagat Phool Singh Mahila Vishwavidyalaya Alumni Association, Khanpur Kalan.
2.	Membership	<p>Persons who have been admitted and passed out any examination from University Teaching Departments/ Institutes/ Constituent Colleges/ Regional Centres/ South Campus Bhainswal Kalan and other Higher Education Institutions which were being run by Mahasabha Gurukul Vidyapeeth Haryana, Bhainswal Kalan and Kanya Gurukul, Khanpur Kalan or BPSMV Affiliated Colleges/ Institutions shall be entitled to be enrolled as members of the Association.</p> <p>(i) Members Categories:</p> <p>There will be the following categories of members:</p> <ol style="list-style-type: none"> <li>Life Members/ Teacher-Members: Members of the regular teaching staff of the University or of its constituent colleges even though they may not be graduates of this University. All the former Vice - Chancellors and former Registrars will be the life member of the BPSMVAA.</li> <li>Donor Members/ Ordinary Members : Any person, who is not otherwise eligible to become a member of association but has donated an amount decided by the executive committee to the funds of association and donation, has been accepted by BPSMVAA, She/He may be enrolled as its donor member.</li> <li>Members on Probation/ Ordinary Members: All the new admissions and existing students of the University Teaching Departments.</li> </ol>

*K. P. Singh*  
Secretary  
BPSMVAA

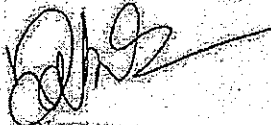
*Dr. Sankar Viji*  
Director  
BPSMVAA  
Professor  
Department of Management Studies  
Bhagat Phool Singh Mahila Vishwavidyalaya  
Khanpur Kalan

*M. K. Singh*  
Registrar  
BPSMV

Registrar  
B.P.S. Mahila Vishwavidyalaya  
Khanpur Kalan (Sonapat)

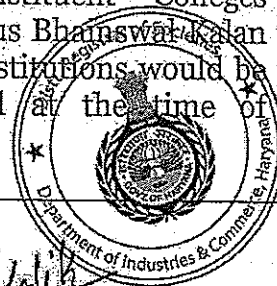
	<p>Institutes/Constituent Colleges / Regional Centres/ South Campus Bhainswal Kalan and other Higher Education Institutions which were being run by Mahasabha Gurukul Vidyapeeth Haryana, Bhainswal Kalan and Kanya Gurukul, Khanpur Kalan or BPSMV Affiliated Colleges/Institutions will be treated as members on probation till they pass out. The members on the probations will become life members once they pass out.</p> <p>d. Honorary Members: Distinguished Educationists, Researchers, Judges, Person in Services, Industrialists, and Person in Corporate Sectors etc. may be nominated by the Patron.</p> <p>(ii) Subscription For Membership:</p> <p>a. Life Members: Rs. 500/- payable in one instalment by the entitled Indian residents. The non-resident members living outside India shall pay US\$100 or equivalent as life membership fees.</p> <p>b. Ordinary Members: Rs. 200/- per annum payable by the entitled members of the University Teaching Departments/ Institutes/ Constituent Colleges/ Regional Centres/ South Campus Bhainswal Kalan and other Higher Education Institutions which were being run by Mahasabha Gurukul Vidyapeeth Haryana, Bhainswal Kalan and Kanya Gurukul, Khanpur Kalan or BPSMV Affiliated Colleges/ Institutions.</p> <p>c. Members on Probation: The subscription fees for members on probation for University teaching departments/ Institutes/ Constituent Colleges /Regional Centres/ South Campus Bhainswal Kalan or BPSMV Affiliated Colleges/Institutions would be Rs. 500 and will be charged at the time of admission.</p>
--	--

K. D. An  
Secretary  
BPSMVAA

  
Director  
BPSMVAA  
Dr. Sanket Vij  
Professor  
Department of Management Studies  
Bhagat Phool Singh Mahila Vishwavidyalaya  
Khanpur Kalan

  
Registrar  
BPSMV

Registrar  
B.P.S. Mahila Vishwavidyalaya  
Khanpur Kalan (Sonapat)



		<p>However, such membership will be ceased in case of non completion of the degree/diploma.</p> <p><b>Note :</b></p> <p>(i) Students of all the University teaching departments/ Institutes/Constituent Colleges / Regional Centres/ South Campus Bhainswal Kalan or BPSMV Affiliated Colleges/ Institutions admitted in a programme and paid one time Alumni fee of 500/- at the time of admission will automatically be life members of the Association on obtaining the University degree.</p> <p>(ii) On completion of the degree of students, the R&amp;S branch of the University and Affiliated Colleges/Institutions will send the updated database to BPSMVAA office.</p> <p>(iii) The Alumni Fee collected by the Affiliated Colleges/ Institutions is to be transferred/ deposited by the various Colleges/ Institutes etc. up to 31<sup>st</sup> December each year, otherwise Colleges/Institutes will have to pay fine of Rs. 100/- per day per member up to the date of deposit. The fine shall be paid by the Colleges/ Institutes from their own funds.</p> <p>(iv) All eligible shall apply for membership through prescribed form.</p>
3.	Cessation of the Membership/ Re-admission of expelled/suspended members	<p>Any person admitted as a member shall cease to be a member of the association in the following events:</p> <p>a. Attracts the provisions contained in Section 22 of the act <a href="http://www.bareactslive.com/HRY/hl470.htm">http://www.bareactslive.com/HRY/hl470.htm</a>;</p> <p>b. Upon her/his acting contrary to the aims and objectives of the association ;</p> <p>c. Upon such member being found guilty of financial misappropriation of the funds of the association ;</p> <p>d. Upon indictment and directions for removal by the District Registrar/Registrar/Registrar General of the society ;</p> <p>e. An honorary member shall cease to be a member of the association.</p>

*K. Pan*  
Secretary  
BPSMVAA

*Dr. Sanket Vij*  
Director  
BPSMVAA  
Dr. Sanket Vij  
Professor  
Department of Management Studies  
Bhagat Phool Singh Mahila Vishwavidyalaya  
Khanpur Kalan

*M. K. Singh*  
Registrar  
BPSMV

Registrar  
B.P.S. Mahila Vishwavidyalaya  
Khanpur Kalan (Sonapat)

		association, decides so by passing a resolution in this behalf.
4.	Members Rights/ Privileges and duties	<ul style="list-style-type: none"> <li>a. Networking opportunities, which can connect recent graduates with established professionals and help people, pursue career changes.</li> <li>b. Career services and support which can help professionals choose a career path, transition into a new field, and explore career opportunities.</li> <li>c. Alumni can participate in a variety of volunteer opportunities helping them give back to their discipline community.</li> <li>d. Access to membership directories</li> <li>e. Access to Central Library of BPSMV.</li> <li>f. Access to certification and licensing programs.</li> <li>g. Privileged access to industry events and conferences organised by the University and associates.</li> <li>h. Inside access to innovations and new developments.</li> <li>i. Above all, opportunity to keep you connected with your alma mater</li> <li>j. Members shall follow code of ethical code of conduct and directions of association</li> </ul>
5.	Definition of General Body	General Body refers to the all the life members of the BPSMVAA
6.	Meeting of the General Body	<ul style="list-style-type: none"> <li>a. At least one meeting of the BPSMVAA shall be held during each financial year, which will be called the "Annual General Meeting of the BPSMVAA".</li> <li>b. Other general meetings shall be called by the Secretary in consultation with the Patron/ President with their consent.</li> <li>c. Requisition meeting shall be called by the Patron/ President, if a written requisition signed by at least 50 % of the Executive Committee/ Governing Body members is presented to him stating the business for which the meeting is desired to be called.</li> </ul>

Business To Be Transacted At The Annual General Meeting of

Secretary  
BPSMVAA

Director  
BPSMVAA  
Dr. Sanker Vij  
Professor  
Department of Management Studies  
Bhagat Phool Singh Mahila Vishwavidyalaya  
Khanpur Kalan

Registrar  
BPSMV

Registrar  
B.P.S. Mahila Vishwavidyalaya  
Khanpur Kalan (Sonapat)

		<p>the BPSMVAA:</p> <ul style="list-style-type: none"> <li>a To consider and approve the Annual Report of the Secretary;</li> <li>b To consider and approve the Audit report for the previous year;</li> <li>c To consider and approve the Annual Budget Estimates for the next financial year;</li> <li>d To consider resolutions sent by the members or suggestions moved by the President.</li> </ul> <p>Requisition meeting of the Association will transact only the business for which the meeting has been requisitioned</p> <p>Chairperson: The Patron of the Association or in her/his absence the President or in her/his absence the Vice President will preside over the meetings of the Association. In the absence of all of them, one of the member's present will be voted to Chair the meeting.</p>
7.	Size of the Governing Body/ Executive Committee and the Collegiums	The Executive Committee of the Association shall consist of 21 members, including nine (06) office bearers, five (05) coordinators and ten (10) life members to be nominated by the Patron.
8.	Creation and Constitution of the electoral colleges	All the life members of the BPSMVAA shall be the part of electoral colleges.
9.	Elections of the Governing Body/ Executive Committee	<ul style="list-style-type: none"> <li>a. President: To be elected by the life members of the Bhagat Phool Singh Mahila Vishwavidyalaya Alumni Association, Khanpur Kalan (BPSMVAA). However, the first president shall be nominated by the patron and after that the president shall be elected through elections.</li> <li>b. Vice-President: To be elected by the life members of the Bhagat Phool Singh Mahila Vishwavidyalaya Alumni Association.</li> </ul>

*Kiran*  
Secretary  
BPSMVAA

*Dr. Sanket Vij*  
Director  
BPSMVAA  
Professor  
Department of Management Studies  
Bhagat Phool Singh Mahila Vishwavidyalaya  
Khanpur Kalan

*M. K. Singh*  
Registrar  
BPSMV


Registrar  
B.P.S. Mahila Vishwavidyalaya  
Khanpur Kalan (Sonapat)

		<p>Association, Khanpur Kalan (BPSMVAA). However, the first vice president shall be nominated by the patron and after that the vice president shall be elected through elections.</p> <p>e. Secretary: To be elected by the life members of the Bhagat Phool Singh Mahila Vishwavidyalaya Alumni Association, Khanpur Kalan (BPSMVAA). However, the first secretary shall be nominated by the patron and after that the secretary shall be elected through elections.</p> <p>d. Joint Secretary: To be elected by the life members of the Bhagat Phool Singh Mahila Vishwavidyalaya Alumni Association, Khanpur Kalan (BPSMVAA). However, the first joint secretary shall be nominated by the patron and after that the joint secretary shall be elected through elections.</p> <p>e. Treasurer: To be appointed by the Patron from amongst the faculty members of BPSMV.</p> <p>f. The remaining 10 members of the Executive Committee shall be nominated by the Patron from amongst the life members'.</p> <p><b>Note:</b></p> <p>(i) Only the life members shall have voting right during the elections.</p> <p>(ii) The term of the office-bearers (other than Patron) shall be three years.</p> <p>(iii) The office bearers other than Ex-Officio shall not hold the same office for more than two terms.</p>
10.	Terms of Governing Body/ Executive Committee	The term of the members of the Executive Committee shall be three years.
11.	Requirement	a. Meetings of the Association shall be called at a minimum of at least 15 days. However, meetings can be called at any time of the year.

*K. D. Sharma*  
Secretary  
BPSMVAA

*Dr. Sanket Vij*  
Director  
BPSMVAA  
Professor  
Department of Management Studies  
Bhagat Phool Singh Mahila Vishwavidyalaya  
Khanpur Kalan

*Atul K. Singh*  
Registrar  
BPSMV



Registrar,  
B.P.S. Mahila Vishwavidyalaya  
Khanpur Kalan (Sonapat)

	of Notice of meeting of the Executive Committee	emergency, at a shorter notice, as may be determined by the Patron/ President. b. Meetings of the Executive Committee shall be called at a notice of at least 15 days. However, in case of emergency, the meeting may be called at a shorter notice, as may be determined by the Patron/ President.
12.	Quorum of Meetings	40% members of the Executive Committee/ Governing Body shall constitute a quorum for all kinds of meetings of the Association.
13.	Governing Body/ Executive Committee and Urgent Meetings	<p>Meetings:</p> <p>a At least two meetings of the Executive Committee shall be held in one financial year. These will be called Ordinary Meetings of the Executive Committee.</p> <p>b Requisition meeting shall be called by the Patron if a written requisition signed by at least 10 members of the Executive Committee is presented to her/him stating the business for the meeting is desired to be called.</p> <p>c Requisition meeting of the Executive Committee will transact only that business for which the meeting has been requisitioned.</p> <p>d 2/5<sup>th</sup> members of the Executive Committee shall constitute the quorum.</p> <p>Business To Be Transacted At The Ordinary Meeting:</p> <p>a To recommend the Annual Report of the BPSMVAA to be placed in the Annual General Meeting of the Association for consideration and approval.</p> <p>b To recommend the Audit Report of the previous year and the Annual Budget Estimates for the next year to be placed in the Annual General Meeting of the Association for consideration and approval.</p> <p>c To appoint the CA/ Auditors.</p> <p>d To plan the activities' calendar and schedule of the activities of the Association;</p> <p>Chairperson: The Patron of the Association or in her/his absence the President or in her/his absence Vice President</p>

*Kiran*  
Secretary  
BPSMVAA


*Dr. Sanket Vij*  
Director  
BPSMVAA  
Dr. Sanket Vij  
Professor  
Department of Management Studies  
Bhagat Phool Singh Mahila Vishwavidyalaya  
Khanpur Kalan


*Registrar*  
Registrar  
BPSMV  
Registrar  
B.P.S. Mahila Vishwavidyalaya  
Khanpur Kalan (Sonapat)

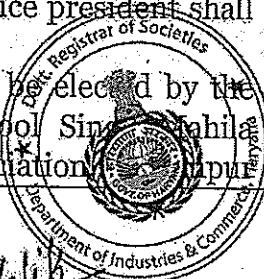


		over the meetings of the Association. In the absence of all of them, one of the member's present will be voted to Chair the meeting.
14.	Powers of Governing Body/ Executive Committee	The Executive Committee shall frame the bye-laws of the Association. However, such bye-laws shall not be contrary to any provision of BPSMV Act, Statutes and Ordinances and the constitution of BPSMVAA. In case, this is found, provision of BPSMV Act, Statutes and Ordinances and the Constitution of BPSMV shall be final.
15.	Office bearer of Society and their Powers	<p>The following shall be the office bearers of the Association :</p> <ol style="list-style-type: none"> <li>Patron: The Vice-Chancellor of BPSMV (ex-officio).</li> <li>Coordinators: Chairpersons of University teaching departments/ Institutes/ Constituent Colleges / Regional Centre Kharal/ Regional Centre Krishan Nagar/ South Campus Bhainswal Kalan and Principals/ Directors of Affiliated Colleges/ Institutions shall be the (Ex-Officio) Coordinator of the Alumni Association of their respective Department, Institute or College as the case may be.</li> <li>President: To be elected by the life members of the Bhagat Phool Singh Mahila Vishwavidyalaya Alumni Association, Khanpur Kalan (BPSMVAA). However, the first president shall be nominated by the patron and after that the president shall be elected through elections.</li> <li>Vice-President: To be elected by the life members of the Bhagat Phool Singh Mahila Vishwavidyalaya Alumni Association, Khanpur Kalan (BPSMVAA). However, the first vice president shall be nominated by the patron and after that the vice president shall be elected through elections.</li> <li>General Secretary/ Secretary: To be elected by the life members of the Bhagat Phool Singh Mahila Vishwavidyalaya Alumni Association.</li> </ol>

K. P. Singh  
Secretary  
BPSMVAA

  
Director  
BPSMVAA  
Dr. Sanket Vij  
Professor  
Department of Management Studies  
Bhagat Phool Singh Mahila Vishwavidyalaya  
Khanpur Kalan

  
Registrar  
BPSMV  
Registrar,  
B.P.S. Mahila Vishwavidyalaya  
Khanpur Kalan (Sonapat)





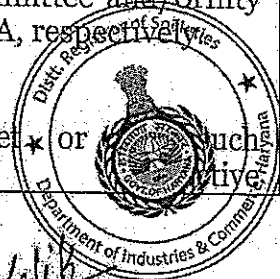
		<p>Kalan (BPSMVAA). However, the first secretary shall be nominated by the patron and after that the secretary shall be elected through elections.</p> <p>f. Joint Secretary: To be elected by the life members of the Bhagat Phool Singh Mahila Vishwavidyalaya Alumni Association, Khanpur Kalan (BPSMVAA). However, the first joint secretary shall be nominated by the patron and after that the joint secretary shall be elected through elections.</p> <p>g. Treasurer: To be appointed by the Patron from amongst the faculty members of BPSMV.</p> <p><b>Note:</b></p> <p>(i) Only the life members shall have voting right during the elections.</p> <p>(ii) The term of the office-bearers (other than Patron) shall be three years.</p> <p>(iii) The office bearers other than Ex-Officio shall not hold the same office for more than two terms.</p> <p>2.</p> <p>(i) Patron:</p> <p>a. The Patron shall preside over meetings of the Association and Executive Committee.</p> <p>b. The Patron shall be the custodian of the property and interests of the Association.</p> <p>c. The Patron shall call special meeting of the Executive Committee of the BPSMVAA on the written requisition by at least fifteen (15) members of the BPSMVAA Executive Committee and/or fifty (50) life members of the BPSMVAA, respectively.</p> <p>(ii) Coordinators:</p> <p>a. They shall organise Alumni Meet or such activities in their respective</p>
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*K. D. An*  
Secretary  
BPSMVAA

*[Signature]*  
Director  
BPSMVAA  
Dr. Sanket Vij  
Professor  
Department of Management Studies  
Bhagat Phool Singh Mahila Vishwavidyalaya  
Khanpur Kalan

*[Signature]*  
Registrar  
BPSMV

Registrar  
B.P.S. Mahila Vishwavidyalaya  
Khanpur Kalan (Sonapat)



		<p>Departments/Colleges/Institutions</p> <p>b. They shall act as channel partner/linkage between Association of Departments/Colleges/Institutions and BPSMVAA.</p> <p>c. She/He shall perform such duties and functions as entrusted by the Patron.</p> <p>(iii) President:</p> <p>a. The President shall preside over the meetings of the Association and Executive Committee in the absence of the Patron.</p> <p>b. She/He shall perform such other duties and functions as may have entrusted to him/ her by the Patron or the Executive Committee, except the one related to finance/funds only in case of the first/nominated president for which she expressed not to except due to certain reasons at her end.</p> <p>(iv) Vice President:</p> <p>a. The Vice-President shall perform the duties and functions of the President in the absence of the President.</p> <p>b. She/He shall perform such other duties and functions as may be entrusted to her/ him by the Patron/ President or the Executive Committee.</p> <p>(v) Secretary:</p> <p>a. The Secretary shall be responsible for all the records and documents of the Association.</p> <p>b. She/He shall call and arrange meetings of the Executive Committee and the Association in consultation with the Patron/ President.</p> <p>c. She/He will record the minutes of the meetings of the Executive Committee and the Association.</p> <p>d. She/He shall represent the Association in all legal proceeding and sign all legal documents of behalf of the Association.</p> <p>e. She/He will maintain an up to date register of members and of all subscriptions and donations.</p> <p>f. The secretary shall be responsible for opening the bank accounts of BPSMVAA (SAF and A/c) and</p>
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*K. D. An*  
Secretary  
BPSMVAA

*[Signature]*  
Director  
BPSMVAA  
Dr. Sanker Vij  
Professor  
Department of Management Studies  
Bhagat Phool Singh Mahila Vishwavidyalaya  
Khanpur Kalan

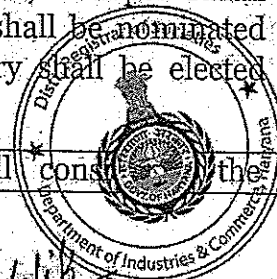
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BPSMV  
Registrar  
B.P.S. Mahila Vishwavidyalaya  
Khanpur Kalan (Sonapat)

		<p>with the Joint Secretary and Treasurer.</p> <p>g She/He will maintain all such registers as may be necessary in connection with the work of the Association.</p> <p>(vi) Joint Secretary:</p> <p>a. The joint secretary shall assist the secretary in the discharge of her/his duties and functions.</p> <p>b. The joint secretary shall be custodian of all the records and documents of the Association.</p> <p>c. She/He shall be responsible for the safe custody of the assets of the Association.</p> <p>d. In absence of Secretary, She/he shall perform all the duties of secretary.</p> <p>e. She/He shall perform such other duties and functions as may be entrusted to her/him by the Patron/ President, the Executive Committee and Secretary.</p> <p>(vii) Treasurer:</p> <p>a. The Treasurer shall be responsible for maintaining and operating the bank accounts of the Association (SAF and AAF) jointly with the Joint Secretary and Secretary of the BPSMVAA.</p> <p>b. She/He shall be custodian of all the financial records and documents of the Association.</p> <p>c. She/He shall maintain all the financial records and documents of the Association.</p> <p>d. She/He shall perform such other duties and functions as may be entrusted to her/him by the Patron/ President and Executive Committee.</p>
16.	General Secretary/ Secretary	To be elected by the life members of the Bhagat Phool Singh Mahila Vishwavidyalaya Alumni Association, Khanpur Kalan (BPSMVAA). However, the first secretary shall be nominated by the patron and after that the secretary shall be elected through elections.
17.	Management	(i) The Funds of the Association shall cons...

*K. D. An*  
Secretary  
BPSMVAA


*[Signature]*  
Director  
BPSMVAA  
Dr. Sanket Vij  
Professor  
Department of Management Studies  
Bhagat Phool Singh Mahila Vishwavidyalaya  
Khanpur Kalan

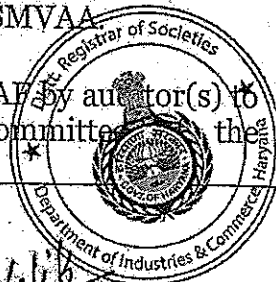
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BPSMV  
Registrar  
B.P.S. Mahila Vishwavidyalaya  
Khanpur Kalan (Sonapat)



of Funds by Treasurer	<p>subscriptions received from the Members on Probation, Life/ ordinary member's subscription, donations and gifts etc. from any individual, group of individuals or organization etc. The funds shall account separately.</p> <p>a. Student Alumni Fund (SAF) received from the members on probation; and</p> <p>b. Alumni Association Fund (AAF) received from all other members except point (a) above along with donations and gifts etc.</p> <p>(ii) Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan will be entitled to own all Assets and Liabilities of the Bhagat Phool Singh Mahila Vishwavidyalaya Alumni Association, Khanpur Kalan.</p> <p>(iii) Utilization of Student Alumni Fund (SAF) and Alumni Association Fund (AAF): Both the bank accounts of the BPSMVAA (SAF and AAF) shall be operated by the Treasurer jointly with the Joint Secretary and Secretary of the BPSMVAA.</p> <p>(iv) The expenditure from Alumni Association Funds (AAF) shall be made as per the annual budget estimate approved by the Executive Committee.</p> <p>(v) No part of the fund of the Association shall be spent for any purpose other than the objectives of the Association.</p> <p>(vi) The account(s) shall be maintained in any nationalized or private bank. However preference may be given to nationalized banks.</p> <p>(vii) The bank accounts of the Alumni Association Fund (SAF and AAF) will be operated by the Secretary jointly with Joint Secretary and Treasurer of the BPSMVAA.</p> <p>(viii) There shall be annual audit of the AAF by auditor(s) to be appointed by the Executive Committee of the Association.</p>
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Kiran  
Secretary  
BPSMVAA

  
Director  
BPSMVAA  
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Professor  
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Khanpur Kalan

  
Registrar  
BPSMV  
Registrar  
B.P.S. Mahila Vishwavidyalaya  
Khanpur Kalan (Sonapat)

		(ix) Audit of SAF shall be made by Internal/External auditors as per University rules.
18.	Provision for filling -up casual vacancies	The patron shall take appropriate decision in consultation with executive council.
19.	Voting and Decisions	All decisions will be taken at the meeting of the Association and the Executive Committee by a majority of votes of members present and voting. In case of equal division of votes, the Chairperson of the meeting will have a casting vote.
20.	Amendments of the Constitution	<p>a. A proposal for the amendment of the Constitution of the Association shall be considered at the Annual General Meeting only. A proposal for an amendment shall be sent to the Secretary of the Association at least two months before the date of the meeting and shall be circulated by the Secretary of the Association to all the life members by e-mail or through Alumni Web Site at least one month before the Annual General Meeting</p> <p>b. For considering an amendment of the Constitutions not less than 100 members of the Alumni Association shall be required to be present at the Annual General Meeting.</p> <p>c. Subject to the provision made in clause (ii) above, an amendment of the Constitution shall require the affirmative vote of not less than two-third of the life members present and voting.</p>
21.	Regional Chapters	The executive committee may recognize a chapter of the association in any city/ region provided it has twenty-five members enrolled. The expenses of the chapter will be managed by the respective chapter.
22.	Dissolution of the Association	a. The Association may resolve to dissolve itself in accordance with the provisions contained in the act and the rules there under in case it becomes difficult to carry on with the operations of the association or becomes insolvent or for any other pressing and reasonable cause.


*Kiran*  
Secretary  
BPSMVAA


*[Signature]*  
Director  
BPSMVAA  
Dr. Sanker Vij  
Professor  
Department of Management Studies  
Bhagat Phool Singh Mahila Vishwavidyalaya  
Khanpur Kalan

*[Signature]*  
Registrar  
BPSMV  
Registrar  
B.P.S. Mahila Vishwavidyalaya  
Khanpur Kalan (Sonapat)

		<p>reasons;</p> <p>b. In the event of the dissolution of the association, no assets of the association shall devolve on or distributed amongst the members of the association.</p> <p>c. Its assets and properties shall be first used to liquidate any liabilities and the left-over properties/ assets, if any, shall be transferred to Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan for the benefit of the students.</p>
23.	General provisions	<p>a. The Registration &amp; Scholarship (R&amp;S), Branch of the BPSMV shall be the supporting branch for the Bhagat Phool Singh Mahila Vishwavidyalaya Alumni Association, Khanpur Kalan.</p> <p>b. The Secretary of the association will the SPIO and Joint Secretary will be the First Appellate for RTI purpose.</p> <p>c. In case of any dispute, the Court of Sonipat and Gohana, Haryana shall have exclusive jurisdiction.</p> <p>d. If there is any doubt about the interpretation of any clause of sub-clause of the Constitution and the bye-laws, the interpretation of the Patron shall be final binding.</p>
24.	Source of income of a Society and expenditure	<p>a. The sources of income of the association will include receipts on accounts of membership fee, annual subscription, rent from property/ assets, interest, consultation fees, donations, gifts grants, etc.</p> <p>The association can also raise funds through interest free short term loans from members or from scheduled bank on interest. Loan from the scheduled bank on interest will be taken only for purchase of creation of capital assets and not for meeting any recurring revenue expenditure under any circumstances</p> <p>b. The Executive Committee will prepare and approve an annual budget of the association on the basis of the</p>

Kiran  
Secretary  
BPSMVAA

  
Director  
BPSMVAA  
Dr. Sanket Vij  
Professor  
Department of Management Studies  
Bhagat Phool Singh Mahila Vishwavidyalaya  
Khanpur Kalan

  
Registrar  
BPSMV  
Registrar,  
B.P.S. Mahila Vishwavidyalaya  
Khanpur Kalan (Sonapat)

	<p>estimated income and the capital and revenue expenditure during the first quarter of the financial year and shall also place a copy thereof before the General Body in its Annual Alumni Meeting for information.</p> <p>c. The bank account of the association will be jointly operated by the Secretary, Joint Secretary and Treasurer of the BPSMVAA or such member's/ office bearers as may be decided by the Executive Committee of the BPSMVAA from time to time.</p> <p>d. All assets and funds will belong to the association and vest in the association.</p> <p>e. All receipts and payments of the Association shall be made through Bank instruments (i.e. DD/ Pay Order/ Cheque/ Bank Transfers/ RTGS) including all receipts towards the membership fees and the annual subscriptions from the members. However, the Executive Committee may determine the limits of financial transactions which may be conducted in case in certain other cases.</p> <p>f. Both the funds i.e. SAF and AAF will be used for performing following functions :</p> <ul style="list-style-type: none"> <li>(i) Expenditure on Alumni Meets along with expenditure on social, literary, academic, and cultural etc. functions organised for exchange of views/ideas.</li> <li>(ii) Financial support to the poor students of BPSMV.</li> <li>(iii) For the infrastructural and other development of the BPSMV.</li> <li>(iv) Expenditure on placement, training and skill development drives organised by BPSMVAA</li> <li>(v) Publication of literature papers Journals Directory etc. for fulfilment of objectives of the Association.</li> <li>(vi) Payment of T. A. and D.A. to the experts/resource persons related to the functions organised by BPSMVAA</li> <li>(vii) Purchase of Stationary, Office equipment's, Furniture's, Computer, Hardware's and other related items.</li> </ul>
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*K. Pan*  
Secretary  
BPSMVAA

*Dr. Sanket Vij*  
Director  
BPSMVAA  
Professor  
Department of Management Studies  
Bhagat Phool Singh Mahila Vishwavidyalaya,  
Khanpur Kalan

*M. Mahesh*  
Registrar  
BPSMV  
Registrar  
B.P.S. Mahila Vishwavidyalaya  
Khanpur Kalan (Sonapat)

	<p><i>Actual BPSMVAA Pat.</i></p>	<p>etc., repair and maintenance of office and related equipment's etc.</p> <p>(viii) Expenditure on Salary/Honorarium to the staff appointed for maintaining the office of BPSMVAA. The expenditure on them will in no case exceed 10% of annual receipts of the previous year (normal year).</p> <p>(ix) Payment of subscription and maintenance fees of BPSMVAA web-portal.</p> <p>(x) Payment of Alumni office refreshment expenses as per BPSMV regulations.</p> <p>(xi) Such other expenditure not exceeding Rs. 25000/- on a single item for welfare of the Alumni Association not included in the above may be sanctioned by the Joint Secretary, Alumni. However, expenditure exceeding Rs. 25000/- will be sanctioned by the patron.</p> <p>(xii) Proceeding of the purchase committees of all expenses incurred above objectives will be approved by the Joint Secretary, Alumni.</p> <p>(xiii) Imprest system as per university rules will be maintained for smooth functioning of the association.</p> <p>(xiv) Any other activity deemed fit by the competent authority of the BPSMV.</p>
25.	Provisions related to Audit of the Society's Accounts	<p>a. The BPSMVAA will be responsible for keeping and maintaining proper books of accounts i.e. cash book, ledger etc. as required under the Income Tax laws and/ or any other authority including the Institute of Chartered Accountant of India, at its Registered Office with respect to all sums of money received and expended by the association and the assets and liabilities of the association.</p> <p>b. The books of accounts of the association shall be open to inspection during the business hours by the Registrar General, Registrar, District Registrar or any officer authorized by them and by any member of the association.</p> <p>c. The annual accounts of the BPSMVAA will be signed by the Secretary along with Treasurer of the BPSMV.</p> <p>d. The Executive Committee will appoint</p>

*Kiran*  
Secretary  
BPSMVAA


*Dr. Sanket Vij*  
Director  
BPSMVAA  
Professor  
Department of Management Studies  
Bhagat Phool Singh Mahila Vishwavidyalaya  
Khanpur Kalan


*Registrar*  
Registrar  
BPSMV  
Registrar,  
B.P.S. Mahila Vishwavidyalaya  
Khanpur Kalan (Sonapat)



		Accountant, who shall not be a member of the Executive Committee or family member of any member of the Executive Committee, for maintaining and auditing the accounts and filing of income tax return of the association for each financial year, at such remuneration as may be determined by the Executive Committee.
26.	Operations of Bank Accounts	The secretary shall be responsible for operating the bank accounts of BPSMVAA (SAF and AAF) jointly with the Joint Secretary and Treasurer.

Kiran  
Secretary  
BPSMVAA

  
Director  
BPSMVAA  
Dr. Sanket Vij  
Professor  
Department of Management Studies  
Bhagat Phool Singh Mahila Vishwavidyalaya  
Khanpur Kalan

  
Registrar  
BPSMV

Registrar  
B.P.S. Mahila Vishwavidyalaya  
Khanpur Kalan (Sonapat)

**Governing Body/ Executive Committee**

of

**Bhagat Phool Singh Mahila Vishwavidyalaya Alumni Association, Khanpur Kalan**

Member ship Sr. No.	Name	Father's/ Husband's name	Address	Post
6 ✓	Prof. Parveen Punia	Mohinder pal punia	University of Patanjali, Patanjali yogpeeth, phase 1, haridwar, uttarakhand, 249402	President
11 ✓	Dr. Yogita Munjal	Arun Munjal	B 20, Naraina Vihar, South West, Delhi, 110028	Vice President
8 ✓	Dr. Kiran Kalkal	Ramesh Kalkal	DF 243/321 Near City Police, Beri, Jhajjar, Haryana	Secretary
5 ✓	Dr. Kiran Devi	Devender Chahal	Department of Economics, Bhagat Phool Singh Mahila Vishwavidyalaya, Khanpur Kalan,	Joint Secretary
10 ✓	Dr. Mahesh Kumar Sharma	Prem Dutt Sharma	FLAT A2/2, BPSMV CAMPUS, KHANPUR KALAN	Treasurer

*BPSMVAA*

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*Kiran*  
Secretary  
BPSMVAA

*[Signature]*  
Director  
BPSMVAA  
Dr. Sanket Vij  
Professor  
Department of Management Studies  
Bhagat Phool Singh Mahila Vishwavidyalaya  
Khanpur Kalan

*[Signature]*  
Registrar  
BPSMV

Registrar,  
BPS Mahila Vishwavidyalaya  
Khanpur Kalan (Sonapat)





Annex - 26

**Bhagat Phool Singh Mahila Vishwavidyalaya**  
Khanpur Kalan (Sonapat), Hariana-131305

Office No. 01263-283001, 283002, Fax No. 01263-283779, [www.bpswomenuniversity.ac.in](http://www.bpswomenuniversity.ac.in)

Dated:

Ref No. BPSMV/MP/20/-----

To

Prof. Taneja,  
Registrar,  
Maharshi Dayanand University,  
Rohtak

Sub.: Appointment as Inquiry Officer.

Sir,

It is to inform you that the Vice-Chancellor is pleased to appoint you as Inquiry Officer to investigate the matter related to procedural lapse in appointment of teaching assistant in BPS Mahila Polytechnic resulting to non-payment of salary.

You are, therefore, requested to give your consent within 15 days from the receipt of this letter. You will be paid TA/DA and honorarium on completion of the Inquiry as per Govt. rules.

Yours sincerely,

*[Signature]*  
Registrar

Dated 27/07/2022

Endst. No. BPSMV/MP/20/1198-1200

A copy of the above is forwarded to the following for information:-

1. P.S. to the Vice-Chancellor (for kind information of the Vice-Chancellor), BPSMV, Khanpur Kalan
2. P.A. to the Registrar (for kind information of the Registrar), BPSMV, Khanpur Kalan

*[Signature]*  
27/7/22

*[Signature]*  
27/7/22

*[Signature]*  
Registrar  
27/7/2022

The undersigned, Accounts Officer on the issue of non-payment of salaries of teachers, etc., came engaged in BPS Mahila Polytechnic, Khanpur Kalan. The undersigned had a meeting in the meeting room on 30-10-2020 and on 04-01-2021 to enquire about the matter.

On 30-10-2020 the matter was enquired with the following:

1. Prof. Velayutham, officiating Principal, BPS Mahila Polytechnic, Khanpur Kalan
2. Mr. Ranbir Singh Rathee, Lecturer in Library Science, BPS Mahila Polytechnic, Khanpur Kalan
3. Mr. Rajeev Ranjan Bajaj, Lecturer in Pharmacy, BPS Mahila Polytechnic, Khanpur Kalan
4. Mrs. Mukesh Malik, Clerk, BPS Mahila Polytechnic, Khanpur Kalan

On 04-01-2021, the matter was further enquired with the following:

1. Prof. Velayutham, officiating Principal, BPS Mahila Polytechnic, Khanpur Kalan
2. Mr. Ranbir Singh Rathee, Lecturer in Library Science, BPS Mahila Polytechnic, Khanpur Kalan
3. Dr. R.S. Kadian, Lecturer in Pharmacy, BPS Mahila Polytechnic, Khanpur Kalan
4. Mr. Kuldeep Singh, A.R. (Accounts) & Additional Charge of A.R. (E-T)
5. Mr. Ved Prakash Dua, Accounts Officer (Contract basis), Accounts Branch
6. Mrs. Mukesh Malik, Clerk, BPS Mahila Polytechnic
7. Ms. Manju, Assistant Establishment (T) Branch of the University

(22) (64)

**Brief History and Facts**

On the basis of discussion with the above persons and records made available by them on the above dates, the following facts were revealed:

1. The following were engaged as Teaching Assistants/Guest Faculties and they worked for BPS Mahila Polytechnic, Khanpur Kalan for the periods mentioned against each:

Name	Subject	Worked for the period	
		As per the Attendance Register (Annexure I, pp 1-6)	As on NP-13 of File bearing No. CF-3547 (Annexure II, p 7)
Anil Malik	Pharmacy	18.09.2017 to till date	19.09.17 to till date
Deep Rani	Applied Sc (Physics in ECE & Computer)	18.09.2017 to 03.05.2018	19.09.2017 to 03.05.2018
Sakshi	Applied Sc (Soft Skill Development)	18.09.2017 to till date	19.09.17 to till date
Reenu Kumari	OMCA (Office Mgt. & Comp. Applications)	18.09.2017 to 31.05.2018	19.09.2017 to 31.05.2018
Vinita	Library & Information Science	18.09.2017 to 23.01.2018	19.09.2017 to 21.12.2017

2. None of the above Teaching Assistants has reportedly been paid any salary since the date of their joining.

3. The above appointments were made through advertisement for walk-in-interview and constituting a Committee wherein DTE nominee was also present (Copies of the advertisement, Proceedings of the Selection Committees and Applications of the selected candidates are enclosed as **Annexure III, pp 8-70**). It has also been mentioned that as per past practice, sanction was not taken due to earlier grant and control of BPS Mahila Polytechnic was under DTE, Panchkula whereas it has also been stated on the file that interview was held on 11-09-2017 after obtaining

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approval from the then Vice-Chancellor. Both these statements on the file are contradictory and also nowhere on the file the approval of the Vice-Chancellor is available.

4. Some appointments were made even without making any advertisement by the Principal of the BPS Mahila Polytechnic as mentioned below:

- i) Himanshi was appointed as Teaching Assistant in Fashion Technology on 10-09-2014 on single application without making any advertisement. Her salary for the period from 10-09-2014 to 09-02-2017 was paid from SFS Account of the BPS Mahila Polytechnic. After that on 10-02-2016 to 01-02-2017 **Annexure-IV, pp 71-87**) a Committee recommended her case for appointment after conducting her interview.

On the file, it has been mentioned that she was appointed in extreme urgency and in the interest of the Polytechnic. It has also been mentioned that it was not feasible to advertise and complete the procedure due to paucity of time and these facts were apprised to the then Vice-Chancellor also. **Surprisingly, no orders or confirmation of the verbal orders of the Vice-Chancellor, if any, are available on the file.**

- ii) The Honorarium in case of Ms Himanshi and the other two namely Ms Sanya, Instructor (Fashion Technology) and Mr Ravinder Dahiya, Teaching Assistant (Architecture) appointed on 12.09.2016 and 01-11-2017 respectively under SFS was paid salary from A/c No. 2303000100145036 (SFS), an Account of BPS Mahila Polytechnic. Later on the amount of above mentioned account was transferred to the A/C No. 2303000100082612, the Grant in Aid Account.

Dr. A. V. /  
28/01/21

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However, as can be now ascertained by the Principal, the salary in respect of these persons is pending from May 2019 to till date. Application in respect of Ms. Sanya is enclosed at Annexure-V, pp 88-90.

- iii) It has been observed that Ms Himanshi and Ms Sanya both were appointed on single application without any approval from the competent authority whereas Mr Ravinder Dahiya was called telephonically and no document is available on the file in respect of his appointment. As per the record available on file, he left the job on verbal orders of the then Principal, but his honorarium from June 2019 onwards is stated to be pending.

*(The copies of the relevant pages of the Attendance Register in respect of Ms Himanshi and Ms Sanya are enclosed as Annexure VI, pp 91-94)*

*However, in respect of Mr Ravinder Dahiya, the attendance Register for only the period from October 2019 to August 2020 was shown to the undersigned (Annexure-VII, pp 95-96). The Attendance register prior to this period was perhaps not available with the office. It was conveyed to me that we will email the scanned copies of the attendance register for the prior periods but no such document has been shown/provided till date).*

5. Another case i.e. of Ms Sharmila was also brought into notice of the undersigned who was appointed in 2013 without issuing any advertisement and without following any selection procedure. No permission for her appointment was taken from the University authorities. Her salary was released till August 2017. At the time of shifting, original record of documents was called for and the same was reported missing and none of the staff agreed to shoulder the responsibility and requested to order an enquiry to fix the responsibility for the missing file.

*Dr. Cui*  
*29/01/24*



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and a committee comprising the following

- Dr Pawan Kumar, Assistant Professor of Law;
- Dr Mahesh Sharma, Assistant Professor of Ayurveda;
- Sh. Kuldeep Singh, Superintendent, Academic Branch.

The above Committee submitted its report on 31-10-2019 with the following recommendations:

- A { "The Committee recommends that she may be continued on purely temporary basis as a stop gap arrangement on mutually agreed remuneration till existence of workload or regular appointment subject to satisfactory work and conduct reports and her remuneration from August 2017 to date may be paid at the earliest by approving her engagement ex-post facto. The erring official who engaged her without prior sanction of the University authorities to meet faculty requirement as per PCI have
- B { already retired from service, therefore, no action is recommended against the then Principal. The Committee feels that to avoid such irregularities in future, a common establishment branch (Teaching and Non-Teaching) for all maintained institutions of the University may be considered to bring uniformity."

The Vice-Chancellor approved 'A' above and ordered to re-examine 'B' above on 04-12-2019.

6. The tenure of the Principals/Officiating Principals of the BPS Mahila Vishawvidyalya since 2015 has been as follows:

Name	Duration		Remark
	From	To	
Mr R.S. Malik	01-03-2014	31-08-2015	On Deputation from DGTE
Mr Pawan Dahiya	01-09-2016	25-08-2019	Officiating
Ms Sushma Jagga	26-08-2019	05-03-2020	Officiating
Mr Pawan Dahiya	06-03-2020	10-09-2020	Officiating
Prof. Vijay Nehra	11-09-2020	Till date	Officiating

(Annexure VIII, pp 97-101)

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### Observations

From the above it may be observed that the BPS Mahila Polytechnic had been appointing the Guest Faculty/Instructor without bothering about obtaining the approval of the competent authority. In some cases, where even advertisement was not made, the then Principal had approved the cases at his own mentioning that the same was being done in the interest of the students and that it was not feasible to advertise and complete the procedure due to paucity of time. The fact is that the advertisement and the whole procedure for appointing Teaching Assistants/Instructor through walk-in-interview hardly takes 15-20 days, so mentioning that there was paucity of time is illogical and is an unsuccessful attempt to justify his/her wrongdoings. At some places on the file, it has been mentioned that appointment on single application(s) and making advertisements for appointment were apprised/got approved by the Vice-Chancellor, but nothing is available on record in any of such cases, which shows that whatever is being stated for so called justification is far from truth. It is true that the Budget and Funds were transferred to the University vide Haryana Technical Education Dept order Endst No. 40/12/2016-4 TE dt 21/23-11-2016 (*Annexure IX, p 102*) but it does not mean that earlier or the later, the Principal had the power of making appointments of Teaching Assistant/Instructor without following the due procedure. It has also been noticed that on 15-11-2018, the Vice-Chancellor had passed orders to seek explanation of the concerned Principal as on NP-13 of the relevant file (*Annexure II, p 7*) but surprisingly no such explanation seems to have been issued and reply has not been received thereof, thereby flouting the orders of the Vice-Chancellor which is also a serious issue.

### Recommendations

On the basis of the facts, observations as above and the recommendations of the already constituted committee as mentioned in point no. 5 under the heading 'Brief History and Facts', following is recommended for consideration by the authorities:

1. The salary/remuneration of the above mentioned persons (*Mr Anil Malik, Ms Deep Rani, Ms Sakshi, Ms Reenu Kumari, Ms Vinita, Ms Himanshi, Ms Sanya and Mr Ravinder Dahiya*) may be released against the vacant posts available for the periods they attended the Institute as per University norms by granting ex-post facto approval for their engagement provided they fulfil the requisite eligibility conditions/qualifications and subject to availability of workload as per DGTE/University norms for the posts, as there was no fault of the engaged persons. The detail of the vacant sanctioned positions from 2017 to 2021 is given at *Annexure X, p 103*.
2. As reported, *Ms Deep Rani, Ms Reenu Kumari, Ms Vinita and Mr Ravinder Dahiya* have already left their jobs on on 03-05-2018, 31-05-2018, 23-01-2018/21-12-2017 and 19-08-2020 respectively; the engagement of the other persons i.e. *Mr Anil Malik, Ms Sakshi, Ms Himanshi and Ms Sanya* may be allowed to be continued as a stop gap arrangement till existence of workload or regular appointment is made, subject to their satisfactory work and conduct reports and if they meet other requirements.
3. The responsibility of the concerned Principal, who engaged them without prior sanction of the University authorities and in gross violation of rules and regulations, be also fixed and appropriate action be initiated/taken against him/her as per University norms.
4. The concerned official(s)/officer(s) be put on explanation for dereliction on their part for not discharging the assigned duties, who did not issue the explanation as ordered by the Vice-Chancellor on NP-13 of the concerned file (*Annexure II, p 7*).
5. The undersigned further opines that, in future, the recruitment/promotional process in respect of all the Constituent

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Departments/Institutes of the University be carried out by the Establishment Branch of the University. Further records of all the employees appointed by/under the control of the University be maintained by the Establishment Branch in order to adopt due procedure and avoid any negligence.

*Q. 1*  
29/01/21  
(Prof. Gulshan Taneja)  
Registrar, MDU Rohtak  
&  
Enquiry Officer



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Shri. Phool Singh Wania Vishwavidyalaya  
Khanpur Kalan (Sonapat), Haryana-131123  
State University established by Act No. 31 of 2003

### OFFICE ORDER

In terms of the decision taken by the Executive Council held on 07.10.2022 under Agenda Item, Sh. Pawan Kumar Dahiya, Officiating Principal of BPS Mahila Polytechnic, Khanpur Kalan, Sonapat is hereby placed under suspension for dereliction in duty and subordination with immediate effect in the larger interest of the institution. Further, he will maintain his head quarter in the office of the undersigned. Charge-sheet to follow

REGISTRAR

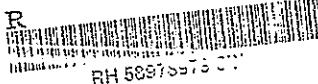
Endst. No. BPSMV/ET-II/22/ 6017-22

Dated: 07/10/2022

Copy of the above is forwarded to the following for information and necessary action, please:-

1. Sh. Pawan Dahiya, Officiating Principal, BPS Mahila Polytechnic, BPSMV, Khanpur Kalan.
2. Smt. Kiran Jindal, Vice-Principal, BPS Mahila Polytechnic, BPSMV, Khanpur Kalan.
3. Finance Officer, BPSMV, Khanpur Kalan.
4. Nodal Officer (LGR), BPSMV, Khanpur Kalan to intimate the University Council.
5. P.S. to Vice-Chancellor (for kind information of the Vice-Chancellor), BPSMV, Khanpur Kalan.
6. P.A. to Registrar (for kind information of the Registrar), BPSMV, Khanpur Kalan.

*[Signature]*  
7/10/22  
Registrar



m: DR (ET)  
Shri. Phool Singh Wania Vishwavidyalaya  
Khanpur Kalan, Sonapat (Haryana-131123)  
State University recognized under Act No. 31 of 2003  
bpsw@bpuwariya.ac.in

*[Handwritten notes and signatures]*  
BPSMV/ET-II/22/ 6017-22  
07/10/22  
Sh. Pawan Kumar Dahiya  
Principal  
BPS Mahila Polytechnic  
Khanpur Kalan  
Sonapat



Annexure - 29

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Dr. Pooj Singh Mahila Vishwavidyalaya  
Khanpur Kalan (Sonapat) Haryana-131308

OFFICE ORDER

In terms of the resolution taken by the Executive Council held on 07.10.2022 under Agenda Item, Sh. Pawan Kumar Dahiya, Officiating Principal of EPS Mahila Polytechnic Khanpur Kalan, Sonapat is hereby placed under suspension for dereliction in duty and subordination with immediate effect in the larger interest of the institution. Further, he will maintain his head quarter in the office of the undersigned. Charge-sheet to follow.

Endst. No. BPSMV/ET-II/22/ 60/7-22

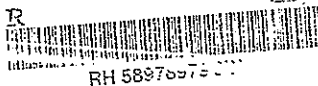
REGISTRAR

Dated: 07/10/2022

Copy of the above is forwarded to the following for information and necessary action, please:-

1. Sh. Pawan Dahiya, Officiating Principal, BPS Mahila Polytechnic, BPSMV, Khanpur Kalan.
2. Smt. Kiran Jindal, Vice-Principal, BPS Mahila Polytechnic, BPSMV, Khanpur Kalan.
3. Finance Officer, BPSMV, Khanpur Kalan.
4. Nodal Officer (LGR), BPSMV, Khanpur Kalan to intimate the University Counsel.
5. P.S. to Vice-Chancellor (for kind information of the Vice-Chancellor), BPSMV, Khanpur Kalan.
6. P.A. to Registrar (for kind information of the Registrar), BPSMV, Khanpur Kalan.

*[Signature]*  
7/10/22  
Registrar



Dr. Pooj Singh Mahila Vishwavidyalaya  
Khanpur Kalan, Sonapat (Haryana-131308)  
The university is recognized under section 12(B) of the UGC Act 1956  
www.dpvwv.ac.in



Annexure - 30

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**Bhagat Phool Singh Mahila Vishwavidyalaya**

**Kharpur Kalan (Sonapat), Haryana-131305**

83-283001, 283002, Fax No. 01263-283779, [www.bpswomenuniversity.ac.in](http://www.bpswomenuniversity.ac.in)

Ref. No. BPSMV/ET/ 7813

Dated:- 30/11/2022

MEMORANDUM

1. Sh. Pawan Kumar Dahiya, Sr. Lecturer in Electronics & Communication Engineering (Under suspension), BPS Mahila Polytechnic is hereby informed that in terms of Executive Council Resolution No. 73, dated 07.10.2022, it is proposed to take action against him by imposing penalty under Rule 7 of the Haryana Civil Service (Punishment and Appeal) Rules, 2016 and the University rules on the grounds set out in the enclosed statement of charges. The charges are based on the summary of allegations appended thereto.
2. Sh. Pawan Kumar Dahiya is hereby required to state in writing within a period of 21 days from the receipt of this memorandum by him, whether he admits the truth of all or any of the charges, what explanation or defence if any, he has to offer and whether he desires to be heard in person.
3. He is informed that an inquiry will be held only in respect of those articles of charge as are not admitted. He should, therefore, specifically admit or deny each article of charge.
4. Sh. Pawan Kumar Dahiya is hereby further informed that if for the purpose of preparing his written statement to the charge sheet, he wishes to have access to the relevant official records, he should submit a list of such documents and inspect the same in the office of the Deputy Registrar (ET) on any working day after seeking prior appointment with him. It is, however, pointed out that only such documents will be shown to him as are in the possession of the University and strictly relevant to the case/charges. If, in the opinion of the competent authority, it is not desirable in the public interest, to allow him access to any documents or a document, which is not in possession of the University, such

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access shall be refused. It is, however, made clear to Sh. Pawan Kumar Dahiya that his failure to inspect the documents shall not constitute valid ground for delay in the submission of his written statement to the charge sheet.

5. Sh. Pawan Kumar Dahiya is further informed if he does not submit his written statement of defence on or before the date specified in above mentioned para 2, or does not appear in person before the Inquiring Authority or otherwise fails or refuse to comply with the statutory rules applicable for disciplinary proceedings, or the orders / directions issued in pursuance of the said rules, the inquiring authority may hold the enquiry against him ex-parte. Further, it would be presumed that he has nothing to say and action as deemed appropriate shall be taken as per rules on the basis of material/evidence available on record.
6. The written statement should be submitted directly to the undersigned.
7. The receipt of this memorandum with enclosures may be acknowledged.

*[Signature]*  
30/11/22  
Vice Chancellor

- Encl. 1) Statement of charges. (Pages 3-7 only)  
2) Summary of Allegations (Pages 8-11 only)  
3) List of documents (Pages 12-34 only)  
4) List of witnesses. (Page 35 only)

To.

Sh. Pawan Kumar Dahiya S/O Sh. Ishwer Singh Dahiya  
Sr. Lecturer, (Under Suspension), ECE, BPS Mahila Polytechnic  
Ho. No. 1052/31, Dahiya Colony,  
Near Hindu Pharmacy College,  
Sonapat.131001 (HR).

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**Bhagat Phool Singh Mahila Vishwavidyalaya**  
**Khanpur Kalan (Sonapat), Harvana-131305**  
 63-283001, 283002, Fax No. 01263-283779, www.bpswomensuniversity.edu.in

**STATEMENT OF CHARGES AGAINST SH. PAWAN KUMAR DAHIYA SR. LECTURER (UNDER SUSPENSION) IN DEPT. OF ELECTRONICS & COMMUNICATION ENGINEERING, BPS MAHILA POLYTECHNIC, KHANPUR KALAN (SONEPAT).**

You, Sh. Pawan Kumar Dahiya, Sr. Lecturer (Under Suspension), Dept. Of Electronics & Communication Engineering BPS Mahila Polytechnic Khanpur Kalan is hereby charged with the following charges:-

- 1 That you are not maintaining discipline in the discharge of your official duty and in the habit of coming late for duty and leaving the office before office hours without the permission of the competent authority, which resulted in the inconvenience to the students / staff who were waiting to meet you. As per University Rules, the working hours has been prescribed from 9:00 A.M. to 5:00 P.M for employees of the Polytechnic except Saturday, Sunday and Public Holidays. Whereas, the time prescribed for the university teaching departments is from 9:00 A.M. to 4:00 P.M. for faculty except Sunday and Public Holidays . The table below shows your arrival and Departure as per the entry at the University Main Gate:

Sr. No.	Date	Arrival Time	Departure Time
1	01.09.2022	10:52 A.M.	04:22 P.M.
2	02.09.2022	10:10 A.M.	3:15 P.M.
3	03.09.2022	Holiday being Saturday	
4	04.09.2022	Holiday being Sunday	
5	05.09.2022	10:30 A.M.	03:25 P.M.
6	06.09.2022	11:15 A.M.	03:25 P.M.
7	07.09.2022	10:50 A.M.	5:00 P.M.
8	08.09.2022	03:50 A.M.	02:46 P.M.
9	09.09.2022	11:37 A.M.	
10	10.09.2022	Holiday being Saturday	
11	11.09.2022	Holiday being Sunday	
12	12.09.2022	11:00 A.M.	04.04 P.M.
13	13.09.2022	No entry being on Medical Leave	

14	14.09.2022	No entry being on Medical Leave	
15	15.09.2022	No entry being on Medical Leave	
16	16.09.2022	No entry being on Medical Leave	
17	17.09.2022	Holiday being Saturday	
18	18.09.2022	Holiday being Sunday	
19	19.09.2022	9:50 A.M.	03:48 A.M.
20	20.09.2022	10:13 A.M.	03:25 P.M.
21	21.09.2022	12:45 P.M.	03:55 P.M.
22	22.09.2022	11:00 A.M.	01:50 P.M.
23	23.09.2022	No entry being Holiday on a/c Sheedi Diwas	
24	24.09.2022	Holiday being Saturday	
25	25.09.2022	Holiday being Sunday	
26	26.09.2022	No entry being holiday on a/c Agarsen Jayanti	
27	27.09.2022	10:02 A.M.	3:10 P.M.
28	28.09.2022	10:22 A.M.	3:14 P.M.
29	29.09.2022	11:02 A.M.	3:00 P.M.
30	30.09.2022	01:50 P.M.	3:50 P.M.
31	01.10.2022	Holiday being Saturday	
32	02.10.2022	Holiday being Sunday	
33	03.10.2022	01:50 P.M.	3:13 P.M.
34	04.10.2022	On casual leave	
35	05.10.2022	No entry on a/c Dussehra	
36	06.10.2022	10:31 A.M.	4:44 P.M.

- 2 That the above table shows that you are not serious with regard to the responsibilities assigned to you as Head/Principal of the Institute during the peak period of admissions: An explanation was called from you by the Hon'ble Vice-Chancellor in this regard vide CFMS No. 6364 dated 08.09.2022 and your reply to said explanation is not found satisfactory. Therefore, you are hereby charged for dereliction of duty which amounts to misconduct under Rule 5 (vi) (vii) & (viii) of the Haryana Civil Service (Govt. Employees Conduct) Rules, 2016 and code of conduct prescribed for the University's Teachers vide State Govt. vide letter No. KW-7/18-2009 C-IV (3) dated 21.07.2011.
- 3 That you did not join your duties on 09.09.2022 nor did you send any information with regard to your absence as indicated in the above table which amounts to misconduct under Rule 5 (vi) (vii) & (viii) of the Haryana Civil Service (Govt. Employees Conduct) Rules, 2016 and code of conduct prescribed for the University's Teachers vide State Govt. vide letter No. KW-7/18-2009 C-IV (3) dated 21.07.2011. Another memorandum vide VC/PB/207 dated 09.09.2022 in this regard was issued to you by the competent authority.

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- 4 That you remained wilfully absent from your duty as on 21.09.2022 at your own sweet will without the intimation/permission of the competent authority which hampered the work of the office of Principal Polytechnic and as such inconvenience was caused to the students and the parents as well as teachers of the institute. Another explanation vide CFMS 6729 dated 21.09.2022 in this regard was issued to you but you failed to give any satisfactory reply which amounts to misconduct under Rule 5 (i), (vi), (vii) & (viii) of the Haryana Civil Service (Govt. Employees Conduct) Rules, 2016 and code of conduct prescribed for the University's Teachers vide State Govt. vide letter No. KW-7/18-2009 C-IV (3) dated 21.07.2011.
- 5 That you again absented yourself from the office from 9:00 A.M. to 11:00 A.M. on 22.09.2022 and left the office at 1:56 P.M. without prior permission of the competent authority. Another memorandum in this regard was issued by the authority vide VC/PB/222 dated 22.09.2022 and you gave an evasive reply. Therefore, your above act and omission amounts to misconduct under Rule 5 (i), (vi), (vii) & (viii) of the Haryana Civil Service (Govt. Employees Conduct) Rules, 2016 and code of conduct prescribed for the University's Teachers vide State Govt. vide letter No. KW-7/18-2009 C-IV (3) dated 21.07.2011.
- 6 That as per Arrival/Departure report supplied by the CSO dated 06.10.2022 as shown in the above chart makes it crystal clear that you are not performing and discharging your duties with highest degree of professionalism and dedication because you are habitual late comer and in the habit of leaving office in violation of the prescribed office hours without prior permission of the competent authority which amounts to misconduct under Rule 5 (i), (ii), (vi), (vii) & (viii) of the Haryana Civil Service (Govt. Employees Conduct) Rules, 2016 and code of conduct prescribed for the University's Teachers vide State Govt. vide letter No. KW-7/18-2009 C-IV (3) dated 21.07.2011.
- 7 That on 6<sup>th</sup> May 2022 at 11.00 A.M you displayed posters for annual price distribution function without taking prior approval of the competent authority in violation of the Service Rules at your own sweet will thereby acting prejudicial to the interest of the Institute. However, at the instance of the competent authority, the above programme was to be postponed by you on 05.05.2022. The above act amounts to misconduct under Rule 5 (i) & (vi) of the Haryana Civil Service (Govt. Employees Conduct) Rules, 2016 and code of conduct prescribed for the University's Teachers vide State Govt. vide letter No. KW-7/18-2009 C-IV (3) dated 21.07.2011.

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8 That you were asked vide letter No. BPSMV/ET/II/22/6017-22 dated 7.10.2022 to maintain your headquarter in the office of the Registrar but you failed to maintain the head quarter after suspension till 15.11.2022 by making excuses on one pretext or the other without any documentary proof from the competent authority i.e. CMO as provided in the rules. In addition to it, it was conveyed vide email dated 10.11.2022 that it would not be feasible for the university to release your subsistence allowance as per university norms, if you did not maintain the head quarter. It shows you are not implementing the lawful orders duly communicated to you. This also amounts to misconduct under Rule 5 (i) (vii) & (viii) of the Haryana Civil Service (Govt. Employees Conduct) Rules, 2016 and code of conduct prescribed for the University's Teachers vide State Govt. vide letter No. KW-7/18-2009 C-IV (3) dated 21.07.2011.

9 That you were asked vide email dated 12.10.2022 and 17.10.2022 to supply the keys of the Principal office which were taken away by you from the official of the Polytechnic on 10.10.2022 even after suspension order dated 07.10.2022 which shows your malafide intention and bad behaviour with the staff. Accordingly, the work of office of the Principal suffered badly. Even after this, you did not supply the keys of the Principal office and as per the orders of the competent authority, the room was unlocked in presence of the committee by making videography. Accordingly, a financial loss has also occurred to the University exchequer unnecessarily due to your motivated intension to the prejudice of the reputation of the institution. The above act and omission amounts to misconduct under Rule 5 (i), (ii), (iv), (v), (vi), (vii) & (viii) of the Haryana Civil Service (Govt. Employees Conduct) Rules, 2016 and code of conduct prescribed for the University's Teachers vide State Govt. vide letter No. KW-7/18-2009 C-IV (3) dated 21.07.2011.

10 That you have made threatening telephonic calls to the Vice Chancellor on her personal mobile number during odd hours on 14.11.2022 and also to the Secretarial staff of the Vice Chancellor office. You tried to threaten and intimidate the Vice Chancellor by making a call during odd hours before the date of hearing i.e. 15.11.2022. You are hereby charged for misconduct under Rule 5 (i), (ii), (iv) & (v) of the Haryana Civil Service (Govt. Employees Conduct) Rules, 2016 and code of conduct prescribed for the University's Teachers vide State Govt. vide letter No. KW-7/18-2009 C-IV (3) dated 21.07.2011.

11 That you were asked by the Vice Chancellor vide email dated 02.08.2022 to mark your attendance in the office of the Vice Chancellor from 03.08.2022

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- onwards with the direction to comply these orders in letter and spirit but you marked your presence in the office of the Vice Chancellor only from 03.08.2022 to 09.08.2022. Accordingly, you have failed to comply with the order of the Competent Authority, which leads to initiating disciplinary proceedings against you as it amounts to misconduct under Rule 5 (i), (iv), (vi), (vii) & (viii) of the Haryana Civil Service (Govt. Employees Conduct) Rules, 2016 and code of conduct prescribed for the University's Teachers vide State Govt. vide letter No. KW-7/18-2009 C-IV (3) dated 21.07.2011.
- 12 That the Assistant Registrar, General Branch vide office order No. BPSMV/Gen/22/748 to 750 dated 03.08.2022 asked to declare the unserviceable/obsolete items as condemned/write off to all the HoDs/Chairpersons/Principals/Branch officers alongwith the recommendations of the committee constituted vide office order No. BPSMV/Gen/2022/ 742 to 750 dated 01.08.2022. But you have only enclosed a copy of condemned article of the Polytechnic dated 12.9.2022 at your own level without constituting a standing condemnation committee as per instructions issued for the purpose. Moreover, you were asked to drop the condemned articles near Pharmacy Building of Polytechnic but you failed to comply with the instructions. The condemned articles have already been auctioned by the university but the material of Polytechnic could not be written off due to your negligence which resulted in a financial loss to the university exchequer by making non compliance. Accordingly, it is reveals that you are habitual of not complying with the orders of the competent authority without any reason/substance which amounts to misconduct under Rule 5 (i), (iv), (vi), (vii) & (viii) of the Haryana Civil Service (Govt. Employees Conduct) Rules, 2016 and code of conduct prescribed for the University's Teachers vide State Govt. vide letter No. KW-7/18-2009 C-IV (3) dated 21.07.2011.

Your above acts of omissions & commissions are of very grave indiscipline and are unbecoming of a university teacher. Which are in violation of the above rules and code of conduct tantamounting to gross misconduct/indecent behaviour and attracts strict disciplinary action against you. Therefore, you are hereby charged under rules 7 of Haryana Civil Services (Punishment and Appeal) Rules, 2016 and the University rules.

*[Signature]*  
30/11/22

*[Signature]*  
Vice Chancellor

*[Signature]*

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**Bhagat Phool Singh Mahila Vishwavidyalaya**  
**Khanpur Kalan (Sonapat), Haryana-131225**

163-283001, 283002, Fax No. 01263-283779.

**STATEMENT OF ALLEGATIONS AGAINST SH. PAWAN KUMAR DAHIYA SR. LECTURER  
 IN ELECTRONICS & COMMUNICATION ENGINEERING, POLYTECHNIC (UNDER  
 SUSPENSION), KHANPUR KALAN (SONEPAT).**

- 1 That he is in the habit of arriving late for duty and leaving the office prior to office hours without the permission of the competent authority, which resulted inconvenience to the students who were waiting to meet with him. As per the University has prescribed working hours from 9:00 A.M. to 5:00 P.M. for employees of the Polytechnic except Saturday, Sunday and Public Holidays whereas the time prescribed for the university teaching departments is from 9:00 A.M. to 4:00 P.M. for faculty except Sunday and Public Holidays. The table below shows his arrival and Departure as per the entry at the University Main Gate:

Sr. No.	Date	Arrival Time	Departure Time
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3	03.09.2022	Holiday being Saturday	
4	04.09.2022	Holiday being Sunday	
5	05.09.2022	10:30 A.M.	03:25 P.M.
6	06.09.2022	11:15 A.M.	03:23 P.M.
7	07.09.2022	10:50 A.M.	03:25 P.M.
8	08.09.2022	10:50 A.M.	5:00 P.M.
9	09.09.2022	03:50 A.M.	02:46 P.M.
10	10.09.2022	11:37 A.M.	
11	11.09.2022	Holiday being Saturday	
12	12.09.2022	Holiday being Sunday	
13	13.09.2022	11:00 A.M.	04:04 P.M.
14	14.09.2022	No entry being on Medical Leave	
15	15.09.2022	No entry being on Medical Leave	
16	16.09.2022	No entry being on Medical Leave	
17	17.09.2022	No entry being on Medical Leave	
		Holiday being Saturday	



18	18.09.2022	Holiday being Sunday	09:00 A.M.
19	19.09.2022	09:50 A.M.	03:25 P.M.
20	20.09.2022	10:13 A.M.	03:55 P.M.
21	21.09.2022	12:45 P.M.	01:50 P.M.
22	22.09.2022	11:00 A.M.	
23	23.09.2022	No entry being Holiday on a/c Snead Drive	
24	24.09.2022	Holiday being Saturday	
25	25.09.2022	Holiday being Sunday	
26	26.09.2022	No entry being holiday on a/c Agarsen Jayanti	3:10 P.M.
27	27.09.2022	10:02 A.M.	3:14 P.M.
28	28.09.2022	10:22 A.M.	3:00 P.M.
29	29.09.2022	11:02 A.M.	3:50 P.M.
30	30.09.2022	01:50 P.M.	
31	01.10.2022	Holiday being Saturday	
32	02.10.2022	Holiday being Sunday	3:13 P.M.
33	03.10.2022	01:50 P.M.	
34	04.10.2022	On casual leave	
35	05.10.2022	No entry on a/c Dussehra	4:44 P.M.
36	06.10.2022	10:31 A.M.	

2. That the above table shows that he is not serious with regard to the responsibilities assigned to him as Head/Principal of the institute during the peak period of admissions. An explanation was called from him by the Hon'ble Vice-Chancellor in this regard vide CFMS No. 6364 dated 08.09.2022 and his reply to said explanation is not found satisfactory.
3. That he did not join his duties on 09.09.2022 nor sent information with regard to his absence as indicated in the table which amounts to misconduct. Another memorandum vide VC/PB/207 dated 09.09.2022 in this regard was issued by the competent authority to him.
4. That he remained willfully absent from his duty as on 21.09.2022 at his own sweet will without the intimation/permission of the competent authority which hampered the work of the office of Principal Polytechnic and as such inconvenience was caused to the students and the parents as well as teachers of the concerned institute despite. Another explanation vide CFMS 6729 dated 21.09.2022 in this regard was issued to him but he failed to give any satisfactory reply.
5. That he again remained absent from office from 9:00 A.M. to 11:00 A.M. on 22.09.2022 and left office at 1:56 P.M. without prior permission of the competent authority. Another memorandum in this regard was issued by the authority vide VC/PB/222 dated 22.09.2022 and he gave an evasive reply.

202

- 6 That as per Arrival/Departure report supplied by the CSO dated 06.10.2022 as shown in the above chart makes it crystal clear that he is habitual late comer and leaving office in violation of the prescribed office hours without prior permission of competent authority which amounts to misconduct.
- 7 That he fixed Annual Prize Distribution Function on 6<sup>th</sup> May 2022 at 11.00 A.M by displaying posters to the prejudice of the interest of the institution without taking prior approval of the competent authority in violation of the service rules at his own sweet will. However, at the instance of the competent authority, the above programme was to be postponed by him on 05.05.2022.
- 8 That he was asked vide letter No. BPSMV/ET/II/22/6017-22 dated 7.10.2022 to maintain his headquarter in the office of the Registrar but he failed to maintain the head quarter after suspension till 15.11.2022 by making one pretext or other without any documentary proof from the competent authority i.e. CMO as provided in the rules. In addition to, it was conveyed vide email dated 10.11.2022 that it would not be feasible for the university to release his subsistence allowance as per university norms, if he did not maintain the head quarter.
- 9 That he was asked vide email dated 12.10.2022 and 17.10.2022 to supply the keys of the Principal office which was taken over by him from the official of the Polytechnic on 10.10.2022 even after suspension order dated 07.10.2022 which shows his malafide intension. Accordingly, the work of office of the Principal suffered badly. Even after this, he did not supply the keys of the Principal office and as per the orders of the competent authority, the room was unlocked in presence of a committee by making videography. Accordingly, a financial loss has also occurred to the University exchequer unnecessarily due to his motivated intension to the prejudice of the reputation of the institution.
- 10 That he has made telephonic calls to the Vice Chancellor in odd hours on 14.11.2022 and also to the Secretarial staff of the Vice Chancellor office. He has tried to threaten to the Vice Chancellor by making a call in the odd hours before the date of hearing i.e. 15.11.2022.
- 11 That he was asked by the Vice Chancellor vide email dated 02.08.2022 to mark his attendance in the office of the Vice Chancellor from 03.08.2022 onwards with the direction to comply these orders in letter and spirit but he marked his presence in the office of the Vice Chancellor only from 03.08.2022 to 09.08.2022. Accordingly, he has failed to comply the order of the

Amr

- 01-
- 30/11/22
- 12 Competent Authority which also leads to take disciplinary proceedings against him as it amounts to misconduct.
- That the Assistant Registrar, General Branch vide office order No. BPSMV/Gen/22/748 to 750 dated 03.08.2022 asked to declare the unserviceable/obsolete items as condemned/write off to all the HoDs /Chairpersons/Principals/Branch officers alongwith the recommendations of the committee constituted vide office order No. BPSMV/Gen/2022/ 742 to 750 dated 01.08.2022. But he has only enclosed a copy of condemned article of the Polytechnic dated 12.9.2022 at his own level without constituting a standing condemnation committee as per instructions issued for the purpose. Moreover, he was asked to drop the condemned articles near Pharmacy Building of Polytechnic but he failed to comply with the instructions. The condemned articles have already been auctioned by the university but the material of Polytechnic could not be written off due to his negligence which resulted in a financial loss on the university exchequer by making non compliance. Accordingly, it is revealed that he is habitual of not complying with the orders of the competent authority without any reason/substance which amounts to misconduct.

His above acts of omissions & commissions are of very grave indiscipline which are unbecoming of a university teacher. His acts tantamount to gross misconduct/indecent behavior and dereliction in duty and insubordination inviting strict disciplinary action in violation of the Haryana Civil Service (Govt. Employees Conduct) Rules, 2016 and code of conduct prescribed for the University's Teachers vide State Govt. vide letter No. KW-7/18-2009 C-IV (3) dated 21.07.2011-

*[Signature]*  
30/11/22  
Vice Chancellor

149  
22  
BPS  
Women  
University

884  
21/12/2022

22- put in file  
Answer - 31/12/22

322

Vice Chancellor <vc@bpswomenuniversity.ac.in>

Reply of Memorandum

DR ET-2230  
27/12/22

DR (ET) 23/12/22

20 December 2022 at 15:27

wan dahiya <pawan.dahiya2002@gmail.com>  
VC office <vc@bpswomenuniversity.ac.in>  
c: Registrar Bpsmv Kk <registrar@bpswomenuniversity.ac.in>

Respected Madam,  
Please find enclosed herewith.

Regards  
Pawan Dahiya

Reply Memorandum-Pawan Dahiya.docx  
21K

Signature  
23/12/22  
Asstt Poly

To,

The Hon'ble Vice Chancellor  
Bhagat Phool Singh Mahila Vishwavidyalaya  
Khanpur Kalan, Sonapat  
Haryana

Dated: 20.12.2022

SUBJECT: Short Reply in response to Chargesheet dated 30.11.2022.

Reference: Memorandum of Charges bearing Ref. No: BPSM/ET/7213, Dated 30.11.2022.

Respected Ma'am,

With regard to the aforementioned Subject and Memorandum in Reference, the Undersigned submits as follows:

1. At the very outset it is submitted that the present Chargesheet is effectuated by mala fide and vindictive attitude of the University against the Undersigned and the same has been issued for the sole purpose of humiliating and pressuring him so as to illegally divest him from the charge of officiating Principal which he has been holding since 2015.
2. Accordingly, the Undersigned vehemently denies all the allegations set forth in the present Chargesheet as the same are baseless, wrong and incorrect. Any statement or allegation made in the present Chargesheet which has not been expressly denied, shall be presumed to be denied.
3. However, keeping in view, the recent developments and the peculiar facts of the present case, the Undersigned deems it appropriate to file a short reply to the present Chargesheet and reserves his right to file a detailed one if need arises, especially in view of what is being stated herein below.
4. It is a matter of record and an admitted fact that the Undersigned has been assigned the officiating charge of Principal of the BPSM Polytechnic, Khanpur Kalan since 2015. However, persons who have been envious to the Undersigned and opposed to his holding such charge for reasons best known

to them have been creating various road blocks for him so as to divest him from the said charge.

5. This is the fourth time, wherein the Undersigned has been subjected to the illegal and *mala fide* tactics so as to take away the officiating charge of Principal of Polytechnic from him and give to its chosen and favourite ones.
6. This time the same has been done by way of firstly illegally placing the Undersigned under suspension vide Order dated 07.10.2022 against which he has already approached the Hon'ble Punjab & Haryana High Court vide CWP No. 25060 of 2022 wherein while issuing notice of motion and notice regarding stay, the Hon'ble High Court was pleased to pass the following order:

*Learned counsel for the petitioner submits that the petitioner, who was working as an officiating Principal had earlier approached this Court by preferring CWP No.17518 of 2020, challenging the withdrawal of the charge of the officiating Principal wherein coordinate Bench of this Court, by the order dated 30.10.2020, had directed the parties to maintain status quo regarding the petitioner's assignment. The operative part of the order is reproduced hereunder:*

*"In the meantime status quo regarding the petitioner's assignment in the Institute to be maintained and no one else may be placed to take charge as the Acting Principal in the Institute—respondent No.3, and necessary administrative functions associated with that post may be got performed, only through the Petitioner, in case the respondent No.5 has actually not taken over formal charge as the officiating Principal."*

*The petitioner has now been suspended on the allegations that he was absent from duty on 21.09.2022. The charge of officiating Principal has now been handed over to respondent No.3 who herself had made a complaint against the petitioner on 16.08.2022 wherein it was mentioned that the petitioner is a habitual absentee from the duty but no specific date had been set out in the complaint indicating the absence of the petitioner. He, therefore, submits that the petitioner is being victimised as he had*

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challenged the action of the respondents by preferring the afore-  
noted petition which is pending adjudication.

Issue notice to the respondents.

Notice re: stay as well.

Mr. B.S. Rana, Senior Advocate with Mr. Nayandeep Rana,  
Advocate puts in appearance on behalf of respondents and prays  
for time to seek instructions and file reply.

List on 19.12.2022.

7. That aforesaid Writ Petition is pending for adjudication before the Hon'ble High  
Court for 23.01.2023.

8. As a matter of fact, this is not the first time that the Undersigned has been  
subjected to vindictiveness and mala fide of the University particularly in order  
to harass and humiliate him so that he is coerced to leave the charge of  
officiating Principal which has been assigned to him since 2015 as such. As  
stated above, the aforesaid Writ Petition is the fourth round of litigation which  
the Undersigned has been constrained to undertake on account of the illegal  
acts of the University. In support of the aforesaid averments, it would be  
profitable to give brief reference to previous three instances where in a similar  
fashion the University had tried to illegally take away the charge of Officiating  
Principal from the Undersigned, however the Hon'ble High Court was pleased  
to grant interim protection to the Undersigned at each time.

9. FIRSTLY, in the year 2018, a false Complaint dated 18.01.2018 was filed by  
certain vested interests in the University against the Undersigned before the  
Petitions Committee of Haryana Vidhaan Sabha. Undersigned was summoned  
before the said Committee for 27.08.2019, however a day prior to it i.e., on  
26.08.2019, the University passed an illegal order taking away the charge of  
Officiating Principal from the Undersigned. The same was challenged by way  
of CWP No. 23673 of 2019 before the Hon'ble Punjab & Haryana Court. At the  
time of hearing of the said Writ Petition, the University undertook to withdraw  
the Order and pass a fresh one upon affording an opportunity of hearing.



Accordingly, CWP No. 23673 of 2019 was disposed of on that ground vide Order dated 02.09.2019.

10. SECONDLY, in total contravention of its undertaking given before the Hon'ble High Court, the University passed a fresh order dated 27.11.2019, whereby without affording any opportunity of hearing, the charge of officiating principal was again taken away. Resultantly the Undersigned was constrained to file CWP No. 36311 of 2019 challenging the said Order. The Hon'ble High Court was pleased stay the operation of the said Order vide its Order dated 16.12.2019. Despite of the stay Order, yet the University failed to assign back the charge of Officiating Principal on account of which the Undersigned was constrained to file CM-3919-CWP-2020 seeking directions to that effect. At the time of hearing of the said CM application, the University undertook to assign back the charge of Officiating principal to the Undersigned, accordingly the same was disposed of vide Order dated 06.03.2020.

11. THIRDLY, the University thereafter finally afforded an opportunity of hearing to the Undersigned with regard to issue of his holding the officiating charge of principal of the Polytechnic Institute. However, by way of a totally illegal and arbitrary manner, claim of Undersigned to carry on holding the said charge was dismissed vide Order dated 03.09.2020. Consequently, the Undersigned was constrained to challenge the same before the Hon'ble High Court by way of CWP No. 17518 of 2020. Vide Order dated 30.10.2020, the Hon'ble High Court while staying the operation of the aforesaid Order was pleased to direct the University to maintain status quo regarding his appointment as officiating Principal in the Institute. Despite of that, the University failed to comply with the Order dated 30.10.2020, as a consequence of which the Undersigned was constrained to file a Contempt Application under Article 215 of the Constitution bearing no. CM-785-CWP-2021 where notice was issued for 25.03.2021. However immediately before that on 19.03.2021, the Undersigned was assigned back the charge of officiating principal in compliance with Order dated 30.10.2020. Thereafter he kept on discharging functions on the said post

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of officiating principal right up till the passing of the Suspension Order dated 07.10.2022

12. However recently, the University illegally assigned the charge of Vice-Principal to Mrs. Kiran Jindal, despite of the fact that there is no post of Vice-Principal in the Polytechnic, merely in order to take away the duties and powers connected to the post of Principal upon which the Undersigned has been officiating since 2015. Thereafter upon a false and frivolous complaint/letter sent by Mrs. Kiran Jindal making mischievous allegations against the Undersigned, the Vice-Chancellor sought explanation of the Undersigned to which he duly replied. Interestingly in the said letter Mrs. Kiran Jindal has clearly stated that the duties and powers associated to the post of principal be assigned to her by virtue of being officiating Vice-Principal. This shows the real intent and purpose behind making such a frivolous complaint at the first place.

13. Despite of a detailed reply having been filed by the Undersigned against the said letter/complaint, yet without considering the same, firstly the University illegally placed the Undersigned under suspension vide Order dated 07.10.2022 and immediately thereafter vide Order dated 17.10.2022 the charge of Officiating principal was assigned to Mrs. Kiran Jindal as was requested by her in her complaint/letter filed against the Undersigned which has been discussed herein above and finally, now the present Memorandum has been issued to the Undersigned, containing the Statement of Charges and Summary of allegations which are not only baseless and incorrect, but are totally flawed and are an outcome of the vindictiveness and mala fide of the University against the Undersigned.

14. Therefore in view of the aforesaid factual position and especially the pendency of the aforesaid Writ Petition before the Hon'ble Punjab & Haryana High Court challenging the Suspension Order dated 07.10.2022 which also forms basis of issuance of the present Memorandum of Charges dated 30.11.2022 and the matter being *sub-judice* before the Hon'ble High Court, it is requested that the present Memorandum of Charges and proceedings emanating therefrom be

kindly kept in abeyance during the pendency of aforesaid Writ Petition before the Hon'ble Punjab & Haryana High Court.

15. Needless to say, the Undersigned reserves his right to file a detailed reply if need arises so as to rebut and negate all the false, frivolous, mischievous and baseless allegations raised against him in the present Memorandum of Charges.

Pawan Dahiya

Annexure - 32  
- 26 -

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# Bhagat Phool Singh Mahila Vishwavidyalaya

**Khanpur Kalan (Sonapat), Haryana-131305**

(A state University established by an Act 31 to 2006 of Haryana Legislature & Recognised by UGC under section 2(f) and 12 B of the UGC act, 1956)

Dated: 20/01/2023

Ref No. BPSMV/ET/23/ 313

To

Sh. Pawan Kumar Dahiya  
Sr. Lecturer (Under Suspension)  
H. No. 1052/31, Dahiya Colony  
Near Hindu Pharmacy College  
Sonipat

**Sub: Short Reply in response to Charge Sheet dated 30.11.2022.**

This is reference to your short reply received through email dated 20.12.2022 on the subject cited above. The said reply prima facie lacks merit as you have denied all the charges without any supporting evidences/documents which clearly show your deliberate intension to delay the process by not submitting the detailed reply.

Therefore, the competent authority has ordered to grant you another opportunity for submitting detailed point wise reply to the chargesheet within two weeks failing which it will be presumed that you have nothing more to say in this matter. Your short reply will be considered as final and further action will be taken as per university rules.

*M. Malik*  
19/01/23  
Registrar

Dated: 20/01/2023

Endst. No. BPSMV/ET/23 314

Copy of the above is forwarded to Nodal Officer (LGR) for kind information and further necessary action, please.

*[Signature]*  
19.1.2023  
Dy. Registrar (ET)

9/2

Gmail

UK 21 - 22  
06/02/23

Annex - 33

bpswomen et <bpswomenet@gmail.com>

## Reply of letter dated 20.01.2023

1 message

pawan dahiya <pawan.dahiya2002@gmail.com>  
To: bpswomenet@gmail.com


Sun, Feb 5, 2023 at 6:39 PM

R/ Sir,

Please find enclosed herewith the reply of letter dated 20.01.2023.

Regards

Pawan Dahiya

 Letter Response 20.01.2023 Pawan.docx  
15K

Mang 6/2/2023

Asst. Poly

To,

Registrar  
Bhagat Phool Singh Mahila Vishwavidyalaya  
Khanpur Kalan  
Sonapat, Haryana

Date: 04.02.2023

**SUBJECT:** Reply to Letter dated 20.01.2023 bearing Reference No.  
BPSMV/ET/23/313.

Sir,

With reference to the Letter mentioned in the subjected herein above it is submitted as follows:

1. The Undersigned had submitted a short reply dated 20.12.2022 wherein your kind office was apprised about the pendency of CWP No. 25060 of 2022 before the Hon'ble Punjab & Haryana High Court wherein the Undersigned has challenged the Suspension Order dated 07.10.2022 wherein notice re: stay has been issued.
2. However, on the last date of hearing i.e., 23.01.2023, the matter could not be taken up for hearing on account of heavy roster and the court time getting over.
3. Therefore, in view of the entire matter being sub-judice before the Hon'ble Punjab & Haryana High Court it is again requested that the proceedings emanating from the Chargesheet in question be kindly kept in abeyance.

Yours Sincerely

Pawan Dahyia



BPS MAHILA VISHWAVIDYALAYA KHANPUR KALAN

Extract of Resolution No. Resolution No. 6,8,10,12,13,21,22,28,29,30 of the 73<sup>rd</sup> meeting of Executive Council held on 02/12/2022.

6. To note the action taken by the Vice-Chancellor in anticipation of approval of the Executive Council to include the following provisions in Duty Leave under Clause-12 Chapter-XII (Leave Regulations) of BPSMV Calendar Vol.-III:-  
"For collection of Data and Samples, Library Consultation and Field Visits, Conducting Experiments, Interviews etc. related to research work".

Resolved that the action taken by the Vice-Chancellor be noted and approved.

8. To note the action taken by the by the Vice-Chancellor in anticipation of approval of the Executive Council under section 23 (4) regarding contractual engagement of Sh. Arun Kumar Gupta (Retd.) HOD D-Pharmacy as HOD D-Pharmacy (BPSM Polytechnic ) after superannuation initially for period of six months for fulfilment the PCI norms.

Resolved that the action taken by the Vice-Chancellor be noted and approved.

10. To consider and approve the correction in the date of promotion under CAS granted to Dr. Meenakshi Katyal, Assistant Professor in Management Studies w.e.f. 01.07.2015 instead of 18.08.2015.

Resolved to approve the correction in the date of promotion as above.

12. To consider and approval of the revised minimum qualifications for appointment of teachers and other academic staff including Librarians and Directors of Physical Education and Sports in Universities and Colleges and measures for the maintenance of Standards in Higher Education, 2022 based on UGC regulations 2018.

Resolved to approve the above proposal. Further the Vice-Chancellor was authorized to make changes in the selection criteria, if any, on the analogy of neighbouring universities.

13. To consider and approve the recommendations of the Selection Committee/ Screening-cum-Evaluation Committee for promotion of teachers of University/Constituent colleges/Institutes under Career Advancement Scheme, as per UGC guidelines received through State Govt. vide Memo No. KW-7/18-2009 C-IV (3) dated 21.07.2011.

Resolved that the recommendations of the Selection and Screening-cum-Evaluation Committee as above be approved.

21. To consider the recommendations of the Internal Complaint committee constituted by the Vice-Chancellor (kept under sealed envelope) to



**Bhagat Phool Singh Memorial Mahavidyalaya**

Bhagat Phool Singh Memorial Mahavidyalaya  
Khanpur Kalan, District Jalandhar, Punjab-191001

V. K. Singh  
Principal  
Bhagat Phool Singh Memorial Mahavidyalaya

Principal  
Bhagat Phool Singh Memorial Mahavidyalaya

Subject: Appointment as Head of the Department of L. Pharmacy

This is in reference to your application dated 13.04.2022 for appointment as Head of the Department of L. Pharmacy on contract basis for one year at the following terms and conditions:

1. The period of contractual appointment will be for six months from the date of joining.
2. You will be paid remuneration as per State/University rules.
3. The contract can be terminated by either party by giving one month's notice or one month's salary in lieu thereof.
4. The contract is liable to be terminated in case any adverse fact comes to the notice of authorities regarding your character and antecedents.
5. You will abide by the rules and regulation laid down by the University.
6. No leave other than one day casual leave for each completed month subject to total of 10 days in a calendar year will be allowed during your stay in the University.

If the above terms and conditions are acceptable, you may join your duties within 32 days from the date of issuance of this letter, failing which your appointment will be treated as cancelled ab-initio.

Principal

Encl: No BPSMV/ 10/10/ 100

dated 10.04.2022

A copy of the above is forwarded to following for information and necessary action:

4. Finance Officer, BPSMV, Khanpur Kalan
5. PS to Vice Chancellor, BPSMV, Khanpur Kalan (for kind information of the Vice Chancellor)
6. P.A. Registrar, BPSMV, Khanpur Kalan (for kind information of the Registrar)

Principal

BHAGAT PHOOL SINGH MAHILA VISHWAVIDYALAYA, KHANPUR KALAN

BUDGET AT A GLANCE 2022-23 AND 2023-24


Rs In Lakh

Sr.No.	Head of Account	Actual 2021-22	Receipt upto 30.09.2022	Tentative Receipt from 01.10.2022 to 31.03.2023	Total Tentative Receipt 2022-23	Budget Estimates 2023-24
1	2	3	4	5	6	7
A	State Govt. Grant / Internal Income					
	Receipts					
1	Opening Balance Including FDR	530.45			2738.08	5702.32
2	Govt. Grant	11295.00	2250.00	19850.00	22100.00	17694.92
3	Internal Receipt	2273.40	1869.24	1095.00	2964.24	3000.00
	Total	14098.85	4119.24	20945.00	27802.32	26397.24
B	Expenditure					
Sr.No.	Head of Account	Actual 2021-22	Expenditure upto 30.09.2022	Tentative Expenditure from 01.10.2022 to 31.03.2023	Total Tentative Expenditure 2022-23	Budget Estimates 2023-24
1	Expenditure (Capital and Revenue)	11360.77	5401.06	16698.94	22100.00	26397.24
	Total	11360.77	5401.06	16698.94	22100.00	26397.24
	Surplus/Deficit	2738.08			5702.32	0.00

*Rana*  
Finance Officer  
BPS Mahila Vishwavidyalaya, Khanpur Kalan (Sonapat)


# ABSTRACT OF EXPENDITURE

State Govt. Grant (Amount Rs. in Lakh)								
Sr. No	Head of Account	Actual 2021-22	Budget Estimate 2022-23	Revised Budget Estimate 2022-23	Expenditure upto 30.09.2022	Tentative Expenditure from 01.10.2022 to 31.03.2023	Total Tentative Expenditure 2022-23	Budget Estimates 2023-24
1	2	3	4		5	6	7	8
<b>GRANT IN AID</b>								
A	Capital Expenditure	1412.71	4719.98	6259.73	120.54	6139.19	6259.73	7275.35
	<b>TOTAL (A)</b>	<b>1412.71</b>	<b>4719.98</b>	<b>6259.73</b>	<b>120.54</b>	<b>6139.19</b>	<b>6259.73</b>	<b>7275.35</b>
B	Other Establishment Expenditure							
(i)	Salary / Establishment	6001.35	7279.52	8550.28	3621.25	4929.03	8550.28	10723.12
(ii)	Pension / Gratuity	766.80	1686.51	1205.32	505.32	700.00	1205.32	1325.86
(iii)	Leave Encashment & Pension Contribution	12.53	196.20	250.00	22.83	227.17	250.00	300.00
(iv)	Other Recurring Exp.	3167.38	4004.57	5834.67	1131.12	4703.55	5834.67	6772.91
	<b>TOTAL (B)</b>	<b>9948.06</b>	<b>13166.80</b>	<b>15840.27</b>	<b>5280.52</b>	<b>10559.75</b>	<b>15840.27</b>	<b>19121.89</b>
	<b>TOTAL (A+B)</b>	<b>11360.77</b>	<b>17886.78</b>	<b>22100.00</b>	<b>5401.06</b>	<b>16698.94</b>	<b>22100.00</b>	<b>26397.24</b>

  
 Finance Officer  
 BPS Mahila Vishwavidyalaya  
 Khanpur Kalan (Sonapat)

Detail of Expenditure for the Financial year 2022-23 and Proposed Expenditure For the year 2023-24 (BM-02)								
State Govt. Grant (Non-Recurring)					(Amount Rs. In Lac)			
Sr. No.	Head of account	Actual Expenditure 2021-22	Budget Estimate 2022-23	Revised Estimate 2022-23	Actual Expenditure upto 30.09.2022	Tentative Expenditure from 01.10.22 to 31.03.23	Tentative Expenditure 2022-23	Budget Estimates 2023-24
<b>Capital Expenditure</b>								
1	Construction Projects	1000.00	4160.27	4772.97	0.00	4772.97	4772.97	5118.85
2	Payment of Annuity	56.72	98.00	125.64	60.64	65.00	125.64	135.00
3	Purchase Furniture, Equipment & Software etc.	349.76	400.00	1245.15	53.41	1191.74	1245.15	1796.00
4	Purchase of Books	6.23	61.71	115.97	6.49	109.48	115.97	225.50
	<b>Total</b>	<b>1412.71</b>	<b>4719.98</b>	<b>6259.73</b>	<b>120.54</b>	<b>6139.19</b>	<b>6259.73</b>	<b>7275.35</b>
<b>(Recurring)</b>								
1	Salary - Teaching & Non Teaching	6001.35	7279.52	8550.28	3621.25	4929.03	8550.28	10723.12
	<b>Total</b>	<b>6001.35</b>	<b>7279.52</b>	<b>8550.28</b>	<b>3621.25</b>	<b>4929.03</b>	<b>8550.28</b>	<b>10723.12</b>
1	Pension & Gratuity	766.80	1686.51	1205.32	505.32	700.00	1205.32	1325.86
	<b>Total</b>	<b>766.80</b>	<b>1686.51</b>	<b>1205.32</b>	<b>505.32</b>	<b>700.00</b>	<b>1205.32</b>	<b>1325.86</b>
<b>Other Recurring Expenses</b>								
1	L.T.C	89.43	150.00	309.69	0.00	309.69	309.69	540.53
2	Medical Reimbursement	35.10	82.00	202.67	23.20	179.47	202.67	273.00
3	Travel Expenses	28.28	35.00	37.46	11.15	26.31	37.46	60.35
4	Office Expenses	50.92	97.05	81.76	19.57	62.19	81.76	123.01
5	P. O. L	39.64	40.00	75.08	35.83	39.25	75.08	110.00
6	Scholarship/Stipend.	88.10	167.07	104.39	1.76	102.63	104.39	129.60
7	Legal Expenses	0.00	12.60	12.66	0.79	11.87	12.66	15.00
8	Wages	1967.26	1642.98	1642.97	587.19	1055.78	1642.97	1704.97
9	Motor Vehicle	61.47	120.50	320.00	27.42	292.58	320.00	150.00
10	Advertisement /Publicity	2.5	24.00	51.05	0.47	50.58	51.05	53.55
11	Conduct of Exam/Examination Expenses	105.57	153.00	178.70	10.61	168.09	178.70	204.50
12	Repair and Maintenance (Building, Electricity and Equipment etc)	115.97	513.00	1298.69	105.35	1193.34	1298.69	1464.80
13	University Membership/ Registration Fee & Affiliation Fee	11.42	17.50	18.30	0.59	17.71	18.30	21.80
14	Refund of Fees/ Security/EMD	159.58	20.00	176.30	10.44	165.86	176.30	182.50
15	Electricity Expenses	187.71	312.00	240.39	41.25	199.14	240.39	355.00

Sr. No.	Head of account	Actual Expenditure 2021-22	Budget Estimate 2022-23	Revised Budget Estimate 2022-23	Actual Expenditure upto 30.09..2022	Tentative Expenditure from 01.10.22 to 31.03.23	Tentative Total Expenditure 2022-23	Budget Estimates 2023-24
16	Audit Fees/Professional Fees	26.92	25.00	28.98	26.39	2.59	28.98	38.98
17	Hospitality/ Hostel Mess/ Guest House/ Canteen Expenses	105.81	200.00	468.25	208.07	260.18	468.25	559.32
18	Conference / Seminars	40.64	35.25	38.79	6.47	32.32	38.79	60.55
19	Horticulture & Sanitation	2.26	3.00	7.15	1.17	5.98	7.15	17.20
20	Printing & Stationary	28.13	30.65	42.21	2.66	39.55	42.21	57.79
21	Misc. Charge	2.73	7.72	28.72	2.38	26.34	28.72	30.95
22	Sports Expenses	10.60	15.10	52.81	5.75	47.06	52.81	53.00
23	Cultural /Convocation	0.00	79.17	191.96	0.00	191.96	191.96	160.06
24	Research Work	0.00	2.00	10.00	1.48	8.52	10.00	28.00
25	Publication of Books &Journal / News Letter	0.00	3.00	4.50	0.00	4.50	4.50	13.00
26	Student Welfare Exp.	0.00	10.00	10.00	0.00	10.00	10.00	10.00
27	Purchase of Medicines & Chemicals	7.34	25.00	19.21	1.13	18.08	19.21	87.37
28	Training	0.00	181.98	181.98	0.00	181.98	181.98	268.08
	<b>Total</b>	<b>3167.38</b>	<b>4004.57</b>	<b>5834.67</b>	<b>1131.12</b>	<b>4703.55</b>	<b>5834.67</b>	<b>6772.91</b>
1	Leave Encashment & Pension Contribution	12.53	196.20	250.00	22.83	227.17	250.00	300.00
	<b>Grand Total</b>	<b>11360.77</b>	<b>17886.78</b>	<b>22100.00</b>	<b>5401.06</b>	<b>16698.94</b>	<b>22100.00</b>	<b>26397.24</b>

  
 Finance Officer  
 BPS Mahila Vishwavidyalaya  
 Khanpur Kalan (Sonapat)


## Action taken report regarding audit paras

Total No. Of paras outstanding as per latest report till  
2020-21=134

Paras settled till date=58

Outstanding as on date=76 ( Breakdown as Under)

Year	Total	Settled	Outstanding
2008-09	7	0	7
2009-10	5	0	5
2010-11	6	1	5
2011-12	6	1	5
2012-13	6	0	6
2013-14	9	2	7
2014-15	3	2	1
2015-16	9	3	6
2016-17	5	1	4
2017-18	7	0	7
2018-19	13	10	3
2019-20	29	23	6
2020-21	29	15	14
Total	134	58	76

  
25.2.23  
Finance Officer  
B.P.S. Mahila Vishwavidyalaya  
Khanpur Kalan (Sonapat)

**MINUTES OF THE 17<sup>th</sup> MEETING OF THE FINANCE COMMITTEE HELD ON  
28.03.2023 AT 11.30 A.M.**

The following were present:

- |    |  |                      |
|----|--|----------------------|
| 1. | Prof. Sudesh<br>Vice-Chancellor<br>BPSMV, Khanpur Kalan  | Chairperson          |
| 2. | Ms. Sunita Kapur,<br>Nominee of Additional Chief Secretary to Government Haryana<br>Finance & Planning Department, Chandigarh              | Nominee              |
| 3. | Dr. Brij Pal<br>Nominee of Additional Chief Secretary to Government Haryana<br>Higher Education Department,<br>Haryana, Chandigarh         | Nominee              |
| 4. | Sh. Sanjeev Kumar<br>Nominee of Additional Chief Secretary to Government Haryana<br>Technical Education Department,<br>Haryana, Chandigarh | Nominee              |
| 5. | Prof. Tanuja Aggarwala<br>Faculty of Management Studies,<br>University of Delhi, Delhi   | Chancellor's Nominee |
| 6. | Prof. Ipshita Bansal,<br>Dean, Faculty of Commerce & Management,<br>BPSMV, Khanpur Kalan   | Member               |
| 7. | Prof. Amrita,<br>Dean, Faculty of Arts & Languages,<br>BPSMV, Khanpur Kalan  | Member               |
| 8. | Sh. Ravi Dutt<br>Finance Officer<br>BPSMV, Khanpur Kalan   | Special Invitee      |
| 9. | Dr. Neelam Malik<br>Registrar,<br>BPSMV, Khanpur Kalan   | Member Secretary     |

The quorum was complete.

The Chairperson welcomed all the members for attending the 17<sup>th</sup> meeting of Finance Committee. She briefed the Committee about various activities in the field of Academics, Research, Cultural, Sports etc. conducted by the University during the year 2022-2023. The

*N/A G/K*

Chairperson informed that National Accreditation and Assessment Council (NAAC) Peer Team constituted by the NAAC visited the University from 27<sup>th</sup> February to 1<sup>st</sup> March, 2023. The University completed first cycle of the Accreditation and accredited with B++ grade by NAAC. The members of the Finance Committee congratulated the Vice Chancellor for the same. A brief summary of the financial position of the University was explained to the respectable members of the Committee.

After the exchange of pleasantries, the agenda items were taken up by the Member Secretary-cum-Registrar with the permission of the Chair:

**ITEM NO. 1:-**      **Confirmation of the Minutes of 16<sup>th</sup> meeting of Finance Committee held on 20/04/2022.**

Resolved that the Minutes of the 16<sup>th</sup> meeting of the Finance Committee held on 20.04.2022 be confirmed.

**ITEM NO. 2:-**      **Follow up Action Report.**

Resolved that the Follow up Action Report of the 16<sup>th</sup> meeting of the Finance Committee held on 20.04.2022 be noted.

**ITEM NO. 3:-**      **To Consider and Approve the Income and Expenditure for the Financial Year 2021-2022 and Balance Sheet as on 31.03.2022.**

The Finance Officer briefed the House about the income and expenditure status of the University for the financial year 2021-2022. Consequently, the Income & Expenditure for the financial year 2021-2022 and Balance Sheets as on 31/3/2022 duly audited by the Chartered Accountant be approved.

**ITEM NO. 4:-**      **To consider & approve the revised budget of the University for the financial year 2022-23 and Budget proposals for the financial year 2023-24.**

The Finance Officer, Special Invitee briefed the House about the revised budget estimates for the financial year 2022-23 i.e. Opening Balance, Internal Receipt, State Government Grant as well as tentative expenditure to be incurred during the current financial year.

Thereafter, the Chairperson informed the House about the closing balance of the financial year 2022-23 of the grant and requested to carry forward this amount to the next financial year 2023-24.

The House resolved to carry forward the remaining grant to meet out the committed expenditure.

*N. N. K.*



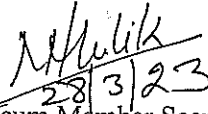
Further, it was also resolved that the proposed budget for the financial year 2023-2024 be approved. It was informed that an amount of Rs. 45.00 Crores has been sanctioned to BPSMV, Khanpur Kalan for the Financial Year 2023-24 and on the analogy of the grant received as Supplementary during Financial Year 2022-2023, the proposal for actual requirement for the Financial Year 2023-24 be sent to the State Government for getting the supplementary grant.

**ITEM NO. 5:-**

**To note the Annual Audit Report for the year 2020-21.**

Presenting a brief summary of Audit Report for the year 2020-2021, the Finance Officer informed that 58 audit paras out of the total 134 were settled. Further assured that sincere efforts will be made to get the pending audit paras settled during the current financial year 2023-24. The House noted the ATR on the Audit Reports.

The meeting ended with a vote of thanks to the Chair.

  
28/3/23  
Registrar cum Member Secretary

Registrar,  
B.P.S. Mahila Vishwavidyalaya  
Khanpur Kalan (Sonapat)