



Bhagat Phool Singh Mahila Vishwavidyalaya
Khanpur Kalan (Sonepat), Haryana-131305

OFFICE ORDER

The Vice-Chancellor is pleased to assign the following responsibilities to the Dean Academic Affairs, BPSMV, Khanpur Kalan hence forth:-

1. Preparation of Academic Calendars.
2. To coordinate with the Deans concerned with regard to academic MOUs and collaboration with any University/Research Institute/ /NGOs/Govt., Public and Private Forums/Bodies/Organisations, Indian as well as foreign.
3. To liaise with the Deans with regard to introduction of new programmes
4. To prepare Academic policies and scheme for the betterment of the academic ambience of the University
5. To coordinate with Director IQAC regarding implementation of policies/regulation related to assessment and accreditation
6. To consider membership of other institute like Association of Indian Universities, Common Wealth Universities, India International Center, etc.
7. To harmonize the implementation of academic guidelines/regulations issued by the University Grants Commission and AIU from time to time.
8. To coordinate and supervise the procedure of admission of students made by the various University department through Chairperson.
9. To coordinate with the Deans in respect of academic matters of inter-faculty nature.
10. To advise the planning and development of the University particularly in respect of the standard of education and research in the University.
11. To sanction duty leave to the teacher of the University.
12. To forward application of teachers for attending Orientation/Refresher Courses.
13. To advice on the academic matter through the office of the Vice-Chancellor.
14. To discharge any other duty specifically assigned by the Vice-Chancellor, purely related to academics.

REGISTRAR

Endst. No. BPSMV/Acad./22/2919-2960

Dated:- 03/10/22

A copy of the notification is forwarded to the following for information and necessary action:-

1. Professor Sanket Vij, Dean Academic Affairs, BPSMV, Khanpur Kalan.
2. All HOD's/ Principals'/ Branch Officers, BPSMV, Khanpur Kalan.
3. P.S. to Vice Chancellor (for kind information of V.C., BPSMV, Khanpur Kalan.
4. P.A. to Registrar (for kind information of the Registrar) BPSMV, Khanpur Kalan.



Asstt. Registrar (Acad.)
for Registrar